1. Approval of Minutes
   - March 1, 2017 with the following amendment:
     Change: “from 4 percent to 32 percent”
     To: “from four to thirty-two”

2. Barbara Kelley, Public Defender
   - Monthly Report

3. Jeffrey Luckey, Emergency Management and Fire Director
   - Monthly Report

4. Linda Edwards, STOP-DWI Program Coordinator
   - Monthly Report

5. Keith Slep, District Attorney
   - Monthly Report

6. Robert Starks, Probation Director
   - Monthly Report
   - Raise the Age Resolution

7. Gilbert Green, Weights & Measures Director
   - Monthly Report

8. Rick Whitney, Sheriff
   - Monthly Reports
   - New York State SFY 2016-2017 Police Protective Equipment Program (PPEP) Grant
   - Homeland Security and Emergency Services (Mutualink) Contract Renewal
   - Garden Tractor Gifted from Alfred State College

9. Old Business

10. New Business

11. Good of the Order

12. Adjournment
### PUBLIC DEFENDER’S OFFICE MONTHLY REPORT

March 2017

<table>
<thead>
<tr>
<th>Number of Applications Received—</th>
<th>2/23 – 3/28</th>
<th>Y-T-D</th>
<th>3/2016</th>
<th>2016-Y-T-D</th>
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<tbody>
<tr>
<td>Sent to Conflicts—</td>
<td>145</td>
<td>388</td>
<td>166</td>
<td>363</td>
</tr>
<tr>
<td>Found Ineligible—</td>
<td>35</td>
<td>99</td>
<td>41</td>
<td>75</td>
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<tr>
<td>New files opened: (3 conflicts after opening)</td>
<td>109</td>
<td>282</td>
<td>122</td>
<td>275</td>
</tr>
<tr>
<td>Misdemeanor—</td>
<td>56</td>
<td>129</td>
<td>45</td>
<td>117</td>
</tr>
<tr>
<td>Felony—</td>
<td>11</td>
<td>24</td>
<td>23</td>
<td>50</td>
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<tr>
<td>VOP—</td>
<td>8</td>
<td>18</td>
<td>8</td>
<td>15</td>
</tr>
<tr>
<td>Parole Violations—</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td>6</td>
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<tr>
<td>Fugitive –</td>
<td>0</td>
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<td>2</td>
<td>3</td>
</tr>
<tr>
<td>SORA -</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Violation</td>
<td>1</td>
<td>4</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Criminal—</strong></td>
<td><strong>77</strong></td>
<td><strong>178</strong></td>
<td><strong>79</strong></td>
<td><strong>192</strong></td>
</tr>
</tbody>
</table>

| Custody/Visitation-              | 20          | 62    | 27      | 53         |
| Abuse/Neglect-                   | 0           | 4     | 1       | 1          |
| Termination of Parental Rights— | 0           | 1     | 0       | 0          |
| Family Offense—                  | 4           | 13    | 6       | 10         |
| Support—                         | 8           | 22    | 7       | 18         |
| Paternity –                      | 0           | 2     | 2       | 4          |
| **Total Family Court—**          | **28**      | **100** | **43** | **86** |


March 2017 Report

March 2-Mike took photos taken by the Certified Instructor Coordinator (CIC) of the EMT original students from camera to make the ID Badges required by the State for clinical time.

March 3-Jeff led the Joint Preparedness meeting, which was attended by Mike. Old business covered included: Ebola/ Zika funding or changes; the EMS Report, Red Cross Updates, the upcoming Jones Hospital exercise involving an Infectious Disease Scenario, an update on the status of the MCI drill scheduled for May 23rd at the Angelica Fairgrounds, and a presentation on the upcoming FLRTC-HPP training and educational opportunities from Diana Volkman from the NYSDOH. New Business covered upcoming events happening the county.

March 5- I attended the District 1 Fire Chiefs Breakfast.

March 6- Bonnie and I facilitated the MCI Drill planning meeting.

March 8- This office participated with our Health Dept in a statewide infectious quarantine drill. This office worked on keeping our key officials informed of the Wind Event that effected our county from March 8-9. This is a breakdown of customers still without power as of 9:45 am on 3/9.

National Grid:
Allegany County: 68 customers without power in the Wellsville and Willing area.
Cattaraugus County: There are six different outages in the Olean area.

NYSEG:
Allegany County: 110 without power (Alfred, Grove, Birdsall, W Almond)
Steuben County: 156 customers affected

RG&E:
Allegany County: 300 customers (Allen, Bolivar, Wirt, Friendship, Rushford, Richburg)
Wyoming County: 57 customers

March 9- Jeff and Mike attended the Allegany County EMS Council meeting at Crossroads. Old Business covered included: the Critical Care Certification level, the Target Solution 100% online Continued Medical Education Based Recertification program,. The Sheriff’s Department/ Dispatch Center represented by Randy Swarthout who reported about the extra talking on the radios Allegany County OES in regards to Senate Bill #S 00363, “Fair Play Ambulance Cost Recovery for Fire Departments” It was determined that further research and vetting was needed before the Council would write a letter to Senator Young in support of the bill. We also heard reports pertaining to SEMSCO, STEMS and WREMAC.

March 10- The OES received reports from the National Weather Service in regards to the Winter Storm Stella that would be hitting our region by Monday evening. I responded to a rollover MVA on 243 in Rushford.

March 13- The OES staff continued to plan for the Snow Storm Stella, which included colder than normal temperatures, snow accumulations and gusting winds starting on Monday evening through Wednesday, 15th.

March 14- Mike took care of cancelling the EMT classes for the evening due to the winter storm covering the entire County. I responded to a structure fire in town of Hume.
March 15- I attended and reported at the Association/ Fire Chiefs meeting in Wellsville.

March 16- I had a meeting with our Fire Investigators.

March 17- I responded from home to a structure fire in the Town of Birdsall. I assisted Fillmore/Wiscoy Rossburg with setting up their 6th annual spring training.

March 18- The Fillmore/Wiscoy-Rossburg Annual Training held at the RS Maher building in Hume had over 75 fire/Ems responders from three counties attend. We offered IDs to the fire department members who didn't have them. Departments who attended include Fillmore, Wiscoy-Rossburg, Houghton, Belfast, Angelica, Oramel, Rushford, Short Tract, Pike and Nunda.

  Scope of training: SCBA, House Course with Window Bailout, Search and Rescue, Vehicle Extraction, Basic Skills Room, Air Cascade, Chimney Fire, HAZ-MAT.

March 21- I attended the WNY EM meeting

March 23- I was one of over 850 that attended the 14th annual Safe School Initiative Seminar at University of Buffalo. Main Topics this year was. Community Awareness Briefing by the FBI Review of Best Practice Procedures for School Threat Assessment, Followed by a table top in the afternoon. I attended and reported at the FAB (Fire Advisory Board) meeting.

March 24 & 25- Mike completed the CFR Original and Refresher schedules, the EMT Original and Refresher schedules and Advanced EMT schedules for the fall 2017 Original and Refresher classes. Mike gave the Instructors their schedules for final approval of days, dates and course content before getting the required signatures from the Medical Director, Dr. Frank Edwards and the Course Sponsor Administrator, Jeff Luckey. The Course Applications and class schedules will then be sent to Bureau of EMS and Trauma in Albany to receive their authorization to hold the courses at the Crossroads Center starting on August 7th and ending on December 21, 2017 with the NYS Written Exam.

March 27- Mike completed the contracts for Jones Memorial, Olean General and Wyoming Community hospitals used in the EMS Training program during the students’ clinical time along. Mike also worked on the contracts for the professional ambulance agencies used during State mandated field ride along time for the Advanced EMT and Critical Care students. I conference called in on the EMS Council radio Committee meeting. Working with DC 1 and Fillmore Fire Chief we are having a critique of the structure fire from 3/14.

March 28- I will be attending the FASNY training hosted by Cuba Fire Dept Riding the Right Front Seat …It Could Be You.

March 30- I will be attending the Top Cop Dinner.

3/31- I will be attending the Fillmore Central School Rapid Response update meeting. Friday night and all day Saturday I will attending and assisting at our regional STEMS Conference.

Mileage

1,258
STOP – Held lunch meeting with STOP-DWI Administrator in Hornell

Youth – Attended Youth Compeer breakfast in Scio

Youth – Attended WNYAYB (Youth Bureau) monthly meeting in Lancaster

Youth – Attended ACCORD Youth Summit at Alfred University

Youth – Attended monthly Youth Court Board meeting

STOP – Attended quarterly Environmental Strategies meeting

Youth – Delivered donated Art Kits to Youth Bureau agencies

STOP – Held St. Patrick’s Day Crackdown

STOP – Attended Criminal Justice Institute on Human Trafficking at Alfred University

Attended quarterly PPAC meeting

STOP – On 1/24 attended Traffic Safety Board meeting

Youth – Held quarterly Youth Board meeting

STOP – Held Annual Top Cop Dinner at Moonwinks with 61 in attendance; Maureen Kozakewicz of NYS GTSC was speaker; recognized ten Top Cops and nine Victim Impact speakers

Youth – Continued preparations for Youth Bureau Dinner and Youth Recognition Awards in April

Linda Edwards
Youth Bureau Director/STOP-DWI Coordinator
3/31/17
MONTHLY REPORT OF THE DISTRICT ATTORNEY

March, 2017

During the month of March, 2017 the following new files were opened:

<table>
<thead>
<tr>
<th>Category</th>
<th>Current</th>
<th>Prior Month</th>
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<tbody>
<tr>
<td>Felonies:</td>
<td>29</td>
<td>17</td>
<td>59</td>
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<td>Misdemeanors:</td>
<td>145</td>
<td>55</td>
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<tr>
<td>Violations:</td>
<td>150</td>
<td>135</td>
<td>367</td>
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<tr>
<td>VOP’s:</td>
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<td>2</td>
<td>20</td>
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<tr>
<td>Miscellaneous:</td>
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<td>4</td>
<td>7</td>
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<tr>
<td>Special Prosecutor:</td>
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<td>1</td>
</tr>
</tbody>
</table>

Each of these files required the attention of one or more prosecutors, as well as support staff. In many cases there are various or multiple crimes charged against one individual.

Respectfully submitted,

Keith A. Slep
District Attorney

Figures as of 3/28/17
PUBLIC SAFETY MONTHLY REPORT- MARCH 1-27, 2017 STATISTICS

<table>
<thead>
<tr>
<th>FAMILY WORKLOAD</th>
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<td>INVESTIGATIONS COMPLETED</td>
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<table>
<thead>
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<th>2016 Totals</th>
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</thead>
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<td>INVESTIGATIONS ORDERED</td>
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<td>56</td>
<td>18</td>
<td>340</td>
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<tr>
<td>INVESTIGATIONS COMPLETED</td>
<td>28</td>
<td>57</td>
<td>18</td>
<td>243</td>
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<tr>
<td>ACTIVE SUPERVISION CASES</td>
<td>388</td>
<td>N/A</td>
<td>369</td>
<td>N/A</td>
</tr>
</tbody>
</table>

CD IID CASES-49
EHM CASES-9
RUS CASES-53

--Attended Opioid & Heroin Ad Hoc Committee meeting & sub-committee meetings
--Attended the SART/VTR meeting on 3/15/17
--Chaired the Youth Court Advisory Board meeting on 3/16/17
--Attended the Shared Services meeting on 3/28/17
--Scheduled to attend a Youth Bureau meeting on 3/29/17
--Scheduled to meet with the Student Government Interns on 4/3/17

-Received draft report from DCJS regarding our Ignition Interlock Device “Quality Assurance” site visit. Since I am not contesting their findings this draft will likely be the final report. A copy is attached for your perusal.
I have submitted a copy of a resolution adopted by the Tioga County Legislature regarding the proposed "Raise the Age" legislation that will most likely be passed in some form or another this year. I am requesting that our County Legislature consider a similar resolution making the same request.

Robert P. Starks
Director of Probation

March 28, 2017
MEMORANDUM

TO: Director Robert Starks
   Allegany County Probation Department

FROM: Gary M. Gove
   Community Correction Representative 3

DATE: March 8, 2017

SUBJECT: Quality Assurance Case Review Summary of the Allegany County Probation Department’s Ignition Interlock Program

Among the responsibilities of the New York State Division of Criminal Justice Services (DCJS) Office of Probation and Correctional Alternatives (OPCA) is the regulatory oversight of New York’s Ignition Interlock Program. Accordingly, OPCA has committed staff resources to visit Probation Departments/Conditional Discharge Monitors to review Ignition Interlock Cases to ensure compliance with regulatory and funding requirements, and to provide technical assistance as necessary. Following, please find a summary of an Ignition Interlock Device (IID) Program Quality Assurance visit conducted at the offices of the Allegany County Probation Department by Community Correction Representative 2 (CCR2) Michele Melendez-McKearin, and CCR 2 Leonard Price.

A list of forty-seven individuals who have been convicted of Driving While Intoxicated (Leandra’s Law Offenses) and sentenced to either Conditional Discharge or Probation in Allegany County within the last calendar year was generated for review by DCJS’ Office of Justice Research and Performance (OJRP). Twenty (20) of these cases were selected, (7) Conditional Discharge and (13) Probation, and reviewed. The “Quality Assurance” site visit was conducted on December 1, 2016 at the Allegany County Probation Department located at 7 Court Street, Belmont, New York 14813 and the following is a summary of the reviewed cases:

- Three (3) of the cases were convicted of a Felony and seventeen (17) were convicted of Misdemeanors.

- The Ignition Interlock orders for nine (9) of the cases were received within the required five (5) business days, ten (10) were received after the required time frame, and one (1) case transferred in to Allegany County from another jurisdiction.

- Seven (7) out of fourteen (14) cases included documentation that “Good Cause” was provided at sentence to establish that the operators did not own, and would not operate a motor vehicle without an IID equipped therein. This information was not reflected in the records of (7) cases.
Six (6) cases installed an IID. The IID was installed in an automobile within ten (10) business days for four (4) of the cases. The IID installation did not occur within ten (10) business days on two (2) of the cases. The case records did not reflect that the appropriate Court and DA’s office were notified for the two (2) referenced cases (Charles Costello and Frank Sparkovich) that failed to install within the required time period.

Two (2) of the six (6) installers experienced alerts; a lock out mode on 2/8/16. Christopher Hoffman and several skipped/missed rolling re-tests for Charles Costello. For Hoffman, the case record did not indicate that notification to the Court/DA occurred. For Costello, the case record information reflected that notification was sent to the Court/DA on 2/9/16, but included alerts dating back to 8/9/15 (5 lock out mode, 2 missed re-test and 1 missed service visit).

The case records of nine (9) of the fourteen (14) non-installers did not have the required DMV Quarterly checks. One of the non-installers acquired another DWI arrest on 7/27/16, where a Violation of Probation was filed 7/29/16, and is currently in jail. In another case, the individual resides in the State of Pennsylvania, and the department of probation is unable to conduct the required checks.

Fourteen (14) of the twenty (20) cases were entered into LENS. Three (3) individuals never had a NYS License and two (2) individuals transferred out to other counties. One (1) case, Deborah Osterhout, was not entered into LENS.

One (1) individual was re-arrested on 3/1/16 for a VTL 1198 charge and/or an Aggravated Unlicensed Operation and a DWI. A Violation of Probation was filed by the department on the same date.

Thank you for accommodating OPCA staff during this site visit, and for providing the assistance necessary to complete this review. The files clearly reflect the great deal of energy your department devotes to monitoring Ignition Interlock cases. Overall assessment and progress of offenders was clearly noted, as well as the positive re-enforcement/graduated sanctions provided by the officers to encourage positive behavioral change; consistent with our overall mission to protect the public and save lives.

While a limited number of cases were observed to not have all DMV checks completed, in general it is clear that Allegheny County appears to have consistent follow through with the Department of Motor Vehicles registration checks and ensures that cases are entered into the License Event Notification System in a prompt manner. These tasks reinforce best practices and are important tools that assist in the overall effective monitoring of Ignition Interlock cases.

As noted above, limited deficiencies were observed in regards to notifications to Courts/DA’s as required by regulation. Notifications must be sent reporting certain events to Courts and DAs as required by Title NYCRR part 358, Handling of Ignition Interlock Cases Involving Certain Criminal Offenders, Section 358.7(d)(1) which references the mandatory notifications.
It is important to note that several of the cases were relying on, for purposes of verification of non-ownership, a DMV receipt showing that license plates had been surrendered. Although the vehicle does not have license plates, it could still be owned by the individual. Therefore, it is recommended that the department perform a title check as well to confirm the change in ownership. If transition of ownership cannot be verified, an IID must be installed within the required time period, or a notification must be made to the court. During the review, case records indicated that there were individuals who continued to own motorcycles without an IID installed. If an IID is unable to be installed, individuals must sell the motorcycle or otherwise transfer ownership.

Thank you for your continued efforts towards the enhancement of public safety through the monitoring of Ignition Interlock cases in Allegany County. Please feel free to contact Community Correction Representatives Leonard R. Price at (518) 485-9941 or via email at Leonard.Price@dcis.ny.gov; or Michele Melendez at (518) 457-7277 or via email at Michele.Melendez-McKearin@dcis.ny.gov with any questions.

cc: Robert Maccarone, Deputy Commissioner and Director
Leonard Price, Community Corrections Representative 2
Michele Melendez, Community Corrections Representative 2
CERTIFIED COPY OF RESOLUTION ADOPTED BY THE TIOGA COUNTY LEGISLATURE

ADOPTED 2/14/2017

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. 43-17 URGING NEW YORK STATE TO FUND
PROBATION DEPARTMENTS AND
OTHER IMPACTED COUNTY
DEPARTMENTS AND AGENCIES THE
FULL COSTS ASSOCIATED WITH
RAISING THE AGE OF CRIMINAL
RESPONSIBILITY TO 18 YEARS OF AGE.

WHEREAS: Governor Cuomo signed Executive Order 131 on April 9, 2014
to establish the Commission on Youth, Public Safety and Justice instructing
the Commission to develop a concrete plan to raise the age of criminal
responsibility in New York State and make specific recommendations on
how the juvenile and criminal justice systems can better serve youth,
reduce outcomes and protect communities; and

WHEREAS: The Commission completed its report on December 31, 2014
recommending raising the age of criminal responsibility from age 16 to
age 18 over a two year period to be completed in a phased in approach; and

WHEREAS: Division of Criminal Justice Statistics reveal the number of
arrests among 16 and 17 year olds statewide in calendar year 2015 was
27,281 and that under the proposed change these youth will now be
shifted from the criminal courts to local Probation Departments for Intake
and Diversion services; and

WHEREAS: The Governor’s proposal recommends that the violation level
offenses of Harassment, 2nd Degree and Disorderly Conduct shall also be
diverted to Probation Departments for Intake and Adjustment services,
thus adding substantially to the workload of Probation staff; and

WHEREAS: The Governor’s proposal recommends Probation Departments
provide a continuum of diversion services that range from minimal
intervention for low risk youth and evidence based service for high risk
youth; and
WHEREAS: Probation Departments will not be able to absorb the influx of youth requiring Intake and Diversion services at current staffing levels and will require additional staff to perform these duties; and

WHEREAS: These added burdens to county Probation Departments come as the state share of probation costs has fallen from 46.5% in 1990 to 9% in 2016; and

WHEREAS: Other County Departments and agencies may be similarly affected by the increase in the age of criminal responsibility in areas that range from juvenile detention to community support services, and do not have alternative sources of income to support the cost of additional responsibilities and services, and

WHEREAS: Counties cannot absorb the financial cost associated with raising the age without 100% funding of the additional staff and services required by the Governor’s proposal; and

WHEREAS: The funding proposal stipulates that only counties who do not exceed the 2% tax cap and can demonstrate to the Division of Budget that funding related services is a fiscal hardship may apply for a waiver of the local share requirement of an expense otherwise incurred; now therefore be it

RESOLVED: As follows:

Section 1. That the Tioga County Legislature insists the State Legislature enact legislation that fully, permanently and unambiguously obligates the State to pay for 100% of all new costs incurred by Probation Departments and other county departments and agencies affected by raising the age of criminal responsibility; and

Section 2. That language be included to set aside designated funds from which Counties can draw, eliminating the need for Counties to exceed their 2% tax cap; and

Section 3. That copies of this resolution be forwarded to Governor Andrew Cuomo, the Senate Majority and Minority Leaders, the Assembly Majority and Minority Leaders, Senator Akshar, Congressman Reed, Independent Democratic Conference Leader, County Legislative Chairs and NYSAC.
RESOLUTION NO. 71-217

URGING NEW YORK STATE TO FUND PROBATION DEPARTMENTS AND OTHER IMPACTED COUNTY DEPARTMENTS AND AGENCIES THE FULL COSTS ASSOCIATED WITH RAISING THE AGE OF CRIMINAL RESPONSIBILITY TO 18 YEARS OF AGE.

WHEREAS, Governor Cuomo signed Executive Order 131 on April 9, 2014 to establish the Commission on Youth, Public Safety and Justice instructing the Commission to develop a concrete plan to raise the age of criminal responsibility in New York State and make specific recommendations on how the juvenile and criminal justice systems can better serve youth, improve outcomes and protect communities; and

WHEREAS, the Commission completed its report on December 31, 2014 recommending raising the age of criminal responsibility from age 16 to age 18 over a two year period to be completed in a phased in approach; and

WHEREAS, Division of Criminal Justice Statistics reveal the number of arrests among 16 and 17 year olds statewide in calendar year 2015 was 27,281 and that under the proposed change these youth will now be shifted from the criminal courts to local Probation Departments for Intake and Diversion services; and

WHEREAS, The Governor's proposal recommends that the violation level offenses of Harassment, 2nd Degree and Disorderly Conduct shall also be diverted to Probation Departments for Intake and Adjustment services, thus adding substantially to the workload of Probation staff; and

WHEREAS, the Governor's proposal recommends Probation Departments provide a continuum of diversion services that range from minimal intervention for low risk youth and evidence based service for high risk youth; and

WHEREAS, Probation Departments will not be able to absorb the influx of youth requiring Intake and Diversion services at current staffing levels and will require additional staff to perform these duties; and

WHEREAS, These added burdens to county Probation Departments come as the state share of probation costs has fallen from 46.5% in 1990 to 9% in 2016; and

WHEREAS, other County Departments and agencies may be similarly affected by the increase in the age of criminal responsibility in areas that range from juvenile detention to community support services, and do not have alternative sources of income to support the cost of additional responsibilities and services, and

WHEREAS, Counties cannot absorb the financial cost associated with raising the age without 100% funding of the additional staff and services required by the Governor's proposal; and

WHEREAS, the funding proposal stipulates that only counties who do not exceed the 2% tax cap and can demonstrate to the Division of Budget that funding related services is a fiscal hardship may apply for a waiver of the local share requirement of an expense otherwise incurred; now therefore be it

RESOLVED, that the Orleans County Legislature insists the State Legislature enact legislation that fully, permanently and unambiguously obligates the State to pay for 100% of all new costs incurred by Probation Departments and other county departments and agencies affected by raising the age of criminal responsibility; and be it

FURTHER RESOLVED, that language be included to set aside designated funds from which Counties can draw, eliminating the need for Counties to exceed their 2% tax cap; and be it
FURTHER RESOLVED, that the Clerk of the Legislature shall forward copies of this resolution to Governor Andrew Cuomo, Senator Ortt, Assemblyman Hawley, Assemblyman Norris, the Senate Majority and Minority Leaders, the Assembly Majority and Minority Leaders, Congressman Collins, New York State Counties and NYSAC.

Moved, DeFilipps, second, Allport.
Adopted. 6 ayes; 0 nays; 1 absent, Callard.

COUNTY OF ORLEANS
STATE OF NEW YORK

I hereby certify that the foregoing is a true and correct transcript of a resolution duly adopted by the Orleans County Legislature on the 22\textsuperscript{nd} day of February, 2017.

Dated at Albion, New York
February 23, 2017

\begin{center}
\textit{Nadine P. Hanlon, Clerk}
Orleans County Legislature
County of Orleans, New York
\end{center}
March activities:

I checked a pharmacy.

I checked a hardware store.

I checked 4 bulk tanks.

I collected samples for Petroleum Quality Program.

I attend the spring executive meeting of NYS Weights and Measures. We finished planning for our annual Training Conference. We also discussed recent topics of interest that effected our areas of enforcement.

I spent several days acquainting myself with new computer.

I worked with a new intern showing him the different businesses we service.

I traveled approximately 600 miles in the month.

Please contact me with any questions. Ride alongs are always welcome, just give me a call.

GG 3/27/2017
MONTHLY REPORT – PUBLIC SAFETY – April 5, 2017

- Generated approximately $163,000.00 in revenue
  - Average daily population was 100
    - Average housed in 53
    - Average local inmates 47
      - 86 inmates were booked into the facility (59M/27F)
      - 84 inmates were released (56M/28F)

(The above figures are February 23, 2017 – March 28, 2017)

- In addition to the regular county committee meetings Sheriff Whitney also attended the following meetings and/or events:
  - Mar 1 – Opioid committee Enforcement work group meeting
  - Mar 2 – Read across America at Wellsville School
  - Mar 2 – Pheasant Program Board meeting
  - Mar 5 – Welcomed new officers at first day of corrections academy
  - Mar 7 – Did program on underage drinking at Alfred-Almond school
  - Mar 8 – Department Head meeting
  - Mar 14 – Counsel at arraignment meeting
  - Mar 15 – VRT, SART and DART case reviews
  - Mar 16 – PPAC Environmental Strategies committee meeting
  - Mar 17 – Allegany County Law Enforcement meeting at Alfred University
  - Mar 21 - SCOPE meeting in Angelica
  - Mar 23 – Radio Interview at WLSV for Contact 790
  - Mar 24 – Leadership Seminar in Syracuse
  - Mar 28 – PPAC Coalition meeting
  - Mar 28 – Traffic Safety Board
  - Mar 30 – STOP DWI Annual Meeting and awards in Cuba

- On March 2nd Sheriff Whitney, Undersheriff Monroe, Lt. Grusendorf and Deputy Middaugh read to classes at Wellsville Elementary School for Read across America.

- On March 5th we started our Corrections Academy for new officers. Sheriff Whitney and Undersheriff Monroe welcomed the officers to the class. There are 12 officers in the academy including 2 from Wyoming County.
• On March 7\textsuperscript{th} Sheriff Whitney presented a program to 6\textsuperscript{th} - 8\textsuperscript{th} grade students at Alfred-Almond School on the legal consequences of underage drinking.

• On March 9\textsuperscript{th} the BOCES Criminal Justice class toured the jail and a CERT Officer gave a demonstration hand cuffing and a cell extraction procedures.

• On March 17\textsuperscript{th} Sheriff Whitney facilitated the Allegany County Law Enforcement meeting at Alfred University.

• On March 24\textsuperscript{th} Sheriff Whitney and Undersheriff Monroe attended a seminar in Syracuse on Providing Effective Leadership in a Crisis Situation.

• Undersheriff Monroe received the designation of Certified Homeland Protection Professional (CHPP) from the National Sheriff’s Association after attending the Institute for Homeland Security at the Global Center for Public Safety in Glynco, Georgia.

• The Civil Division served 61 civil processes and collected various undertakings totaling $61,956.46 February 22, through March 23, 2017. \textit{(see attached report)}.

• As of Payroll number 6 overtime is down by 352 hours from this time last year. Administrative overtime is down 85.25 hours. About 59\% of all overtime for this year is a result of contractual items such as Sunday premium, holiday pay, shift briefing, sick coverage and no part time available. To date the highest areas of overtime are Holiday (21.53\%), Sunday premium (16.25\%), Training (16.79 \%), No Part Time available (9.8\%), Shift Briefing (9.05\%) and Sick coverage (6.80\%).

Respectfully Submitted:

Ricky L. Whitney
Sheriff
CIVIL DIVISION MONTHLY REPORT

The figures for **March 2017** report (2/22/2017 through 3/23/2017) are as follows:

Civil Division served **61** civil processes

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
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<tr>
<td>Temporary Order of Protection</td>
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<td>Subpoena</td>
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Sheriff’s office collected Undertaking, Fines, Bail, Fees and Money Judgments in the amount of **$61,956.46**.
Feb 22-March 24, 2017

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**TOTAL PHONE CALLS**

**MEETINGS ATTENDED**
02/23 HELICOPTER CLEARING HOUSE
03/06 MCI PLANNING MEETING-CROSSROADS
03/09 WEBINAR-EMPLOYEE DISENGAGEMENT
03/09 EMS COUNCIL
03/15 COUNTY FIRE ASSOCIATION-WELLSVILLE
03/23 FIRE ADVISORY BOARD
## Boarded Inmate Count
### March 2017

**Weekends**

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<th>Date</th>
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<th>Other Counties</th>
<th>TOTAL HOUSED IN</th>
<th>LOCAL INMATES</th>
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**Total**

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<td>0.77</td>
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**TOTAL FEDERAL**

- Average / Day: 52.16
- Average / Day: 52.01%

**TOTAL POP.**

- Average / Day: 100.29
- Average / Day: 100%

**TOTAL HOUSED**

- Average / Day: 52.94
- Average / Day: 52.78%

**LOCAL**

- Average / Day: 47.35
- Average / Day: 47.22%
February 14, 2017

Mr. Kevin Monroe, CHPP
Allegany County Sheriffs Office
4884 State Route 19 South
Belmont, NY 14813

Kevin,

Congratulations on your recent achievement of earning the designation of Certified Homeland Protection Professional (CHPP). Attaining this designation places you among a distinguished group of homeland protection professionals, and places your organization among those fortunate enough to have a CHPP helping with their protection responsibilities.

The Certified Homeland Protection Professional (CHPP) program was established by the National Sheriffs’ Association, Global Center for Public Safety in partnership with the National Domestic Preparedness Coalition, through the Global Center for Threat, Risk, and Vulnerability. The designations certify that individuals who hold the Certified Homeland Protection Professional (CHPP) designation are prepared to help their organizations prevent, protect against, prepare for, respond to, mitigate and recover from all hazards. They have demonstrated competency, knowledge, skills and abilities in the blended discipline area of Homeland Protection and have completed a rigorous qualification and testing program. Homeland Protection Professionals have a predetermined blend of experience and education, and show completed course work in the knowledge areas required by the Certification Board.

Again, congratulations on behalf of the Professional Certification Board, and thank you for your continued support of the National Sheriffs’ Association.

Sincerely,

Kenneth M. Glantz, Executive Officer
National Sheriffs’ Association,
Global Center for Public Safety

John Thompson, Executive Director
National Sheriffs’ Association

NSA: 742 Ten Rod Road, Exeter, RI 02822 * 1450 Duke Street, Alexandria, VA 22314
MEMORANDUM OF EXPLANATION
For acceptance and budgeting of GRANTS

INTRODUCTION NO: ___________________  
(Clerk’s use only)

Committee of Jurisdiction: Public Safety  
Date: April 5, 2017

Explaination of Grant:
(please attach award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

The Sheriff’s Office is requesting the acceptance and appropriation of $7,207.00 from the NYS SFY 2016-17 Police Protective Equipment Program (PPEP). The application for this grant was approved by Resolution # 255-16 and the money will be used to purchase firearms and protective equipment as listed on the attached budget sheet.

FISCAL IMPACT:  Total Grant:  $7,207.00

Local county share: $0.00

State Grant?  X  Revenue #  A.3110.3316.3110 Protective Gear Grant  $ 7,207.00

Federal Grant  _____ Revenue # __________________  $

if Federal, please list Federal Catalog of Federal Domestic Assistance (CFDA) number _____-_______

Appropriation breakdown?  
#   A 3110.208 Police Equip  $ 7,207.00
# __________________________  $________
# __________________________  $________

X  This grant is a renewal of an existing grant funded program.

X  This is a new grant fund program.

Please contact County Treasurer for new account numbers for any new grants.

For further information regarding this matter please contact:
Sheriff Rick Whitney (585) 268-9204

___________________________
Department Head Signature
### DCJS Police Protective Equipment Grant

**Allegany County Sheriff's Office**

<table>
<thead>
<tr>
<th>Part #</th>
<th>Description</th>
<th>Vendor</th>
<th>Quantity</th>
<th>Unit Cost</th>
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<td>Sewing Technology Uniform Co. Inc.</td>
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<td>Colt LE6940</td>
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<td>AmChar Wholesale, Inc.</td>
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<td>$1,111.50</td>
<td>$2,223.00</td>
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**TOTAL**                                                                 $7,206.92

This budget has been approved by DCJS
The Sheriff’s Office is seeking approval to renew the contract with New York State Division of Homeland Security and Emergency Services (Mutualink) for the E-911 Dispatch Center for a period extending to January 31st, 2018. The service contract is attached.

Fiscal Impact: None – All equipment is provided by the NYSDHSES.

For further information regarding this matter, contact:

Lt. Shawn Grusendorf (585) 268-9792
Sheriff Rick Whitney (585) 268-9204
This is a CONTRACT by and between THE STATE OF NEW YORK, acting by and through the New York State Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications located at 1220 Washington Avenue, Building 7A, Albany, NY 12226 (also referred to hereinafter as the STATE, DHSES and/or OIEC), and the County of Allegany (also referred to herein as CONTRACTOR), located at 4884 State Route 19, Belmont, New York 14813, for modification of CONTRACT Number noted above, as amended herein and noted below:

Type of Contract Modification:

- Time Extension: New Contract End Date: January 31, 2018
- Amendment: Amend Contract clauses as noted below.

The Parties agree to each of the following amendments:

1. **Clause 2 of the Contract is amended to read as follows:**

2. **DHSES agrees to provide to the County on a temporary loan basis, a copy of Mutualink Edge software with User Subscriptions in addition to other equipment to tie into available County media capabilities. All hardware, software and licenses shall be collectively referred to herein as “equipment” or “Interoperable Communications Resources.” The specific Interoperable Communications Resources loaned to the County pursuant to this MOA are hereby attached as Appendix B.

2. **Clause 3.1 of the Contract is repealed and replaced, in its entirety, with the following language:**

3.1 The term of this Agreement, unless amended or extended by written mutual consent of the Parties, shall commence on the first Monday immediately following first approval by the Office of State Comptroller and shall terminate January 31, 2018, unless terminated earlier pursuant to sections 3.2 – 3.4 below.

3. **Clause 4.2 of the Contract is amended by adding clause 4.2.1 as follows:**

4.2.1 **Unless otherwise agreed to by DHSES in writing and subject to section 4.17, County agrees that it shall only assign licenses to agencies responsible for public safety. For purposes of this Agreement, agencies involved in Public Safety are defined as those offices or entities responsible for the welfare and protection of the general public, including law enforcement, fire service, emergency management, 911 and communications, EMS, and county owned and controlled utilities, transportation and public health. Assignment to a non-County public safety agency is only permitted upon written agreement between the County and the non-County user(s)
incorporating the terms and conditions of this Contract. The County shall be solely responsible to DHSES to ensure that all users of licenses loaned under this Agreement are compliant with the terms and conditions thereof.

4. *Clause 4.17 of the Contract is amended by adding clauses 4.17.1 as follows:*

4.17.1 Subject to sections 4.2.1 and 4.17 of this Agreement, the County and DHSES hereby agree that at minimum of one license will be dedicated for, and provided to, each of the following County officials or offices:

1) County Public Safety Answering Point;
2) County Emergency Operations Center;
3) County Emergency Manager; and
4) County Fire Coordinator.

To the extent that multiple roles identified above are being served by one County official, the County's compliance with this section shall be met with the provision of a single license to the County official serving the multiple roles. The County agrees to provide DHSES, upon request, with a current and full list of the assigned license holders.

*Appendix B of the contract is replaced in its entirety with a new Appendix B attached hereto.*

All other provisions of said CONTRACT shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this CONTRACT as of the dates appearing under their signatures.

**CONTRACTOR SIGNATURE**

By: _____________________________
Name: ___________________________
Title: ___________________________
Allegany County
Date: ___________________________

**STATE AGENCY SIGNATURE**

By: _____________________________
Name: ___________________________
Title: ___________________________
NYS Division of Homeland Security and Emergency Services
Date: ___________________________

STATE OF NEW YORK) ) SS.: 
County of ____________)

On the ______ day of _____, _____, before me personally appeared ____________________________, to me known, who being by me duly sworn, did depose and say that he/she resides at ______________, that he/she is the ___________________ of the __________________, the corporation described herein which executed the foregoing instrument; and that he/she signed his/her name thereto by order of the board of directors of said corporation.

(Notary): _____________________________

**STATE COMPTROLLER'S SIGNATURE**

Date: _____________________________
## Appendix B

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<th>Item</th>
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<td>10</td>
<td>Edge Client Software Licenses</td>
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<td>Client Management Software License</td>
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</tbody>
</table>
The Sheriff is asking the county to accept the gift of an electric garden tractor from Alfred State College for use by the Working Inmate Program at the County Jail.

Fiscal Impact: (No fiscal impact)