

WAYS & MEANS COMMITTEE
February 20, 2019

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Committee Members Present: P. Stockin, D. Fanton, P. Curran, D. Decker, S. Havey, D. Healy, J. Hopkins, C. Crandall (Absent: D. Root)

Others Present: L. Ballengee, G. Barnes, T. Boyde, J. Budinger, J. Burdick, W. Dibble, J. DiPasquale, K. Dirlam, B. Harris, J. Henry, K. Hooker, L. Kaminski, C. Knapp, J. Ricci, B. Riehle, T. Ross, T. Shaw, M. Washer

Media Present: C. Potter – *The Spectator*

Call to Order: The meeting was called to order at 3:13 p.m. by Ways & Means Committee Chairman Philip Stockin.

Approval of Minutes

A motion was made by Legislator Fanton, seconded by Legislator Hopkins, and carried to approve the minutes of the February 11, 2019, Ways and Means Committee meeting.

2018 Community College Report

County Treasurer Terri Ross distributed the 2018 Annual Community College Report and briefly discussed the information provided. Ms. Ross noted that in 2017, the County paid \$903,000; in 2018, the County paid \$944,000; and she anticipates the County paying \$987,112 in 2019 which is an increase of approximately \$46,578. Legislator Stockin acknowledged the increase in high school students taking college courses. Ms. Ross stated high school students predominately go up every year, adding that they are seeing kids as young as 14 years old taking college classes at school. Legislator Hopkins asked what the cost is for the student taking these courses. Ms. Ross indicated it typically is a 1/3 split equally between the County, the student, and New York State; however, the state hasn't really been putting their 1/3 in anymore. Legislator Barnes asked what the difference is between paid number of students and registered number of students. Ms. Ross stated the registered number are those who come into the office and acquire a certificate of residency. The paid number of students are those who actually complete the course. Legislator Barnes asked what happens if a student starts a class but then drops out. Ms. Ross stated there is an allowed time that a student can drop a course and the County won't be billed; however, if they do not drop the course in that timeframe, the County will be charged the full semester. Ms. Ross noted the County is also charged in full if the student fails the course.

Oliver Wyman Actuarial Consulting Services

Ms. Ross requested a resolution to approve and ratify her signature on an engagement letter to provide actuarial consulting services. The agreement is with Oliver Wyman Actuarial Consulting, Inc., and provides Allegany County with an actuarial valuation of the County's Self-Insured Workers' Compensation Plan to be used for booking our liability for any unpaid losses as of December 31, 2018. Ms. Ross has been using this firm since 2015 for this purpose, and she would like to continue with their services. This request was approved on a motion made by Legislator Healy, seconded by Legislator Curran, and carried. **Prepare Resolution**

Tyler Technologies Contract

Ms. Ross requested a resolution approving of an agreement with Tyler Technologies to upgrade our current payroll system to include ExecuTime Time and Attendance as well as ExecuTime Advanced Scheduling. This will enhance our current method of the collection of time and attendance for both the employee and the employer. This will also allow the scheduling for the Sheriff's Office and E-911 employees to be part of the Payroll/Human Resources module, and will replace the current third party vendor being used for scheduling (Telestaff) in the Sheriff's Office. There are various methods of

collecting time, and this will fit the needs of each department with the best method of time collection devices. The variety of these methods have been included in the quote referenced below, and Ms. Ross noted it could vary depending on the style necessary; however, they have adequate funds in the Budget to cover their needs for those that will need an alternate method of signing. The cost for the software, licensing, maintenance, hardware, and training are as follows:

ExecuTime Time & Attendance	\$ 44,925	
ExecuTime Time & Attendance Mobile Access	\$ 5,075	
ExecuTime Advanced Scheduling	\$ 22,480	
ExecuTime Advanced Scheduling Mobile Access	<u>\$ 3,975</u>	
Module Software Total	\$ 76,455	
ExecuTime Import Fees		\$ 5,145
Hardware estimate		\$ 33,000
Additional Annual Maintenance Fees		<u>\$ 10,160</u>
Total Package Estimate		\$ 124,760

Ms. Ross stated that while there are policies that will need to be modified to get this program up and running, she feels this is the best product to take care of the County's time and attendance. Legislator Hopkins asked what policies need to be modified. Ms. Ross indicated they may have to establish new policies for reporting times as the County has never had time clocks. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Havey, and carried. **Prepare Resolution**

Federal Transit Administration Formula Grant

County Administrator Timothy Boyde requested a resolution to accept the Federal Transit Administration (FTA) Formula Grant funding for Rural Areas, Section 5311 for calendar years 2017 and 2018 (Resolution 64-17) through the New York State Department of Transportation (NYSDOT). The Formula Grants for the Rural Area Program supports public transportation needs and fosters economic growth in 'non-urbanized' areas by:

- Enhancing access to health care, shopping, education, employment, public services, and recreation
- Assisting in the development and support of bus transportation
- Assisting in the maintenance, development, improvement, and use of public transportation systems in rural areas
- Encouraging and facilitating the coordination of programs and services to ensure the most efficient use of funds

The Mass Transportation Capital Project that was approved by Resolution No. 64-17 is for capital projects that support the public transportation system including:

- Buses
- Related Equipment
- Mobility Management

The following chart shows the total federal and state share as well as the approved grant funding request for 2017 and 2018:

	2017	2017-18	Match	Local Share
Appalachian Development Allocation		29,250.00	10%	In-Kind
Capital: Buses (5)		322,794.00	10%	Contract/Operator
Capital: Related Equipment: Radio/Charging		143,847.00	10%	Contract/Operator
Capital: Mobility Management	286,177.00	292,815.00	10%	Contract/In-Kind
Total Federal and State Share Request	286,177.00	788,706.00		

The total for this grant is \$1,194,314 with the following breakdown:

Total Local Share:	\$	19,431
Local County Share:	\$	0
State Aid Revenue: A5630.3589	\$	119,431
Federal Aid Revenue: A5630.4589	\$	<u>955,451</u>
Total:	\$	<u>\$1,194,314</u>

The major benefits of accepting this grant are as follows:

- Public transportation helps everyone (commuters, families, students, senior citizens, persons with disabilities) live the American dream, as they seek to fulfill their personal and career goals, have access to health care, meet their daily needs and maintain a high level of transportation independence.
- Transportation is the backbone of a strong and prosperous economy, and investments in public transportation generate significant economic benefits. By having mobility services, Allegany County will enhance local rural economic growth in many ways by increasing the local customer base for a range of services; encourage economic and social activities and help create strong neighborhoods and a County that is economically stable, safe, and productive; and connect people with life's essential services.

Mr. Boyde stated that Ardent Solutions Mobility Management Planner Larry Kaminski is in attendance to answer any questions the committee may have. Legislator Healy asked if there is anything Mr. Kaminski would like to highlight. Mr. Kaminski stated it is just a continuation of the agreement to handle things such as replacing busses as they age out, adding there are also sections of the allocation that will provide additional transportation enhancements, particularly the procurement and installation of electric charging stations at the new Crossroads Park and Ride Center. Legislator Dibble stated that he is a strong supporter of the bus system and would like to see more bus shelters going up. Legislator Harris asked if the \$286,000 mobility management line includes the administration costs of the program. Mr. Kaminski indicated yes, the administration of the program is funded through that line item. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

Aid and Incentives for Municipalities (AIM) Funding

Mr. Boyde requested that the Board of Legislators support a resolution opposing the proposed and amended 2020 Executive State Budget impacting the Aid and Incentives to Municipalities (AIM) and State cost shifts to counties. Mr. Boyde stated the amended 2020 State Budget will impose a new mandate that requires counties to make up the lost AIM funding by using their sales tax revenue. Mr. Boyde referred to this as "outright thievery of tax income," adding it will affect Allegany County in the amount of \$507,000. Mr. Boyde indicated this burden will create a host of problems including the ability to stay under the 2 percent tax cap. Chairman Crandall stated that each county in the state uses their sales tax differently, and currently it is illegal under municipal law for the state to take our sales tax revenue to use how they see fit. Chairman Crandall continued that the State is now proposing to change those rules in order to allow them to take the monies. A motion was made by Legislator Fanton, seconded by Legislator Havey, and carried to prepare a resolution that opposes the proposed and amended 2020 Executive State Budget impacting the Aid and Incentives to Municipalities (AIM) and State cost shifts to counties. **Prepare Resolution to come off the floor at the February 25 Board meeting**

Acceptance of Insurance Check

Clerk of the Board Brenda Rigby Riehle requested a resolution to accept a check in the amount of \$3,335.40 from the New York Municipal Insurance Reciprocal (NYMIR) representing the cost, less a \$500 deductible, to repair our 2012 Ford F350 Pickup (VIN #1FD7W3E60CEC27364) assigned to our

Public Works Department that was damaged in a motor vehicle/deer accident at approximately 3:40 p.m. on January 31, 2019. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). This request was approved on a motion made by Legislator Havey, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

Women’s Health Initiative

Public Health Director Lori Ballengee reminded the Board of the following upcoming events for the Women’s Health Initiative:

- Cooking for Health will held on Tuesday, February 26, at “The Rig” Culinary Arts Building, Alfred State Wellsville Campus from 6:30 p.m. to 8:00 p.m. There are a few spots open, and pre-registration is required by February 25 by contacting Breeyan Barnes at 585-268-9491.
- Seven-Time Olympic Medalist Shannon Miller will be hosting a “Speaking of Health” community event at the Genesee Valley Central School Auditorium on Thursday, February 28, from 7:00 p.m. to 8:00 p.m. The event is open to the public, and the first 300 adult women will receive free health incentives. The topics during this event will include empowerment, lifestyle change, adversity, motivation, and women’s health.

Ms. Ballengee noted that the three Life Scan events in Wellsville, Cuba, and Fillmore are 100 percent full.

Attorney/Client Session

A motion was made by Legislator Fanton, seconded by Legislator Healy, and carried at 3:41 p.m. to enter into an attorney/client session. Immediately following discussion at 4:24 p.m., a motion was made by Legislator Fanton, seconded by Legislator Decker, and carried to end the attorney/client session and return to the regular meeting.

Dominic Mazza Contract

Mr. Boyde requested a resolution authorizing an agreement with Dominic “Nick” Mazza for consulting services to assist in the search for a new County Administrator. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Havey, and carried. **Prepare Resolution (to come off the floor at the February 25 Board meeting)**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 4:24 p.m. following a motion by Legislator Decker, seconded by Legislator Havey, and carried.

Respectfully submitted,

Meghan Washer, Confidential Secretary to Clerk of the Board
Allegany County Board of Legislators