

## WAYS & MEANS COMMITTEE

August 21, 2019

**Committee Members Present:** P. Stockin, D. Fanton, P. Curran, S. Havey, J. Hopkins, C. Crandall  
(Absent: D. Decker, D. Healy, D. Root)

**Others Present:** L. Ballengee, G. Barnes, B. Budinger, J. Budinger, J. Burdick, W. Dibble, K. Dirlam, K. Graves, C. Knapp, R. Lynch, D. McDonnell, J. Ricci, B. Riehle, T. Ross, T. Shaw, M. Washer

**Call to Order:** The meeting was called to order at 2:38 p.m. by Ways & Means Committee Chairman Philip Stockin.

### **Approval of Minutes**

A motion was made by Legislator Curran, seconded by Legislator Havey, and carried to approve the minutes of the August 12, 2019, Ways and Means Committee meeting.

### **2019 Budget Adjustment – Public Defender**

County Treasurer Terri Ross requested a resolution for the following budget adjustment for the 2019 Budget:

<u>Account Description</u>	<u>Expenses</u>	<u>Amount:</u>
<u>From:</u>		
Public Defender	A1170.413 Rentals Personal Property	\$420
<u>To:</u>		
Central Service Copiers	A1681.413 Rentals Personal Property	\$420

Ms. Ross stated that this adjustment is necessary to transfer the expense associated with the new lease on the Public Defender copier to the new account for centralized copiers. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Havey, and carried. **Prepare Resolution**

### REFERRALS FROM OTHER COMMITTEES

### **Planning & Economic Development Committee**

#### **Senior Clerk Position**

Employment & Training Director Reita Sobeck-Lynch requested permission to fill one full-time Senior Clerk (AFSCME, Grade 7, Step: Base – Step 7) due to a retirement. This position is the only clerical position in the department. The annual salary of this position is estimated between \$30,594 and \$35,817 with benefits estimated between \$13,079 and \$15,312. This position is funded 54 percent with Federal funds and 46 percent with Department of Social Services funds. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Notify Human Resources**

#### **Job Developer Position**

Ms. Lynch also requested permission to fill one full-time Job Developer (AFSCME, Grade 15, Step: Base – Step 7) due to a retirement. This position is responsible for maintaining contact with businesses to help meet their workforce needs, finding placement for customers receiving paid work

experience as well as finding youth for the Summer Youth Employment Program. The annual salary of this position is estimated between \$38,360 and \$47,793 with benefits estimated between \$16,399 and \$20,432. This position is funded 80 percent with Federal funds and 20 percent with Department of Social Services funds. This request was approved on a motion made by Legislator Havey, seconded by Legislator Hopkins, and carried. **Notify Human Resources**

### **Attorney/Client Session**

A motion was made by Legislator Fanton, seconded by Legislator Havey, and carried at 2:41 p.m. to enter into an attorney/client session. Immediately following discussion at 2:47 p.m., a motion was made by Legislator Fanton, seconded by Legislator Curran, and carried to end the attorney/client session and return to the regular meeting.

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 2:48 p.m. following a motion by Legislator Havey, seconded by Legislator Fanton, and carried.

Respectfully submitted,

Meghan Washer, Confidential Secretary to Clerk of the Board  
Allegany County Board of Legislators