

**PERSONNEL COMMITTEE**  
**April 9, 2018**

April 18, 2018

ALLEGANY COUNTY  
BOARD OF LEGISLATORS

**Committee Members Present:** S. Havey, B. Harris, J. Burdick, K. Graves, J. Ricci, D. Root, P. Stockin, C. Crandall

**Others Present:** G. Barnes, T. Boyde, B. Budinger, R. Christman, P. Curran, W. Dibble, V. Grant, D. Healy, C. Knapp, K. LaForge, B. Riehle, T. Ross, M. Washer

**Media Present:** C. Potter – *Wellsville Daily Reporter*, Kathleen Kellogg – *Olean Times Herald*

**Call to Order:** The meeting was called to order at 4:03 p.m. by Committee Chairman Steven Havey.

**Request to Create Registered Nurse Position in the Department of Social Services**

Social Services Commissioner Vicki Grant requested permission to create one full-time Registered Nurse (NYS Nurses Association bargaining unit, Step: Base – Step 6). This position will be responsible for visiting patients in the home to assess health needs including foster care children and their caregivers. This position will also coordinate care for patients with nutritionists, social workers, physical therapists, physicians, and other professional health care workers, and they will also counsel and guide individuals and families in the prevention of illness and prepare and maintain a variety of nursing care records and reports. The annual cost of this position is estimated between \$40,281.48 and \$49,996.09 with the cost of benefits estimated at 48 percent. This position is funded 12.5 percent with County funds, 12.5 percent with State funds, and 75 percent with Federal funds. Legislator Graves asked if we have other Registered Nurses in the Health Department. Ms. Grant stated her Public Health Nurse is leaving her position to move to the Health Department which is creating a vacancy for the Social Services Department. Ms. Grant would like to change the Public Health Nurse position to a Registered Nurse because she believes it will be easier to advertise and fill. Legislator Harris asked if the previous Public Health Nurse position is being eliminated. Ms. Grant stated, yes, it has already been approved to be abolished. The request to create one full-time Registered Nurse position was approved on a motion made by Legislator Root, seconded by Legislator Burdick, and carried. **Prepare Resolution to create the position and Refer to Ways and Means to fill**

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned at 4:05 p.m. following a motion by Legislator Graves, seconded by Legislator Stockin, and carried.

Respectfully submitted,

Meghan Washer, Confidential Secretary to Clerk of the Board  
Allegany County Board of Legislators