

## **ANNUAL REPORT OF THE REAL PROPERTY TAX SERVICE AGENCY**

In compliance with Section 1532 R.P.T.L.

County Reporting: Allegany  
Reporting Period: Calendar Year 2014  
Major Functions: Maintenance of Assessment Rolls, Tax Rolls,  
Tax Bills, Tax Maps and Assessor Training

### **MAINTENANCE OF ASSESSMENT ROLLS AND TAX ROLLS:**

The production of Assessment Rolls, Tax Rolls, Tax Bills, Cross Reference Listings, Change of Assessment Notices, Sales Transmittals and Special Reports were all processed by Allegany County. This includes the 19 School Districts, 29 Towns and 10 Villages that have assessable property in Allegany County. There are 29 towns with the Real Property System on their own computers and they were responsible for their own processing in 2014. We provided program and technical support for the Real Property System for these towns.

### **TAX MAP MAINTENANCE:**

Tax maps were maintained for all 29 towns in the county. Copies of new deeds, land contract sales, and property transfer reports (RP-5217's) were delivered daily by the County Clerk's Office. Split-offs of property sales are plotted on the maps; also, map overlays and new tax map index cards are generated. The overlays and a copy of the index cards are sent to the assessors along with copies of the deeds and property transfer reports. There were 1,850 transfers in Allegany County in 2014. Revenue from the sale of tax maps, deed reviews and pictometry photos was \$9,033.24. All tax maps have been digitized and the NYSORPTS has approved and certified them for use. Two thousand and ten marked the first year that this office used a Geo Database system to maintain the tax map information. All tax maps have also been updated to the NAD83 projection making our data more compatible with other data throughout the State.

### **ASSESSOR TRAINING:**

Assessors in New York State must meet minimum training requirements. When assessors do not meet these requirements, they can be removed from office. We have coordinated assessor training with the State Office of Real Property Tax Services and held an Assessor Orientation in our office for a newly appointed assessor. Many of the assessors in Allegany County took advantage of the consolidated training courses offered by the State Office of Real Property Tax Services. The Allegany County Assessors Association met monthly and several training seminars were conducted at these meetings.

### **DIRECTOR'S ACTIVITIES:**

We continue to work on our GIS capabilities and are now looking for new ways to assist other departments with this information. One such example is the collaboration with E911 and County Planner on the SAMS Project, which its use and applications are growing and expanding. We are always working on our efforts to incorporate the Pictometry photos, GIS maps and tax maps with the RPS V4 system. We work closely with Southern Tier West to improve the quality of GIS and Tax Maps that we provide through the County website. We are working with the County Treasurer's Office in putting together the county catalog of tax sale properties with our assessment information and photos provided by the assessors. We continue to update and upgrade our assessment information via our internet website. We are constantly looking for ways to improve efficiencies and overall performance regarding County data. This year we changed our website host provider to ProServe, this change should enhance our current options and capabilities. I am an active member of the Western Region County Directors Association and the New York State Directors Association. I attended the winter training in Latham, NY, and fall training conference in Syracuse, NY. Our office continues to host the monthly County Assessors Association meetings where we continue to assist them in their efforts to maintain equity throughout the county. I would like to thank my staff for their efforts and hard work, and the Board of Legislators for their continued support.

RESPECTFULLY SUBMITTED,

Joseph L. Budinger  
Director of Real Property Tax Service Agency