

PUBLIC WORKS COMMITTEE

January 6, 2016

NOT APPROVED

Committee Members Present: D. Fanton, A. McGraw, P. Curran, D. Decker, K. Graves, J. Hopkins, C. Crandall

Others Present: L. Ballengee, S. Burt, G. James, D. Healy, R. Hollis, C. Jessup, K. LaForge, J. Margeson, T. Miner, D. Pullen, B. Riehle, D. Root, T. Ross, R. Scott, N. Ungermann

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 1:03 p.m. by Public Works Committee Chairman Dwight Fanton.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Decker, and carried to approve the Public Works Committee minutes of December 2, 2015.

Highway

Budget Transfer from H5120.200 into Three Individual Capital Projects H5945.200, H5946.200, and H5947.200

Superintendent Guy James requested a budget transfer for three capital projects. The three projects are:

Town of Angelica, Peavy Road

Mr. James requested a Capital Project be established for the Town of Angelica, Peavy Road, BR #07-01. Funds of \$487,500 should be transferred from H5120.200 (Maintenance of Bridges) and appropriated to account H5945.200 (Angelica, BR #07-01, Peavy Road). Mr. James also requested a resolution to construct the bridge.

Mr. James requested that the Town Share of \$73,125 from the above project be recorded as below:

From:		
H5120.2300.00	Revenues - Intergovernmental Changes	\$ 73,125

To:		
H5945.2300.00	Local Town Share	\$ 73,125

Mr. James requested the County Share of \$414,375 from the above project be recorded as below:

From:		
H5120.5031.00	Revenues – Interfund from General A	\$414,375

To:		
H5945.5031.00	County Share	\$414,375

The requests were approved on a motion by Legislator Curran, seconded by Legislator Graves, and carried. **Refer to Ways & Means and Prepare Town Resolution**

Town of Birdsall, Hiltonville Road

Mr. James requested a Capital Project be established for the Town of Birdsall, Hiltonville Road, BR #09-05. Funds of \$219,000 should be transferred from H5120.200 (Maintenance of Bridges) and appropriated to account H5946.200 (Birdsall, BR #09-05, Hiltonville Road). Mr. James also requested a resolution to re-habilitate the bridge.

Mr. James requested the Town Share of \$32,850 from the above project be recorded as below:

From:			
H5120.2300.00	Revenues - Intergovernmental Changes		\$ 32,850

To:			
H5946.2300.00	Local Town Share		\$ 32,850

Mr. James requested the County Share of \$186,150 from the above project be recorded as below:

From:			
H5120.5031.00	Revenues – Interfund from General A		\$186,150

To:			
H5946.5031.00	County Share		\$186,150

The requests were approved on a motion by Legislator Curran, seconded by Legislator Graves, and carried. **Refer to Ways & Means and Prepare Town Resolution**

Town of Cuba, Keller Hill Road

Mr. James requested a Capital Project be established for the Town of Cuba, Keller Hill Road, BR #15-06. Funds of \$392,000 should be transferred from H5120.200 (Maintenance of Bridges) and appropriated to account H5947.200 (Cuba, BR #15-06, Keller Hill Road). Mr. James also requested a resolution to construct the bridge.

Mr. James requested that the Town Share of \$58,800 from the above project be recorded as below:

From:			
H5120.2300.00	Intergovernmental Changes		\$ 58,800

To:			
H5947.2300.00	Local Town Share		\$ 58,800

Mr. James requested the County Share of \$333,200 from the above project be recorded as below:

From:			
H5120.5031.00.00	Revenues – Interfund from General A		\$333,200

To:			
H5947.5031.00	County Share		\$333,200

The requests were approved on a motion by Legislator Graves, seconded by Legislator Decker, and carried. **Refer to Ways & Means and Prepare Town Resolution**

Condition Review & Feasibility Reports for Three Town Structures

In accordance with Section 238 of the NYS Highway Law, the Department of Public Works is submitting to the Board for its review a condition and feasibility report on the following Town system, bridge, to be constructed under the County/Town Bridge Cost-Sharing Program as per County Resolution No. 65-95.

(1) Location: Peavy Road, Town of Angelica, B.I.N. 2214140, Local Bridge #07-01

The present structure consists of a stick timber deck on deteriorated steel "I" beams supported by concrete abutments, and wing-walls that are spalling significantly. This structure is 58 feet long, 24 feet wide, has a 0 degrees skew, and was built in 1960. It is proposed to replace the entire structure with a new concrete superstructure and interlocking steel sheet piling abutments and wing-walls. Stream bank scour protection, along with a new upgraded guide rail system to current standards will also be incorporated on the project. The steel "I" beams are deteriorating, and the concrete abutments are spalling and are in poor condition. This road serves as a school bus route, a collector for area farms, a U.S. mail route, and as an emergency access for local residents. The bridge has been Yellow Flagged and Safety Flagged for the last thirteen inspections, and was Red Flagged in the most recent inspection as well. There will be an on-site detour as determined by Town of Angelica Highway Superintendent Kevin "Fred" Demick.

Estimated Cost	\$487,500
County Share (85 percent)	\$414,375
Town Share (15 percent)	\$ 73,125

(2) Location: Hiltonville Road, Town of Birdsall, B.I.N. 2214300, Local Bridge #09-05

The present structure consists of a severely deteriorated corrugated steel deck on deteriorated steel "I" beams supported by interlocking steel sheet piling abutments and wing-walls. This structure is 40 feet long, 22 feet wide, has a 20 right forward degree skew, and was built in 1973. It is proposed to replace the entire superstructure (deck and beams) with a new concrete superstructure and re-use the existing abutments. Stream bank scour protection, along with a new upgraded guide rail system to current standards will also be incorporated on the project. A new asphalt wearing surface will be applied to the bridge and the approaches. The corrugated steel deck is severely deteriorated as are the supporting steel "I" beams. The desk has been patched, and the beams have been plated in many locations and can no longer carry loads as originally designed. This road serves as a school bus route, a collector for area farms, a U.S. mail route, and as an emergency access for local residents. It is also on the primary route to the Town's gravel source. The bridge has been structurally flagged (Red and/or Yellow) and Safety Flagged for the last four annual inspections. There will be an on-site detour as determined by Town of Birdsall Highway Superintendent Burdette Isaman.

Estimated Cost	\$219,000
County Share (85 percent)	\$186,150
Town Share (15 percent)	\$ 32,850

(3) Location: Keller Hill Road, Town of Cuba, B.I.N. 2214580, Local Bridge #15-06

The present structure consists of a severely deteriorated timber deck on deteriorated steel "I" beams supported by interlocking steel sheet piling abutments and wing-walls. The structure is 40 feet long, 24 feet wide, has a 15 degree left forward skew, and was built in 1958. It is proposed to replace the entire structure with a new concrete superstructure and interlocking steel sheet piling for the abutments and wing-walls. Stream bank scour protection, along with new upgraded guide rail system to current standards will also be incorporated on the project. The timber deck is severely deteriorated allowing salt water to leak through to the supporting

steel "I" beams, diaphragm system, and abutments beneath it. This road serves as a school bus route, a collector for area farms, a U.S. mail route, and as an emergency access for local residents. The bridge was Red and Yellow Flagged during the last inspection, and was recently posted down to 11 tons. There will not be an on-site detour as determined by Town of Cuba Highway Superintendent Chad Smith.

Estimated Cost	\$392,000
County Share (85 percent)	\$333,200
Town Share (15 percent)	\$ 58,800

Request Permission to Bid Bridge Decks

Mr. James requested permission to bid bridge decks. Legislator Fanton asked if they are bid as a wooden structure and as a concrete structure. Public Works Superintendent Guy James stated typically they are bid both ways to see what the costs are. The request was approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Request Permission to Bid Road Building Materials/Services

Mr. James requested permission to bid road building materials and services. The request was approved on a motion by Legislator Curran, seconded by Legislator Hopkins, and carried.

Request Permission to Bid (and/or "Piggyback" Bid) Budgeted Equipment for Highway, Solid Waste, and Building and Grounds.

Mr. James requested permission to bid and/or "piggyback" bid budgeted equipment for Highway, Solid Waste, and Building and Grounds. The request was approved on a motion by Legislator Curran, seconded by Legislator Graves, and carried.

Mr. James reported they have 2 State bids and 1 County bid for budgeted equipment for this year. The first bid was Onondaga's bid for a 2017 Kenworth T370 conventional cab/chassis for roll off use in the amount of \$70,750. He stated they could not find a bid for a roll back. He noted they will have to procure the truck, and then get the roll back tilt bed that will fit the truck. Mr. James noted it has all been budgeted for \$125,000. He will come back to the committee for approval for the roll back tilt bed when he has a bid. Legislator Graves asked if they felt they could do better if they bid again. Mr. James replied he didn't think so. Legislator Curran asked about trading in the loader. Mr. James said that would be something they would determine by usage, and see what they would get for the amount of hours used. A motion to accept the Kenworth bid was made by Legislator Graves, seconded by Legislator Curran, and carried.

The second bid Mr. James presented was for a John Deere 644K Loader that is from a State bid in the amount of \$212,111.17. He noted \$215,000 was budgeted. A motion was made by Legislator Graves to accept the bid, seconded by Legislator Decker, and carried.

The final bid Mr. James presented was for a John Deere 5065E Utility Tractor with a front broom attachment in the amount of \$47,371.64. A motion was made by Legislator Graves to accept the bid, seconded by Legislator Curran, and carried.

Request Permission to Bid (and/or "Piggyback" Bid) Oils and Lubricants

Mr. James requested permission to bid and/or "piggyback" bid oils and lubricants. The request was approved on a motion by Legislator Curran, seconded by Legislator Decker, and carried.

Buildings & Grounds

Request Permission to Bid (and/or “Piggyback” Bid) Janitorial Supplies

Superintendent Guy James requested permission to bid and/or “piggyback” bid janitorial supplies. Legislator Decker asked if they have been successful on “piggyback” bids. Mr. James replied yes, they have “piggybacked” with Cattaraugus County on the Lubricants before, and with Schuyler County on Janitorial supplies. The request was approved on a motion by Legislator Decker, seconded by Legislator Graves, and carried.

Solid Waste

Request Permission to Extend Recycling Contracts for One Additional Year

Superintendent Guy James stated he is not going to request permission at today’s meeting. He noted they have until April 1, 2016, on the current contract, and he will get back to the committee.

County “Parity” Resolution

Superintendent Guy James requested a resolution to restore funding parity between the Capital Plans of the Metropolitan Transportation Authority (MTA) and the New York State Department of Transportation. Mr. James reported the New York State County Highway Superintendent Association is encouraging everyone to have their Boards pass this resolution. He said it is trying to get some parity between the amount of money that goes to Mass Transit (a majority goes to New York City), and what the Department of Transportation is allocated for transportation projects. Legislator Fanton asked if County Attorney Tom Miner would review it, and make changes if necessary. Legislator Decker asked if the \$11 billion is the gap between MTA and Upstate New York. Mr. James said yes, over a five-year period. Chairman Crandall suggested sending to New York State Association of Counties (NYSAC) and Inter-County. Approval was granted on a motion by Legislator McGraw, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

Old Business

Legislator Burt asked about putting an ad in the paper about the Board chairs they are selling. He noted it was in an article in the newspaper, but there wasn’t an ad in the paper. Legislator Graves thought if they agreed to sell them for \$200, it would not hurt to run an ad. Legislator Root suggested running an article instead of paying for an ad. Legislator Graves asked if they have to run an ad. County Attorney Tom Miner said no as long as reasonable efforts were made to make the public aware of the sale. If they are not sold after a period of time, they will go in the County Property Auction. Legislator LaForge asked if there was a database of former legislators that can be contacted about the chairs as well. Clerk of the Board Brenda Rigby Riehle stated they have addresses for them. County Attorney Tom Miner reiterated the public should be made aware of the sale at the same time to avoid any conflict of interest. Legislator Jessup noted there has been 1 inquiry from a former legislator already, and he should be notified. Legislator Root asked who to contact if someone is interested in purchasing one of the chairs. Mr. James replied they would contact the Public Works Department at (585) 268-9230. He noted it would be better if the request is in writing. He added he is aware of three people who have expressed interest in the chairs, and they have received some money already. Legislator Fanton suggested putting an ad in the paper if most of the chairs are not sold by the next Public Works Committee meeting.

Legislator Decker asked about the status of the bridge on County Route 43 in Angelica that was going out for bid this coming year, and scheduled to be replaced in 2017. Mr. James said it will be out to bid at the end of this year, or the first part of next year. He added construction will be in 2017. He noted there are State time frames they have to meet.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 1:30 p.m. following a motion by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

PUBLIC WORKS COMMITTEE
February 4, 2016
NOT APPROVED

Committee Members Present: D. Fanton, A. McGraw, D. Decker, K. Graves, J. Hopkins, C. Crandall (Absent: P. Curran)

Others Present: H. Budinger, S. Burt, D. Decker, D. Healy, G. James, R. Hollis, C. Jessup, K. LaForge, J. Margeson, T. Miner, D. Pullen, B. Riehle, T. Ross, R. Scott, D. Scholes

Media Present: No media present.

Call to Order: The meeting was called to order at 1:01 p.m. by Public Works Committee Chairman Dwight Fanton.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Decker, and carried to approve the Public Works Committee minutes of January 6, 2016.

Solid Waste

Deputy Public Works Superintendent Dean Scholes requested a resolution for a budget transfer to cover the purchase of tools as follows:

From:		
A8160.411 Solid Waste – Repairs Personal Property		\$2,000
To:		
A8160.202 Solid Waste – Tools		\$2,000

Mr. Scholes noted last year they had \$3,000 in this line item, and it was cut to \$300. He stated they need additional funds in this account. The request was approved on a motion by Legislator Decker, seconded by Legislator Graves, and carried. **Prepare Resolution**

Highway

Request Permission to Purchase Equipment

Superintendent Guy James requested permission to purchase the following equipment:

1. Roll Back Truck Bed \$49,414

Mr. James said they already have awarded the roll back truck earlier this year from the Onondaga County bid. They put the roll back truck bed out to bid, and received a bid for \$49,414. Both the truck and bed are under the budgeted amount. The request was approved on a motion by Legislator Graves, seconded by Legislator Hopkins, and carried.

2. Foreman's Truck – Bridge Maintenance \$28,737

Mr. James noted it is a New York State bid, and the price is below the budgeted amount. The request was approved on a motion by Legislator Decker, seconded by Legislator Graves, and carried.

3. Building and Grounds – Skid Steer \$31,570.62

Mr. James noted it is a New York State bid. The request was approved on a motion by Legislator Graves, seconded by Legislator Decker, and carried.

4. Truck Lift at Friendship Shop \$25,630

Mr. James stated last year they appropriated money into a capital account for a truck lift at the Friendship Shop. He noted they had a National Joint Powers Alliance (NJPA) bid, and believed it was too high. They went out to bid themselves, and received a bid that was under budget. Legislator Decker asked if the lift was floor mounted or beam mounted to raise the truck up. Mr. James said yes, you can drive onto it and then raise it up. Mr. Scholes noted it was a heavy duty lift that can service ten-wheelers. The request was approved on a motion by Legislator Graves, seconded by Legislator Hopkins, and carried.

Request Permission to Award Bridge Decks

Mr. James requested permission to award the bridge decks. Mr. James said because of the size of two structures, it was cost prohibitive to do timber on these bridges. However, they requested a timber bid on one of the bridges. Mr. James recommended using L.C. Whitford's pre-stressed concrete bridge superstructures and guide rails systems in the amount of:

Local Bridge #09-05 Birdsall, Hiltonville Road	\$ 63,500
Local Bridge #07-01 Angelica, Peavy Road	\$139,500
Local Bridge #15-06 Cuba, Keller Hill Road	<u>\$ 88,850</u>
Total:	\$291,850

The request was approved on a motion by Legislator Graves, seconded by Legislator McGraw, and carried.

Request Permission to Bid Friendship Shop Roof Repairs

Mr. James requested permission to bid the Friendship Shop roof repairs. He noted it is only to go out to bid to put on a new rubber roof. It is not an award. The request was approved on a motion by Legislator Graves, seconded by Legislator McGraw, and carried.

Request Permission to Add Cooperative Purchasing Agreement Contracts to Purchasing Options

Mr. James requested a resolution authorizing Allegany County to make purchases for materials, equipment, and related services through contract by National Joint Powers Alliance (NJPA), National Cooperative Purchasing Alliance (NCPA), U.S. Communities, The Cooperative Purchasing Network (TCPN), National Intergovernmental Purchasing Alliance and other cooperatives determined eligible. General Municipal Law Section 103 (16) allows for Political Subdivisions to make such purchases through the use of a contract let by the United States or any agency thereof, any state or any other political subdivision or district therein. Mr. James will use cooperative purchasing as another option but still must do their due diligence on whether prices are favorable or not for the County.

County Attorney Tom Miner stated they do not need to do a resolution because the local law to use best value is already in place. Mr. Miner noted the law is clear, and they can purchase from one of these groups. County Treasurer Terri Ross asked if there were any fees. Mr. James replied no. Ms. Ross stated it is changing the purchasing policy, and suggested revisiting the purchasing policy to add more information to it.

Request Permission to Fill HMEO1 Position

Mr. James requested to fill a Heavy Motor Equipment Operator 1 (AFSCME, Grade 13) position in Road Maintenance District 4 due to a retirement, and all subsequent positions including hiring from the outside. This position is responsible for the maintenance and operation of specialized heavy motor equipment necessary to the daily operation of the County's Highway Department. This position is in the 2016 Budget. The request was approved on a motion by Legislator Graves, seconded by Legislator McGraw, and carried. **Refer to Ways & Means**

Buildings & Grounds**Cornell Cooperative Extension Bid**

County Attorney Tom Miner stated the County advertised the sale of the former Cornell Cooperative Extension Building. He noted the building had been condemned. Mr. Miner said they received one bid. The bid was from Allegany County Cornell Cooperative Extension in the amount of \$1,000. Mr. Miner added they included the required 10 percent down payment in the amount of \$100 with their bid. Legislator Burt stated he knows where the Legislators' hearts were, but wondered if they were doing their duty by selling the building for only \$1,000. Legislator Fanton noted there were no other bids, and if they looked at the repair costs it would cost more. Legislator Healy asked if Allegany County Cornell Cooperative Extension is tax exempt, or would the property go back on the tax roll. Legislator Pullen believes they are tax exempt. Legislator Graves made a motion to accept Allegany County Cornell Cooperative Extension's bid, seconded by Legislator Hopkins, and carried. **Prepare Resolution (Resolution to come off the Floor at 2/8 Board Meeting.)**

Attorney/Client Session

The committee entered attorney/client session at 1:21 p.m. on motion by Legislator Graves, seconded by Legislator Decker, and carried. The committee exited attorney/client session at 1:41 p.m. on a motion by Legislator Graves, seconded by Legislator McGraw, and carried.

Flow Control Law

Legislator Graves made a motion for Legislator Fanton to introduce a proposed local law at the next Board meeting, and prepare a resolution to set the public hearing date of March 14, 2016, seconded by Legislator McGraw, and carried. **Prepare Resolution (Resolution to come off the Floor at 2/8 Board Meeting.)**

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 1:44 p.m. following a motion by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

PUBLIC WORKS COMMITTEE

March 2, 2016

NOT APPROVED

Committee Members Present: A. McGraw, P. Curran, K. Graves, J. Hopkins, C. Crandall
(Absent: D. Fanton, D. Decker)

Others Present: H. Budinger, S. Burt, K. George, S. Grusendorf, D. Healy, R. Hollis, G. James,
C. Jessup, C. Knapp, K. LaForge, J. Margeson, T. Miner, K. Monroe, B. Riehle, D.
Scholes, R. Scott, R. Whitney

Media Present: B. Clark, *Olean Times Herald*, B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 1:02 p.m. by Public Works Committee Vice
Chairman Aaron McGraw.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Curran, and carried to
approve the Public Works Committee minutes of February 4, 2016.

Highway

Request Resolution to Renew Widener Agreement with Municipalities

Superintendent Guy James requested a resolution extending Resolution 37-11, the
shared ownership portion of the widener with participating towns for a term of five years through
March 31, 2021. The participating towns include:

Town of Almond	Town of Caneadea
Town of Amity	Town of Cuba
Town of Andover	Town of Hume
Town of Angelica	Town of Scio
Town of Belfast	Town of Wellsville

Mr. James stated the original 2011 Agreement terminated on February 28, 2016. He
said the new agreement will be the original agreement with a one-page update for the towns to
sign. Mr. James noted the payments have been received, and this extension will be only for the
shared use of the widener. Legislator Curran asked if different towns can lease or rent the
equipment. Mr. James stated that a provision is in the agreement that a non-participating town
would have to pay a fee to rent it. The request was approved on a motion by Legislator Graves,
seconded by Legislator Curran, and carried. **Prepare Resolution**

Request Permission to Hire Summer Help

Superintendent Guy James requested permission to fill 19 Seasonal Laborers (Non-
union, \$9.25/hour) positions for a total amount of \$98,420. These positions are part-time and
temporary. Seasonal employees are critical and a vital part of the Department's operation.
These employees are County residents that are either college bound or are already college
students. They provide "extra hands" to supplement their decreasing full-time work force. They
routinely perform the menial tasks, allowing their full-time employees to perform other duties.
The 2016 Summer Help Budget is as follows:

14 weeks x 40 hours x \$9.25 = \$5,180

		Employee(s)	Budget
A1620	Building and Grounds	3	\$15,540
A3152	Jail Buildings and Grounds	1	\$ 5,180
D5110	County Road	10	\$51,800
DM5130	Road Machinery	1	\$ 5,180
A8160	Solid Waste	2	\$10,360
D5020	Engineering	<u>2</u>	<u>\$10,360</u>
	Total:	19	\$98,420

Legislator Hopkins asked how they recruit the summer employees. Mr. James stated they usually hire County residents who are in college, going to college in the fall, or enlisted in the military awaiting entry. Legislator Hopkins asked if there are more applicants than positions. Mr. James said typically yes, but sometimes no. Deputy Superintendent Dean Scholes noted they give previous summer employees an opportunity to return. Legislator Hopkins commented it is great experience to build a resume. Mr. Scholes said it helps, and he has given references. Legislator Hopkins asked if they use BOCES graduates. Mr. James said they have hired BOCES graduates as summer help, and they have worked into full-time employees with the Department. The request was approved on a motion by Legislator Curran, seconded by Legislator Graves, and carried. **Refer to Ways & Means**

Request Permission to Auction Surplus Items

Mr. James requested permission to auction surplus items. These items are from Public Works and other County departments. Legislator Curran asked if they are posted online. Mr. James said some are, and some are not. Sometimes, they bundle items together. Legislator Graves asked if they were small items. Mr. Scholes said it can be anything including vehicles. The request was approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Request Amendment to Resolution 16-16

The Public Works Department requested a resolution to correct the error on Resolution 16-16. Item two should be \$392,000 as stated on the original memorandum of explanation. The request was approved on a motion by Legislator Curran, seconded by Legislator Graves, and carried. **Prepare Resolution**

Solid Waste

Request Permission to Purchase Solid Waste Tractor

Deputy Superintendent Dean Scholes requested permission to purchase a 2017 Kenworth T800 Tractor in the amount of \$129,794.74 from Kenworth Northeast Group. He noted this price is a piggyback off from an Onondaga County Bid pricing agreement. Mr. Scholes stated \$200,000 was budgeted to purchase a tractor and new trailer. He said the tractor and trailer will be about \$8,000 under budget. The request was approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Approve Award Recommendation: Solid Waste Roll-Off Trailer

Mr. Scholes requested permission to award the solid waste roll-off trailer in the amount of \$61,904 from Cyncon Equipment Inc. The request was approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Approve Award Recommendation: Solid Waste RFP

Superintendent Guy James stated they had three bidders: Casella Waste Disposal, Steuben County Department of Public Works, and Waste Management. Mr. James reviewed the bids with the Committee. Mr. James requested permission to award the contract to all three bidders. He distributed and reviewed the solid waste direction explaining his recommendation. He noted by awarding the contract to all three bidders, they would be able to select the best option for each hauling scenario. It also allows them to lock-in rates for the next four-years. Municipal partners will also be able to select what is the best option for them because they can “piggyback” off from the prices. Mr. James stated they have developed a mileage chart from the different transfer stations to the different sites. Mr. James noted the operating schedule of transfer stations may be modified and changed based on volume and usage. He added it is a work in progress, and they will continue to evaluate the situation as they go along.

Legislator Hopkins thanked Mr. James and Mr. Scholes for doing a great job anticipating the different scenarios. Legislator Graves stated it shows they have done their homework. Deputy Superintendent Dean Scholes noted Landfill Supervisor Kurtis George had input, and shared it with his staff. They are on board, and Mr. Scholes gives Mr. George and his staff a lot of credit. They have already made some necessary changes to make it work.

Legislator Hopkins asked how soon the landfill will close. Mr. James said it is filling quickly, and they think it will close by June 1, 2016. Mr. James said the County will have to go through a public hearing process to approve the amended flow control law and modifications. Mr. Scholes noted they are ready to go to other locations once everything is finalized. He noted most residents won't see any difference when they bring their garbage to the stations. Mr. James noted their brochure *Trash Talk*, has been mailed to Allegany County residents. The front page explains the changes, and they are trying to keep people informed. Legislator Healy stated he received his in the mail today. The request was approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried. **Refer to Ways & Means**

New Business

Interim County Administrator John Margeson distributed the vehicle and equipment requests that were distributed last fall. Six vehicles were approved at \$151,250, and they are in the 2016 Budget. Mr. Margeson stated he had a conversation with Sheriff Rick Whitney. The Sheriff asked to hold off on purchasing the sedan, and would like to purchase an 11-passenger van. They have a greater need for a van than a sedan. The van will replace the van they use for local transports. Legislator Graves asked what will happen to the present van. It will go to the Department of Public Works for auction. Sheriff Whitney said the price for a van is \$29,500, but the total cost will be \$36,750 because that will include the aftermarket equipment. Legislator Graves asked if the extra money will come out of Contingency. Mr. Margeson said he will work with County Treasurer Terri Ross to find the extra funds. Mr. Margeson stated he will also work with other departments to find the best prices for all of the vehicles.

Legislator Graves asked about the pick-up truck requested by the Sheriff's Office. Sheriff Whitney stated it will mainly be used to haul boats and jet skis for the marine patrol. The Working Inmate and Radio Programs can also use the truck. Depending on the State Budget, a percentage of the cost will be reimbursed by the Parks and Recreation Office because the main function of the truck is marine patrol. Sheriff Whitney noted currently they are using private vehicles to haul the boats. Sheriff Whitney said the SUV's can haul the boats, but the boats are really too big, and put a lot of wear and tear on the vehicle. The request to purchase an 11-passenger van instead of a sedan was approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried. **Refer to Ways & Means**

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 1:34 p.m. following a motion by Legislator Graves, seconded by Legislator Hopkins, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

PUBLIC WORKS COMMITTEE
APRIL 6, 2016
NOT APPROVED

Committee Members Present: D. Fanton, A. McGraw, K. Graves, J. Hopkins, C. Crandall (Absent: P. Curran, D. Decker)

Others Present: N. Ungermann, T. Ross, K. George, D. Healy, D. Scholes, G. James, H. Budinger, C. Jessup, B. Riehle, J. Margeson, R. Hollis, S. Burt, T. Miner, K. LaForge

Call to Order: The meeting was called to order at 1:00 p.m. by Public Works Committee Chairman Dwight Fanton.

Approval of Minutes:

A motion was made by Legislator Graves, seconded by Legislator McGraw, and carried to approve the Public Works Committee minutes of March 2, 2016.

Highway

Request Permission to Award Material Bids

Superintendent Guy James requested permission to award the 2016 Material Bids to the lowest responsible bidders per the documents that were distributed previously to the Legislators. Legislator Graves questioned if the prices were comparable to last year. Mr. James stated they were comparable, there was nothing earth shattering. Mr. James wanted to thank and acknowledge Yvonne Marks, DPW Fiscal Manager and Lea Dorrett, Secretary to the Superintendent, for their hard work with this bid process. Approval was granted on a motion by Legislator Graves, seconded by Legislator McGraw, and carried.

Chairman Fanton questioned if it was necessary for each Legislator to have a printed copy of both packets. He stated it was a lot of paper. Legislator Graves replied that he felt there was no reason for the Legislators to have printed copies of the packets to make a decision. Mr. James stated the department prepared both packets and distributed them on the request of a Legislator and that the documents are always available electronically. A motion was made by Legislator Graves, seconded by Legislator McGraw, and carried to only supply a printed copy of the bid tabulations and bid award upon request.

Request Permission to Renew Vegetation Control Contract

Superintendent Guy James requested permission to renew the Vegetation Control contract with DeAngelo Brothers, Inc. for the price of \$9,274.46 with the same terms and conditions as last year. The request was approved on a motion by Legislator McGraw, seconded by Legislator Graves, and carried.

Request Permission to purchase Bridge Construction Crew Trailer

Superintendent Guy James stated this trailer houses all the tools and supplies for bridge projects in one half of the trailer and serves as a break room in the other half. The trailer is pulled onto each bridge project site. The old trailer frame failed during transport and after inspection it was determined it's not able to be repaired. The old trailer was purchased in 1998 and will be sent to auction. We received quotes for the purchase of a new trailer, and the lowest quote came from Payne's Trailers in Canisteo for \$14,272.45. Mr. James stated the department has the money in their budget. Approval was granted on a motion by Legislator Hopkins, seconded by Legislator McGraw, and carried.

Solid Waste**Civic Event Requests for Open Top Waste Containers**

Deputy Superintendent Scholes requested direction from the Committee on how they would like the department to handle requests for free open-top containers for civic events. Mr. Scholes stated the Cuba Dairy week normally generates 5-6 tons per year; however; some events generate as little as half a ton. The Allegany County Fair generates 13-15 tons per year. Legislator Graves stated he hated to see these events suffer just because the County Landfill is closing, as some of these events don't generate very much revenue. Mr. James listed off the following events the County has provided containers for in the past:

1. Andover Maple Festival
2. Fillmore Festival
3. Dairy Week- Cuba Fire Department
4. Cuba Fire Department Tractor Pull
5. Town Highway Superintendent's Clambake
6. Bolivar Pioneer Days
7. Andover 4th of July Celebration
8. Allegany County Fair
9. Wellsville Balloon Rally
10. Legislators' Clam Bake
11. Angelica Heritage Days
12. Rushford Labor Day
13. Cuba Garlic Festival
14. Caneadea Fall Festival

Mr. James continued to explain that this will not break the Public Works Department budget; he is just looking for clarification on how to answer these requests going forward. Legislator Hopkins stated she would like to see it continue as a service by the County for the local festivals. She requested D.P.W. track the expenses and when the Legislators go into the budget process for the next year, the fiscal impact to

the County can be assessed. A motion was made by Legislator Hopkins to continue with the policy as we have been, seconded by Legislator Graves, and carried.

Waste Management:

Mr. Scholes stated he received an email on April 4 from Michael DeClerck of Waste Management stating that after further consideration they have decided to opt-out entering into a contract with Allegany County for solid waste disposal. Mr. James stated this may affect our Northwest towns.

New Business

Mr. James informed the Committee that in March, he went to Albany to lobby for increased funding from CHIPS (Consolidated Highway Improvement Program). Mr. James wanted to thank Assemblyman Joe Giglio and Senator Cathy Young for their efforts in this process. Mr. James stated that while the CHIPS base rate stayed the same, there is a program that is going to be coming called "Pave NY," and it looks like we should gain almost half a million dollars. The program will channel an additional \$100 million a year across the state for local municipalities over the next four years, and will be distributed through the CHIPS formula so the towns and villages should also see an increase. There is also a "Bridge NY" program that is supposed to result in an additional \$100 million over the next four years but there is a solicitation process. There are no details yet for the bridge program.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 1:25 p.m. following a motion by Legislator Graves, seconded by Legislator McGraw, and carried.

Respectfully submitted:
Lea Dorrett, Secretary to the Superintendent
Allegany County Department of Public Works

PUBLIC WORKS COMMITTEE
MAY 4, 2016
NOT APPROVED

Committee Members Present: D. Fanton, D. Decker, P. Curran, K. Graves, J. Hopkins, C. Crandall (Absent: A. McGraw)

Others Present: T. Ross, D. Healy, D. Scholes, G. James, C. Jessup, B. Riehle, J. Margeson, S. Burt, T. Miner, K. LaForge, C. Knapp, D. Pullen,

Call to Order: The meeting was called to order at 1:00 p.m. by Public Works Committee Chairman Dwight Fanton.

Approval of Minutes:

A motion was made by Legislator Graves, seconded by Legislator Decker, and carried to approve the Public Works Committee minutes of April 6, 2016.

Highway

Superintendent Guy James requested a resolution to increase the CHIPS Account (Consolidated Local Street and Highway Improvement Program) as follows due to receipt of the new "Local PAVE-NY" Program funding in the State Fiscal Year (SFY) 2016-17:

County Road Fund

Appropriate:

\$537,847 to D5112.223 County Road CHIPS Paving

With a like sum credited to:

\$537,847 to D5110.3501.00 State Aid CHIPS Revenue.

Approval was granted on a motion by Legislator Graves, seconded by Legislator Decker, and carried. **Refer to Ways and Means**

Because of the increase in CHIPS funding, Mr. James requested permission to bid paving of several more specific County highways. Mr. James stated by bidding specific paving locations the County will save money over the standard "in-place" bid previously awarded. The department will put several roads in the bid and once the numbers come in we can award the roads that will fall in line with the \$537,847 in June. A motion was made by Legislator Decker, seconded by Legislator Graves, and carried to bid the additional paving.

Solid Waste

Deputy Superintendent Dean Scholes requested permission to carry out the 16th Annual Household Hazardous Waste Collection Day on September 10, 2016, at the County Landfill. Mr. Scholes explained to the committee every year citizens may dispose of items not accepted at transfer stations or the landfill (e.g., oil based paints, insecticides, poisons, etc.) at no charge. The DEC reimburses 50 percent of the cost to communities who conduct such an event. The committee approved the request on a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Following the previous approval, Mr. Scholes requested a resolution granting him permission to apply for the Department of Environmental Conservation Household Hazardous Waste Day Grant. The request for a resolution was approved on a motion by Legislator Decker, seconded by Legislator Curran, and carried. **Prepare Resolution**

Attorney/Client Session

The committee entered attorney/client session at 1:13 p.m. on a motion by Legislator Decker, seconded by Legislator Curran, and carried. The committee exited attorney/client session at 1:37 p.m. on a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Village of Canaseraga

Legislator Graves made a motion for the Department of Public Works to put the Village of Canaseraga on notice that the County will no longer accept their solid waste at the transfer station in Canaseraga due to changes in County solid waste operation seconded by Legislator Curran, and carried. A letter will be sent to the village to explain the County's decision.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 1:41 p.m. following a motion by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted:
Lea Dorrett, Secretary to the Superintendent
Allegany County Department of Public Works

Public Works
June 1, 2016
NOT APPROVED

Members Present: D. Fanton, P. Curran, C. Crandall, D. Decker, K. Graves, J. Hopkins, A. McGraw

Others Present: C. Crandall, M. Healy, G. James, C. Jessup, K. Laforge, T. Miner, J. Margeson, D. Pullen, R. Hollis, B. Rigby Riehle, D. Root, T. Ross, D. Scholes, N. Ungermann

Media Present: Brian Quinn- Wellsville Daily Reporter, Bob Clark-Olean Times Herald

Call to Order: The meeting was called to order at 1:00p.m. by Chairman Dwight Fanton.

Approval of minutes

The minutes from the May 4, 2016, meeting were approved with a motion by Legislator Graves, and seconded by Legislator Curran, and carried.

Paving Bids

Paving Bids were opened on May 25, 2016, and Mr. James recommended awarding the bids to D. & H. Excavating contingent upon DOT notification to proceed. A motion was made by Legislator Graves to award this paving bid, this motion was seconded by Legislator Hopkins and carried.

Snow Removal & Ice Control Contract

Guy James, Public Works Superintendent, requested approval of the Snow Removal and Ice Control Contracts between Allegany County and the various towns in the County. Mr. James reported he met with the Town Highway Executive Committee and agreed to one (minor) wording change, to discuss the fuel adjustment at the year-end of this executive committee meeting each year. Three thousand three hundred and fifty dollars will be paid for each centerline road mile the first season with a and \$50 per mile increase for each additional season. Mr. James spoke with Alfred and Clarksville and they again decided not to participate. Legislator Graves made a motion to approve this contract, and it was seconded by Legislator Decker and carried. **Prepare**

a Resolution

Transfer for Barber Road Bridge Project

Mr. James requested a resolution transferring \$36,961 from H5939.200 (Burns, BR 11-10, Narrows Road) to H5940.200 (Rushford, BR 23-08, Barber Road) to cover an overage on the Barber Road Bridge Capital Project. In addition, \$22,218 should be transferred from H5940.2300.00 (Rushford, BR 23-08-Local Town Share) to H5940.200 (Rushford, BR 23-08, Barber Road) to account for the town share of the overage. The request was approved on a motion by Legislator Graves, seconded by Legislator Decker and carried. **Refer to Ways and Means**

Request to Fill Engineer Position

Mr. James made a request to fill a County Engineer position due to a resignation. This position requires the applicants to be registered as a New York State Licensed Professional Engineer. Mr. James expressed concern to the Committee that we may not be able to attract qualified candidates because of the salary we offer. The request was approved on a motion by Legislator Graves, seconded by Legislator Hopkins, and carried. **Refer to Ways and Means**

Solid Waste

Dean Scholes, Deputy Superintendent, requested a transfer of \$3,000,000 from the Assigned Unappropriated Fund Balance Solid Waste account into a Capital Account to fund the final capping and permanent closure of the landfill. When asked if County forces could perform the work, Mr. Scholes stated we do not have the manpower, equipment, or expertise to do the work according to NYSDEC standards and specifications. He noted there are several construction companies in New York State who have experience capping landfills that he expects will bid on the project. Mr. Scholes plans to have the project put out for bids during the early months of 2017 so work may begin early summer of 2017. A motion was made by Legislator Curran to approve the transfer and this motion was seconded by Legislator McGraw and carried.

Refer to Ways and Means

Mr. Scholes advised the Committee that a letter will be sent this week to all private and municipal waste haulers who dispose of waste directly into the landfill notifying them that July 9, 2016, will be the last day they will be permitted to dispose of waste directly into the landfill. The landfill disposal area is becoming too small to continue to allow the extra traffic, and the safety of our customers and staff has become a concern.

After July 9, the remaining space in the landfill will be filled with waste hauled from our own Transfer Stations. Mr. Scholes projects that the landfill will be completely full sometime around October of 2016.

Buildings & Grounds

The committee asked to go into an attorney/client session. A motion was made by Legislator Graves and seconded by Legislator Decker to go into attorney/client session at 1:22 p.m.

A motion was made by Legislator Graves to come out of the attorney/client session, seconded by Legislator Curran and carried at 1:40 p.m.

A motion was made by Legislator Graves to authorize John Margeson, Interim County Administrator, to meet with Terri Ross, Treasurer, and Guy James, Public Works Superintendent, to negotiate the water agreement with the Village of Belmont; this motion was seconded by Legislator Curran and carried.

Adjournment A motion was made by Legislator Graves to adjourn the meeting at 1:43 p.m. and this motion was seconded by Legislator Decker and carried.

Respectfully submitted,
Janet Norris
Secretary to the Clerk of the Board

PUBLIC WORKS
JULY 6, 2016
NOT APPROVED

Members present: D. Fanton, P. Curran, D. Decker, K. Graves, J. Hopkins, A. McGraw, C. Crandall

Others Present: T. Boyde, K. Francisco, K. Hollis, R. Hollis, J. Hopkins, Charles Jessup, C. Knapp, K. LaForge, B. Rigby-Riehle, T. Ross

Media Present: Brian Quinn-Wellsville Daily Reporter

Call to Order: The meeting was called to order by Legislator Fanton at 1:00 p.m.

Approval of Minutes

The minutes of the June 1, 2016 were approved by a motion from Legislator Fanton and seconded by Legislator Decker and carried.

Road Project Updates

Superintendent Guy James reported his road project updates to the Committee. Mr. James reported all surface treating (oil & stone) is completed on County Roads 8, 12, 23, & 34 and was done by Suit Kote and covered approximately 27 miles of road. There were six County roads paved by A. L. Blades which were 5B, 7, 25, 27, 44 & 50. There are four more roads scheduled to be paved in July by A. L. Blades. Mr. James reported there will be a kick off meeting for the additional monies received, being held tomorrow, and the work will be done by D& H Contracting around the August 1, 2016.

Bridge Project Updates

Mr. James noted the Birdsall Bridge opened today. It has binder only at this time and they will come back and top it at a later date. The crew will be removing the detour sign. Then three bridges will be topped at the same time in the Birdsall area. Mr. James indicated they hope to be working on the Cuba Cheese Bridge by July 18, 2016.

Fuel Tank Upgrade Transfer

Mr. James requested a transfer of funds for a Fuel Tank upgrade for District #2 Shop located in Birdsall. Mr. James is requesting to transfer \$20,000 from DM5130.210 (Other, Fuel Tank Upgrade to H1641.200 Fuel Tank Upgrade DPW. A motion was made by Legislator McGraw, seconded by Legislator Graves, and carried. **Refer to Ways and Means**

Engineering Position

Mr. James reported to the Committee an engineer left the County and took a job with DOT (Department of Transportation). Ads have been placed in the newspapers for the position of Engineer. Mr. James indicated no applications have been received to date. Mr. James indicated they have reached out to Elmira, Ithaca, monster.com., Job Finder Weekly, Alfred University, University of Buffalo and Clarkson. The feedback he is receiving is the salary we are offering is too low for this position. This is a PEF position and \$72 is the top end of the hourly wage scale. Entry level comes in at about \$50 per hour. Guy wants to wait and see what happens with recent ads that were placed. The hourly wage scale is based on 2012 wage. If the PEF Contract is approved it will increase four years. Mr. James indicated the salary is around \$100,000 for other surrounding counties for an Engineering position and some counties

employ two engineers. Mr. James indicated he will report back next month on the status of applications for this position.

Discussion on Solid Waste Fee Increases

Mr. James had been working on the Public Works budget for Solid Waste. These are a couple of things to consider. The tags for waste disposal could be increased along with the scale tipping fee. The current tag fee is \$150 and the current scale tipping fee is \$40. The revenues from recycling and white goods are not huge numbers. These fees do not completely cover the cost. Mr. James disseminated a suggested rate sheet for tag fees and scale tipping fees for the Committee to review. Mr. James would like feedback on ideas of suggested user fees to help him prepare his 2017 budget.

Request to permanently fill Groundskeeper position

Mr. James noted Eileen Shepard passed away recently and she held the position of groundskeeper. Mr. James requested permission to fill the position of groundskeeper AFSCME Grade _____. A motion was made by Legislator Graves, seconded by Legislator McGraw, to fill the position of groundskeeper and carried. **Refer to Ways and Means**

Discussion to create capital for boiler and tank(s) replacement at the Jail

Mr. Scholes, Deputy Superintendent of Public Works, gave a report to the Committee regarding the boilers and tanks located at the Jail. There are four large water tanks and four boilers located out at the jail. One boiler and one tank need to be replaced soon. One boiler costs about \$16,500 and a tank runs about \$23,000. The removal of these boilers and tanks is very difficult. They are very large and glass lined. Mr. Scholes indicated they are looking at \$50,000 to go to the Capital Account. Stephen Brown, Maintenance Supervisor, is also looking into the purchase of another type of tank and working with another company. The tank is the reservoir for the heating system and a hot water holding tank. The tanks we currently have are only ten years old. The tank is leaking where it enters into the tank. Mr. Brown has talked to the manufacturer and there is no warranty. Steve will continue looking at different options. Mr. Brown will look at composite, size and other options for the tanks and boilers. This information will be brought back to the next meeting in August and at that time a capital fund may be established for the purchase of a boiler and tank and any future needs.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:28 p.m. following a motion by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,
Janet Norris, Secretary to the Clerk of the Board
Allegany County Board of Legislators

PUBLIC WORKS COMMITTEE
August 3, 2016
NOT APPROVED

Committee Members Present: D. Fanton, P. Curran, K. Graves, J. Hopkins,
D. Decker, C. Crandall (Absent: A. McGraw)

Others Present: D. Healy, C. Knapp, C. Jessup, B. Riehle, S. Brown, N. Ungermann,
T. Ross, K. LaForge, H. Budinger, D. Pullen, T. Boyde, G. James, D. Scholes,
L. Dorrett

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:02 p.m. by Public Works
Committee Chairman Dwight Fanton.

Approval of Minutes:

A motion was made by Legislator Graves, seconded by Legislator Curran, and
carried to approve the Public Works Committee minutes of July 6, 2016.

Highway

Permission to Bid Sand and Salt Hauling

Superintendent of Public Works Guy James requested permission to bid the
sand and salt hauling contract. Approval was granted on a motion by Legislator Curran,
seconded by Legislator Hopkins, and carried.

Update on Snow & Ice Contracts with Towns

Mr. James presented an update of where we stand with the towns renewing the
Snow & Ice Contract. Out of the 27 towns participating, 18 towns have signed and
returned their contracts. We are waiting on 9 other towns. Alfred and Clarksville are
not participating in the agreement.

Property Transfer Request in the Town of Belfast

Mr. James explained years ago the County procured the right-of-way for the
State of New York that includes two state highways in the Town of Belfast along State
Route 19 and State Route 305. The property owner in the area has approached DOT to
purchase the land; however, the DOT does not own it; the County does. DOT has no
interest in maintaining their interest in the right-of-way keeping the land and would
relinquish it to the County so the County can sell the land to the property owner. The
property is 0.6 acres. A motion was made by Committee Chairman Fanton, seconded
by Legislator Decker and carried to refer the sale of this property to Ways & Means for
\$1,000 plus expenses. **Refer to Ways & Means**

Buildings & Grounds

Replace Boiler & Water Tanks at County Safety Complex

Mr. Scholes explained to the Committee at the Jail for the kitchen/laundry areas there are two boilers and two water storage tanks. He further explained there are two boilers and two tanks that also serve the showers and bathrooms. This past spring the department replaced one of the boilers for the kitchen due to internal equipment failure. The second boiler is now failing; it is leaking. The two storage tanks for the kitchen and laundry also need to be replaced. One was taken out of service due to severe leaks, and the second one is leaking. The estimated cost to replace the remaining original boiler and two tanks is \$55,000 - \$60,000. Mr. Scholes expressed his concern with the boilers and tanks for the showers and bathrooms. They are working fine now; however, they are also original and could go any day. The cost to replace the three remaining original boilers and four original storage tanks is \$185,000 to \$210,000. Mr. Scholes strongly urged the committee to recommend the funding for the one boiler and two tanks for the kitchen/laundry. Terri Ross stated there is a Repair Reserve in the General Fund with approximately \$240,000 in it that the County has not tapped into since 1995. This is a pool of money that could be used for this kind of repair. It would require a public hearing and Board resolution to pass by two-thirds vote to be able to draw the money out. Ms. Ross expressed her concern there is a lot going on with other projects that the Board is looking at, and at this point the County's budget is tight and there is not a lot in contingency to draw from with the sales tax being down every month. She would like to give the Board some different options for funding. She has been in contact with Municipal Solutions to get estimates if the County was to borrow money for these projects. Miss Ross will have all these figures and options for the legislators review by the Ways & Means meeting on the 17th. A motion was made by Legislator Graves, seconded by Legislator Curran, and carried to replace the three remaining boilers and four tanks and refer to Ways & Means for funding. **Refer to Way & Means**

Solid Waste

Discussion: Solid Waste Fee Schedule 2017

Mr. Scholes re-requested guidance from the committee on the 2017 Solid Waste fee schedule. At the last committee meeting, Mr. James handed out a hypothetical rate sheet for tag fees and scale tipping fees for the committee to review. Mr. James stated we do not have a lot of comparable information from other counties for the hang tag system. Oswego County which has a similar system has a hang tag fee of \$175. The department has looked at other counties for their scale fees and ours is the lowest at \$40/ton. The average scale fee is \$55/ton. Chairman Fanton questioned if the committees' interest is to continue using the hang tag with the option to use a punch card or do we want to go strictly with a punch card system? Mr. James stressed to the committee the feedback the department receives from the users of the Solid Waste System is they prefer to use the hang tag even if the price is raised. Legislator Decker stated that of course the public wants to continue to use the hang tag system; they all

pass them around and share them. Legislator Decker also stated that if they raise the fee for the hang tag they will just get passed around more. Legislator Decker would like the County to go with the punch cards. Mr. James cautioned the committee that expenditures will be more with the punch card system as the transfer stations are not set up for this system and the gatekeepers hours would have to be increased. County Administrator Tim Boyde suggested to have the Bonadio Group take a look at our Solid Waste System and offer suggestions on how to improve operations. Chairman Fanton requested before the next committee meeting the department compile a plan to go to the punch card system totally. This will include additional costs, availability of tickets at locations all over the County, the additional manpower, etc. Mr. James acknowledged the request and asked if he was to assume all the transfer stations will remain open as they are right now. Mr. James reminded the committee Steuben County, which is a bigger county, has three transfer stations while our County has seven. Legislator Ungermann stated there should be some savings with the Landfill being closed and in the "monitoring mode." Chairman Fanton reminded everyone that the County is paying by the ton to dispose of garbage now. Miss Ross stated there is zero savings with the landfill being closed. She stated the committee needs to see the 2017 proposed budget for Solid Waste, before considering revamping the fee schedule and current operations. Legislator Hopkins requested the September agenda include a discussion on the 2017 Budget. Legislator Hopkins also requested Mr. Boyde have an estimate from the Bonadio Group at the September meeting.

Old Business

Update: Vacant Engineer Position

Mr. James reported to the committee the County has only received one application for the open County Engineer position. This applicant, however, did not meet minimum employment qualifications. Mr. James reminded the committee that this does not stop the bridge inspectors from inspecting the bridges. Mr. James strongly urged the committee to re-examine the salary for this position. Mr. James reminded the committee this engineer that the County employs, signs off on red-flags for potentially 29 towns on their bridges. This person also supervises the rest of the engineering staff, road maintenance supervisors, and bridge construction/maintenance supervisors/crews. The committee requested Human Resources perform a salary survey of New York county engineers along with a recommendation to be presented to the legislators. The County may have to create one or more additional grades to the PEF salary schedule, and PEF would have to be involved.

New Business

Re-Appointment of D.P.W. Superintendent

A motion was made by Legislator Curran, seconded by Legislator Graves, and carried to re-appoint Guy James as D.P.W. Superintendent effective October 30, 2016, and expiring on October 30, 2020. **Prepare Resolution**

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 2:05 p.m. following a motion by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted:
Lea Dorrett, Secretary to the Superintendent
Allegany County Department of Public Works

Public Works Committee
September 7, 2016
Not Approved

Members present: D. Fanton, A. McGraw, P. Curran, D. Decker, K. Graves, J. Hopkins, C. Crandall

Others Present: H.B. Budinger, S. Burt, D. Healy, K. Hollis, J. Hopkins, C. Jessup, C. Knapp, K. LaForge, T. Miner, B. Riehle, T. Ross, D. Scholes, N. Ungermann, M. Washer

Media Present: Brian Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order by Public Works Committee Chairman Dwight Fanton at 1:01 p.m.

Approval of Minutes

The minutes of the August 3, 2016, were approved on a motion made by Legislator Graves, seconded by Legislator Curran, and carried.

Highway

Deputy Public Works Superintendent Dean Scholes requested permission to award sand and salt hauling to B&R Green Trucking. Approval was granted on a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Deputy Superintendent Dean Scholes requested permission to accept the Fuel Tank Installation award. This is to replace the underground diesel fuel tank with a new 1,000 gallon diesel AST PBS system at our District II shop in Birdsall, New York. Mr. Scholes stated they received one bid from The Pump Doctor who they have previously done work with. Mr. Scholes recommended to the committee that they award the Double Wall above Ground Storage Tank that comes with a 30-year warranty, has dual containments, and is a double lined steel tank that will sit on saddles on the concrete pad. Approval was granted on a motion made by Legislator Graves, seconded by Legislator Curran, and carried.

Deputy Superintendent Dean Scholes requested permission to transfer funds in the amount of \$23,000 from D5110.422 (County Road) to D3310.465 (Traffic) to cover additional Striping of Centerline and Edgeline miles done on County roads. Legislator Decker questioned how they are looking for gas and oil funds if the winter starts out hard. Mr. Scholes stated that Superintendent of Public Works Guy James has spoken with Public Works Fiscal Manager Yvonne Marks, and they feel comfortable in getting through the rest of the fiscal year with the remaining funds in D5110.422 (County Road). Approval was granted on a motion made by Legislator Graves, seconded by Legislator Decker, and carried. **Refer to Ways and Means**

Buildings and Grounds

Deputy Superintendent Dean Scholes requested permission to approve the SFY 2016-2017 agreement with the New York State Unified Court System to provide reimbursement for the cleaning and minor repair of the court facilities. Legislator Decker questioned when this agreement begins. County Treasurer Terri Ross stated this is just an annual renewal of an

existing contract. Approval was granted on a motion made by Legislator Decker, seconded by Legislator Graves, and carried. **Prepare Resolution**

Solid Waste

Deputy Superintendent Dean Scholes requested a resolution to renew the Leachate Disposal contracts with the Village of Bolivar, Town of Caneadea, Village of Wellsville, and the Town of Friendship. This contract is used to dispose of Leachate collected at the Landfill at the rate of 2.5 cents per gallon, which has been our cost for the last six to seven years. Mr. Scholes has spoken with the Villages and Towns, and they have signed an agreement to enter into the same contract under the same terms for calendar year 2017. Approval was granted on a motion made by Legislator Graves, seconded by Legislator Curran, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:16 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,
Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Public Works Committee
October 5, 2016
Not Approved

Members present: D. Fanton, A. McGraw, P. Curran, D. Decker, K. Graves, J. Hopkins, C. Crandall

Others Present: T. Boyde, S. Burt, K. Francisco, D. Healy, K. Hollis, R. Hollis, G. James, J. Hopkins, C. Jessup, C. Knapp, K. LaForge, T. Miner, D. Pullen, B. Riehle, D. Root, D. Scholes, N. Ungermann, M. Washer

Media Present: Bob Clark, *Olean Times Herald*

Call to Order: The meeting was called to order by Public Works Committee Chairman Dwight Fanton at 1:02 p.m.

Approval of Minutes

The minutes of the September 7, 2016, were approved on a motion made by Legislator Graves, seconded by Legislator Curran, and carried.

HIGHWAY

Acceptance of Maintenance Jurisdiction

Public Works Superintendent Guy James requested a resolution to transfer property in Cuba, New York, at intersection State Route 305 and County Route 7. Mr. James stated back in 2007 when this resolution (Resolution No. 261-07 dated December 24, 2007) was originally requested, final processing by the NYSDOT Main Office never occurred due to a mapping issue. At this time, Mr. James is trying to tie up all loose ends so this property can be transferred to the individual interested in purchasing it. A motion was made by Legislator Graves, seconded by Legislator Curran, and carried to authorize the acceptance of the maintenance jurisdiction from the NYSDOT and to transfer said property to Stewart Freeman for \$1,000 plus expenses. **Refer to Ways and Means**

Replacement of Bridge, Pine Street over Canacadea Creek

Public Works Superintendent Guy James requested a resolution establishing a Capital Project and approving an agreement with the NYS Department of Transportation for the replacement of Bridge BIN 2329770, Pine Street over Canacadea Creek in the Town and Village of Alfred. These funds cover the cost of design and right-of-way incidentals. This project will be funded by 80 percent Federal Funds and 20 percent NYS Funds. Funds should be appropriated from the following accounts which are to be created:

<u>Revenue</u>	<u>Amount</u>
H5948.4097.00 (Federal Aid)	\$352,000
H5948.3097.00 (State Aid)	\$ 88,000
<u>Expense</u>	<u>Amount</u>
H5948.200 Pine St. Bridge, Alfred, BIN 2329770	\$440,000

The request was approved on a motion made by Legislator Graves, seconded by Legislator McGraw, and carried. **Refer to Ways and Means**

Replacement of Bridge, County Road 16 over Black Creek

Public Works Superintendent Guy James requested a resolution establishing a Capital Project and approving an agreement with the NYS Department of Transportation for the replacement of Bridge BIN 3047860, CR16 over Black Creek in the Town of Birdsall. These funds cover the cost of design and right-of-way incidentals. This project will be funded by 80 percent Federal funds and 20 percent NYS funds. Funds should be appropriated from the following accounts which are to be created:

<u>Revenue:</u>	<u>Amount:</u>
H5949.4097.00 (Federal Aid)	\$560,800
H5949.3097.00 (State Aid)	\$140,200
<u>Expense:</u>	<u>Amount:</u>
H5949.200 (CR16, Birdsall, BIN 3047860)	\$701,000

This request was approved on a motion made by Legislator Curran, seconded by Legislator Graves, and carried. **Refer to Ways and Means**

Replacement of Bridge, County Road 43 over Angelica Creek

Public Works Superintendent Guy James requested a resolution to approve a supplemental agreement with NYS Department of Transportation for a Supplemental Right of Way Acquisition on the Bridge Replacement, CR43 over Angelica Creek Project. Funding for this project has previously been budgeted in H5935.200. This request was approved on a motion made by Legislator Curran, seconded by Legislator Graves, and carried. **Refer to Ways and Means**

Transfer of Funds – Friendship Shop Roof Repair

Public Works Superintendent Guy James is requesting a resolution to transfer funds within and between budgeted Capital Accounts to help finance the cost of repairing the Friendship shop roof. The transfers should be as follows:

<u>From</u>	<u>Account</u>	<u>Amount</u>
H5197.200	Highway Equipment & Capital Outlays (Truck Lift at Friendship Shop)	\$ 1,370.00
H1621.200	Asbestos Abatement/Building Repairs	\$21,880.95
<u>To</u>	<u>Account</u>	<u>Amount</u>
H5132.200	DPW Main Shop Friendship (Friendship Shop Roof Repair)	\$23,250.95

This request was approved on a motion made by Legislator Graves, seconded by Legislator McGraw, and carried. **Refer to Ways and Means**

Road Maintenance Supervisor

Public Works Superintendent Guy James requested to fill one Road Maintenance Supervisor position (PEF, Grade 5) in District 2 in anticipation of a retirement and all subsequent positions including from the outside. This position is responsible for the supervision and performance of tasks related to construction, maintenance, and repair of highways and roads. Immediate supervision is exercised of a highway crew, including Heavy Motor Equipment Operators and Motor Equipment Operators. This request was approved on a motion made by Legislator Curran, seconded by Legislator McGraw, and carried. **Refer to Ways and Means**

County Road General Supervisor

Public Works Superintendent Guy James requested to fill one County Road General Supervisor (PEF, Grade 9). This request is in anticipation of a retirement and all subsequent positions including from the outside. This position exercises supervisory control over most Highway projects undertaken by the Department of Public Works. The work involves planning, scheduling, coordinating, general oversight and direct supervision of the department's Highway construction and road maintenance projects. This request was approved on a motion made by Legislator Curran, seconded by Legislator McGraw, and carried. **Refer to Ways and Means**

Mr. James commended both David George and Keith Karnes for their 36+ years of service each.

SOLID WASTE

2017 Solid Waste Tipping Fee and Construction and Demolition Debris Fee

Deputy Superintendent Dean Scholes requested a resolution to increase the 2017 Tipping fee and Construction and Demolition Debris fee for Solid Waste from \$40 per ton to \$50 per ton effective January 1, 2017. Mr. Scholes stated the estimated increase in revenue is \$20,000 per year and has been included in the proposed 2017 Budget. Public Works Committee Chairman Dwight Fanton stated that compared to other counties, we are still on the low end of what we charge for Tipping Fees. This request was approved on a motion made by Legislator Graves, seconded by Legislator McGraw, and carried. **Refer to Ways and Means**

2017 Solid Waste Residential Identification Tag

Deputy Superintendent Dean Scholes requested a resolution to increase the 2017 fee for the Solid Waste Residential Identification Tag from \$150 per year to \$200 per year with no quarterly pro-rating effective April 1, 2017. Mr. Scholes stated the estimated increase in revenue is \$225,000 per year and has been included in the proposed 2017 Budget. The request was approved on a motion made by Legislator Graves, seconded by Legislator McGraw, and carried. **Refer to Ways and Means**

LaBella Contract

Public Works Superintendent Guy James requested a resolution to enter into agreement with LaBella Associates, D.P.C., to conduct the environmental monitoring program at the Allegany County Landfill for an annual fee of \$66,100 for one year beginning January 1, 2017, through December 31, 2017, that exercises our option to extend the contract for one additional year period with no change in terms. The request was approved on a motion made by Legislator Curran, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

Landfill Update

Deputy Superintendent Dean Scholes stated earlier this year he and Public Works Superintendent Guy James reported their expectation of the Landfill reaching design capacity in October of 2016. Mr. Scholes stated after discussions with the Landfill Supervisor, they may have enough space to get through the end of the 2016 calendar year. Mr. Scholes went on to say they have discontinued collecting waste from commercial haulers and the Landfill currently only accepts and buries what is collected at their transfer stations which have led to a reduction in volumes by 55 percent from July through the end of September. Mr. James added they do still anticipate the closure of the Landfill at the end of this year or beginning of next year. They will be preparing Landfill closure and capping plans very soon to go out to bid early in 2017.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:22 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,
Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Public Works Committee
December 7, 2016
Not Approved

Members present: D. Fanton, A. McGraw, P. Curran, D. Decker, K. Graves, J. Hopkins, C. Crandall

Others Present: S. Burt, R. Christman, D. Healy, K. Hollis, R. Hollis, G. James, C. Jessup, C. Knapp, K. LaForge, T. Miner, B. Riehle, T. Ross, D. Scholes, N. Ungermann, M. Washer

Call to Order: The meeting was called to order by Public Works Committee Chairman Dwight Fanton at 1:00 p.m.

Approval of Minutes

The minutes of the November 2, 2016, were approved on a motion made by Legislator Graves, seconded by Legislator Curran, and carried.

HIGHWAY

Renewal of Inter-Municipal Agreement

Public Works Superintendent Guy James requested a resolution authorizing the County to enter into an Inter-Municipal Mutual Aid Agreement sponsored by the Allegany County Town Highway Superintendents Association. This agreement allows any participating municipality within the County of Allegany to assist another municipality with highway projects, maintenance and emergency road work, or any similar function, as well as to allow the proper authorities to expedite the work flow as quickly as possible. This is a one-year term effective January 1, 2017, through December 31, 2017. This request was approved on a motion made by Legislator McGraw, seconded by Legislator Decker, and carried. **Prepare Resolution**

Bridge Construction Supervisor

Public Works Superintendent Guy James requested approval to fill one full-time Bridge Construction Supervisor (PEF, Grade 7) and all subsequent positions including from the outside. This position will exercise supervisory control over bridge construction as well as maintenance and repair of bridges and related structures. The annual cost of this position is \$40,687.09 – \$56,323.90 with benefits estimated at \$19,155.48 - \$26,517.92. This position is funded 100 percent by the County. Mr. James stated that Randy Ellison who will be retiring has done a great job with the bridge crew since taking over. This request was approved on a motion made by Legislator Curran, seconded by Legislator Hopkins, and carried. **Refer to Ways and Means**

Transfer of Funds

Public Works Superintendent Guy James requested a resolution to transfer funds in the amount of \$215,000 remaining in the 2016 County Road Fund to a Capital Project to purchase a Force Feed Loader. This will be used for shoulder cutting as well as snow removal.

From:

D5110.408 (County Road General Supplies)	\$120,000
D5110.422 (County Road Fuel)	\$ 95,000

To:

H5197.200 (Highway Equipment & Capital Outlay Force Feed Loader)	\$215,000
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Mr. James stated they originally budgeted for a Force Feed Sod Loader in the 2017 Budget, but it was cut, and he believes they have enough money from other accounts to fund this purchase. Mr. James added it's becoming difficult to find parts for the loader they currently use which is a 1981 Athey Loader. Legislator Curran asked if the \$95,000 surplus in County Road Fuel is mostly due to not using it last winter. Mr. James stated the surplus is a combination of less usage and better price. Legislator Decker asked if there are any Towns that can use the current one to save on wear and tear to the new Loader. Mr. James stated there have been some Towns interested in acquiring it; however, they will be in the same position we currently are, trying to find parts for it. This request was approved on a motion made by Legislator Graves, seconded by Legislator Curran, and carried. **Refer to Ways and Means**

Friendship Roof Repair

Public Works Superintendent Guy James requested approval to award the Friendship Highway Roof Repair project to Jamestown Roofing, Inc. Mr. James stated they surprisingly only received one bid for this project. Jay Chandler at Scio Central School stated Jamestown Roofing, Inc. recently worked on the school's roof, and he was pleased with their work. George Spanos in Chautauqua County highly recommends them, and currently has them on retainer for any future roof work needs. Legislator Decker asked for clarification on the \$3.80 for additional square footage. Mr. James stated currently there is an estimated 500 square feet in need of repairs. There is language within the bid that if the square footage in need of repair exceeds that, they need to know so they can decide whether or not to continue or come up with a different plan, but currently \$96,700 includes repairs for up to 500 square feet with any additional square footage needing repairs will be done at a rate of \$3.80 per square foot. Legislator Curran asked what kind of roofing material will be used. Mr. James stated the roof will have a trim made of 2x4 boards all the way around, with an inch and a half of foam insulation that will then be covered by rubber roofing sheets that are fused together. Chairman Crandall asked if the monies are in a dedicated account. Mr. James stated yes they are in a capital account. Legislator Decker asked how much above the \$96,700 is available for this project. Mr. James stated approximately \$1,550, but if the project goes over a little more than that, he believes they can transfer funds from another source to cover the expense. Mr. James noted that an important thing to realize is they were originally estimating this project to be \$125,000 - \$150,000, so to have the bid come in under \$100,000 was very pleasing to him. This request was approved on a motion made by Legislator Graves, seconded by Legislator McGraw, and carried.

BUILDING AND GROUNDS

Jail Boilers and Water Storage Tanks

Public Works Superintendent Guy James requested approval to award the replacement of the Jail boilers and water storage tanks to D.V. Brown & Associates, Inc. at a cost of \$148,000. Mr. James stated this company is out of Grand Island, but has done a lot work in Erie County, and they come highly recommended by the Amherst, NY, Town Supervisor. Legislator Decker asked if they have experience working for Jails. Public Works Deputy Superintendent Dean Scholes stated he would have to look into Jails; however, they have experience working on facilities such as Buffalo Bills Stadium, and schools. Legislator Graves added it's the same science working at a Jail, and is also outside the correctional area. Legislator Decker stated this company is the lowest bidder by \$40,000, and asked if we are going to get shortchanged. Mr. James stated after speaking with references he does not believe we are being shortchanged, and added that this is a good time of year to get bids out there because people are trying to get worked lined up. Legislator Decker stated while taking the lowest bid is always nice, you never know if it's the best one for quality work. Mr. James stated they have those same views, but always make sure they are making the right decision. Mr. Scholes added they don't always go with the lowest bidder just to save money, but in this case D.V. Brown & Associates, Inc. are good, and they wouldn't recommend them if they didn't feel comfortable. This request was approved on a motion made by Legislator Decker, seconded by Legislator Graves, and carried.

Request to Create Building Maintenance Mechanic Position

Public Works Superintendent Guy James requested approval to create one Building Maintenance Mechanic position. Mr. James stated this position would not be filled until 2017. They are currently just working to get everything created and ready for when they want to fill it. Mr. James added this position will provide more coverage when the current person at the Jail isn't there and will also give them flexibility to have someone cover the old Jail area once the renovations are complete. Legislator Curran asked why we need another mechanic to do routine maintenance. Mr. James responded that this is the highest level position for Building and Grounds and includes more than just routine maintenance such as handling boilers and heat pumps. Chairman Crandall asked if they expect a current employee to want to move into this position. Mr. James stated there is always the chance someone will bid on it, but he doesn't believe there is currently anyone with the qualifications that isn't already holding that title. Legislator Decker then expressed his concern for expanding government employees. Public Works Deputy Superintendent Dean Scholes stated the Jail's recent thorough facility inspection received very positive feedback and while a lot of it is due to the professionalism of the Jails own staff, Public Works also has staff over there that contribute greatly to the success and maintenance of the Jail. Mr. Scholes added that the expansion of the third floor will also need to be taken care, and in order to meet the standards and expectations of maintenance needed, you're going to spread them way too thin and hinder the quality work they've been able to provide thus far. This request was approved on a motion made by Legislator Graves, seconded by Legislator Curran, and carried. **Prepare Resolution for Creation of Position and Refer to Ways and Means to authorize the filling of the position**

Request to Fill Building Maintenance Mechanic Position

Public Works Superintendent Guy James requested approval to fill the full-time Building Maintenance Mechanic (AFSCME, Grade 15) and all subsequent positions including from the outside contingent on the creation of the position. This position performs a variety of building maintenance and repair tasks at a skilled nature such as repairs to plumbing, electrical wiring, mechanical equipment and machinery, refrigeration, air conditioning, kitchen equipment, boilers, pumps, compressors and other jobs as needed to meet the goals of the department. The annual cost of this position is \$34,917.06 – \$43,502.73 with benefits estimated at \$16,438.95 - \$20,481.09. This position is funded 100 percent by the County and will not be filled until 2017 when the funds are available. This request was approved on a motion made by Legislator Graves, seconded by Legislator Curran, and carried. **Refer to Ways and Means**

Direct Energy Agreement

Public Works Superintendent Guy James requested a resolution be prepared approving an agreement with Direct Energy to provide Natural Gas for the years 2017 and 2018. Municipal Electric & Gas Alliance (MEGA) has awarded Direct Energy as their natural gas supplier. The Purchase Price for the Contract Quantity, unless otherwise specified is \$3.720. This request was approved on a motion made by Legislator Decker, seconded by Legislator Graves, and carried. **Prepare Resolution**

SOLID WASTE

Landfill Update

Public Works Deputy Superintendent Dean Scholes reported to the committee that by the end of January 2017, they will be hauling to other facilities and they are ready and prepared for the transition. Legislator Decker asked how the end point of the Landfill was determined. Mr. Scholes stated during the permit process a max elevation and air space was developed.

Request to Cross County Property

County Attorney Tom Miner requested the committee prepare an agreement to allow a temporary easement to Tadd Rider, a forester with Gutchess Lumber to cross county property and access the portion of land to which he has a timber agreement in place with Empire Cheese. Legislator McGraw asked if the County property is needed just for access or is going to be used as a landing zone. Legislator Fanton stated being it is only 1.4 acres, he finds it hard to believe that amount of acreage could be used as a landing zone. Public Works Superintendent Guy James stated because they use that area for stockpiling stone, he would like the agreement to only grant access for a certain period of time. Legislator McGraw added that we need to know if it's being used as a landing zone because if they stockpile stone and it ends up being a landing zone, you are going to have a huge area of contamination. Legislator Fanton stated the agreement should state the piece of County property can only be used for access and not log storage, as well as only allowing one year of access. This request was approved on a motion made by Legislator Decker, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:46 p.m. following a motion by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,
Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators