

January 17, 2018

**PERSONNEL COMMITTEE**  
**January 8, 2018**

ALLEGANY COUNTY  
BOARD OF LEGISLATORS

**Committee Members Present:** S. Havey, B. Harris, K. Graves, J. Ricci, D. Root, P. Stockin, C. Crandall (Absent: J. Burdick)

**Others Present:** G. Barnes, T. Boyde, B. Budinger, P. Curran, D. Decker, K. Dirlam, L. Edwards, R. Ewell, D. Fanton, L. Gridley, K. Hollis, J. Hopkins, C. Knapp, B. Riehle, T. Ross, T. Shaw, M. Washer, I. Whitehouse

**Media Present:** K. Kellogg – *Olean Times Herald*, C. Potter – *Wellsville Daily Reporter*

**Call to Order:** The meeting was called to order at 12:48 p.m. by Committee Chairman Steve Havey.

**Insurance Renewal**

Clerk of the Board Brenda Rigby Riehle requested a resolution approving the insurance proposal by Richardson & Stout from NYMIR for the period February 1, 2018, through February 1, 2019.

<b><u>Coverage</u></b>	<b><u>Deductible</u></b>	<b><u>Renewal Quote</u></b>
<b><i>Property</i></b> \$83,318,544 TIV	\$5,000	\$62,181.00
<b><i>General Liability</i></b> \$1 mm Occ./\$2 mm Agg.	\$250,000 per claim (SIR)	\$24,193.00
<b><i>Automobile</i></b> 193 - \$1mm per accident	\$500 Collision \$200/\$500 Comp.	Liability \$10,071.00 Physical Damage \$36,048.00
<b><i>Inland Marine</i></b> (\$9,446,452 TIV)	\$500 deductible	\$20,082.00
<b><i>Boiler &amp; Machinery</i></b> (\$35 mm limit)	\$5,000 deductible	\$ 9,130.00
<b><i>Health Care/Prof. Liability</i></b> \$1mm occurrence/\$3mm aggregate	\$0 deductible	\$10,012.00
<b><i>Police Professional Liability</i></b> \$1mm occurrence/\$2mm aggregate.	\$250,000 per occur. (SIR)	\$22,718.00
<b><i>Crime</i></b> \$100,000 Employee dishonesty	\$250 (Employee Dishonesty/Forgery Bond ded) \$50,000 (Theft Disappearance Coverage)	\$ 2,253.00
<b><i>Capitalization Fee</i></b>	Allegany County recovered 100 percent of the capitalization fees paid, with interest.	
<b><i>Public Officials Liability</i></b> \$1mm occurrence/\$2mm aggregate	\$250,000 per claim (SIR)	\$17,568.00
<b><i>Commercial Excess Liability</i></b> \$10mm occurrence/\$20mm aggregate	\$250,000 per occur. (SIR)	\$17,289.00
<b><i>Agency Fees</i></b> (Richardson & Stout Commission)		\$26,000.00
<b><i>NYS Motor Vehicle Fee/NYS Fire Fee</i></b>		\$ 1,737.78
	<b>TOTAL:</b>	<b>\$259,282.78</b>
<b>FISCAL IMPACT: \$259,282.78</b>		(In 2018 budget under Acct. A1910.406)

Allocated Loss Adjustment Expense (ALAE) is included within the SIR so attorney and investigator fees will be applied toward the self-insured retention. Heavy trucks and equipment ten years old or newer that are insured on the Inland Marine, are valued on a replacement cost basis, and private passenger type autos and light trucks that are on the Auto Physical Damage portion of the policy are insured on an actual cash value basis regardless of age. This request was approved on a motion made by Legislator Graves, seconded by Legislator Root, and carried.

**Prepare Resolution**

**Account Clerk Typist Position for STOP-DWI/Youth Bureau**

STOP-DWI/Youth Bureau Director Linda Edwards requested a resolution to create one part-time Account Clerk Typist (AFSCME, Grade 7, Base: Step – Base 7). Ms. Edwards stated her current employee has given notice of retirement, and she would like to abolish the current Senior Account Clerk Typist position in her office and create an Account Clerk Typist position. This request was approved on a motion made by Legislator Graves, seconded by Legislator Ricci, and carried. **Prepare Resolution to create the position and refer to Ways & Means to fill**

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned at 12:50 p.m. following a motion by Legislator Graves, seconded by Legislator Stockin, and carried.

Respectfully submitted,

Meghan Washer, Secretary to Clerk of the Board  
Allegany County Board of Legislators