PUBLIC WORKS COMMITTEE
AGENDA
November 7, 2018

1. Approval of Minutes
   - October 3, 2018

2. Highway
   - Permission to award Deer Removal bid
   - Permission to renew Inter-Municipal agreements
   - Bridge project updates

3. Solid Waste
   - Permission to award E-Waste Recycling bid
   - Permission to renew Leachate Disposal contracts
   - Request to abolish Senior Heavy Mechanic position
   - Request to create and fill Heavy Equipment Mechanic position
   - Request to fill Transfer Station Operator position
   - Phase IV update
   - E-Waste Collection Day update

4. Building & Grounds
   - Review quotes for HVAC and heat pumps in the Chambers
   - Request to fill a temporary Grounds Worker position
   - Decision for E&M’s 3rd Floor open space proposal

5. Old Business

6. New Business

7. Questions from the Media

8. Good of the Order

9. Adjournment
Bids were opened for The Removal and Lawful Disposal of Deer Carcass(es).

<table>
<thead>
<tr>
<th>Price Per Deer:</th>
<th>Cross Carcass Removal</th>
<th>WRJ Compost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Present through 12/31/19</td>
<td>$70.00</td>
<td>$85.00</td>
</tr>
<tr>
<td>01/01/20 – 12/31/20</td>
<td>$71.00</td>
<td>$90.00</td>
</tr>
<tr>
<td>01/01/21 - 12/31/21</td>
<td>$72.00</td>
<td>$95.00</td>
</tr>
<tr>
<td><strong>Sum Total of Above Three (3) Lines</strong></td>
<td><strong>$213.00</strong></td>
<td><strong>$270.00</strong></td>
</tr>
</tbody>
</table>

All attachments were signed and executed.

Respectfully submitted:
Lea Dorrett
Secretary to the Superintendent
Requests a Resolution be prepared approving the County to enter into an Inter-Municipal Mutual Aid Agreement sponsored by the Allegany County Town Highway Superintendents Association. This agreement allows any participating municipality within the County of Allegany to assist another municipality with highway projects, maintenance and emergency road work, or any similar function and to allow the proper authorities to expedite the work flow as quickly as possible.

The terms of this agreement will be for 1-year, January 1, 2019 through December 31, 2019

FISCAL IMPACT:  $0.00

For further information regarding this matter, contact:

Guy R. James  
Superintendent  
(585) 268-9230
2018 E-Waste RFP

The attached spreadsheet provides a breakdown of the four E-Waste collection events held 2018 at a total cost of $13,201.65. Up to fifty percent of the total expense is eligible for grant reimbursement from the NYSDEC.

Effective January 1, 2019, the NYSDEC will no longer offer E-Waste grant funding.

After reviewing the 2019 E-Waste RFP results, in comparison with data from the four 2018 E-Waste collection events, we estimate 2019 E-Waste recycling costs as follows:

- Sunnking- $17,957.40
- SAMR Inc- $33,483.19
- EWASTE+ Option 1 $54,035.40
- EWASTE+ Option 2 $45,235.40
## 2018 E-Waste Collection Events

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
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<th></th>
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<tr>
<td>Desktop Computers</td>
<td>825</td>
<td>1616</td>
<td>1786</td>
<td>2611</td>
<td>6838</td>
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<tr>
<td>Laptop Computers</td>
<td>0</td>
<td>227</td>
<td>281</td>
<td>93</td>
<td>601</td>
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<tr>
<td>Bare CRT Tubes</td>
<td>330</td>
<td>0</td>
<td>0</td>
<td>274</td>
<td>604</td>
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<tr>
<td>Broken CRT</td>
<td>329</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>329</td>
</tr>
<tr>
<td>CRT-Monitor</td>
<td>450</td>
<td>829</td>
<td>1471</td>
<td>821</td>
<td>3571</td>
</tr>
<tr>
<td>CRT-TV</td>
<td>10208</td>
<td>13154</td>
<td>35705</td>
<td>29678</td>
<td>88745</td>
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<tr>
<td>LCD-Monitor</td>
<td>0</td>
<td>317</td>
<td>591</td>
<td>1234</td>
<td>2142</td>
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<tr>
<td>LCD-TV</td>
<td>726</td>
<td>1564</td>
<td>3074</td>
<td>4489</td>
<td>9853</td>
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<tr>
<td>Printers</td>
<td>473</td>
<td>571</td>
<td>2242</td>
<td>2036</td>
<td>5322</td>
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<tr>
<td>Small Electronics</td>
<td>1063</td>
<td>3079</td>
<td>2780</td>
<td>4757</td>
<td>11679</td>
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**Total E-Waste Collected**: 14404 21357 47930 45993 129684

**Cost**: $1,605.15 $2,135.70 $4,793.00 $4,667.80 $13,201.65
MEMORANDUM OF EXPLANATION

COMMITTEE: PUBLIC WORKS

DATE: November 7, 2018

Request a Resolution renewing an agreement with the Town of Friendship, Village of Wellsville and Town of Caneadea for leachate disposal at the rate of $.025 per gallon for a two-year term commencing on January 1, 2019 and expiring on December 31, 2019

FISCAL IMPACT: $.025 per gallon

For further information regarding this matter, contact:

GUY R. JAMES
Superintendent

(585) 268-9230

GRJ/Ird
October 31, 2018
The Public Works Department requests to abolish the position of Senior Heavy Equipment Mechanic, Sr. HEM, (AFSCME, Grade 15) and to create (1) Solid Waste Equipment Mechanic position, SWEM, (AFSCME, Grade 14).

Since the closure of the Landfill, the department no longer operates the specialized equipment that necessitated the Sr. Heavy Equipment Mechanic position.

The Solid Waste Equipment Mechanic is responsible for the maintenance and repair of equipment used in the operation of the County Transfer Station System in a number of locations. Work is performed on a variety of electrical, hydraulic and mechanical components.

FISCAL IMPACT:

For further information regarding this matter, contact:

Guy R James
Superintendent

(585) 268-9230

GRJ:rd
Request to Create & Fill Position Form

Date: 11/07/18

Committee of Jurisdiction: Public Works

Title of Position: Heavy Equipment Mechanic
Dept.: Public Works

Will any position(s) be eliminated? Yes
If yes, which position(s): Senior Heavy Equipment Mechanic

This position is an:
Existing position: 
Newly Created Position: X
Created by Resolution #: 

This position will be:
Full-Time: X Part-Time: _____ Permanent: _____ Temporary: _____

This position will be:
Section IV: _____ Non Union: _____ Union: X
covered by the AFSCME bargaining unit.

Grade: 14
Step: 
Hourly pay rate: $19.9114

Annual salary of position: $36,378.13
Cost of benefits for position: $17,268.70

Does position support a mandated program/grant? No
Name of program: 

Source of funding for position: 100% County _____% State _____% Federal _____% Other

Source of funding for benefits: 100% County _____% State _____% Federal _____% Other

Amount in current year's budget for this position: 100%

Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:

1. The specific duties that cannot be accomplished by another employee.
   Responsible for the maintenance and repair of equipment used in the operation of the County Transfer Station System in a number of locations. Work is performed on a variety of electrical, hydraulic and mechanical components.

2. The goals your organization will not be able to accomplish as a result of not filling this position.
   Responsible for the maintenance and repair of equipment used in the operation of the County Transfer Station System in a number of locations. Work is performed on a variety of electrical, hydraulic and mechanical components.

3. The funding available to fill the position from external sources.
   None

4. The benefit to the County generated by this specific position.
   Responsible for the maintenance and repair of equipment used in the operation of the County Transfer Station System in a number of locations. Work is performed on a variety of electrical, hydraulic and mechanical components.

Department Head Name: Dean Scholer

County Administrator Authorization: Timothy T. Rogers

Personnel Officer Authorization: Robert Stodola
Request to Fill Position Form

Date: 11/07/18  Committee of Jurisdiction: Public Works

Title of Position: Transfer Station Operator  Dept.: Public Works

Will any position(s) be eliminated? No  If yes, which position(s): ____________________________

This position is an:
Existing position: X  Newly Created Position: _____  Created by Resolution #: _______

This position will be:
Full-Time: X  Part-Time: _____  Permanent: _____  Temporary: _____

This position will be:
Section IV: _____  Non Union: _____  Union: X covered by the AFSCME bargaining unit.

Grade: 11  Step:  Hourly pay rate: $15.9050

Annual salary of position: $33,209.64  Cost of benefits for position: $15,764.62

Does position support a mandated program/grant? No  Name of program: ____________________________

Source of funding for position: 100% County _____% State _____% Federal _____% Other

Source of funding for benefits: 100% County _____% State _____% Federal _____% Other

Amount in current year’s budget for this position: 100%

Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:
1. The specific duties that cannot be accomplished by another employee.
   Operation of a County Transfer Station

2. The goals your organization will not be able to accomplish as a result of not filling this position.
   Operation of a County Transfer Station

3. The funding available to fill the position from external sources.
   None

4. The benefit to the County generated by this specific position.
   Operation of a County Transfer Station

Department Head Name: ____________________________  Date: 11/2/2018

County Administrator Authorization: ____________________________  Date: 11/2/2018

Personnel Officer Authorization: ____________________________  Date: 11/2/2018

Form Updated: 06/25/18 (Resolution No. 118-18)
<table>
<thead>
<tr>
<th>Company Name</th>
<th>Person</th>
<th>Phone Number</th>
<th>Email Address</th>
<th>Date Requested</th>
<th>Date Quoted</th>
<th>Amt Quoted</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Johnson Controls</td>
<td>Corinna Fletcher</td>
<td>866-819-0010</td>
<td><a href="mailto:corinna.t.fletcher@ici.com">corinna.t.fletcher@ici.com</a></td>
<td>July 13, 2018</td>
<td>July 25, 2018</td>
<td>$20,000</td>
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</tr>
<tr>
<td>Isaac Heating</td>
<td>Steve Mangiafesto</td>
<td>585-546-6500</td>
<td><a href="mailto:Smangiafesto@isaachvac.com">Smangiafesto@isaachvac.com</a></td>
<td>August 30, 2018</td>
<td>October 10, 2018</td>
<td>$16,000</td>
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</tr>
<tr>
<td>Anderson Shortell, Inc.</td>
<td>Dana</td>
<td>716-372-3456</td>
<td></td>
<td>August 30, 2018</td>
<td>DECLINED</td>
<td>DECLINED</td>
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<tr>
<td>Shea's Plumbing &amp; Heating</td>
<td>Tim Shea</td>
<td>585-593-6318</td>
<td></td>
<td>August 30, 2018</td>
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</tr>
<tr>
<td>JW Danforth</td>
<td>Kyle Johnson</td>
<td>716-832-1940</td>
<td><a href="mailto:kjohnson@jwdanforth.com">kjohnson@jwdanforth.com</a></td>
<td>October 19, 2018</td>
<td></td>
<td>NO REPLY</td>
<td>Visit scheduled Oct 31, 2018</td>
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<tr>
<td>SmartEdge</td>
<td>Bill Everson</td>
<td>716-664-7755</td>
<td><a href="mailto:WEVERSON@smartedgeusa.com">mailto:WEVERSON@smartedgeusa.com</a></td>
<td>October 19, 2018</td>
<td>DECLINED</td>
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<td></td>
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<tr>
<td>SmartEdge</td>
<td>Brenda Austin</td>
<td>716-664-7755</td>
<td><a href="mailto:BAUSTIN@smartedgeusa.com">BAUSTIN@smartedgeusa.com</a></td>
<td>October 19, 2018</td>
<td>DECLINED</td>
<td>DECLINED</td>
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<tr>
<td>DV Brown</td>
<td>George Sisson</td>
<td>716-695-5533</td>
<td>George Sisson <a href="mailto:gissent@dwbrown.com">gissent@dwbrown.com</a></td>
<td>October 19, 2018</td>
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<td></td>
</tr>
<tr>
<td>Landry</td>
<td>Scott Wild</td>
<td>585-538-6000</td>
<td><a href="mailto:scottw@landrymechanicalcontractors.com">scottw@landrymechanicalcontractors.com</a></td>
<td>October 19, 2018</td>
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<td></td>
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<tr>
<td>Kandefers</td>
<td>Debbie Mastrangier</td>
<td>716-668-4677</td>
<td><a href="mailto:dmastrangelo5@yahoo.com">dmastrangelo5@yahoo.com</a></td>
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<tr>
<td>Kuhns Plumbing &amp; Heating</td>
<td>John Kuhn</td>
<td>607-324-5431</td>
<td><a href="mailto:johnkuhnphc@gmail.com">johnkuhnphc@gmail.com</a></td>
<td>October 19, 2018</td>
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</table>
Request to Fill Position Form

Date: 11/07/18 Committee of Jurisdiction: Public Works

Title of Position: Groundsworker Dept.: Public Works

Will any position(s) be eliminated? No If yes, which position(s): ____________________________

This position is an:
Existing position: X Newly Created Position: _____ Created by Resolution #: __________

This position will be:
Full-Time: X Part-Time: _____ Permanent: _____ Temporary: _____

This position will be:
Section IV: _____ Non Union: _____ Union: X covered by the AFSCME bargaining unit.

Grade: 9 Step: Hourly pay rate: $17.1841

Annual salary of position: $31,395.35 Cost of benefits for position: $14,903.37

Does position support a mandated program/grant? No Name of program: ____________________________

Source of funding for position: 100% County _____% State _____% Federal _____% Other

Source of funding for benefits: _____% County _____% State _____% Federal _____% Other

Amount in current year's budget for this position: ____________________________

Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:
1. The specific duties that cannot be accomplished by another employee.
   Responsible for the daily upkeep of County grounds. Such as mowing, snow removal, etc...

2. The goals your organization will not be able to accomplish as a result of not filling this position.
   Upkeep of County grounds

3. The funding available to fill the position from external sources.
   None

4. The benefit to the County generated by this specific position.
   The county complex is maintained

Department Head Name: ____________________________ Date: 10/31/2018

County Administrator Authorization: ____________________________ Date: 10/31/2018

Personnel Officer Authorization: ____________________________ Date: 10/31/2018

Form Updated: 06/25/18 (Resolution No. 118-18)
PROPOSAL SUBMITTED TO: Allegany County DPW
Mr. Guy James, Supt.
7 Court Street, Room 210
Belmont, NY 14813

Client Phone: 585-268-9230 Date: 10/4/18
Client Fax
Client Cell
Client e-mail: JamesGR@alleganyco.com
Cost: $12,690
Completion: Approximately 5 weeks from authorization

OFFER: The Firm hereby offers the following professional service for the Client:

Project Statement:
Allegany County would like to consider building a roof over the former inmate exercise area on the third floor of the County office building to create an indoor useable space for a large meeting room.

This proposal will provide input on the feasibility and cost to complete this work.

Scope of Service:
1. E&M and our Architectural subconsultant, R.W. Larson Associates will make a site visit to review the layout of the third floor and to understand how the current outdoor exercise court would be integrated into the existing layout of the floor. Points of consideration would be sufficient exits, accessibility, availability of restrooms, and Building Code compliance.

2. E&M will perform a structural analysis of the building using plans provided by the County to determine the structures ability to support the additional weight of a new roof.

3. E&M will provide a concept sketch of the new roof. Two possible roof types will be considered. Flat and pitched with a small flat part at the top. Consideration of how to direct and handle the runoff from the roof will be made.

4. R.W. Larson will prepare two floor plan layouts for the new indoor space.

5. E&M will provide a preliminary review by a licensed Electrical Engineer of what will need to be done to provide adequate light, receptacles, and switches for this space.

6. A preliminary evaluation of the HVAC system for the building will be made to determine if the existing system can handle the heating and cooling of the space.

7. An Opinion of Probable Cost will be provided with a written summary of our findings.

The Firm reserves the right to withdraw this Proposal unless one copy is signed and returned to the Firm by ________ 2018, together with a retainer payment of N/A.

The retainer will be held by the Firm and applied against the cost of the final billing. Any excess will be returned to the Client with the completed work and invoice. Costs which exceed the retainer will be due and payable when the finished work and invoice are delivered to the Client unless shown otherwise herein.

The Client, in signing this Agreement agrees to pay interest at the rate of 1.5% per month, compounded monthly from the date of the Firm's invoice. There will be no interest charge if the Firm receives payment within 30 days of the date on this invoice.

The undersigned are hereby bound to the provisions of this agreement:

FIRM APPROVAL

BY ________________________________
Signature
Title

CLIENT APPROVAL (See E on reverse side)

Approved and Accepted by

Title

All conditions on the reverse side are a part of this proposal.