PUBLIC WORKS COMMITTEE
AGENDA
October 2, 2019

1. Approval of Minutes
   - September 4, 2019

2. Highway
   - Request to fill HMEO I position due to a retirement and all subsequent positions including hiring from the outside

3. Solid Waste
   - Update on Household Hazardous Waste Day
   - Temporary Closure of Transfer Station 6, Bolivar
   - Request to purchase Ford Transit Connect Van for Solid Waste/Recycling

4. Building & Grounds

5. Old Business

6. New Business

7. Questions from the Media

8. Good of the Order

9. Adjournment
Request to Fill Position Form

Date: October 2, 2019

Committee of Jurisdiction: Public Works

Title of Position: Heavy Motor Equipment Operator I (HMEO I)  
Dept.: Public Works

Will any position(s) be eliminated? No  
If yes, which position(s): __________

This position is an:
Existing position: X Newly Created Position: ______ Created by Resolution #: ______

This position will be:
Full-Time: X Part-Time: ___ Permanent: ___ Temporary: ___

This position will be:
Section IV:  Non Union: ____ Union: X covered by the AFSCME bargaining unit.

Grade: 13  Step:  Hourly pay rate: $17.3416 - $20.9905

Annual salary of position: $36,209.26 - $43,828.16 Cost of benefits for position: $15,479.46 - $18,736.54

Does position support a mandated program/grant? No  Name of program: _________________

Source of funding for position:  100% County ____% State ____% Federal ____% Other

Source of funding for benefits:  100% County ____% State ____% Federal ____% Other

Amount in current year's budget for this position: 100%

Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:

1. The specific duties that cannot be accomplished by another employee.
   Maintenance and operation of specialized Heavy Motor Equipment necessary to the for the County's Highway Department

2. The goals your organization will not be able to accomplish as a result of not filling this position.
   Maintenance and operation of specialized Heavy Motor Equipment necessary to the for the County's Highway Department

3. The funding available to fill the position from external sources.
   None

4. The benefit to the County generated by this specific position.
   Request to fill HMEO I in the Friendship Shop due to a retirement and all subsequent positions including from the outside.

Department Head Name: ___________________________ Date: 23-Sep-2019

County Administrator Authorization: __________________ Date: 9/25/19

Personnel Officer Authorization: ______________________ Date: 9/23/19

Form Updated: 06/25/18 (Resolution No. 118-18)
Transfer Station Closure

The Bolivar Transfer Station will be closed on Wednesday, October 9th for site repairs. The Friendship Transfer Station, 7912 County Road 20, Friendship, NY, will be open in its place. The normal operation schedule will resume on Saturday, October 12th 2019. Please call 585-268-5400 if you have any questions.

We apologize for any inconvenience.

Allegany County Solid Waste Department
Wayne Marvin
Landfill Supervisor
MEMORANDUM OF EXPLANATION

INTRODUCTION NO: __________
(CLERK’S USE ONLY)

COMMITTEE: PUBLIC WORKS
DATE: October 2, 2019

RE: Request to purchase a small Cargo van for Recycling and Solid Waste

The Public Works Department requests to purchase a small cargo van for the purposes of safely transporting materials to and from transfer stations. A small cargo van will provide greater efficiency and versatility. We are currently using a 2006 Chevrolet Malibu for the same purpose(s). The 2006 Chevrolet Malibu will not pass next inspection due in September 2020 due to frame concerns, ABS Failure.

After consulting with the County Treasurer, it is recommended the cargo van be a "Direct Purchase" from the Fleet Account.

From:
H5997.200

Est. $25,000-$28,000

For further information regarding this matter, contact:

Justin D. Henry, Superintendent
Department of Public Works
X9235
Telephone Number
Won't Pass 9/2020 Inspect
Frame Deterioration
A.B.S./Traction Control
2006 Chevrolet
153,241 mi
9/26/2019 '06 Malibu