

WAYS & MEANS COMMITTEE
April 23, 2018

APPROVED
May 14, 2018
ALLEGANY COUNTY
BOARD OF LEGISLATORS

Committee Members Present: P. Stockin, D. Fanton, P. Curran, D. Decker, D. Healy, J. Hopkins, D. Root, C. Crandall (Absent: S. Havey)

Others Present: L. Ballengee, G. Barnes, T. Boyde, B. Budinger, J. Budinger, W. Dibble, V. Grant, K. Graves, L. Gridley, S. Grusendorf, C. Knapp, J. Ricci, B. Riehle, T. Ross, M. Washer

Call to Order: The meeting was called to order at 1:02 p.m. by Ways & Means Committee Chairman Philip Stockin.

Approval of Audit

Committee members reviewed the April 23, 2018, audit of claims in the amount of \$2,784,708.83 (including prepaid bills). A motion was made by Legislator Root, seconded by Legislator Curran, and carried to forward the audit to the full Board for approval of payment.

Copier Bids

Clerk of the Board Brenda Rigby Riehle distributed the 2018 copy machine bids for committee members to review. It was noted that Toshiba Business Solutions, Inc. was the low bidder. Mrs. Riehle recommended awarding Toshiba Business Solutions, Inc. the County's 36-month lease for our Central Service copy machine contingent on discussions with them regarding the machine that will best fit our needs. Committee Chairman Stockin asked what our current machine is, and Mrs. Riehle stated it is also a Toshiba. Legislator Ricci asked who services the machine. Mrs. Riehle stated Toshiba services their own machines, and their customer service has been good. We have had issues with our current copier, but Mrs. Riehle feels they are due to the age of the machine. Legislator Root asked why usage of the machine is down. Mrs. Riehle stated several departments now have their own copiers; therefore, they are no longer sending big print jobs to the central service copier. Legislator Root suggested looking into leasing all of our machines at one time which might enable us to negotiate better pricing. Mrs. Riehle stated that she is unsure whether or not this will benefit us as departments can get a machine off state bid at any point in time, and it might not be a good idea to put all of our eggs into one basket should something happen with the company supplying the machine, but she will investigate the possibility. This request was approved on a motion made by Legislator Hopkins, seconded by Legislator Healy, and carried.

REFERRALS FROM OTHER COMMITTEES

Human Services Committee

Request to Fill Registered Professional Nurse Position

Social Services Commissioner Vicki Grant requested permission to fill one full-time Registered Professional Nurse (NYS Nurses Association bargaining unit, Step: Base – Step 6). This position will be responsible for visiting patients in the home to assess health needs including foster care children and their caregivers. This position will also coordinate care for patients with nutritionists, social workers, physical therapists, physicians, and other professional health care workers, and they will also counsel and guide individuals and families in the prevention of illness, and prepare and maintain a variety of nursing care records and reports. The annual cost of this position is estimated between \$40,281.48 and \$49,996.09 with the cost of benefits estimated at 48 percent. This position is funded 12.5 percent with County funds, 12.5 percent with State funds, and 75 percent with Federal funds. Legislator Decker asked why we are switching to a Registered Professional Nurse instead of hiring another Public Health Nurse. Ms. Grant stated a Public Health Nurse requires a Master's Degree in nursing whereas a registered nurse does not, and this change will make it easier for her to advertise and fill the position. This request was approved on a motion made by Legislator Hopkins, seconded by Legislator Root, and carried. **Notify Human Resources (contingent on the passing of the resolution being considered at the April 23 Board meeting)**

Good of the Order

Majority Leader Dwight "Mike" Healy announced a caucus in Room 220 at 1:20 p.m.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:10 p.m. following a motion by Legislator Fanton, seconded by Legislator Curran, and carried.

Respectfully submitted,

Meghan Washer, Confidential Secretary to Clerk of the Board
Allegany County Board of Legislators