

January 25, 2019

WAYS & MEANS COMMITTEE
January 16, 2019

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Committee Members Present: P. Stockin, D. Fanton, P. Curran, D. Decker, D. Healy, J. Hopkins, D. Root, C. Crandall (Absent: S. Havey)

Others Present: S. Alsworth (*Town of Wellsville Supervisor*), L. Ballengee, G. Barnes, H. Bedow, T. Boyde, J. Budinger, J. Burdick, W. Dibble, K. Dirlam, K. Francisco, K. Graves, B. Harris, J. Henry, K. Hooker, C. Knapp, R. Lynch, J. Ricci, B. Riehle, T. Ross, T. Shaw, M. Washer

Media Present: C. Potter – *The Spectator*

Call to Order: The meeting was called to order at 3:00 p.m. by Ways & Means Committee Chairman Philip Stockin.

Assessor Training

Committee Chairman Stockin stated that Town of Wellsville Supervisor Shad Alsworth has attended the meeting to discuss the County's support in the training cost associated with preparing a qualified assessor for the Town of Wellsville and other surrounding townships. Mr. Stockin continued that since this first came to his attention late last week, he has had several questions that he still has not received answers to. Mr. Stockin made the decision to postpone any discussion and/or decision regarding this until the February 20 Ways & Means Committee meeting. Legislator Fanton stated that this is an unusual request, and they typically don't contribute to the training of an assessor. Committee Chairman Stockin stated all of that will be discussed; however, he has questions he needs answered by the County Attorney first.

Acceptance of Insurance Check for 2012 Ford F350

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$2,835.67 from the New York Municipal Insurance Reciprocal (NYMIR) representing the cost to repair our 2012 Ford F350 Truck (VIN #1FD7W3E60CEC27364) assigned to the Public Works Department that was involved in a motor vehicle/deer accident on December 14, 2018, at approximately 8:00 a.m. The funds should be appropriated to the 2019 Budget in account CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). Legislator Hopkins asked if this vehicle is part of the leasing program, and Mrs. Riehle stated, no. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

Acceptance of Insurance Check for Lightning Strike

Mrs. Riehle requested a resolution accepting a check in the amount of \$118,168.76 from the New York Municipal Insurance Reciprocal (NYMIR) representing the final settlement for damages to electronic equipment sustained during a May 22, 2018, lightning strike. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery).

Full Cost of Repair or Replace of Damaged equipment:	\$152,104.74
Less Applicable Depreciation:	<u>\$ 22,285.83</u>
Actual Cash Value Loss:	\$129,818.91
Less Deductible:	waived
Less Prior Payments: (NYMIR Ck #96097 dtd. 09/27/18)	<u>\$ 11,650.15</u>
Net Amount Claimed:	\$118,168.76

Legislator Healy asked what the damage was. Mrs. Riehle stated it was damage to electrical equipment in the penthouse. This request was approved on a motion made by Legislator Healy, seconded by Legislator Root, and carried. **Prepare Resolution**

Standard Office Hours

County Administrator Timothy Boyde stated that after conducting a thorough investigation and speaking with County Department Heads, it is his recommendation that effective June 1, 2019, the core hours of the County will be set to 8:30 a.m. to 4:00 p.m. year round. A few departments have requested to maintain a longer work day where employees can flex their hours accordingly, and these types of requests can be approved by the County Administrator on a case-by-case basis, but the minimum standard core hours for all offices will be from 8:30 a.m. to 4:00 p.m. Monday through Friday. Legislator Healy asked if we have standard hours already in place. County Attorney Carissa Knapp stated it's debatable. The County has adopted legislation setting summer hours; however, Attorney Knapp indicated that she did not see specific legislation setting the non-summer hours, although several departments are statutorily required to maintain office hours from 9:00 a.m. to 5:00 p.m. Mr. Boyde stated that a foot traffic study revealed that our County offices have more traffic in the morning than they do from 4:00 to 5:00 p.m., and we want to continue accommodating that. Mr. Boyde stated there are a number of ways to address this; however, current practice, which is also what our employees as well as the general public have become accustomed to, is 8:30 a.m. to 4:00 p.m. with some departments operating 8:00 a.m. to 4:30 p.m. Legislator Healy stated our job is to serve the general public, and despite what everyone says, this doesn't best serve them. Chairman Crandall stated there are lots of times they as a Board move something forward without doing their homework and "shoot themselves in the foot many times." Chairman Crandall continued that it appears the homework has been done, the right questions have been asked, and Mr. Boyde has included the right people in his discussions regarding the matter. Committee Chairman Stockin indicated that he sat in on a management meeting regarding this issue and feels it's been pretty well covered. Legislator Graves stated he doesn't doubt Mr. Boyde has done his homework and asked how this affects the Courts. Mr. Boyde stated it doesn't; they already have their own hours. Legislator Graves asked about Union contracts. Mr. Boyde stated they are also a part of this, and they are making sure to stay within contract terms. Legislator Barnes asked what the standard work week is for employees. Mr. Boyde stated it does vary; however, the majority of our employees work a 35-hour week. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Decker, and carried. (Opposed: D. Healy) **Prepare Resolution**

Authorization to Purchase Software

Mr. Boyde requested approval to enter into an agreement with AdastraGov for the provision of the Labor Costing Module software service(s). This service will be used as a cost analysis service for all upcoming labor negotiations. The associated costs for this service is \$56,500 over a five-year period with annual installments of \$9,000. The fee includes a one-time implementation fee of \$11,500. The funds necessary to finance this software will be drawn from H1680.200 – Software Upgrades in the 2019 Budget. The Contract has been reviewed and approved by the County Attorney. Mr. Boyde noted that we are receiving a \$1,000 discount, and we will be the first contractor using this service east of the Mississippi. Legislator Fanton asked if other departments will be able to utilize the software. Mr. Boyde stated it will be able to tie in with payroll, tracking benefits, etc. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Root, and carried. **Prepare Resolution**

Constituent Complaint Letters

Chairman Crandall addressed the Board stating he is not sure if it's just that time of year, but in the last 24 hours he has received five complaint letters. He is unsure if everyone on the Board is receiving them as well, but those who are should forward them to him along with Mr. Boyde and Mrs. Riehle.

Chairman Crandall continued that some of the letters contain matters that need to be addressed such as issues with our employees, local issues, property tax issues, as well as concern over proposals coming from the Governor. Chairman Crandall went on to say that he wants to make sure they aren't sending out 15 different responses, and advised the Board to refrain from entering into social media debates prior to them talking as a group and taking a position on the issues.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:21 p.m. following a motion by Legislator Fanton, seconded by Legislator Decker, and carried.

Respectfully submitted,

Meghan Washer, Confidential Secretary to Clerk of the Board
Allegany County Board of Legislators