

PUBLIC WORKS COMMITTEE

June 5, 2019

AMENDED

Members Present: D. Fanton, J. Ricci, G. Barnes, P. Curran, W. Dibble, K. Graves, D. Healy

Others Present: D. Bigelow, T. Boyde, D. Decker, K. Francisco, S. Havey, J. Henry, J. Hopkins, G. James, C. Knapp, B. Riehle, D. Roberts, D. Root, T. Ross, D. Scholes, P. Stockin, M. Washer

Call to Order: The meeting was called to order by Public Works Committee Chairman Dwight Fanton at 1:03 p.m.

Media Present: C. Potter- *The Spectator*

Approval of Minutes:

A motion was made by Legislator Dibble, seconded by Legislator Healy, and carried to approve the minutes of May 1, 2019.

HIGHWAY

Request to fill MEO I position

Mr. Henry requested permission to fill one full-time Motor Equipment Operator I (AFSCME, Grade 11) and all subsequent positions including hiring from the outside. This position is responsible for the maintenance and operation of trucks with tandem rear axles or fuel dispensing trucks as well as hauling of material and roadside maintenance. The annual salary of this position is estimated between \$34,039.82 and \$41,658.73 with benefits estimated between \$14,552.02 and \$17,809.11. This position is funded 100 percent with County funds. This request was approved on a motion made by Legislator Dibble, seconded by Legislator Ricci, and carried. **Refer to Ways and Means**

Adjustment in CHIPS Funding for 2019 – 2020

Public Works requested a resolution adjusting the amount of SFY 2019-20 Consolidated Highway Improvement Program (CHIPS) funds due to the elimination of the EWR – Extreme Winter Recovery funds from the State Budget in the amount of \$319,797.97. The carryover funds remaining from 2018 in the amount of \$12,563.97 should be appropriated as follows:

Net Reduction to County Road Fund

Reduction in Appropriation D5112.223 CHIPS Paving	\$307,234.00
Reduction in Revenue D5110.3501.00 State Aid Consolidated Highway Aid	\$307,234.00

FISCAL IMPACT: **\$307,234.00 reduction in revenue**

This request was approved on a motion made by Legislator Graves, seconded by Legislator Curran, and carried. **Refer to Ways and Means**

Madison Street, Village of Wellsville County/Town Bridge Cost-Sharing Program

Mr. Henry requested a resolution to approve the following bridge for funding in accordance with 234(14) of the New York State Highway Law:

- Madison Street over WNY & PA Railroad, Village of Wellsville, B.I.N. 2255160, Local Bridge #26-19.

Federal/State Share:	\$2,443,400.00
County Share: (4.25%)	109,310.00
Town Share: (0.75%)	<u>19,290.00</u>
Total Estimated Cost	\$2,572,000.00

These funds have already been included in the 2018 Budget and Capital Account H5965. This request was approved on a motion made by Legislator Graves, and seconded by Legislator Healy, and carried. **Prepare Resolution**

SOLID WASTE

Request to fill HMEO I position

Mr. Henry requested permission to fill one full-time Heavy Motor Equipment Operator (HMEO I) (AFSCME, Grade 13) and all subsequent positions including hiring from the outside. This position is responsible for the maintenance and operation of specialized heavy motor equipment necessary to the daily operation of the County's Solid Waste/Recycling Program and properties. The annual salary of this position is estimated between \$36,209.26 and \$43,828.16 with benefits estimated between \$15,479.46 and \$18,736.54. This position is funded 100 percent with County funds. This request was approved on a motion made by Legislator Healy, seconded by Legislator Graves, and carried. **Refer to Ways and Means**

Mr. Henry also stated that the department just learned today that the Solid Waste Department will not be allowed to participate in the Stericycle program at no cost anymore. The department will still participate, but there will be a cost now. They are unsure of the amount of the cost until all things are looked at and then a decision can be made. Legislator Graves asked when this will take place as he hates to see this program end as it is a great program for the residential area. Mr. Henry stated this is taking effect immediately as the program was run under Kmart, and they are stopping it now and not renewing the license with Stericycle. Mr. Henry also stated that next month there should be a report on the amounts that are taken in during a period, and he will bring it to the committee for discussion.

BUILDINGS AND GROUNDS

Discuss Bid Opening Results for Board of Elections

Mr. Henry stated there was no response to the bids for the Board of Elections renovations. Legislator Curran asked where the bids were posted. Mr. Henry stated the bids were placed in the newspaper, on the County website, and letters were sent to local well known contractors. Mr. Henry supplied a solution to use the DPW manpower, mainly the Bridge Crew, for the month of June as he can move the employee's schedules around on tasks that do not have a time constraint. With the Legislator's approval, Mr. Henry would like to start the project immediately. Legislator Harris asked what the Bridge Crew would be doing if they weren't working on the Board of Elections building. Mr. Henry stated that they would be working on bridge work, but he had the ability to move some of the jobs around because there were no time constraints for some of the work involved. Legislator Healy asked if we had closed on the property yet before we start the work, and Mr. Henry stated, no. County Attorney Carissa Knapp, stated that Church property sales have to be approved through the Court system and that this committee can approve this request now so the work can be completed to keep on schedule. Committee Chairman Fanton asked if the work will stop in the month of July, Mr. Henry stated, no, that the Bridge Crew employees will hopefully have their expertise done, and he hopes to utilize the Building and Grounds staff to keep this project moving along and on time. Mr. Henry distributed a proposal for renovations to the Board of Elections that will cost approximately \$50,000.

The committee briefly discussed where the funds will come from to cover the renovations, and County Administrator Timothy Boyde indicated it may have to come from contingency. A motion was made by Legislator Healy, seconded by Legislator Graves, and carried to refer the proposal to Ways and Means to find funding in the amount of \$50,000 for renovations to the Board of Elections. **Refer to Ways and Means**

Permission to apply for “SAM” Grant for Renovations and Improvements to Ground Floor of the County Office Building

Mr. Henry requested permission to apply for the SAM Grant (The State and Municipal Facilities Program) in the amount of \$100,000 for the renovation and improvements to the Ground Floor of the County Office Building. Legislator Decker asked why they needed this grant when the monies were already approved and included in the budget. County Treasurer Terri Ross stated that this money was already budgeted into the repairs, but grants can sometimes take years to get the funds. This is just the formal request to apply for the money. This request was approved on a motion made by Legislator Graves, and seconded by Legislator Ricci, and carried. **Refer to Ways and Means**

NEW BUSINESS

Budget Committee Referral

Mr. Henry spoke about the positive changes that are taking place in his department, and they are as follows:

- Bi-weekly foremen meetings
- 5-year capital improvement planning
- Internet and computers at district shops
- Reorganization of the bridge maintenance painting schedule
- Crack seal program
- Elimination for lump-sum award for the paving contract
- Updated forms and permits within DPW
- Updating the DPW website
- A shared electronic drive
- Bid specs being updated
- Infrastructure asset management program being implemented

Mr. Henry went on to state that all the current items that have been completed or are currently being worked on have the common goal of creating long-term cost savings that will be applied to the County's infrastructure. The 2020 Budget that will be submitted in the coming month will go into greater detail of the goals that he hopes to obtain in the short and long-term future for the department. With that said, he would like to move forward by briefly touching on some key items that will be coming in the budget request for 2020 and share some information on how substantial the extra cost to the County can be by delaying Infrastructure projects. These include:

- Administration workforce needs
- Changing scope within Solid Waste
- Equipment
- DPW's facilities
- Infrastructure asset management

Legislator Graves stated that he was pleased with Mr. Henry's report and also believes that infrastructure is really important. Legislator Graves hopes the Board can give Mr. Henry the tools he needs to achieve his goals.

Jail Issues

Mr. Henry stated that the ongoing issues they have been experiencing at the Jail with the standby generators have been corrected. Mr. Henry thanked Steve Brown and Dean Scholes for working so hard on correcting this issue.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:40 p.m. following a motion by Legislator Graves, seconded by Legislator Ricci, and carried.

Respectfully submitted,

Deborah Roberts
Senior Account Clerk Typist
Board of Legislators