

## **WAYS & MEANS COMMITTEE**

**March 25, 2019**

**Committee Members Present:** P. Stockin, D. Fanton, P. Curran, D. Decker, S. Havey, D. Healy, J. Hopkins, D. Root, C. Crandall

**Others Present:** R. Anderson, L. Ballengee, G. Barnes, T. Boyde, J. Budinger, J. Burdick, W. Dibble, K. Francisco, V. Grant, K. Graves, L. Gridley, B. Harris, J. Henry, K. Hooker, C. Knapp, R. Lynch, J. Ricci, B. Riehle, T. Ross, T. Shaw, M. Washer, L. White

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Philip Stockin.

### **Approval of Audit**

Committee members reviewed the March 25, 2019, audit of claims in the amount of \$4,067,868.12 (including prepaid bills). Legislator Decker referenced Public Safety line item 3145 in the amount of \$704,000 for Juvenile Detention and stated after speaking with the County Attorney and County Administrator, those funds are an accumulation that are paid monthly. Administrator Boyde stated there have been a couple of beds that were added which increased the amount, adding there are funds that are not coming back to the County as quickly as they are going out. Administrator Boyde has asked the Department of Social Services to look into the situation and noted to the committee there is an "out" in the contract. Legislator Graves stated when he spoke with County Treasurer Terri Ross last month regarding this line item, she was aware and cognizant of the situation, and he doesn't feel they have a lot to worry about. A motion was made by Legislator Healy, seconded by Legislator Root, and carried to forward the audit to the full Board for approval of payment.

### **Authorization to Employ Outside Counsel**

County Attorney Carissa Knapp requested a resolution authorizing her to employ outside counsel in relation to labor and employment matters. Attorney Knapp stated this is just housekeeping and an update to the current agreement. This request was approved on a motion made by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution**

### **Request to Set Public Hearing Date**

Attorney Knapp requested a resolution setting the date of a Public Hearing on a Local Law Establishing the Office of County Administrator for Allegany County and Repealing Local Law No. 3 of 1992, (As Amended by Local Law No. 3 of 1995, Local Law No. 2 of 2010, and Local Law No. 2 of 2016). This request was approved on a motion made by Legislator Havey, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

### **Request to Amend Resolution No. 48-94 (Duties of County Auditor)**

Attorney Knapp requested a resolution to amend Resolution No. 48-94, to Define the Duties of the County Auditor. Attorney Knapp noted that this request ties in with repealing Local Law No. 3 of 1992 in relation to the County Administrator. This request was approved on a motion made by Legislator Decker, seconded by Legislator Fanton, and carried. **Prepare Resolution**

## **REFERRALS FROM OTHER COMMITTEES**

### **Human Services Committee**

#### **Full-Time Senior Caseworker Position**

Social Services Commissioner Vicki Grant requested permission to fill one full-time Senior Caseworker (AFSCME, Grade 17, Step: Base – Step 7). This position is responsible for ensuring the safety, health, and welfare of children and families. The annual salary of this position is estimated

between \$40,612 and \$50,990 with benefits estimated at 48 percent. This position is funded 35.57 percent with County funds, 21.89 percent with State funds, and 42.54 percent with Federal funds. The filling of this position is contingent on the adoption of the Resolution creating the position that is being considered at the March 25 Board meeting. This request was approved on a motion made by Legislator Hopkins, seconded by Legislator Havey, and carried. **Notify Human Resources**

### **Part-Time Senior Caseworker Position**

Ms. Grant requested permission to fill one part-time Senior Caseworker (AFSCME, Grade 17, Step: Base – Step 7). This position is responsible for ensuring the safety, health, and welfare of children and families. The annual salary of this position is estimated between \$40,612 and \$50,990 and is not eligible for benefits. This position is funded 35.57 percent with County funds, 21.89 percent with State funds, and 42.54 percent with Federal funds. The filling of this position is contingent on the adoption of the Resolution creating the position that is being considered at the March 25 Board meeting. This request was approved on a motion made by Legislator Hopkins, seconded by Legislator Root, and carried. **Notify Human Resources**

### **Intensive Case Manager Position**

Community Services Director Dr. Robert Anderson requested permission to fill one full-time Intensive Case Manager (PEF, Grade 7, Step: Base). This position is responsible for case management and care coordination to Allegany County residents who are eligible for services. The annual salary of this position is \$42,652 with benefits estimated at \$18,233. This position is funded 100 percent with “other” funds. This request was approved on a motion made by Legislator Hopkins, seconded by Legislator Fanton, and carried. **Notify Human Resources**

## **Planning & Economic Development Committee**

### **Summer Youth Employment & Training Counselor Position**

Employment and Training Director Reita Sobeck-Lynch requested permission to fill one full-time Summer Youth Employment & Training Counselor (Non-union, \$14 per hour). This position is necessary for the counseling, coordination of services, documentation, and monitoring approximately 65 youth at approximately 35 work sites throughout the County. The annual salary of this position is \$5,040 with benefits estimated at \$1,153. This position is funded 100 percent with Federal (TANF) funds, and if those funds are not received, this position will not be filled. This request was approved on a motion made by Legislator Root, seconded by Legislator Healy, and carried. **Notify Human Resources**

### **Purchase of Tourism Trailer**

Greater Allegany County Chamber of Commerce Executive Director Gretchen Hanchett requested a resolution for the following budget adjustment to the 2019 Budget. This adjustment is necessary for the purchase of the Tourism Trailer.

<u>From:</u>	<u>Amount:</u>
A6989.478 – Tourism (Econ Opp & Dev)	\$4,050
<u>To:</u>	<u>Amount:</u>
A6989.201 – Tourism (Equipment)	\$4,050

Legislator Fanton asked if it has been discussed how this trailer will be hauled, and Legislator Root stated, yes. Legislator Havey requested permission to abstain from voting. Mr. Havey’s request to abstain was approved on a motion made by Legislator Fanton, seconded by Legislator Root, and carried. The requested budget adjustment in the amount of \$4,050 for the purchase of a Tourism trailer was

approved on a motion made by Legislator Root, seconded by Legislator Decker, and carried. **Prepare Resolution**

**Good of the Order**

Majority Leader Dwight "Mike" Healy announced a caucus in Room 220 at 1:20 p.m.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:10 p.m. following a motion made by Legislator Fanton, seconded by Legislator Decker, and carried.

Respectfully submitted,

Meghan Washer, Confidential Secretary to Clerk of the Board  
Allegany County Board of Legislators