1. Approval of Minutes  
   - June 21, 2017

2. Craig Clark, Economic Development/ Industrial Development Agency  
   - Monthly Report

3. H. Kier Dirlam, Planning Director  
   - Monthly Report

4. Gretchen Hanchett, GACCC Executive Director  
   - Monthly Report

5. Reita Sobeck-Lynch, Employment & Training Director  
   - Monthly Report  
   - Request to Repeal and Replace Resolution No. 138-17

6. STW Regional Planning Board Appointments

7. Old Business

8. New Business

9. Good of the Order

10. Adjournment
July 2017
Report for Economic Development

- New marketing includes being in three Expansion Solutions Magazine ads with the next issue focusing on distribution.
- Programmatic Solutions will begin in July and assist in having 500,000 Impressions over 4 Month run with custom audience targeting optimization. Goal is to develop leads through targeted banners linked to site searches driving to Allegany Website pages. The new handbill subjects are being used in the digital marketing program and banners.
- New website landing pages have been developed for the audience that sees the new targeted banners.
- Select USA conference in June used the new handbills for advanced manufacturing, food production, distribution and ceramic & glass industry.
- Finalizing some sketches for potential industrial sites in county to be used in the marketing effort.
- Continue to work with site selectors on targeting advanced manufacturing, food production, distribution and ceramic & glass industry companies.
- We continue responding to notices from Invest Buffalo Niagara when they are looking for property and leads for companies that want to reside in Western NY.
- Appointed to the board of Invest Buffalo Niagara to develop a closer relationship for Allegany County.
- Continue to develop the list of potential buildings and land for development in the county.
- GE Lufkin facility donation paperwork is being finalized by Allegany County IDA lawyer and is planned to be signed in the near future.
- ACIDA is finalizing details with a regional company for the GE Lufkin facility and is now in second review with lawyers.
- Attended the June 2017 SELECT USA event, June 19 to 21 for attracting direct foreign investment to the county.
- Planning for a downtown Revitalization Initiative grant for Alfred using a subgroup of the Allegany County Economic Development Committee to develop a program to better engage students and alumni at the three colleges regarding employment and economic development in Allegany County.
- The Young Professionals group of Allegany County is planning to meet in July at Moonwinks.
- Final application has been to the Economic Development Authority (EDA) for the Bioenergy Development and Commercialization Center (BDCC) $3.25 million grant and funds are allocated to project pending final grant approval.
- Ed Hummel from New York City representing the EDA and dealing with New York State projects visited the Crossroads on July 10, 2017 and the waterline project in Wellsville. We also visited with ARVOS about the water line impact and future projects.
- Meeting July 10 2017 with SIEMENS business units including energy, building systems and Project Lifecycle Management (PLM) software to discuss partnering on the BDCC project.
• Attended a meeting in West Virginia on June 28th and 29th regarding the $1.5 million POWER + ARC grant for coal-impacted communities award was announced June 14 in Washington DC.
• Co-Chair Earl Gohl from Washington DC is visiting Wellsville on July 18th to discuss the $1.5 million Power +ARC grant.
• Contract being reviewed for final approval for the developer for the Crossroads project that will include a hotel, restaurant, and truck stop.
• Waterline progressing with Friendship and engineers for Crossroads project with biweekly meetings.
• The Crossroads Park and ride has FTA approval and final design drawings have been reviewed with plans to construct the late summer of 2017.

Summary: Updated marketing to obtain leads. GE Lufkin project still a priority. BDCC progressing. Hotel developers progressing. Economic development plan is being implemented.
For the July 19, 2017 meeting of the Planning and Economic Development Committee Here are
a few items that have occurred in the last month or status updates on major projects:

1. Planning:
   A. **Broadband Project**: The project is in its last few months of construction. All financial
      payments need to be completed by the end of August.
   B. **Comprehensive Plan School Project**: The Final Report was submitted and payment
      has been received from NYSERDA for the remainder of the project. This project is
      considered complete and closed.
   C. **Land Bank**: The ACLB is currently in a search for new qualified board members to
      fill in the roster. We have a meeting scheduled on July 17, 2017.
   D. **Park & Ride**: Engineering is completed and the project has been put out to bid. The
      Construction inspection has also been put out to bid. The awards for these should be
      made no later than the August 14, 2017 Legislative meeting.
   E. **Hazard Mitigation Plan**: Planning and Development Specialist has reviewed the plan
      and submitted comments to the contractor. It has also been released to the Towns and
      Villages for their review. A Public Forum is scheduled for August 2, 2017. The
      document can be reviewed at: [http://www.alleganycountyhmp.com/](http://www.alleganycountyhmp.com/)
   F. **Shared-Services**: Staff attended the second countywide session on the Governor’s
      Shared Services program operated by the County Administrator with the Towns and
      Villages. Approximately 2/3 of the municipalities participated and agreed to put together
      a plan for 2018. New Towns/Villages attended this session while some of the original
      group did not attend. The next work session is scheduled for next week. Planning Staff
      created a new webpage to provide information to the public on this project. It can be
      located under the County Administrator’s tab.

2. Development:
   A. **Website**: The County website conversion of the [www.alleganyplanning.com](http://www.alleganyplanning.com) website has been
      completed by the contractor and we are moving forward with updates and edits.
   B. **Marketing**: New rack cards were developed for targeting the four industry clusters
      and these will be taken to the SelectUSA session. A marketing banner ad system is
      being implemented to achieve 500,000 views. As part of this effort 4 new landing
      pages have been developed in the website to capture potential developers/business
      information. We have also created a downloadable piece for “Doing Business in
      Allegany County”.

Sincerely, H. Kier Dirlam - DIRECTOR - OFFICE OF PLANNING
Ongoing Tourism Projects

- The Watchable Wildlife Tourist on the river and more...The growing tourism market!
  The Watchful wild life program continues to move forward with developing a committee to include DEC, AU GRW and more to work with a framework to bring tourist to enjoy Allegany counties natural beauty and outdoor recreation.

- Solar powered Wireless Network tourism project. (Wildlife & event program) Camera now is at an Alpaca farm, has been set up at Pioneer oil days and the Andover 4th parade. The camera will be set up at the AC Fair, Wellsville Balloon Rally also. ongoing.

- The 2018 AC Travel guide update and design. (ONGOING)

- Allegany County Historic brochure

Attended events

- Education council meeting July 25
- Attending Congressmen Reed’s Manufacturing Summit with Manufacturing Chair Christine Jefferds July 21.
- SBA social media workshop June 29 (well attended; 32 signed up)
- Internship committee July 10
  a. Designing an intern resource guide/training for businesses. Involving AU, AS, Houghton, JCC.
- Working with GRW and Genesee river group project in supporting the development of a Genesee River guide for the full length of the river.
- Attended Pioneer oil days
- Brochure rack at Dairy days
- Attended Lavender Festival
- Attended Andover 4th event

Website: We continue to update and revise the Tourism Website  www.discoveralleganycounty.com  This includes the addition of the recreation page

- Event landing page http://www.discoveralleganycounty.com/ThingsToDo/Events/YourEventInfo.aspx
- Event planning tips & more (We are working on adding these topics to add to this page. Some are already up)
  o Pre-event planning list
  o Event budgeting (links up)
  o How to write a press release
  o Media Kit
  o How to take good videos for marketing
  o Links to businesses that can help (i.e. Tent rental, social media, insurance, and more) (links up)
  o How to advertise
Future Events & Much more coming... check out the website calendar www.discoveralleganycounty.com

- MostArts Festival July 9-15
- Allegany County Fair July 17-22
- Cuba to host their first Music In The Park Series!
- The Great Wellsville Balloon Rally July 21-23
- "Confluence" to perform at Palmer Opera House July 21
- Wellsville Main Street Festival July 22
- Friendship Freedom Fair July 28-30
- Angelica Heritage Days Aug.5-6
- Tall Pine’s Annual Mud Prom 8/5/2017 - 8/6/2017

Economic Development Team efforts:

- Event data information collection /on going

- Young Professional Group events:
  Yearly Schedule
  April 13th – Kickoff event
  Week of May 25th – First Table for 10 (Wellsville and Alfred area)
  July 6th – 2nd Event (Wellsville Brewing Company?)
  August 17th - Table for 10
  September 28th – 3rd Event
  November 9th – Table for 10
  Dec 14th, 21st, 28th, or January 4th – 4th Event
  February 15th – Table for 10
  March 22nd – Fifth Event

Respectfully submitted

~Gretchen

Gretchen Hanchett, Executive Director/ Tourism Coordinator
Greater Allegany County Chamber of Commerce
& Allegany County Tourism
(W) 585-268-5500  (C) 585-610—9529  ghanchett@alleganychamber.org  www.discoveralleganycounty.com
July 2017 Report

**Front Door Traffic:** 517

**Employment:** Customers found 3 part-time and 4 full time jobs at 10 different businesses.

**Unemployment:** 16 new unemployment claims opened—2 fired; 3 quit; 15 layoffs (seasonal and various occupations)

May Rates: Allegany County 6.0%; NYS 4.3% and US 4.1%

**DSS:** 638 Services provided: Family Assistance~116; Safety Net Family~4; Safety Net~179; SNAP~339

Safety Net Employment Assessment Class: 21 assessed; 12 denied; 3 completed; 1 exempt and 0 re-applied for assistance.

Non- Custodial Parent (NCP) Program, support collection: 29 active participants, 14 employed and 1 receiving unemployment benefits.

**WIOA Youth Program:** 18 youth enrolled; 5 started and 1 completed work experience, 2 began CNA training and 11 are now in unsubsidized employed after program completion.

**Summer Youth Employment Program (SYEP):** We are processed 157 applications for this program that is funded by Temporary Assistance for Needy families and Division for Youth. 59 youth have been assigned worksites and 2 began on 6/26 and the others will begin on 7/10/17.

**Training:** June 2017: 5 in training for Dental Assisting, LPN and Medical Office Assistant. 3 completed LPN training and are employed as GPN’s until they pass the NYS licensing exam. There were 9 inquiries regarding training.

**Trade Act:** Outreach services were provided to 8 customers and 4 are enrolled in training. We are assisting 3 with job search and relocation. 4 plans are in process now. 1 completed training and is working on a job search.

**Veterans:** 2 Veterans utilized our service for assistance with job search.

**Business Services:** 6 new business contacts and 132 services provided to 59 businesses for job listings and follow up, matching, referrals, work experience, SYEP and skills testing.

**Economic Development Team:** Meeting regularly and working on the Strategic Plan implementation.

Respectfully submitted,
Reita Sobeck-Lynch, MPH
Director
Employment & Training Director Reita Sobeck-Lynch requested a resolution to repeal and replace Resolution No. 138-17 (Abolishing Multiple Vacant Positions within the Employment & Training Department) as some of the positions listed were not correct.

The replacement resolution should abolish the following positions that are vacant in the Employment and Training Department:

- One Senior Account Clerk Typist (AFSCME, Grade 10)
- One Account Clerk Typist (AFSCME Grade 7)
- One Job Training & Partnership Act - JTPA Supervisor
- Three Remedial Reading Teachers
- Two Summer Youth Counselors.

These vacant positions were recently discovered and they have not been budgeted, funded, or filled in several years. We do not anticipate any future funding sources or the need to fill these positions.

FISCAL IMPACT: No fiscal impact to County.

For further information regarding this matter, contact:

Reita Sobeck-Lynch, MPH 268-9441
Director of Employment & Training
Memorandum

TO: Planning & Economic Development Committee

FROM: Brenda Rigby Riehle, Clerk of the Board

DATE: July 19, 2017

RE: APPOINTMENTS TO SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

The Chairman of the Board plans to reappoint Charles Jessup of Alfred Station, New York, and Debra Root of Scio, New York, as members of the Southern Tier West Regional Planning Board for a three-year term commencing June 1, 2017, and expiring May 31, 2020.

If the Committee approves of these appointments, please have a motion to that effect included in your minutes, along with a request to the County Attorney to prepare a resolution.

In addition, the Chairman should sign the attached pink appointment forms, where indicated, and return them to me.

Thank you for your attention to this matter.
REQUEST FOR APPOINTMENT TO A BOARD/COMMITTEE UNDER JURISDICTION OF ALLEGANY COUNTY BOARD OF LEGISLATORS

BOARD/COMMITTEE TO WHICH APPOINTMENT IS TO BE MADE:

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

APPOINTING AUTHORITY: ___ Board of Legislators ___ Chairman of the Board

X Chairman of the Board Confirmed by Board of Legislators

NAME OF PROPOSED MEMBER: __ Charles Jessup ___________________________________

ADDRESS: 863 State Route 2444, PO Box 42, Alfred Station, NY 14803

Type of Member: ________________________________ (Medical, Sportsman, Farmer, etc.)

Type of Appointment: (check one) ___ New X Reappointment of incumbent due to expiration of term

____ Fill Vacancy due to Resignation ______ Fill Vacancy due to Expiration of Term

Effective Date Of Appointment: 06/01/2017 Expiration Date of Appointment: 05/31/2020

Name of Member being replaced (if any): ___________________________________________

Effective Date of Resignation: ___________________________________________

Filed with Clerk of the Board: ___ Yes ______ No

Approval by Committee of Jurisdiction: ___________________________________________

______________________________
Chairman’s Signature

Recorded in minutes of: ______ Meeting of the: Planning & Ec. Development Committee

FOR BOARD CLERK’S OFFICE USE ONLY

Resignation received: ______ Filed with County Clerk: ____________

Term of Appointment verified: ____________

Copy to County Attorney: ____________

Remarks: ____________________________
REQUEST FOR APPOINTMENT TO A BOARD/COMMITTEE UNDER JURISDICTION OF ALLEGANY COUNTY BOARD OF LEGISLATORS

BOARD/COMMITTEE TO WHICH APPOINTMENT IS TO BE MADE:

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

APPOINTING AUTHORITY:  __ Board of Legislators  ___ Chairman of the Board

___ Chairman of the Board Confirmed by Board of Legislators

NAME OF PROPOSED MEMBER:  ___ Debra Root ____________________________

ADDRESS:  5569 Wolfspring Road, Scio, NY 14880 ____________________________

Type of Member:  ____________________________ (Medical, Sportsman, Farmer, etc.)

Type of Appointment:  (check one)  ____ New  ___ Reappointment of incumbent due to expiration of term

_____ Fill Vacancy due to Resignation  _____ Fill Vacancy due to Expiration of Term

Effective Date Of Appointment:  06/01/2017  Expiration Date Of Appointment:  05/31/2020 ________________

Name of Member being replaced (if any):  ____________________________

Effective Date of Resignation:  ____________________________

Filed with Clerk of the Board:  ____ Yes  _____ No

Approval by Committee of Jurisdiction:  ____________________________

Chairman’s Signature

Recorded in minutes of:  ______ Meeting of the:  Planning & Ec. Development Committee

FOR BOARD CLERK’S OFFICE USE ONLY

Resignation received:  __________  Filed with County Clerk:  ________________

Term of Appointment verified:  ________________

Copy to County Attorney:  ________________

Remarks:
Memorandum

TO: Planning & Economic Development Committee

FROM: Brenda Rigby Riehle, Clerk of the Board

DATE: July 12, 2017

RE: APPOINTMENT TO CHAUTAUQUA, CATTARAUGUS, ALLEGANY AND STEUBEN SOUTHERN TIER EXTENSION RAILROAD AUTHORITY


If the Committee desires to reappoint Mr. Havey, please have a motion to that effect included in your minutes, along with a request to the County Attorney to prepare a resolution.

In addition the Chairman should sign the attached pink appointment form, where indicated, and return it to me.

Thank you.

Attachment
REQUEST FOR APPOINTMENT TO A BOARD/COMMITTEE UNDER JURISDICTION OF ALLEGANY COUNTY BOARD OF LEGISLATORS

BOARD/COMMITTEE TO WHICH APPOINTMENT IS TO BE MADE:

_ Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority

APPOINTING AUTHORITY _____ Board of Legislators _____ Chairman of the Board

_____ Chairman of the Board Confirmed by Board of Legislators

NAME OF PROPOSED MEMBER: __Steven Havey__________________________

ADDRESS: __2855 Larchwood Drive, Wellsville, NY 14895_____________________

Type of Member ___________________ (Medical, Sportsman, Farmer, etc.)

Type of Appointment: (check one) _____ New _____ Reappointment of present incumbent due to expiration of term

_____ Fill Vacancy due to Resignation _____ Fill Vacancy due to Expiration of Term

Effective Date of Appointment: _____08/28/2017________________________ Expiration Date of Appointment: _____08/27/2020_____________________

Name of Member being replaced (if any) ______________________________________

Effective Date of Resignation _______________________________________________

Filed with Clerk of the Board _____ Yes _____ No

Approval by Committee of Jurisdiction: _______________________________________

[ ] Chairman’s signature

Recorded in Minutes of __________ Meeting of the __Planning & Ec. Development__ Committee

Date

******************************************************************************

FOR BOARD CLERK’S OFFICE USE ONLY:

Resignation received: ________________ Filed with County Clerk: ________________

Term of Appointment verified: ________________

Remarks: ________________