

PUBLIC WORKS COMMITTEE

August 7, 2019

Members Present: D. Fanton, J. Ricci, G. Barnes, P. Curran, W. Dibble, K. Graves, C. Crandall
(Absent: D. Healy)

Others Present: D. Bigelow, J. Burdick, D. Decker, K. Francisco, V. Grant, B. Harris, S. Havey, J. Henry, J. Hopkins, C. Ivers, C. Knapp, D. McDonnell, K. Monroe, B. Riehle, T. Ross, M. Washer, R. Whitney

Call to Order: The meeting was called to order by Public Works Committee Chairman Dwight Fanton at 1:02 p.m.

Media Present: C. Potter- *The Spectator*

Approval of Minutes:

A motion was made by Legislator Graves, seconded by Legislator Curran, and carried to approve the minutes of July 3, 2019.

HIGHWAY

Bid for Hauling Sand/Salt

Public Works Superintendent Justin Henry requested permission to bid the hauling of sand/salt. This request was approved on a motion made by Legislator Dibble, seconded by Legislator Ricci, and carried.

Motor Equipment Operator Position

Mr. Henry requested permission to fill one full-time Motor Equipment Operator (AFSCME, Grade 10) and all subsequent positions including hiring from the outside due to a resignation. This position is responsible for the driving of trucks for the purpose of hauling material, plowing snow, operating crusher, rollers, as well as performing road side maintenance such as clearing brush, mowing, cleaning ditches, etc. The annual salary of this position is estimated between \$32,981 and \$40,160.80 with benefits estimated between \$14,099.38 and \$17,168.74. This position is funded 100 percent with County funds. This request was approved on a motion made by Legislator Graves, seconded by Legislator Ricci, and carried. **Refer to Ways & Means**

SOLID WASTE

Transfer Station Operator Position

Mr. Henry requested permission to fill one full-time Transfer Station Operator (AFSCME, Grade 11) and all subsequent positions including hiring from the outside due to a resignation. This position is responsible for operation of a County Transfer Station. The annual salary of this position is \$34,039.82 with benefits estimated at \$14,552.03. This position is funded 100 percent with County funds. This request was approved on a motion made by Legislator Dibble, seconded by Legislator Graves, and carried. **Refer to Ways & Means**

Transfer Station Operator Position

Mr. Henry is requesting permission to fill one full-time Transfer Station Operator (AFSCME, Grade 11) and all subsequent positions including hiring from the outside due to a retirement. This position is responsible for operation of a County Transfer Station. The annual salary of this position is \$34,039.82 with benefits estimated at \$14,552.03. This position is funded 100 percent with County

funds. This request was approved on a motion made by Legislator Graves, seconded by Legislator Ricci, and carried. **Refer to Ways & Means**

Household Hazardous Waste Day Contract

Mr. Henry requested permission to award the Household Hazardous Waste Day contract to Clean Harbor. Mr. Henry stated they were the sole bidder and also who the County contracted with last year. Committee Chairman Fanton asked if they have been happy with Clean Harbor, and Mr. Henry indicated, yes, they are recommending them again. Legislator Graves asked if the cost is within budget. Mr. Henry stated they will actually come in under budget compared to last year. Mr. Henry reminded the committee that Household Hazardous Waste Day will be held Saturday, September 7, from 8:00 a.m. to 12:00 p.m. This request was approved on a motion made by Legislator Graves, seconded by Legislator Ricci, and carried. **Refer to Ways & Means**

Recycling Containers Bid Award

Mr. Henry stated that bids for the purchase of six recycling containers were opened on July 31 at 11:00 a.m. They received one bidder, Thompson Fabricating, Inc. with a bid amount of \$40,500. Mr. Henry requested permission to award the purchase of six recycling containers to Thompson Fabricating, Inc. for the price of \$40,500, noting the cost is within budget. Legislator Decker asked where they are located. County Treasurer Terri Ross stated they are from Wheatland, PA, and the County has purchased from them before. This request was approved on a motion made by Legislator Graves, seconded by Legislator Dibble, and carried.

Extension of Solid Waste Disposal Contracts with Hyland and Steuben County

Mr. Henry requested permission to extend the Solid Waste Disposal contracts with Hyland and Steuben County, contingent on the County Attorney's approval after review. Legislator Graves asked if they are within budget. Mr. Henry stated they will be close, and if it becomes necessary, they will make a 2020 Budget adjustment. This request was approved on a motion made by Legislator Graves, seconded by Legislator Ricci, and carried. **Prepare Resolution**

BUILDINGS AND GROUNDS

Update on Board of Elections

Mr. Henry stated that as of August 1, the asbestos abatement has been completed, the Building & Grounds crew has resumed work, and they are on track to be within budget and completed by September. Mr. Henry confirmed that the current security plan meets State requirements as well as the needs of the Board of Elections' staff. Mr. Henry noted that the Sheriff's Office is also comfortable with the plan.

Update on Ground Floor Renovations

Mr. Henry stated that the Department of Social Services has been occupying the Ground Floor since July 15 which is also when First Floor Renovations began. Mr. Henry noted the certificate of occupancy for the First Floor is tentative for August 16.

Update on Jail Septic Project

Mr. Henry stated they have been very pleased with the consultants, are within budget, and work should be completed by August 12 for the Jail Septic Project. Mr. Henry stated that during the

period they experienced major problems, they were down to one leach bed and pumping four times per year to avoid overload. They are currently budgeted to reduce that down to two pumps per year and are looking to still try and get down to just one pump per year. Chairman Crandall asked if they are going to be monitoring the ongoing maintenance and cost for this. Mr. Henry stated they have always kept track of the yearly associated costs and plan to continue monitoring them. Committee Chairman Fanton noted that it's a much better filtration system than we had before.

Building Maintenance Assistant Position

Mr. Henry requested permission to fill one full-time Building Maintenance Assistant (AFSCME, Grade 13) and all subsequent positions including hiring from the outside due to a retirement. This position is responsible for the performance of semi-skilled building maintenance and repair tasks such as masonry, carpentry, electrical, and/or painting operations. The annual salary of this position is estimated between \$36,202.76 and \$44,044.59 with benefits estimated between \$15,476.68 and \$18,829.06. This position is funded 100 percent with County funds. This request was approved on a motion made by Legislator Dibble, seconded by Legislator Ricci, and carried. **Refer to Ways and Means**

Attorney/Client Session

A motion was made by Legislator Graves, seconded by Legislator Dibble, and carried at 1:15 p.m. to enter into an attorney/client session. Immediately following discussion at 1:23 p.m., a motion was made by Legislator Dibble, seconded by Legislator Graves, and carried to end the attorney/client session and return to the regular meeting.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:25 p.m. following a motion by Legislator Graves, seconded by Legislator Dibble, and carried.

Respectfully submitted,

Meghan Washer
Confidential Secretary to the Clerk of the Board
Board of Legislators