



**Board of Legislators**

County Office Building, Room 201  
7 Court Street  
Belmont, New York 14813  
Phone: 585-268-9222

**PLANNING & ECONOMIC DEVELOPMENT COMMITTEE**

**AGENDA**

**June 10, 2019**

- 1. Craig Clark, Economic Development/ Industrial Development Agency**
  - Request to set a Public Hearing date for a Community Development Block Grant Application
  - Request to apply for a Community Development Block Grant to implement a Microenterprise Assistance Program
- 2. Old Business**
- 3. New Business**
- 4. Questions from the Media**
- 5. Good of the Order**
- 6. Adjournment**

**RES. NO. \_\_\_\_\_-19**  
**RESOLUTION SETTING DATE FOR A PUBLIC HEARING**  
**FOR COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

**WHEREAS**, the Allegany County Board of Legislators wishes to assess the advisability of submitting a Community Development Block Grant (“CDBG”) application to the New York State Office of Community Renewal (the “OCR”) for a grant to implement a microenterprise assistance program, and

**WHEREAS**, the Allegany County Board of Legislators is required to hold a public hearing to provide information to the public and to consider citizen comments regarding community needs and the proposal prior to submitting an application for CDBG funding, now, therefore, be it

**RESOLVED**, that a public hearing be held on July 8, 2019, at 2:00 p.m. in the County Legislative Chambers, Room 221, County Office Building, Belmont, New York, before the Allegany County Board of Legislators, whereat all interested parties shall be heard regarding the CDBG program, the County’s community development and economic development programs, and the proposed funding application, and be it further

**RESOLVED**, that the Clerk of the Board of Legislators is directed to prepare a notice of said hearing, to cause the publication of the notice of such hearing in each of the two newspapers which have been officially designated by this Board to publish “notices,” and to affix a copy of said notice on the County bulletin board in the County Courthouse at Belmont, New York; both publication and posting to be made at least eight (8) days before the public hearing.

## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a public hearing will be held before the Allegany County Board of Legislators in the County Legislative Chambers, Room 221, County Office Building, Belmont, New York, on July 8, 2019, commencing at 2:00 p.m. to obtain the views of citizens, public agencies, and other interested parties on the housing and community development needs of the County and eligible Community Development Block Grant (CDBG) activities and to provide the public with an opportunity to comment on the County's proposal to submit a Community Development Block Grant application to the New York State Office of Community Renewal for funding to implement a microenterprise assistance program. A summary of the CDBG program will be presented at the public hearing as well as detail regarding the proposed microenterprise program. The hearing facility is handicapped accessible. The County encourages public comment and participation in the identification of needs and in the preparation of the grant application. Written comments are invited and can be submitted to the Clerk of the Board of Legislators at County Office Building, Room 201, 7 Court Street, Belmont, New York 14813. To be considered, comments must be received by 2:00 p.m., July 5, 2019.

Dated at Belmont, New York,  
the 24<sup>th</sup> day of June 2019.

Brenda Rigby Riehle, Clerk of the Board  
Allegany County Board of Legislators

# MEMORANDUM OF EXPLANATION

## For Authorization to Apply for Grant

INTRODUCTION NO: \_\_\_\_\_

(Clerk's use only)

Committee of Jurisdiction: Planning and Economic Development

Date: June 10, 2019

**Seeking authorization to apply for:**  
CDBG Microenterprise Grant Program

### **Explanation of grant application:**

The CDBG Microenterprise Grant funds will be used to implement a grant program to assist small businesses. This CDBG Microenterprise Grant will be administered by the ACIDA, with small businesses receiving grants of up to \$35,000 to assist with startup or expansion costs. Grant recipients will either have to qualify as low-moderate income or create jobs which are available to low-mod individuals.

### **FISCAL IMPACT:**

Total COUNTY SHARE of grant: \$0

Local county share: \$0

State Grant? Yes      Revenue: **# will be established when awarded** \$ \_\_\_\_\_

This grant is \_\_\_\_\_ renewal of existing grant funded program or a X new grant fund program.

Grant Fiscal Year: 2019

Obligation of County after grant expires: The Microenterprise Grant will have a two (2) year term. At the end of the grant term, NYS Office of Community Renewal will monitor the grant process to confirm that the grant was implemented in accordance with its program requirements.

Major benefits of applying for this grant are: The Microenterprise Grant will provide funding to assist in the creation or expansion of small businesses and will support business investment and job creation within the County. The grant will also include funds to cover administrative expenses associated with the grant, including third-party administrative costs.

**RES. NO. \_\_\_\_-19**

**RESOLUTION AUTHORIZING THE SUBMITTAL OF A  
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION AND THE EXECUTION  
OF RELATED DOCUMENTS**

**WHEREAS**, the New York State Community Development Block Grant Program provides funding to communities under the Microenterprise Program to undertake activities that focus on community development needs such as creating or expanding job opportunities, and

**WHEREAS**, Allegany County (the “County”) desires to partner with the Allegany County Industrial Development Agency (“ACIDA”) as a subrecipient to apply to the New York State Office of Community Renewal (“OCR”) for \$200,000 for eligible Microenterprise activities which will provide grants to eligible businesses (including startup and existing) for working capital, equipment, etc., and

**WHEREAS**, the County has held a public hearing to obtain citizens’ views regarding the CDBG program as administered by OCR and regarding the proposed microenterprise program, now, therefore, be it

**RESOLVED**, that the Chairman of the Board of Legislators is hereby authorized to submit a grant application in the amount of \$200,000, such amount to be used to provide business grants and fund the costs of grant administration and program activities, and be it further

**RESOLVED**, that the Chairman of the Board of Legislators is hereby designated as the Environmental Certifying Officer for the purposes of complying with the applicable federal environmental review requirements for the OCR grant, and be it further

**RESOLVED**, that the Chairman of the Board of Legislators is hereby authorized to execute the OCR grant agreement and all related documents associated with the OCR grant, including agreements with ACIDA relating to the use and administration of the grant funds, subject to review and approval by the County Attorney.