PLANNING & ECONOMIC DEVELOPMENT COMMITTEE
AGENDA
March 15, 2017

1. Approval of Minutes
   - February 15, 2017

2. Craig Clark, Economic Development/ Industrial Development Agency
   - Monthly Report (Craig is unable to attend meeting. He will be in Arizona next week for the Site Selectors Guild Conference.)

3. H. Kier Dirlam, Planning Director
   - Monthly Report

4. Gretchen Hanchett, GGAC Executive Director
   - Monthly Report

5. Reita Sobeck-Lynch, Employment & Training Director
   - Monthly Report
   - Transfer of Funds
   - Summer Youth Employing & Training Counselor

6. Region 9 Fish & Wildlife Management Board Appointments

7. Old Business

8. New Business

9. Good of the Order

10. Adjournment
Alfred State College
March 2017
Report for Economic Development

- Lawyers are in process with GE on the GE Lufkin facility donation to the Allegany County IDA to support light manufacturing. Takeover would not be before April 2017.
- We have a regional company that will be making an offer for the Lufkin building sometime in March. We continue to discuss with state and federal legislative staff and ESD assistance regarding transition for a manufacturing company start up in that facility.
- The economic strategy and objectives are being implemented including marketing.
- We are continuing to review the website updates and State Book mini website.
- SELECT USA follow up continues with one potential company working with ACCORD on a business plan. We are now planning for the June 2017 SELECT USA event.
- The Allegany Development Team met with human resource directors on February 17th. Thirty individuals attended and suggestions included adding information to our website.
- We continue responding to notices from Invest Buffalo Niagara when they are looking for property and leads for companies that want to reside in Western NY.
- Planning to attend the Site Selectors Guild March 2017 event to further connections and discuss opportunities with site selectors.
- Discussing with the two selectors who visited the county on November 21 and 22 regarding target marketing and long term planning for County Economic Development.
- The Allegany County Economic Development Steering Committee met February 27th. We discussed items including a County Makers space initiative and improving how we connect with alumni and new employees in the county.
- The EDA Bioenergy project includes talking to Siemens and a meeting is to take place in the near future to develop a partnership with Siemens.
- The $1.5 million POWER + ARC grant for coal impacted communities is in process and we have heard it should be approved to submit a final application.
- Friendship engineer has noted that they have conducted water leakage test on tank and now will be testing lines for leaks.
- We have started working again with new Seneca Nation. A meeting will take place at the end of March.
- Finalizing a letter of intent for the Crossroads Project with hotel developer.
- The Crossroads Park-N-Ride is progressing according to plans with construction to still be in the summer of 2017.
- A START-UP NY software development company will be moving into the Incubator Works facility.

Summary:
GE Lufkin project still a priority.
BDCC progressing.
Data for website is being refined
Hotel developers progressing
Economic development plan is being implemented.
For the March 15, 2017 meeting of the Planning and Economic Development Committee Here are a few items that have occurred in the last month or status updates on major projects:

1. Allegany County Planning Board:
   A. Their regular meeting is tonight at the Crossroads Center at 7PM.

2. Planning:
   A. Rushford Lake: Met with the Rushford Lake District and Jeff Smith, Municipal Solutions regarding grant related projects.
   B. Comprehensive Plan School Project: Sent the Alfred Draft Comprehensive Plans to the Town Supervisor and Mayor for their review. Had second meetings with the Village and Town of Wellsville as well as the Village and Town of Alfred regarding approval process for their plans.
   C. Comprehensive Plan Update: Have received 6 surveys of 39 sent to towns and villages.

3. Business and Development:
   A. Business Training: Meeting was held on February 17th at the Country Club and another on March 2nd with the Small Business Administration to learn about business programs available from Allegany County, NYS and SBA. These programs are being coordinated between the Chamber of Commerce and the Planning Office staff.
   B. Business: Held Development Steering Committee meeting and the ACEDT meeting.
   C. Business Support: Fielded questions from various businesses regarding start-up issues and special needs.

4. New Alleganyco.com website:
   A. The monthly improvements are continuing with data transfer from the old site for department’s pages.
   B. The Health Department website http://alleganycountydepartmentofhealth.com/ has been completely moved to the alleganyco.com website.

Sincerely, H. Kier Dirlam - DIRECTOR - OFFICE OF PLANNING
Tourism: Many of the same long term projects moving forward.

1. Tourism/Tourism Projects
   a. “Watchful Wildlife” program
   b. Hunting brooches sent to print
   c. Solar powered Wireless Network tourism project. (Wildlife & event program) Camera now in. First location, Brentwood near river. Robbie Chamberlin is providing location and pole. See attached support letter/email
   d. Updated and revised Tourism website www.discoveralleganycounty.com

2. Bill board development (Seasonal boards) & Advertising
   • See attached Spring Billboard
     Working with Deb to redesign our billboards. Spring Billboard completed
   • Full page “in The Outdoors” insert to the Express and Spectator running 3/16 and 3/19
   • Full Page March Jazz Magazine
   • Online and print ads with GuestQuest
   • ½ page plus a full page of test in the I86 Guide
   • ½ page Adventure Outdoors Magazine - Canoeing and Kayaking

3. Tourism/Chamber:
   • The SBA & Allegany County Present
     i. Resources for Business March 2nd at Crossroads. We had about 35 people sign up. Time Warner News came down from Buffalo to do a video interview.


   • WNY sports Show (Hamburg fair grounds) March 11 & 12
   • Supporting/assisting possibly Pheasant Hunting Lodge. Opening 2018
   • Greater Allegany County Chamber 9th Annual Dinner March 31st
   • GACCC Spring & Summer Recreation Show.

4. Some Upcoming Events;
   • Cartwrights Maple inn opens February 14th – April 15th
   • Spring 2017 Career Fair - Wellsville Campus 12:00 PM to 3:00 PM 12:00 PM to 3:00 PM - Wellsville Campus - Pioneer Student Union: Career Fair for students from the Wellsville Applied Technology Campus. Students - see the list of registered employers on JobLink https://alfredstate-csm.symplicity.com/students/ Employers - Register for the Career Fair https://alfredstate-csm.symplicity.com/events/index.php?
   • Annual Riverwalk RV show April 27-30
   • Trout Derby April 29th & 30rd

   Much more coming… check out the calendar www.discoveralleganycounty.com

5. Economic Development Team efforts:
   Young Professional group
   • First core meeting February 16th
The first YP event for the Allegany County Young Professional Group is April 13th at 6:30 pm at the Wellsville County Club.

Attached Young Professionals Contact & Introduction letter.

Presented to REDO, Wellsville Area Chamber, shared marketing materials with Alfred Area Business Association (AABA) and Cuba Chamber in April. Tourism, and the ALLEGANY COUNTY MISSION, STRATEGIES AND OBJECTIVES.

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Gretchen Hanchett, Executive Director/Tourism Coordinator
Greater Allegany County Chamber of Commerce
& Allegany County Tourism
(W) 585-268-5500  (C) 585-610--9529
ghanchett@alleganychamber.org  www.discoveralleganycounty.com

Spring Billboard

A great place to visit!

DiscoverAlleganyCounty.com
Hi there,
I think the camera idea is an excellent one. I have been trying for years to find someone other than myself who sees the benefit of being able to capture video of the events happening in the county. As someone who installs video surveillance professionally, I am more than willing to work with you on this project.

This is a nice area but isn’t exactly a tourist destination for many reasons. It is important that the public is able to see what we have to offer so they are enticed to come here. In the age of social media, this is a very important step forward for Allegany County tourism. A box of Crayola’s even at the 48 count level can’t duplicate a quality picture like a REAL camera designed to do this task. I look at this as an investment in the area.

Sincerely,

Roger Ramsey
Owner - Computer Clinic
Inventor/Owner SkyStream Solar
167 North Main St.
Wellsville, NY. 14895
1-800-454-4181

www.585Computers.com
www.albanysecuritycameras.net
www.corningsecuritycameras.com
www.elmirasecuritycameras.com
www.niagarafallssecuritycameras.com
www.rochestersecuritycameras.net
www.securitycamerasbinghamton.com
www.securitycamerassyracuse.com
www.wellsvillesecuritycameras.com

Roger Ramsey did do research to see if he would be able to provide the camera and service. He said he could not provide this quality camera and service. ~Gretchen
Greater Allegany County Chamber’s 9th Annual Dinner Meeting
5:30 pm to 6:00 pm Cocktails (cash bar)
6:00 pm to 8:00 pm Dinner & Awards
Moonwinks Restaurant & Lounge Cuba, NY

Choose one:

◊ Sliced Roast Beef “au jus”
◊ Chicken Cordon Blue
◊ Haddock Spanakopita

$25.00

Please RSVP/Register by March 23, 2017
585-268-5500 or ghanchett@alleganychamber.org
shavey@alleganychamber.org

Save the Date 3/31/17
Key Note speaker
National Republican Senate Committee’s Majority Makers Club,
National Republican Congressional Committee’s Chairman’s
Club, Otis Eastern President, and many more.

Charlie Joyce
To whom it may concern,

The Greater Allegany County Chamber of Commerce, Leadership Allegany, and Allegany County Economic Development are pleased to announce the formation of the Allegany County Young Professionals’ Group. This group’s creation is in response to a need for young professionals in Allegany County to connect. The Group hopes to do this through Community Service, Mentoring/Coaching, Social Events, Professional Development, etc.

If you, or someone you know is interested in the Allegany County Young Professionals’ Group, please contact Halley Kottwitz at hkottwitz@southerntierwest.org and (585) 365-5747 or Tara Snyder at Tara@snowhillinc.com and (631) 901-7976.

We hope you join us,

Halley and Tara
1st Annual
Greater Allegany County Chamber

Spring and Summer Recreation Show
Allegany County Fairgrounds, Angelica, NY

Sat. May 6th  10 a.m. - 5 p.m.
Sun. May 7th  10 a.m. - 4 p.m.
Admission $3  Under 10 Free!

Grand Stand Shows include:
Jim Beverly’s Retriever Dog Show
Eagle Dreams Raptor Show
NYS Police K9 Show

RVing
Boating
Camping
Golfing
Fishing
Hiking
Hunting
Off-roading
Kids activities and more!
March 2017 Report

**Employment:** ytd~ 20 people have landed jobs, 8FT and 12 PT at 18 businesses and $19.50 was the highest hourly wage for a CNC operator. 6 people gained employment from our referrals to the ProAction Senior Community Service Employment Program. This is for those over age 55.

**Unemployment:** 8 new unemployment claims opened~ 2 fired; 2 quit; 4 layoffs.

**December Rates:** Allegany County 5.6%; NYS 4.5% and US 4.5%

**DSS:** (Dec stats) 965 Services provided: Family Assistance~199; Safety Net Family~11; Safety Net~306; SNAP~449
Safety Net Employment Assessment Class: 30 assessed; 16 denied; 9 completed; 4 exempt and 3 re-applied for assistance.
Non-Custodial Parent (NCP) Program, support collection: 30 active participants, 14 employed

**WIOA Youth Program:** Since 1 July we have been working with 118 youth, not all are enrolled for WIOA services. One youth has completed training as employed full time as a CNA. 5 are currently in Work Experience and 1 starts next week and three have interviews next week. 2 youth landed unsubsidized jobs.

**Training:** Calendar year 2016: 21 adults received training and 19 are employed in jobs related to their training at an average hourly wage of $12.98. We spent $14,228 for training and $2,477.57 in supportive services. February 2017: 4 in training for LPN and medical Office Assistant.
PY16 Fund balance: Adult $798 DW $698 Youth $15,000 and we are confident that we will utilize all of the funds by 6/30/17. There were 6 inquiries and 8 people are enrolled in training. 3 completed training and seeking employment. We assist with resume updates and job referrals.

**Trade Act:** Outreach services were provided to 7 customers and 6 are enrolled in training.

**Veterans:** 6 Veterans utilized our service for assistance with job search and SNAP intake.

**Business Services:** 2 new business contacts and 60 services provided to 26 businesses for job listings and follow up, matching, referrals, work experience and skills testing.

**Disability Employment Initiative (DEI):** This has been extended to 6/30/17.

**Economic Development Team:** Meeting regularly and working on the Strategic Plan.

Respectfully submitted,

Reita Sobeck-Lynch, MPH, Director
MEMORANDUM OF EXPLANATION
For RE-APPROPRIATION of FUNDS

INTRODUCTION NO: __________________________
(Clerk's use only)

Committee of Jurisdiction: Planning and Economic Development Date: 3/15/17

Explanation: The Employment & Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts. The reason for this MOE is because the Workforce Development Board told us we no longer need to Sub-Contract with STTT and Literacy West. Thus, we need to move money out from our Sub-Contract accounts with STTT and Literacy West to other accounts where we will spend this money.

Appropriations:

<table>
<thead>
<tr>
<th>From Account No.</th>
<th>To Account No.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CD16410.474 WIOA Youth Contract-STTT</td>
<td>CD16412.474 WIOA Youth Participant Training</td>
<td>4,150.00</td>
</tr>
<tr>
<td>CD16410.476 WIOA Youth Contract-Lit. West</td>
<td>CD16412.408 WIOA Youth Participant Supplies</td>
<td>3,500.00</td>
</tr>
<tr>
<td>CD16410.476 WIOA Youth Contract-Lit. West</td>
<td>CD16413.402 WIOA Youth Participant Mileage</td>
<td>1,500.00</td>
</tr>
</tbody>
</table>

**TOTAL = $9,150.00**

FISCAL IMPACT: NONE
Request to Fill Position Form

Date: March 15, 2017
Committee of Jurisdiction: Planning & Development

Request to Fill: Title of Position: Summer Youth Employment & Training Counselor
Dept: Employment & Training

Will any positions be eliminated? No
If yes, which position(s): __________________________

This position is an:
Existing position? Yes New Created Position? _____ Created by Resolution #: ______

This position will be:

This position will be:
Non Union? Yes Union? ______ covered by the ______ bargaining unit.

Grade: _____ Step: _______ Hourly pay rate: $12.00/hr
Annual salary of position: $5,040.00
Cost of benefits for position: $1,182.00

Does position support a mandated program/grant? ___ Name of program: _______________________

Source of funding for position: % County % State 100% Federal % Other

Source of funding for benefits: % County % State 100% Federal % Other

Amount in current year's budget for this position: $6,222.00

Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:

1. The specific duties that cannot be accomplished by another employee.
   This position is necessary for the counseling, coordination of services, documentation and monitoring approximately 65 youth at approximately 35 work sites throughout the County.
2. The goals your organization will not be able to accomplish as a result of not filling this position.
   These duties require a great deal of time for our Senior Counselor and Job Developer, taking time away from their already assigned year round job duties. The oversight of the youth and the worksite communication would not be as thorough as it would be with these duties being totally assigned to this Summer Youth Counselor.
3. The funding available to fill the position from external sources.
   Yes, this is 100% funded by the TANF allocation that is received for summer youth employment. If the TANF funding is not received this position will not be filled.
4. The benefit to the County generated by this specific position.
   This temporary employment of an Allegheny County resident will provide hands on experience in the human service field. Regular onsite monitoring of the program ensures compliance with regulations and promotes open communication with the workers and employers.

Date: __________________________
Department Name:
County Administrator Authorization: __________________________

Date: __________________________
Approved by the Ways and Means Committee on __________________________

Pursuant to Resolution No. 146-03
Form Amended September 27, 2016
Memorandum

TO: Planning & Economic Development Committee

FROM: Brenda Rigby Riehle, Clerk of the Board

DATE: February 23, 2017

RE: APPOINTMENTS TO FISH & WILDLIFE MANAGEMENT BOARD

The Chairman of the Board plans to appoint Rob Chamberlain of Belfast, New York, as the Landowner Representative Member and Scott Allworth of Scio, New York, as the Alternate Landowner Representative Member of the Region 9 Fish & Wildlife Management Board for a two-year term commencing immediately and expiring, December 31, 2018, subject to confirmation by the Board of Legislators.

If the Committee approves of these appointments, please have a motion to that effect included in your minutes, along with a request to the County Attorney to prepare a resolution.

In addition, the Chairman should sign the attached pink appointment forms, where indicated, and return them to me.

Thank you.
REQUEST FOR APPOINTMENT TO A BOARD/COMMITTEE UNDER JURISDICTION OF ALLEGANY COUNTY BOARD OF LEGISLATORS

BOARD/COMMITTEE TO WHICH APPOINTMENT IS TO BE MADE:

____________________________________________________________

REGION 9 FISH & WILDLIFE MANAGEMENT BOARD

APPOINTING AUTHORITY _____ Board of Legislators _____ Chairman of the Board

_____ Chairman of the Board Confirmed by Board of Legislators

NAME OF PROPOSED MEMBER: ______ Rob Chamberlain

ADDRESS: _____ 5829 Old State Road, Belfast, NY 14711

Type of Member ______ Landowner Rep. Member (Medical, Sportsman, Farmer, etc.)

Type of Appointment: (check one) _____ New _____ Reappointment of present incumbent
due to expiration of term

_____ Fill Vacancy due to Resignation _____ Fill Vacancy due to Expiration of Term

Effective Date of Appointment: ______ 02/27/17 Expiration Date of Appointment: ______ 12/31/2018

Name of Member being replaced (if any): ______ Philip May

Effective Date of Resignation: ________________________________

Filed with Clerk of the Board _____ Yes _____ No

Approval by Committee of Jurisdiction: ________________________________

Chairman’s signature

Recorded in minutes of __________ Meeting of the Planning & Ec. Dev. Committee

Date

Committee

******************************************************************************

FOR BOARD CLERK’S OFFICE USE ONLY:

Resignation received: ____________ Filed with County Clerk: ________________

Term of Appointment verified: ______________________________

Copy to County Attorney: ______________________________

Remarks:
REQUEST FOR APPOINTMENT TO A BOARD/COMMITTEE UNDER JURISDICTION OF ALLEGANY COUNTY BOARD OF LEGISLATORS

BOARD/COMMITTEE TO WHICH APPOINTMENT IS TO BE MADE:

_REGION 9 FISH & WILDLIFE MANAGEMENT BOARD_

APPOINTING AUTHORITY _____ Board of Legislators _____ Chairman of the Board

_____ Chairman of the Board Confirmed by Board of Legislators

NAME OF PROPOSED MEMBER: ______ Scott Allsworth

ADDRESS: ______ 4436 Wadsworth Hill Road, Scio, NY 14880

Type of Member__Alt. Landowner Rep. Member__ (Medical, Sportsman, Farmer, etc.)

Type of Appointment: (check one)  _____ New ____ Reappointment of present incumbent due to expiration of term

_____ Fill Vacancy due to Resignation __ Fill Vacancy due to Expiration of Term

Effective Date of Appointment: ______ 02/27/17 ______ Expiration Date Of Appointment: ______ 12/31/2018

Name of Member being replaced (if any): ______ Butch Lorow

Effective Date of Resignation: ________________________

Filed with Clerk of the Board _____ Yes _____ No

Approval by Committee of Jurisdiction: ________________________

Chairman’s signature

Recorded in minutes of ______________ Meeting of the  Planning & Ec. Dev. Committee

_ __ Date __ Committee

******************************************************************************

FOR BOARD CLERK’S OFFICE USE ONLY:

Resignation received: ___________  Filed with County Clerk: ________________

Term of Appointment verified: ________________________

Copy to County Attorney: ________________________

Remarks: