

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

January 20, 2016

NOT APPROVED

Committee Members Present: D. Root, D. Pullen, D. Healy, C. Jessup, J. Hopkins, K. LaForge, C. Crandall

Others Present: L. Bliven, H. Budinger, S. Burt, P. Curran, D. Decker, K. Dirlam, K. Graves, L. Gridley, G. Hanchett, R. Hollis, K. Hooker, C. Knapp, J. Margeson, T. Miner, T. O'Grady, B. Riehle, T. Ross, R. Scott, R. Sobeck-Lynch, N. Ungermann

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 2:05 p.m. by Planning & Economic Development Committee Chairman Deb Root.

Approval of Minutes

Employment and Training Director Reita Sobeck-Lynch would like the following information corrected on the December 16, 2015 minutes:

- On page 4, first sentence should read, "has been working with the Department of Social Services with the ~~able bodied adults without disabilities (ABOD)~~ Able Bodied Adults Without Dependents (ABAWD) population."
- On page 4, second paragraph should say, "She said twenty-one people came in by assessment through DSS in ~~December~~ November."

A motion was made by Legislator Jessup, seconded by Legislator Pullen, and carried to approve the Planning & Economic Development Committee minutes of December 16, 2015, as amended.

Economic Development/Industrial Development Agency

Monthly Report

Development Team Coordinator Jack Wood was attending a conference in Albany.

Accept and Approve Contract with HVS

A resolution was requested to approve a contract with HVS to provide development services for the 18-acre site in Belmont, New York, in the amount of \$10,000. Legislator Root stated this contract came before the Ways & Means Committee, and was referred back to the Planning and Economic Development Committee. Legislator Jessup stated this wasn't a County bill, and it doesn't reference the County in the contract. Chairman Crandall stated he spoke with County Treasurer Terri Ross. The previous County Administrator Mitch Alger identified \$12,694.29 in the Pat McGee Fund which is the low level radio waste fund to pay for HVS. These funds were designated for the development of the Crossroads area. Chairman Crandall recommended using funds from this account since that is what is was designated for. The balance of the money would be used for other expenses, and anything beyond the \$12,694.29 would be the IDA's expense. County Treasurer Terri Ross stated it would close that Capital account, and they don't have to figure out another way to use the money. Legislator Jessup asked if the County needs a contract with the IDA. County Attorney Tom Miner stated they would come up with a way to show that the funds were being used for a specific purpose. Legislator Jessup believes they would need a contract with the IDA if they are going to vote on

transferring funds. Chairman Crandall believes a Board resolution that identifies what the funds would be used for would solve that problem.

Attorney/Client Session

The Committee entered attorney/client session at 2:15 p.m. on a motion by Chairman Crandall, seconded by Legislator Healy, and carried. The Committee exited attorney/client session at 2:26 p.m. on a motion by Legislator Pullen, seconded by Legislator Healy, and carried.

Approve Transfer and Payment to IDA for HVS Services

Legislator Pullen made a motion to approve the payment to the Allegany County Industrial Development Association (IDA) for \$12,964.29 from account number H6997.200 to reimburse them for funds expended on development efforts at the 18-acre parcel at the Crossroads, seconded by Legislator Healy, and carried. **Refer to Ways & Means**

Office of Planning

Monthly Report

Director of Planning Kier Dirlam stated Development Team Coordinator Jack Wood is at a conference in Albany, and believes he will be attending the meeting next month. He also said Craig Clark was at a previously planned conference, and will also be here next month. Mr. Dirlam said he will send a written report for the next meeting because he will not be here. Mr. Dirlam reported he has been meeting with Mr. Clark from Alfred State and with Mr. Wood in order to come to an understanding of the steps to move forward with development in the next few months. Mr. Dirlam believes Mr. Wood will focus on development of IDA-owned properties and the Crossroads. Mr. Clark will be responsible for everything else including retaining and bringing in businesses. He added Mr. Clark understands what needs to be done, and is moving in a positive direction. Finally, Mr. Dirlam announced the Planning Board Dinner is tonight at Moonwinks in Cuba at 6:00 p.m.

Accept and Re-Appropriate Allegany County Comprehensive Planning School Funds

Mr. Dirlam requested a resolution to accept and re-appropriate unspent funds in the amount of \$27,838.43 for the Allegany County Comprehensive Planning School CFA #27929/ Contract #39511. The original resolution for this grant was #131-14. This grant was to expire on December 31, 2015, but NYSERDA has approved an extension of the grant through December 31, 2016. The funds should be re-appropriated as follows:

Appropriations		
A8020.495	Home & Community Service – Contractual (Allegany County Comprehensive Planning School)	\$27,838.43
Revenue		
A8020.3089.00	State Aid Other	\$27,838.43

Mr. Dirlam reported they finished all of the classes, but they still need to write the plans. He noted the towns and village have to complete them. Legislator Decker asked if there was a deadline where they would lose funding. Mr. Dirlam replied he confirmed the new date with

NYSERDA in November. The request was approved on a motion by Legislator Pullen, seconded by Legislator Hopkins, and carried. **Refer to Ways & Means**

Greater Allegany Chamber of Commerce

Monthly Report

Greater Allegany Chamber of Commerce Executive Director Gretchen Hanchett had three things she wanted to highlight. She distributed the new travel guide. She also reported the Alfred Business Association voted on becoming a chapter under the Greater Allegany County Chamber of Commerce. Ms. Hanchett said they are starting to move forward with the County’s mission of supporting other businesses and groups. She is very excited about it, and will be doing a press conference. Ms. Hanchett talked about the goal of putting together an outfitting company. She distributed a flyer advertising one of the packages. Ms. Hanchett said they will be filming for the travel show with the Snowmobile Association. She will also come in and show the Tour Blend phone app. She announced there is a Sports and Travel Show at Good Times in Olean this weekend, and she will be attending.

Accept and Appropriate New York State Tourism Matching Funds Grant

Ms. Hanchett requested a resolution accepting the New York State Tourism Matching Funds Grant in the amount of \$61,756. The \$60,000 has already been appropriated in the 2016 Budget under account number A6989.476 (Tourism & Culture – Contractual) and to Revenue account number A6989.3715.00 (State Aid – Tourism Promotion); however, the additional \$1,756 should be appropriated as follows:

Appropriations		
A6989.476	Tourism & Culture – Contractual	\$1,756
Revenue		
A6989.3715.00	State Aid – Tourism Promotion	\$1,756

Ms. Hanchett stated last year they received \$53,000. Interim County Administrator John Margeson stated the \$61,756 in the grant has to be matched by the County. Currently they have \$60,000. Mr. Margeson requested to amend the previous request to include the transfer of \$1,756 from A1990.429 (Contingency) to A6989.475 (Tourism and Culture – Contractual) in order to budget Allegany County’s portion of the matching grant funds. The request was approved on a motion by Legislator Healy, seconded by Legislator Pullen, and carried. The request was approved on a motion by Legislator Healy, seconded by Legislator Jessup, and carried as amended. **Refer to Ways & Means**

Employment & Training

Monthly Report

Employment & Training Director Reita Sobeck-Lynch handed out her monthly report. She said December was quiet because of the holidays. She noted six people found jobs. Ms. Sobeck-Lynch attached the report she receives every month from the Department of Labor, the fact sheet that explained how they come up with that number, and an article about why some people are no longer looking for work. She noted one of the reasons people are not seeking work is because of health reasons or disabilities. Another reason is a lot of people are in college. Legislator Root asked if Ms. Sobeck-Lynch is basically saying the demographics of the

Country and our area have been changing to a point where less people are employable. Ms. Sobeck-Lynch said yes, but the 2015 data may show differently. Legislator Graves commented a part of the population has given up, and the numbers get skewed because they give up. Legislator Healy stated some of them are put on Social Security Disability. Legislator Root also asked about the large portion of the population that is at the retirement age. Ms. Sobeck-Lynch believes the baby boomers started reaching retirement age in 2011. Legislator Root said she sees this as an opportunity for younger people to get good jobs because of the people leaving the workforce. Ms. Sobeck-Lynch agreed with Legislator Root stating it is a good opportunity for them to assume leadership roles.

Ms. Sobeck-Lynch reported there are currently 87 positions open in Allegany County, and 26 were just listed in January. She stated in the employment assessment class for the Able Bodied Adults without Dependents (ABAWD), they had a cost avoidance of \$486,168 in 2015. Ms. Sobeck-Lynch announced the Wellsville Chamber of Commerce Business after Hours is tonight from 5 to 7 p.m. at Jones Memorial Hospital. Legislator Root commented that Ms. Sobeck-Lynch led the County Employees for the United Way drive. Legislator Root said she received notice that the United Way met their goal, and thanked Ms. Sobeck-Lynch for all of her work to help reach that goal. Ms. Sobeck-Lynch thanked the County employees that contributed. Legislator Graves said Ms. Sobeck-Lynch did a good job.

Appointments to the Southern Tier West Regional Planning and Development Board

The Chairman of the Board plans to appoint Craig Clark of Alfred, New York, to fill Mitchell Alger's unexpired three-year term ending May 31, 2016, as a member of the Southern Tier West Regional Planning and Development Board at the Board meeting on Monday, January 11, 2016.

The Chairman of the Board plans to appoint Debra A. Root of Scio, New York, to fill the remainder of Theodore Hopkins' three-year term ending May 31, 2017, as a member of the Southern Tier West Regional Planning and Development Board at the Board meeting on Monday, January 11, 2016. Approval was granted on a motion by Legislator Jessup, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

Appointment to The Industrial Development Agency and Commercial Incentive Board

The IDA recommends that Judith D. Hopkins of Fillmore, New York, fill the remainder of the late Theodore L. Hopkins' four-year term expiring December 31, 2017, as a member of the Industrial Development Agency. The appointment would commence immediately, and expire on December 31, 2017. The request was approved on a motion by Legislator Healy, seconded by Legislator Jessup, and carried. **Prepare Resolution**

The IDA recommends that Judith D. Hopkins of Fillmore, New York, fill the remainder of the late Theodore L. Hopkins' four-year term expiring December 31, 2017, as a member of the Commercial Incentive Board. The appointment would commence immediately, and expire on December 31, 2017. The request was approved on a motion by Legislator Jessup, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Crossroads Leases

County Attorney Tom Miner stated there are two five-year leases for each of the buildings at the Crossroads and one twenty-five year lease for the expanded parking area. He said in the past they have had leases for the Crossroads buildings, but not for the parking lot.

Mr. Miner talked about the Park and Ride Project, and a potential Federal grant for the development of the parking area. In order to secure the grant, the County has to have a lease for the useful life of the improvements made in the parking lot. Twenty-five years would be the useful life. Legislator Healy asked if there was an out in the leases. Mr. Miner replied there is not a specific out because he didn't think it was necessary based on the relationship they have with the IDA. Mr. Miner said in the building leases the County has the right of first refusal if the IDA wanted to sell the buildings, and an option to buy the buildings. Legislator Graves asked if the Park and Ride Project fell through, would the County be required to take care of the parking lot. Mr. Miner said there is a minimal payment of \$10 a year for the parking lot lease, and there is no obligation. Legislator Healy stated he would feel better about the leases if they had an out. Mr. Miner said they can't have an out in the parking lot lease because they would not receive the grant.

Attorney/Client Session

The Committee entered attorney/client session at 2:39 p.m. on a motion by Legislator Healy, seconded by Legislator Pullen, and carried. The Committee exited attorney/client session at 2:48 p.m. on a motion by Legislator Healy, seconded by Legislator Pullen, and carried.

Crossroads Lease – Office for the Aging and Veteran's Service Agency

Mr. Miner requested a resolution to accept and approve the Crossroads Lease for the building that houses the Office for the Aging and Veteran's Service Agency in the amount of \$8,700 a month for five years. The building comprises approximately 8,000 square feet. The request was approved on a motion by Legislator Pullen, seconded by Legislator Jessup, and carried. **Prepare Resolution**

Crossroads Lease – Allegany County Tourism Visitors Center and Conference Center

Mr. Miner requested a resolution to accept and approve the Crossroads Lease for the building that houses the Allegany County Tourism Visitors Center and Conference Center in the amount of \$5,800 a month for five years. The single floor structure is 12,500 square feet. The request was approved on a motion by Legislator Pullen, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

Crossroads Parking Lot Lease

Mr. Miner requested a resolution to accept and approve the Crossroads Lease for the parking lot in the amount of \$10 a year for twenty-five years. The premises consist of all of the parking lots, driveways, sidewalks, curbs, and bus island to be constructed as part of the Park and Ride facility, as depicted on the proposed site plan prepared by KHEOPS Architecture, Engineering, & Survey, DPC, attached hereto. The request was approved on a motion by Legislator Jessup, seconded by Legislator Pullen, and carried. (Voting no: D. Healy) **Prepare Resolution**

New Business

Legislator Root said she has been talking with Craig Clark about some reports, and how they come to this committee. They talked about basing the reports on the Matrix the Economic Development Structure Center of Excellence has put together. Legislator Root stated Mr. Clark

gave an example of what it would look like. He wanted to give a report on the bio-refinery development on the Wellsville campus. So for his example, that would fall under Strategy 2, which is business and industry retention, expansion, and attraction. He reported right now there is \$3 million on hand; \$2 million from ESD, and \$1 million from DASNY. He is working on a grant with EDA for \$3 million. He is also working on developing a lease or donation for a \$2 million facility, and working on additional funds through a connection from the United States Forest Service Product Laboratory. She has spoken with Director of Planning Kier Dirlam, Greater Allegany Chamber of Commerce Executive Director Gretchen Hanchett, and Employment & Training Director Reita Sobeck-Lynch about the reporting. They will report on the progress on the 3 strategies in the Matrix. Under each strategy there are objectives, and they will tie in their activities to how they are meeting the strategies and objectives.

Legislator Root said she looked for the charge for the Planning and Development Committee. She thinks it is important to know where they are going, and to keep the Committee focused. She reported she couldn't find one, so she drafted a charge and a vision statement.

The Charge of the Planning and Development Committee is:

To lead, support, and enable an environment in which Allegany County becomes an economic competitor that supports community infrastructure development that attracts, retains, and expands local businesses and industries through direct investments in Allegany County.

The vision statement is:

To provide for and support the highest level of economic development services that will enable Allegany County to retain and attract investment in businesses, industries, and supportive infrastructure.

Legislator Root said it is open for discussion, and she would like the committee to give input. She encouraged the Committee to discuss it with each other, and give comments. She noted this can be discussed at the next committee meeting.

Good of the Order

Legislator Burt suggested pausing a moment before making a motion after coming out of an attorney/client session to allow everyone to return and hear the motion.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:06 p.m. following a motion by Legislator Hopkins, seconded by Legislator Pullen, and carried

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

February 8, 2016

Special Meeting

NOT APPROVED

Committee Members Present: D. Root, D. Pullen, D. Healy, C. Jessup, J. Hopkins, K. LaForge, C. Crandall

Others Present: H. Budinger, S. Burt, P. Curran, D. Decker, K. Dirlam, D. Fanton, K. Graves, L. Gridley, R. Hollis, L. Hunsberger, J. Margeson, A. McGraw, T. Miner, T. O'Grady, B. Riehle, T. Ross, R. Scott, R. Sobeck-Lynch, J. Wood

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 2:46 p.m. by Planning & Economic Development Committee Chairman Deb Root.

Review and Approve Agreement with Allegany County Cornell Cooperative Extension

Allegany County Cornell Cooperative Extension Executive Director Laura Hunsberger requested approval of an agreement between Allegany County and Allegany County Cornell Cooperative Extension in the amount of \$243,000. Ms. Hunsberger briefly reviewed the Allegany County Cornell Cooperative Extension Budget including revenue and expenses.

Legislator Pullen commented the Committee may have to look at a supplemental appropriation in the future. Legislator Pullen stated Cornell Cooperative Extension has built up excellent programs, and he would hate to see them lose personnel and participation. He added there aren't the administrative efficiencies they had when they were working jointly with Cattaraugus County. Legislator Pullen also stated as Allegany County Cornell Cooperative Extension moves forward, they are looking to do more things including economic development. Legislator Pullen stated he supports this agreement, but the Committee may have to look at more funds in the future. He believes they may not be able to continue all of the programs without supplemental funds.

Legislator O'Grady asked if the \$243,000 is the same amount appropriated in the past. Ms. Hunsberger replied yes. She believes it has been the same amount for the last three years. Legislator Healy asked if his understanding that there isn't enough money, and they may need to supplement the money in the future is correct. Legislator Pullen stated it is the choice of the Board. However, if they don't receive more money there may be some cutbacks in staffing because that is the vast majority of the expenditures. He stated some of the positions were shared with Cattaraugus County, but now they are stand-alone positions. Legislator Healy stated if this was the same funding level as before, Cattaraugus County received a better deal. They appropriated less funding, but received half of the services. Legislator Pullen stated Cattaraugus County had a number of grant programs that is why their County appropriation was less. Legislator Healy asked if the demand has decreased. Ms. Hunsberger stated they have had an increase in demand. She noted since being a single association, the 4-H Program has increased with 13 new afterschool programs, and enrollment has doubled.

Legislator Pullen noted the Allegany County Cooperative Extension Board needs to look at where they stand, and then come back to the Committee. Legislator Graves said once the Allegany County Cooperative Extension knows more, then the Committee can make the critical decisions. Legislator Burt believes the program may have run its course with funding. He would like to see a copy of the programs, the number of presentations made, and the number of attendees not including the staff presenting. Ms. Hunsberger stated she can provide that

information because she is required to report that to Cornell Cooperative Extension at the end of the year.

Legislator Graves encouraged his colleagues to meet with Ms. Hunsberger, and talk about the economic impact of Cornell Cooperative Extension to the County. Legislator Healy stated he is in favor of 4-H Programs, and his children have participated in the past. He believes it is worthwhile. His only concern is how many times they are going to come back and ask for more money. Legislator Graves stated the leadership of the Board should work with Ms. Hunsberger to establish precedence. He noted she is very negotiable, hardworking, and the programs are worthwhile. The request was approved on a motion by Legislator Jessup, seconded by Legislator LaForge, and carried. **Refer to Ways & Means**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:02 p.m. following a motion by Legislator Hopkins, seconded by Legislator Pullen, and carried

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

February 17, 2016

NOT APPROVED

Committee Members Present: D. Root, D. Pullen, D. Healy, C. Jessup, J. Hopkins, K. LaForge, C. Crandall

Others Present: L. Ballengee, S. Burt, C. Clark, P. Curran, D. Decker, K. Graves, L. Gridley, G. Hanchett, R. Hollis, K. Hooker, J. Margeson, T. Miner, T. O'Grady, B. Riehle, T. Ross, R. Scott, R. Sobeck-Lynch, J. Wood

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 1:01 p.m. by Planning & Economic Development Committee Chair Deb Root.

Approval of Minutes

A motion was made by Legislator Hopkins, seconded by Legislator LaForge, and carried to approve the Planning & Economic Development Committee minutes of January 20, 2016.

Budget Transfer from A1990.4 Contingency to A6430.4 Economic Development

Interim County Administrator John Margeson and Alfred State Vice President of Economic Development Craig Clark requested a resolution to transfer funds in the amount of \$83,400 from A1990.4 Contingency to A6430.4 Economic Development. Pursuant to the Agreement approved by Resolution #191-15 on August 24, 2015, between the County and SUNY Alfred College of Technology for economic development services, a request is made for additional budgetary funding to finance anticipated future conference and travel expenses, promotional materials to market Allegany County to potential entrepreneurs, and for entrepreneurial activities. The funds should be appropriated as follows:

From:	To:	
A1990.429 Contingency	A6430.402 Office of Development – Transportation	\$12,745
A1990.429 Contingency	A6430.405 Office of Development – Conference	\$32,920
A1990.429 Contingency	A6430.482 Office of Development – Contractual	<u>\$37,735</u>
	Total:	\$83,400

Dr. Clark stated some of the money will be used for web development, and for having a common image on letterhead, business cards, etcetera. The funds will also include travel and conferences. He said they are planning on attending the SelectUSA Investment Summit in Washington, D.C. This conference will be a good opportunity to build connections including the possibility of foreign investment. Dr. Clark ensured money was budgeted in case they had to travel abroad, so they would not have to ask for money at the last minute. He added he will speak with Interim County Administrator John Margeson if there is a large travel item. Legislator Hopkins asked how many people are going to conference. Dr. Clark said multiple people are going. They will have a booth, and participate in the workshops. Dr. Clark stated the priority is to get the website going. He added he will report regularly on how the money is being spent. The request was approved on a motion by Legislator LaForge, seconded by Legislator Hopkins, and carried. **Refer to Ways & Means**

Economic Development

Monthly Reports

Alfred State Vice President of Economic Development Craig Clark distributed his monthly report, and highlighted a couple of areas. He stated they have been working hard to get data for website. He noted they have been spending time working on the content for the website. Legislator Laforge asked who is going to manage the day-to-day operation of the website. Dr. Clark said that is something they will have to discuss with the web developer, but he hopes most of it can be managed internally. IT Director Keith Hooker stated if it is a County website it can be hosted here or somewhere else. Legislator Root stated they have been discussing different content management software. The goal is to make it easy for someone to upload the information.

Dr. Clark reported they developed a budget, and a plan on how to work with over 800 companies in the County. They have discussed how to prioritize them, and will communicate with at least half of them on a regular basis. Dr. Clark stated Belvac is moving into a building on Sugar Hill. They were one of the companies that have moved out of the incubator in Alfred. He noted they are going to have a large operation, and will build onto the facility. He has also talked to some companies that are thinking about expanding.

There is a meeting on March 15, 2016, with Senator Cathy Young and the U.S. Forest Service to discuss the Bio-refinery Development and Commercialization Center. He also believes the Governor will be attending the meeting. He thinks they may get some Federal funding. He noted the Senator and Governor are also looking for funds to get the center up and running.

Dr. Clark talked about the 76 West Clean Energy Competition. He said it will be announced soon, but they are already accepting applications. It covers the Southern Tier from Binghamton to Jamestown. This competition is for innovative, clean-energy businesses to locate or create jobs in the Southern Tier. The Grand prize is \$1 million, one \$500,000 award, and four \$250,000 awards. There will be a workshop on March 4, 2015, at the incubator in Alfred about the competition.

Dr. Clark discussed the Consolidated Funding Application (CFA) process that is coming up. He said they are trying to be proactive, and would like to host a session on the CFA in the area. He said in the past they haven't been successful in getting CFAs here, but they hope to get some money for Allegany County. He said the challenge is to align the projects with the funding streams. Chairman Crandall said there were also administrative challenges when the CFA was awarded. Dr. Clark also noted it is a reimbursement grant. He said you have to spend the money to get reimbursed.

Industrial Development Agency

Development Team Coordinator Jack Wood discussed the following items:

1. He has been working with Dr. Clark to define roles, and what they will be doing. He sent information to County Attorney Tom Miner in order to redo his contract. He noted it should be coming to the Committee for review and approval soon. He is going to focus on the I-86 area. Mr. Wood stated they are adding people to the steering committee. Two or three more industries will join, and Legislator Root will be on the Committee. The next meeting for the Steering Committee will be an update to go from strategy to implementation. He said the goal is to use the three strategies, nine objectives, and the other initiatives to keep business, industry, government, and education on the same page to move economic development forward.

2. From June 19 to June 21, 2016, he will be attending the SelectUSA Conference in Washington, D.C. with Dr. Clark. They will have a booth at the conference. He said internet is very important in bringing businesses to the area. Mr. Wood said they have a highway system in place to have a 1 gigabyte (GB) market. He added they have the fiber capability of having 1 GB from Hornell to Wellsville to Houghton, and from East to West on I-86. Legislator Healy asked if it was part of the Ion. Mr. Wood said yes, they need last mile providers.
3. Mr. Wood reported there are two projects they have been working on. They are both energy to green. He said on a scale from one to ten, the potential for a deal is a six or seven, and the chances of it happening are a one or two. He said they are moving forward and making progress. Legislator Decker stated he heard there was a moratorium put on wind turbines in New York. Mr. Wood said he didn't know about it. He said the future of green energy includes wind. Dr. Clark noted there wasn't a way to meet the Governor's green energy targets without wind. He also said there is another energy project in discussion, and he met with the owners this past week.
4. Mr. Wood gave an update on the I-86 area. He noted they have been working with HVS. They have ongoing discussion with seven hotel developing companies. He said the goal is to have something concrete when the weather breaks.
5. Mr. Wood talked about three possible developers for the truck stop. They have three possibilities, with one letter of commitment. He hopes to have news in the spring. Legislator Root asked about a brief update on the waterline. Mr. Wood said there are many moving parts. He talked about the waterline and the reservoir. He said they were able to secure funds of about \$1 million to help pay for the waterline. They will be able to have a twelve-inch line, and a reservoir. He hopes the water will be ready to turn on in January 2017, but it may take longer. Legislator Root asked if there was any impact on other development. Mr. Wood said no. The truck stop water system was recently upgraded, and a new heater was put in. Legislator Healy asked if it was well water. Mr. Wood replied yes, and it is purified.

Office of Planning

Monthly Report

Director of Planning Kier Dirlam pre-filed his monthly report. He was not in attendance. Legislator Hopkins asked about the timetable for the land banks. Legislator LaForge noted they have submitted an application to Empire State Development. He added the funding application should be going out soon. The Attorney General announced there will be another \$550 million available; however, not all of the money will be going to the land banks.

Greater Allegany Chamber of Commerce

Monthly Report

Greater Allegany Chamber of Commerce Executive Director Gretchen Hanchett stated they have been busy, and are ready to go to the Pittsburgh Travel Show this weekend. She said filming for the County's travel show starts next week. They will film Swain, snowmobiling, and Chairman Crandall's welcome message to Allegany County for the Fireball Run. She reported she has met with Craig Clark to discuss the next steps for the Manufacturing Council. Ms. Hanchett said they have some ideas to move the Manufacturing Council forward. Ms. Hanchett announced Thurman Thomas will be attending and honored at the Greater Allegany County Chamber of Commerce's Dinner on April 1, 2016. Tickets will be available soon.

Ms. Hanchett announced the Rushford Economic Development Organization (REDO) has become a chapter of the Greater Allegany County Chamber of Commerce. This is the second chapter. Last month, Alfred Business Association became a chapter. Ms. Hanchett is continuing to work on getting more chapters.

Ms. Hanchett stated the Business After Hours is tonight at the Cuba Cheese Shop. This is co-hosted by Allegany County United Way and the Cuba Cheese Shop. She encourages people to attend after the Wellsville Chamber of Commerce Business After Hours at Trout Run.

Legislator Root asked for an update on the Fireball Run. Ms. Hanchett reported she has been working with Salamanca and Ellicottville, and they have worked on a logo. She added Legislator Root is working on a pin. The participants will stay at the Casino, and the pre-dinner will be on September 22, 2016. An individual from Rushford Lake has offered to pay for most of the cost to host the dinner and buses to bring people in. Legislator Root asked if there will be two more site visits. Ms. Hanchett stated they are working on it, and there is a meeting on Thursday night. She hopes to bring in some spectacular historic objects for the Fireball Run.

Employment & Training

Monthly Report

Employment & Training Director Reita Sobeck-Lynch distributed her monthly report including the unemployment rates by county for New York State. She reported the unemployment rate is better than a year ago. She noted Business Owners are not included in unemployment statistics because they do not know if they are working or not. They are considered unemployed.

Ms. Sobeck-Lynch talked about a success story. A young lady completed her work experience at Swain. She has thrived there, and has been hired part-time. Ms. Sobeck-Lynch also talked about a young man who wanted his Commercial Driver's License (CDL). He completed the class, and was hired by the Department of Public Works.

Ms. Sobeck-Lynch reported she continues to work with the Department of Social Services and the Supplemental Nutrition Assistance Program (SNAP). There is a work requirement for individuals receiving SNAP assistance if they are employable and don't have dependent children. She believes in Maine they started the work requirement in December 2014. At that time, 13,000 people in Maine were receiving food stamps. By March 2015 it decreased to 3,000 people. She stated in March they will offer a series of five workshops on maintaining assistance, and meeting the work requirements.

Ms. Sobeck-Lynch stated her office is fully staffed as of February 1, 2016. It has been a year since they have been fully staffed. Ms. Sobeck-Lynch announced the Wellsville Area Chamber of Commerce Business After Hours is tonight from 5 to 7 p.m. at Trout Run.

Legislator Root asked if businesses in the County were relatively healthy this year. Ms. Sobeck-Lynch said some people are laid off, and one business has had a significant reduction in the workforce. However, she thinks it is pretty stable, and hasn't seen a pattern in unemployment. Ms. Sobeck-Lynch stated there are seventy-four employment opportunities at thirty-three different businesses in the County, such as Kmart, Community Bank, Saputo, Dresser Rand, and Alfred University listed with the Department of Labor. Ms. Sobeck-Lynch said all of the listings can be found at their office. She added not all jobs are advertised in the newspaper.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:00 p.m. following a motion by Legislator Pullen, seconded by Legislator LaForge, and carried

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

March 16, 2016
NOT APPROVED

Committee Members Present: D. Pullen, D. Healy, C. Jessup, J. Hopkins, K. LaForge, C. Crandall (Absent: D. Root)

Others Present: L. Ballengee, H. Budinger, P. Curran, D. Decker, K. Dirlam, B. Gamache, K. Graves, L. Gridley, G. Hanchett, R. Hollis, K. Hooker, L. Hunsberger, J. Margeson, T. Miner, K. Monroe, B. Riehle, T. Ross, R. Scott, R. Sobeck-Lynch, N. Ungermann, R. Whitney, J. Wood

Media Present: B. Clark, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 2:00 p.m. by Planning & Economic Development Committee Vice Chairman David Pullen.

Approval of Minutes

A motion was made by Legislator Hopkins, seconded by Legislator Jessup, and carried to approve the Planning & Economic Development Committee minutes of February 8, 2016.

Employment and Training Director Reita Sobeck Lynch requested a name be removed from the minutes of February 17, 2016.

Attorney/Client Session

County Attorney Tom Miner requested an attorney/client session. The committee entered attorney/client session at 2:01 p.m. on a motion by Legislator Healy, seconded by Legislator Jessup, and carried. The committee exited attorney/client session at 2:04 p.m. on a motion by Legislator Healy, seconded by Legislator Jessup, and carried.

Approval of February 17, 2016 Minutes

Legislator Jessup made a motion to table the minutes of February 17, 2016, seconded by Legislator LaForge, and carried.

Accept and Appropriate Disability Employment Initiative

Employment and Training Director Reita Sobeck-Lynch requested a resolution to increase budget appropriations for the acceptance of the Disability Employment Initiative (DEI) funding in the amount of \$7,306. Allegany Employment and Training Center received \$7,306 of the \$19,288. The difference was given to Cattaraugus County One-Stop.

Appropriations		
CD16400.201	Adm Equipment	\$7,306
Revenue		
CD16400.4701.00	Adm Federal Aid	\$7,306

Legislator Decker asked why there was a big discrepancy in funds between Allegany County and Cattaraugus County. Ms. Sobeck-Lynch stated it is based on population. She stated

they receive 37.88 percent of the total. The request was approved on a motion by Legislator Healy, seconded by Legislator Hopkins, and carried. **Refer to Ways & Means**

Appointment to Chautauqua, Cattaraugus, Allegany, and Steuben Southern Tier Extension Railroad Authority

Chairman Crandall plans to appoint Jerry Scott of Cuba, New York, to fill the remainder of Timothy O'Grady's three-year term on the Chautauqua, Cattaraugus, Allegany, and Steuben Southern Tier Extension Railroad Authority commencing immediately and expiring August 27, 2016. Legislator Decker asked why it was going to the Committee now for approval since it was already acted on by the Board on Monday. Clerk of the Board Brenda Rigby Riehle stated it is confirmation of the Chairman's appointment. She noted there are three different kinds of appointments: chairman appointments, committee appointments, and chairman appointments that have to be confirmed by Board resolution. In this case, it is a chairman appointment that has to be confirmed by a Board resolution. The request was approved on a motion by Legislator Healy, seconded by Legislator Jessup, and carried. **Prepare Resolution**

Amend Resolution Approving Lease with IDA

County Attorney Tom Miner stated this amendment will correctly set forth the amount of space at approximately 5,275 square feet as opposed to 12,500 square feet. The actual lease agreement was correct. The 5,275 square feet is exactly the same amount of space leased as before. Mr. Miner would like it corrected to avoid confusion. Mr. Miner added they approved the proper lease; it is just changing the language in the resolution. Legislator Jessup stated they are not changing any costs. Mr. Miner stated the cost is the same. Legislator Hopkins requested to abstain from voting. The request was approved on a motion by Legislator Jessup, seconded by Legislator LaForge, and carried. The request to amend the resolution was approved on a motion by Legislator Healy, seconded by Legislator Jessup, and carried.

Economic Development

Monthly Report

Alfred State Vice President of Economic Development Craig Clark pre-filed his monthly report. Mr. Clark could not attend the meeting because he was in Albany.

Industrial Development Agency

Monthly Report

Development Team Coordinator Jack Wood stated he will be attending the SelectUSA Conference from June 19, to June 21, 2016, in Washington, D.C. Alfred State Vice President of Economic Development Craig Clark will also be attending. Mr. Wood noted it is the largest international economic development conference in the world. He stated they will have an Allegany County Economic and Industrial Development booth, and will showcase some projects. Mr. Wood noted last year 2,500 people, 80 countries, 40 United States Ambassadors, and half of the President's cabinet attended. He said it is exciting, and they will give a comprehensive report when they get back.

Mr. Wood said two pilots will be finished this year. They are the Sanzo Corporation at the former Acme Building in Cuba. The other one is R.S. Maher & Son in Hume. R.S. Maher & Son is a company out of Bliss, New York, which has expanded their operation. They have a 20,000 to 30,000 square foot building, and have already put \$500,000 into building repairs. They do heavy

equipment repair, and long haul pulling. The ribbon cutting will be on April 28, 2016, and invitations will be going out.

Mr. Wood reported the hotel truck stop is progressing, and there is a lot of activity going on. He said they have a commitment on the truck stop with a developer, and they are working on it every day. Mr. Wood said the waterline is back on target. He thinks they can turn water on at the Belvedere in January of 2017, if they choose to run the line. He is trying to get it "shovel ready." Legislator Ungermann asked if they thought about a sewer to go with the waterline. Mr. Wood said no because it is expensive. Director of Planning Kier Dirlam stated it would be a \$6.5 million project. Legislator Healy stated they can look at it again if there is a demand for the sewer. Legislator Ungermann believes they should keep it in the back of their mind.

Mr. Wood discussed the park and ride. He believes all of the hurdles are out of the way, and they are waiting for the Federal Government to approve it. Mr. Wood gave a brief history on the 25-year lease the County recently signed with the Allegany County Industrial Development Association (IDA). Allegany County received a Federal grant for \$835,000 for a parking lot they did not own. The IDA owns the two buildings and the parking lot. So, they came up with a lease agreement where the County and Federal Government are assured that they will have use of that parking lot.

Mr. Wood said he is meeting one-on-one with the Legislators to keep them up-to-date on what he is working on. Finally, on Tuesday, March 22, 2016, the Economic Development Team is going to meet and review the three strategies and nine objectives. On April 28, 2016, the document will go to the Full Board to be adopted as a resolution. He added it will go to the Planning and Economic Development Committee before it goes to the Full Board.

Legislator Healy stated last week he went to Buffalo with Commissioner Rick Hollis for a State political meeting, and they stayed at the Marriott Harbor Center. There was a plaque on the wall naming the developer, and it was an original Allegany County developer. He said it was nice to see a local name on a new facility.

Office of Planning

Monthly Report

Director of Planning Kier Dirlam pre-filed his monthly report. Mr. Dirlam stated he went to the sessions at the IncubatorWorks regarding the new program 76 West Clean Energy Business Competition. He noted any group or company can apply as long as it was a clean energy related project. First prize is \$1 million, second prize is \$500,000, and there are a couple of prizes for \$250,000. They have to relocate to an incubator across the Southern Tier between Binghamton and Fredonia. In Allegany County, it would be the incubator in Alfred. Planning and Development Specialist Bryan Gamache attended the session in Elmira, and it had additional information for start-ups. It is a five-year program.

Mr. Dirlam stated Mr. Gamache completed the application for the land banks. There is no official response yet, but it seems to be moving forward. Mr. Dirlam also reported that a few years ago the materials they gave to new businesses and potential new residents weren't very attractive. So, they have been slowing working on new profile materials. He said three out of four of them are done, and he distributed them to the Committee. The three complete profiles are visiting Allegany County, Experience Allegany County, and Living in Allegany County. The last one is still being worked on, and it is doing business in Allegany County. Legislator Hopkins commented it is a great format, and is an effective way to pull it together. Legislator Healy asked if they are in video format. If not, he believes Alfred State College can assist with them because of the partnership the County has with the College. Greater Allegany Chamber of Commerce Executive Director Gretchen Hanchett stated they have a couple of video programs. Through the

travel shows, the latest video was for tourism. She noted a few years ago they did another video program. She stated if you go to Discover Allegany County website there are various sections including relocating, business and industry, tourism, and a welcome from Chairman Crandall. These videos can be emailed to people, and can be utilized.

Mr. Dirlam distributed information on the Friendship Empire Zone. He gave a brief history of the Friendship Empire Zone. It started in 1994 and went until June 2010. It was a benefit package to businesses that was quite lucrative, and it did not hurt the local town tax structure. Every year, the Former Friendship Empire Zone Director Wendall Brown comes back and tracks down the remaining Empire Zone companies. They have to file a business annual report (BAR). In 2003, there were 157 businesses in the program. Currently it has decreased to 48 businesses in 2014. Since 2010, the existing businesses were grandfathered and new businesses couldn't be added. The businesses are allowed benefits for ten years, and then they time out. Every year, they will lose businesses in the Empire Zone. Mr. Dirlam noted the capital investment in 2014 was \$13.8 million of investment in those businesses. He also said there are 1,769 total employees still working for companies in the Friendship Empire Zone Program. Legislator Healy commented it was a successful program. Mr. Dirlam said they keep trying to replace the Friendship Empire Zone with a different program, but they have not been as effective. He said there has been two to three programs since the Empire Zone Program ended such as Start Up New York and the Excelsior Tax Credit Program. However, everyone understood how to get the money from the Empire Zone Program, and it did not hurt the taxpayers. Mr. Dirlam thanked Mr. Brown for coming in and dealing with the companies.

Greater Allegany Chamber of Commerce

Monthly Report

Greater Allegany Chamber of Commerce Executive Director Gretchen Hanchett pre-filed her monthly report. She reported the scenic drive and historic brochures have been updated. The regional travel app Tour Blend will have a soft launch in April. She will be working with two other counties on how to approach the marketing effort. Ms. Hanchett believes they will change the billboard to have the Tour Blend app on it, and it is in the travel guide. Ms. Hanchett reported they finished the regional travel show a few weeks ago. She attended several shows including the Pittsburgh Travel Show, Erie Sport and Travel Show, and the Western New York Travel Show. She noted she has mixed feelings about the Pittsburgh Travel Show. She spoke with the I Love New York booth, and they do a car show instead of the travel show. Ms. Hanchett stated as a region they may switch because the Pittsburgh Travel Show may not be a good fit anymore. Ms. Hanchett stated she has about a dozen tickets left for the annual dinner on April 1, 2016.

Finally, Ms. Hanchett talked about the team effort to work with Alfred State Vice President of Economic Development Craig Clark to collect different types of data. She is collecting information on events including the number of out of town attendees, and business and industry information. Legislator Hopkins asked if they are receiving information from the Kerr Pegula Athletic Complex. Ms. Hanchett said she is getting information from them. Development Team Coordinator Jack Wood noted how important it is to gather this information especially because of the hotel feasibility study. This information can be sent to HVS, and they can update the study. There was much discussion about where visitors currently stay including college visitors and those on business trips. Ms. Hanchett also noted how the information will help them change the way they market themselves.

Employment & Training

Monthly Report

Employment & Training Director Reita Sobeck-Lynch pre-filed her monthly report. She reported many businesses keep an application on file, and they were the only place where someone could pick up a Saputo Application. Now, Saputo is going to online only applications.

Legislator Healy asked about the nine veterans they served, and whether they received unemployment. Ms. Sobeck-Lynch stated she couldn't say, and asked if she should track that information. Legislator Healy thought it may be interesting information. She added some are employed, and may be underemployed looking for additional work or other work. Ms. Sobeck-Lynch stated if they have been recently discharged, they help them with job applications, referrals, leads, and interviewing skills. Ms. Sobeck-Lynch stated the Department of Labor had an extensive program for veterans. However, veterans were not interested in the program. Now, there aren't any real requirements for Veterans. She noted Veterans receive priority of service. Legislator Healy asked if they do referrals to other veteran services. Ms. Sobeck-Lynch replied yes.

Legislator Hopkins asked about the Summer Youth Employment Funding (SYEP), since they have not received funding information yet. Ms. Sobeck-Lynch stated they anticipate it will be slightly higher this year because of the increase in minimum wage. She believes they can serve 60 people in the SYEP. She noted it is a really great work experience. Legislator Graves asked if the numbers on the report reflect Dresser Rand layoffs. Ms. Sobeck-Lynch said the unemployment rate includes January's information.

February data will be available next week or the week after. Ms. Sobeck-Lynch reported in the Safety Net Employment Assessment Class, they had a cost avoidance of \$72,000 in two months. It does not include the Supplemental Nutrition Assistance Program (SNAP) or Medicaid costs that were avoided. Ms. Sobeck-Lynch stated they are also doing the SNAP orientation because of the new rules. They have had one customer attend. She noted they have more orientations scheduled for the rest of the month and believes five customers will be attending.

Ms. Sobeck-Lynch stated she has been doing extensive data collection. She is trying to decide what is useful, and what will go on the website. She noted it has been an interdisciplinary approach to looking at the current website. Finally, Ms. Sobeck-Lynch announced the Wellsville Chamber after Hours is tonight at the Duke Tea House, and is being hosted jointly with Snow Hill Landscaping from Alfred, New York.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:58 p.m. following a motion by Legislator Jessup, seconded by Legislator LaForge, and carried

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

April 20, 2016
NOT APPROVED

Committee Members Present: D. Root, D. Pullen, D. Healy, C. Jessup, J. Hopkins, K. LaForge, C. Crandall

Others Present: H. Budinger, S. Burt, C. Clark, D. Decker, K. Dirlam, D. Fanton, B. Gamache, K. Graves, L. Gridley, G. Hanchett, K. Hooker, J. Margeson, T. Miner, B. Riehle, T. Ross, R. Sobeck-Lynch, N. Ungermann, J. Wood

Media Present: B. Clark, *Olean Times Herald*; C. Dutton, *Cuba Patriot*

Call to Order: The meeting was called to order at 2:00 p.m. by Planning & Economic Development Committee Chairman Deb Root.

Approval of Minutes

A motion was made by Legislator Pullen, seconded by Legislator Jessup, and carried to approve the Planning & Economic Development Committee minutes of February 17, 2016.

A motion was made by Legislator Hopkins, seconded by Legislator Pullen, and carried to approve the Planning & Economic Development Committee minutes of March 16, 2016.

Economic Development

Monthly Report

Economic Developer Craig Clark submitted his monthly report digitally and discussed highlights of the report.

Mr. Clark updated the committee on the bio-refinery project (BDCC) stating Senator Young did not get the line item funding in the state budget. SUNY received no capital funding this year, and it appears the BDCC was not funded due to lack of SUNY funding. We will start to push the BDCC project purely as an "economic development" project. The US Forest Service is also working with us to achieve federal funding.

Mr. Clark reported that the Incubator Works that includes incubators in Alfred and Corning are changing to more of an Economic Development mission. Zylon which was bought by Belvac (from Virginia) is officially one of the first to move out of the incubator and is relocating to Sugar Hill with a \$2 million investment at the site. Chairman Root asked if they would be eligible as a Start-Up New York project, and Mr. Clark confirmed "Yes," and that an application is being processed this week. Legislator Healy asked about the number of people they would employ, and Mr. Clark stated there would be five to seven to start, and they have hired locally.

Mr. Clark briefly spoke regarding the Mission & Vision Statements and 9 Elements that were tweaked at the Houghton meeting last week. He felt the statements were well received and moving forward and mentioned that the Kerr-Pegula Athletic Complex generates approximately 35,000 visitors a year.

Mr. Clark attended the IEDC conference in Arlington, Virginia, and connected with USDA on Bio-refinery Development and Commercialization Center (BDCC) project. He also connected with Athens County in Ohio, who has successfully attracted alumni from Ohio University back to Athens County, a rural county very much like Allegany County. Allegany County needs to try a similar approach with our three colleges to get our alumni to return to the area for business start-up.

Industrial Development Agency

Monthly Report

Economic Development Consultant Jack Wood pre-filed his report, but sent a memo last night to Legislators with a revised report. Legislator LaForge asked if Mr. Wood's report today would involve an Executive Session to which he responded, "no."

Mr. Wood explained he sent a letter (included in packet) to the P&ED Committee on behalf of the Allegany County Business, Education and Government Economic Development Steering Committee regarding "Sponsorship for the Attached Allegany County Vision, Mission, Strategies and Objectives Document." The committee approved the document and is sponsoring a resolution for adoption at the April 25, 2016, Board of Legislature meeting (the final document is attached). He explained the Steering Committee has met since last summer to present this formal final version. The role of the group is not to approve, but sponsor. They will present any future recommendations to the P&ED Committee for adoption and approval by the full Legislative Board. Chairman Root stated that there were only two major changes to the Mission, Strategies, and Objectives report:

1. An additional bullet was added to the Vision Statement: "Demonstrating an uncompromising commitment to the conservation of our resources through the proactive behavior of our residents, businesses, local government, and academic leaders;" Chairman Root addressed Legislator Ungermann stating this bullet would hopefully take care of a concern he had.
2. Re-wrote Strategy 1, Objective 2 – Lifestyle Brand and removed the word "values."

Mr. Wood stated the future of the Steering Committee and the role it plays will be to provide support and synergy marketing the three major sectors: Business, Education, and Government. Meetings will now be held quarterly, and he will continue facilitating these meetings until we have a new structure in place. The new structure will be organized to be equally represented by senior leaders from government, business, and education here in the County. He envisions the group ultimately becoming a 501 (c3) non-profit organization enabling them to significantly ramp up their sponsorship of and financial support to the County's Vision, Mission, Strategies, and Objectives implementation efforts - led by Alfred State College (Craig Clark). A sub-committee has been assembled to begin work on the structuring approach.

Chairman Root entertained a motion to adopt the "Allegany County Vision, Mission, Strategies, and Objectives" document as presented and forward to the full Legislative Board. A motion was made by Legislator Pullen, seconded by Legislator Healy and carried. **Prepare Resolution.**

IOC Services - Mr. Wood reported on his contract renewal and his new role as Economic Development Consultant. He discussed the HVS contract agreement regarding marketing the truck stop location. Mr. Wood explained his goal for a "one voice" marketing initiative. His role will be to schedule meetings and serve as liaison between developers.

Park-N-Ride – This is a federal grant to construct a new 82- lined space parking facility at the Crossroads Center, including: handicap access; a circular drive; LED lighting, and bus shelters for the Allegany County Transit System. This project is in full green status. The Fed DOT is currently turning over funding to NYSDOT to manage the remaining aspects of the project – including final design, bidding, and construction. We anticipate completion of the new parking lot in late summer or early fall.

I-86/Rte. 19 Interstate Development – HVS has been contracted by the IDA to serve as our consultant for identifying, selecting, and overseeing the development of the entire 30-acre site. Numerous developers have already been identified and two major hotel developers are

currently working with HVS and the IDA to build out a 30-acre site design that includes, but is not necessarily limited to, fast food, convenience food, gas/diesel service, hospitality and retail. We are having an onsite visit from a prominently national branded fast food corporation in the next few days and anticipate that they will soon officially declare the I-86 interchange as an approved location for their brand. Mr. Wood stated the IDA Board will not sign off on development until it has been presented to the full Legislative Board.

Branding – we are working with HVS to quickly place a “loose” brand on the I-86 interchange positioning it as the “gateway” to Allegany County’s education and economic development commerce activities. The hotel is being marketed this way right now as the hospitality “epicenter” for commerce among all of Allegany County’s colleges, university, and local businesses. The business potential from the three major educational institutions (especially the KPAC Athletic Center - Houghton) has really excited the last two major hotel developers - and, we anticipate that the fast food industry will respond very positively as well. When Craig Clark and his implementation team complete the “Why Allegany County” branding objective, the I-86 Interchange will likely emerge as a significant component of the overall county-wide brand. Gretchen Hanchett and her team gathered statistical data for the 30-acre site and has shared with developers. This data has helped produce greater interest to the site, and HVS will now review data to determine the capacity of the site.

Waterline Update - the project continues to move ever so slowly forward. Our goal is to have the site in “shovel ready” status later this year. The main issues now include, but are not limited to: (1) agreement between the town of Friendship and the IDA on the location and use of a reservoir(s) or water towers(s) - this is expected to be resolved in the next 60 days; (2) official approval from Rural Development and the town of Friendship to run Phase I of the waterline beyond Saputo Industries; and, (3) IDA approval to run Phase II of the waterline on to the Belvidere corner. The waterline development outlook is very positive – just a difficult process! Mr. Wood stated it will probably be the summer of 2017 before water is in place.

Crossroads/OFA-Veterans Buildings – Mr. Wood stated the Legislators have the outcome of his one-on-one Legislator meetings regarding Crossroads and the OFA/Veterans buildings. The IDA will not be revisiting the proposal until after the Park-N-Ride project is 100 percent completed. The IDA will be looking to divest their interest in those buildings at that time– either to the County or commercially. The Crossroads building needs a new roof, and three bids have been received.

R.S. Maher & Sons – Reported on their new Hume facility that is a Truck & Trailer Repair Towing and Recovery business. Their groundbreaking ceremony will be held on April 28 at their Hume facility from 11 a.m. to 3 p.m. Senator Catharine Young will be speaking and participating in the ribbon cutting ceremony. R.S. Maher is a new 2016 IDA PILOT company – a great addition to Allegany County. All Legislators are invited.

Office of Planning

Monthly Report

Director of Planning Kier Dirlam pre-filed his monthly report. Mr. Dirlam stated that most of the department efforts lately are regarding Economic Development. There are five individuals registered to attend the SelectUSA Investment Summit Conference in Washington, DC, in June so staff is busy preparing handouts and acquiring banners and promotional items for the booth.

Mr. Dirlam asked Legislators to mark their calendar for the Hazard Mitigation sessions. They will be held Tuesday evening (4/26/16) and Wednesday morning (4/27/16). It is not

necessary to attend both sessions, and he encouraged committee members to attend to help revise the 800-page Hazard Mitigation document. The sessions will be held at the VFW.

K. Dirlam and Bryan Gamache attended the GIS Conference in Rochester last week. This conference is new technical information for B. Gamache and information for K. Dirlam with regards to new changes and online data. K. Dirlam reported starting to post GIS information online but he recommended a need to start utilizing GIS more.

K. Dirlam and B. Gamache attended the NY Planning Federation Conference this past Sunday through Tuesday in Saratoga Springs. This was informational for B. Gamache and K. Dirlam participated in the legal sessions to help with assistance for the towns and villages.

The Southern Tier West Local Government Conference will be held in Houghton on May 11, 2016. Approximately 400 government officials/employees attended including municipal employees, town, and village officials.

Mr. Dirlam reported on the website analysis project. It is moving forward and will analyze the County, gateway, and tourism websites through Google Analytics to see how many hits the sites are receiving.

Greater Allegany Chamber of Commerce

Monthly Report

Greater Allegany Chamber of Commerce Executive Director Gretchen Hanchett pre-filed her monthly report.

G. Hanchett reported the office is busy pulling together materials for the SelectUSA Summit conference and collecting data for events, business and industry information.

G. Hanchett reported the Amish Trail is not dead. She met with an Amish gentleman who provided a listing of 20+ Amish businesses between the Angelica and Short Tract area. She is putting together a map for him to present to his Elders for approval and he will be the liaison between Ms. Hanchett and his Elders community.

G. Hanchett and S. Havey will be attending the NYS Tourism Conference in Clayton, NY, in May.

G. Hanchett reported that the Allegany County Welcome Fireball Run dinner will be held September 22, and the office is busy putting together "Bounty of the County" boxes for the Fireball Run registrants participating.

The Annual Greater Allegany County Chamber dinner held at Moonwinks was a great success with guests Thurman and Patti Thomas who received the Tourism Service Award. K. Dirlam received the Presidential Award for all his service and assistance to the Chamber; Great Lakes received the Large Business Award; Marshall Insurance received the Small Business Award; and C. Whitfield and B. Gamache received certificates in appreciation of their service and support to the Chamber.

New event rack cards are being distributed and cover events through mid-July. There was a Tourism presentation made April 7 at the Angelica Lions meeting and again, this evening, at Moonwinks for the Annual Youth Bureau Dinner. Chairman Root and G. Hanchett will be doing the presentation for the Youth dinner.

The Legislative Breakfast will be coming up soon, and Congressman Reed will be attending.

Employment & Training

Monthly Report

Employment & Training Director Reita Sobeck-Lynch pre-filed her monthly report. Ms. Lynch reported that she is now including DSS figures as part of her report, as they provide half of her funding budget.

R. Lynch reported they are currently working on a grant with Child Support Services. She commented that the WIOA Youth Program thought they would serve 10 clients but only ended up with one. One has begun paid work experience and earned his HSED and one completed CNA training and is employed.

Veterans – Noted that the same four veterans are utilizing their service for assistance with a job search; however, they are just signing up and not interacting with counselors. Counselors will now interact with the vets as they arrive.

Summer Youth Program is starting up and staff is busy find worksites for youth.

R. Lynch distributed a new report showing Jobs Programs Employments for 2015 in comparison to 2014 with types of business listed and highest average wages. The report also includes Allegany County Top Employers with job titles for the Jobs Program.

R. Lynch requested a resolution to fill a full-time Summer Youth Employment & Training Counselor position at a rate of \$12/hour. The position is 100 percent funded by the TANF allocation and position will not be filled if funding is not received. A motion was entertained by Chairman Root to fill the position now pending the funding being available in May. Motioned by Legislator Healy; seconded by Legislator Jessup, and carried. **Refer to Ways & Means**

Old Business – None to report.

New Business – None to report.

Good of the Order – Legislative Chairman Crandall took the opportunity to advertise the Senior Foundation Gala on May 21, 2016. Tickets are \$15 each or 4 for \$50. Please see Reita Sobeck-Lynch, Dave Pullen, or Curt Crandall to purchase.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:48 p.m. following a motion by Legislator Pullen, seconded by Legislator Jessup, and carried.

Respectfully submitted,
Cathleen Whitfield, Confidential Secretary to the Director of Planning
Acting Recording Secretary

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

May 18, 2016
NOT APPROVED

Committee Members Present: D. Root, D. Pullen, J. Hopkins, K. LaForge, C. Crandall

Committee Members Excused: C. Jessup, D. Healy

Others Present: C. Clark, D. Decker, S. Decker, K. Dirlam, D. Fanton, B. Gamache, K. Graves, G. Hanchett, K. Hollis (Assemblyman Giglio Rep.), J. Margeson, T. Miner, R. Sobek-Lynch, N. Ungermann, J. Wood

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 2:00 p.m. by Planning & Economic Development Committee Chairman Deb Root.

Approval of Minutes

A motion was made by Legislator Pullen, seconded by Legislator LaForge, and carried to approve the Planning & Economic Development Committee minutes of April 20, 2016.

Economic Development

Monthly Report

Economic Developer Craig Clark submitted his monthly report digitally and discussed highlights of the report.

Mr. Clark updated the committee on the change to the CFA meeting location. It is being moved from the Crossroads Center to Alfred State College-Wellsville Campus by a request from Lori Cornell at the Governor's Office. The Governor's Office would like to see the construction on the Advanced Manufacturing Building in progress. The meeting will be attended by ESD and other state agencies to guide Allegany County participants in the CFA process.

Mr. Clark briefly spoke on the Select USA Conference slated for June in Washington, D.C. There is progress on the marketing materials being created for the conference booth and he thanked Chairman Root for all her assistance and doing a great job with the graphic designs.

Mr. Clark reported that the BDCC (Bio-refinery Development and Commercialization Center) group is in the process of submitting a \$4 million EDA grant that has been reviewed by STW and will be reviewed by Senator Schumer and Congressmen Reed's economic development staff. Senator Schumer is in support of this grant.

Mr. Clark reported he will be meeting with Earl Gohl, ARC Federal Co-Chair, and Kyle Wilbur, NYS Department of State, on May 19, 2016, to discuss Wellsville and BDCC eligibility for POWER + ARC \$50 million grant process and the \$15 million for EDA. The POWER+ grants focus on the loss of coal businesses including related companies that supply coal-fired plants and industries. The BDCC is a long term solution across the ARC region. He noted that Arvos (Air Preheater) could be affected by the coal reduction.

Mr. Clark attended the Clean Energy 76 West Program at Corning Museum with 24 finalists. Bio Science, who is part of the BDCC Team, is a semifinalist. Mr. Clark would like to see at least one of the 24 semifinalists locate to Allegany County or the Southern Tier.

Industrial Development Agency

Monthly Report

Economic Development Consultant Jack Wood pre-filed his report and discussed highlights of the report.

Mr. Wood reported on the Business, Education, and Government Economic Steering Committee discussed at the April meeting. Initially there were six volunteers from government, two from business, and only one from education that volunteered to participate. After consulting with Skip Sullivan, John Mulryan, and Dwight Fanton, it was decided that the sub-committee should be equally represented by having three volunteers from each sector for the sole purpose of drafting the initial purpose/structure document. Accordingly, and with respect to the original Steering Committee members, it was decided to proceed with the following sub-committee members:

Education: Skip Sullivan; Paul Mills; Charlie Edmondson (Mark Zupan – schedule permitting)
Business: Randy Shayler; John Mulryan; Greg Muscato
Government: Dwight Fanton; Dave Pullen; Mike Healy

Mr. Wood reported on the Park-N-Ride Project stating that weekly project meetings have been initiated. The RFP phase is scheduled for June with design to be completed and letting phase for construction to be scheduled in July. The Construction award is anticipated for August/September and construction expected to commence no later than October.

Mr. Wood reported on the I-86/Rte. 19 Interstate Development. A formal 7-step process has been established to review and prioritize all development activities at the 30-acre site in Belvidere as follows:

1. Developers with interest in the I-86 site are welcome.
2. HVS will provide development consulting along with their official recommendation/position on all proposals.
3. Hodgson Russ will provide advice and council along with legal recommendation(s) on all proposals.
4. HVS, Hodgson Russ, and the IDA Chair/CEO will collaborate in advance on all proposals that are expected to be brought before the IDA Board.
5. IDA Chair/CEO will first take the collaborated proposal, including input/recommendations, to the full legislature in attorney/client sessions to seek consensus PRIOR to asking the IDA Board to vote.
6. IDA Board will vote after giving consideration to both the Legislator's input and the recommendations from Hodgson Russ, HVS, and the IDA Chair/CEO.
7. Hodgson Russ, HVS, and the IDA Chair/CEO will implement accordingly.

A meeting was held on Tuesday, May 17, between the Town of Friendship government, attorneys, Municipal Solutions, Craig Clark, Kier Dirlam and Jack Wood regarding the waterline between Friendship and Belvidere. Some new items were discovered regarding the Friendship waterlines, but all are manageable. There is presently clean water at the site for a diesel and/or food business. A grant funding plan was discussed with the possibility of underwriting the entire project. There will be tele-conferencing meetings every Tuesday at 3 p.m. between all parties until the water is turned on. Mr. Wood will be the contact for this.

Mr. Wood reported on the Crossroads buildings stating the IDA will be looking to sell the buildings upon the completion of the Park-N-Ride Project and building renovations.

Mr. Wood thanked all who attended the R.S. Maher Open House stating how well attended it was by county-wide guests. Senator Catharine Young and Legislative Chairman Curt Crandall participated in the ribbon cutting ceremony. R. S. Maher & Son is a great new addition to Allegany County.

Mr. Wood disbursed a Press Release to board members regarding the 30-acre site at Belvidere which was released today nationwide to economic and hotel developers. The press release will also be sent to Buffalo, Rochester, and area newspapers and magazines. All three presidents of the local colleges, Alfred University, Alfred State and Houghton, have made written statements for developers on the need of a hotel in our county. Mr. Wood stated that between the three colleges, we house 7,000 students and the Kerr-Pegula Complex in Houghton attracts visitors with their events. Statistics show that parents of college students and visitors to the area have to search outside our bordering counties for lodging as well. Legislator Decker commented that he attended a Tea Party meeting where they discussed the same issue regarding JCC and St. Bonaventure campuses and the lack of lodging for their colleges as well.

Office of Planning

Monthly Report

Director of Planning Kier Dirlam pre-filed his monthly report and discussed highlights of the report.

Mr. Dirlam wanted to remind all that the ARC applications are due and if your town or village has a project to call Kim at Southern Tier West. Applications will be reviewed at the June STW board meeting and projects will be prioritized for funding.

The Planning and Tourism offices set up a booth at the annual Local Government Conference held in Houghton on May 11. Over 300 people attended with about 25 vendors and many speakers. This event presents the opportunity for our office to meet our local town and village board members and disseminate tourism information to surrounding counties, government officials, and community volunteers.

There will be Comp Plan School meeting next week with the Towns and Villages of Alfred and Wellsville to collate their materials gathered so far. Mr. Dirlam is working with the Town and Village of Almond on their Comp Plan and there are infrastructure issues in the Almond area.

MOE – CFA (Consolidated Funding Applications)

Mr. Dirlam requested approval for the two priority project applications for EDA funding. The first priority is the Friendship-Belvidere Waterline Project and the second priority is the Bio-refinery Development and Commercialization Center (BDCC) Project. Chairman Crandall questioned the timeline to meet the requirements for the June meeting at STW. Mr. Dirlam said it would not be an issue.

Chairman Root entertained a motion to approve the Consolidated Funding Applications. A motion was made by Legislator Hopkins, seconded by Legislator Pullen, and carried 4-0 w/2 absent (Jessup and Healy). **PREPARE RESOLUTION**

New Planning Board Member

Planning & Economic Development Committee Chairman Root entertained a motion to appoint John Roederer of Houghton, New York, as board member of the Allegany County Planning Board for a three-year term commencing immediately and expiring December 31, 2018, subject to confirmation by the Board of Legislators. A motion was made by Legislator Pullen, seconded by Legislator Hopkins, and carried 4-0 w/2 absent (Jessup and Healy).

PREPARE RESOLUTION

Mr. Dirlam announced that Planning Board member Robert Ellis, District II, recently passed away. Bob served on the board for 10 years and the Board will be looking for a new member soon.

Greater Allegany Chamber of Commerce

Monthly Report

Greater Allegany Chamber of Commerce Executive Director Gretchen Hanchett pre-filed her monthly report and discussed highlights.

The Tourism office continues to work on the Amish Trail and map. The TourBlend app is now available, which is a regional project with Cattaraugus and Chautauqua counties.

Ms. Hanchett will attend the 8-county branding meeting on Monday, May 23. She and Steve Havey also attended the NYS Tourism Conference from May 1-4 where Gavin Landry, NYS Executive Director of Tourism, asked her to speak on behalf of the Fire Ball Run marketing efforts. NYS will now promote our region through this event, and Mr. Landry feels it is important to have Governor Cuomo at the kick-off in September. Ms. Hanchett and Legislator Root gave a Fire Ball presentation to the Belfast Lions group on April 28.

Ms. Hanchett will be meeting with Steuben and Finger Lakes tourism on ways to work together.

Ms. Hanchett connected with a web company "Wanderu" that connects visitors with transportation access all throughout New York State. (Rails, buses, etc.) Go to website and type in an event or location and Wanderu shows you how to get there which is another avenue to pull visitors into our area.

Ms. Hanchett met with the "Tough Mudders" management team, Robyn Pigozzi and Courtney Ellis, who plan on using more local businesses this year. The event will be held the first weekend in August.

The Greater Allegany County Chamber of Commerce is hosting Business after Hours on May 28 at 5pm at the Houghton College Kerr-Pegula Sports Complex to kick off the NYCBL Season Opener between the Genesee Rapids and Wellsville Nitros at 7 p.m. See Gretchen or call the Chamber office to reserve tickets to the ballgame.

Employment & Training

Monthly Report

Employment & Training Director Reita Sobeck-Lynch pre-filed her monthly report and disbursed an updated report to include the DSS report.

MOE – Funding Appropriation

Ms. Sobeck-Lynch requested a resolution to increase budget appropriations for the acceptance of an additional \$2,892 in TANF Summer Youth Funding. Chairman Root entertained a motion to accept the funding and appropriate as stated in the Memorandum of Explanation. A motion was made by Legislator LaForge, seconded by Legislator Pullen, and carried 4-0, w/2 absent. **Refer to Ways & Means.**

Ms. Sobeck-Lynch reported that two individuals who were in the TEAP program now have full-time jobs.

There will be a Job/Career Fair at Good Times in Olean on June 17. This job fair will focus on businesses that actually have jobs available.

There have been 143 summer job applications for youth with income limit qualifications. Businesses have been contacted for placing youth in work experience and staff is currently working on verifying incomes. There was an increase in funding to offset the increase in minimum wage.

Ms. Sobeck-Lynch has been attending weekly Economic Development Team meetings and compiling data on workforce development for the website and information to take to the

upcoming Select USA conference. Chairman Root questioned last month's report which stated 29 new businesses opened and what exactly did this reflect. Ms. Sobeck-Lynch reported that the statistic reflects a new business as one that is local and not working with any other counties.

A reminder that Wellsville Chamber Business after Hours is tonight from 5-7 p.m. All were encouraged to attend and support Jordan Aftuck who is a local photographer with a successful business.

A reminder that the "Swinging to the Oldies" event is Saturday, May 21. Tickets are available at the door or see Reita.

Old Business – None to report.

New Business – No further business to report.

Good of the Order – None to report.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:45 p.m. following a motion by Legislator LaForge, seconded by Legislator Hopkins, and carried.

Respectfully submitted,
Cathleen Whitfield, Confidential Secretary to the Director of Planning
Acting Recording Secretary

PLANNING AND ECONOMIC DEVELOPMENT
JUNE 1, 2016
NOT APPROVED

Members Present: D. Root, D. Pullen, M. Healy, C. Jessup, J. Hopkins, K. LaForge

Others Present: K. Dirlam, D. Decker, D. Fanton, K. Graves, T. Miner, C. Knapp, B. Rigby Riehle, and T. Ross

Media Present: Brian Quinn, Wellsville Daily Reporter

Call to Order: The meeting was called to order by Committee Chairman Deb Root at 3:35pm.

Legislator Mike Healy made a motion to go into attorney/client session at 3:38 p.m. This motion was seconded by Legislator Laforge and carried.

Legislator Mike Healy made a motion to come out of attorney/client session at 3:58 p.m. This motion was seconded by Legislator Kevin LaForge and the motion was carried.

County Website-Mason Digital

Judy Hopkins made a motion to approve the contract with Mason Digital to upgrade our County website and not to exceed to \$34,000 and this motion was seconded by Legislator Healy and carried. **Prepare Resolution**

County Branding

Legislator Deb Root indicated she would like to bring in samples of business cards and letterhead in order to bring every department to one uniform letterhead style. Committee Members discussed the county seal as well as the use of it on letterhead. The county seal needs to be on only certain correspondence.

Adjournment:

There being no further business to come before the committee the meeting was adjourned at 4:06 p.m. following a motion by Legislator Healy and seconded by Legislator Hopkins and carried.

Respectfully submitted
Janet Norris
Secretary to the Clerk of the Board

Planning & Economic Development
June 15, 2016
Not Approved

Members Present: D. Root, M. Healy, J. Hopkins, C. Jessup, K. LaForge D. Pullen, C. Crandall

Others Present: C. Clark, D. Decker, K. Dirlam, L. Edwards, D. Fanton, K. Graves, G. Hanchett, R. Sobeck-Lynch, R. Hollis, C. Knapp, T. Miner, J. Norris, B. Riehle, T. Ross, N. Ungermann, J. Wood

Call to Order: The meeting was called to order by Chairman Deb Root at 2:05pm

Approval of Minutes: The minutes from the May 18, 2016, meeting were approved by a motion from Legislator Jessup, seconded by Legislator K. LaForge, and carried.

Economic Development Update

Mr. Clark gave his monthly report to the Committee for review. Three brochures were made which ask and answer the questions of why you want to work here, why you want to live here, and why you want to do business here in Allegany County. The brochures depict pictures taken in Allegany County of lifestyle, skilled workforce, and market access. One thousand brochures were made of each brochure. We already have some emails to match up companies with organizations. These same handbills are on their website. Mr. Clark attended the NYS Economic Development Council conference. Mr. Clark met with Leadership Allegany. They want to keep the same students that attend our 3 colleges; Houghton College, Alfred State College, and Alfred University to stay here. Leadership Allegany is going to take the lead on the Leadership Program. Mr. Clark indicated we have a coal-impacted community. We have ARVOS which is a coal minded company. The BDCC group is finalizing a \$4 million EDA grant that is supported by Senator Schumer. We have a proposal in front of Southern Tier Region West.

Allegany County Business, Education and Government Economic Development Steering Committee (ACBEG)

The sub-committee for the Allegany County Steering Committee met June 8, 2016, at the Wellsville Country Club. Plans were established to resolve and recommend the future purpose and structure of the Allegany County Steering Committee over the next several weeks. Craig Clark is going to take the lead on what the future of that committee is going to be. In Houghton, we asked the college to prepare something to know where it was headed. Mr. Wood has been using what is available to him, the presidents of the three colleges, and the legislative committee for ideas and recommendations.

I-86/Rte. 19 Interstate Development

We need ease of access to the County. It is a timeline, and we are looking at letters of intent by interested developers. The current timeline is as follows:

- present to July 29, 2016 HVS invites developers to submit letters of intent and plans for development of the Crossroads Property.

- July 29, 2016, is the target date for submission of letters of intent by interested developers. The IDA expects to entertain letters of intent that include plans for beginning of construction on a national brand hotel before the end of 2017.

- August 1 – 19, 2016, we will evaluate and analyze all submitted letters of intent, and will follow up with the developers who have submitted proposals to request additional information as needed.

- August 22 – 31, 2016, we will make results of their analysis of all submitted letters of intent and make recommendations regarding developer plans for the Crossroads Property to the IDA Board.

We will be following a tight timeline. The IDA Board will vote in an open meeting on the selection of an acceptable developer's letter of intent. The target date for completion of negotiations and execution of a preferred developer agreement between the IDA and the selected developer is September 8, 2016.

Park & Ride

The Park and Ride is now on schedule to be 100 percent shovel ready by early to mid-fall. Current plans are to hold off construction until after winter which is the contractor's preference. We have a strong verbal that the money has been approved. In the winter we will go to bid and construction will begin in the spring of 2017. The Park & Ride is on IDA property, and it is up to them to maintain the property. Sometime in the next 10 days we will have someone to pack it down and make the driveway better. Allegany County Buses are tearing up the drive way. He has no money to get the driveway repaired any better at this time. It was suggested that crushed binder could be put on the driveway at the bottom.

Branding

Marketing and promotion press releases are 100 percent dispatched. Two new developers have engaged as a direct result of the initiative. We have four active developers. Brian Quinn, Reporter for the Wellsville Daily Reporter, published an article in the newspaper which helped bring a developer in. The project on I-86 has not been a project until just now. The waterline is finally coming together. There is arsenic in one house in Friendship in one well. As you leave Nile there is a well with .5 standard. The waterline is now put together. We hope to save some real money in Belvidere. Issues we had are straightened out and we are moving forward. Craig did a good job of cleaning up. This is a chance for Houghton, Alfred State and Alfred University to produce jobs in Allegany County.

A motion was made by Legislator Healy, seconded by Legislator Hopkins, and carried to go into Attorney/Client session at 2:50 p.m.

Immediately following discussion at 3:14 p.m. a motion was made by Legislator Root, seconded by Legislator Pullen to end the Attorney/Client session and return to the regular meeting.

Planning

Planner H. Kier Dirlam's monthly report was given to the committee for their review.

Land Bank Projects

The Land Banks Project Bryan Gamache, Planning Specialist, completed putting together the initial application for startup costs for the Attorney General's office. A second application to Community Development Block Grant and a follow-up to the Attorney General's office for additional funding are also being worked on now. Mr. Gamache is resigning effective July 6, 2016. Updates have been made to the website. Items will be rolled over during the next year. There is a kick-off meeting next week to get the website going. Step one is fixing the Allegany County website and then other business. On July 1, 2016, at 11:00 a.m. at the Riverwalk Plaza there will be a celebration of the opening of the River Walk park space. The kiosk is done and the posters will be put up in the next two weeks. There are brown colored river access signs which have been installed. They have 19 signs put up.

Planner Kier Dirlam requested approval to fill the position of Planning & Development Specialist AFSME Grade 13 to start on June 27, 2016. This request was approved by motion from Legislator Jessup, seconded by Legislator Healy and carried. **Refer to**

Ways and Means

Greater Allegany County Chamber of Commerce

Gretchen Hanchett, Executive Director of the GACCC, reviewed her monthly report with the Committee. Ms. Hanchett is continuing to work on the Amish Trail map and the Watchful Wildlife Program. Ms. Hanchett is working on the possibilities of adding an Eagle Cam to the Allegany County Tourism website. Ms. Hanchett contacted the DEC regarding this endeavor. She noted funding would be needed for this project. We do have a travel writer who will visit Rushford Lake, Moss Lake and Pollywogg Holler. She is currently planning a golf tournament. Ms. Hanchett and Craig Clark met with a tin smith. The tin smith wants to help us promote our traditional trades.

Employment and Training

Reita Sobeck-Lynch, Director of Employment and Training provided her monthly report for April to the Committee for their review.

Appointments to the Allegany County Land Bank Board of Directors

The Chairman of the Board plans to appoint the following individuals as members of the Allegany County Land Bank Corporation Board of Directors for a two-year term

commencing immediately and expiring December 31, 2017, subject to confirmation by the Board of Legislators:

Curtis W. Crandall, Chairman of the Board
Timothy T. Boyde, County Administrator
Dwight R. Fanton, Vice Chairman of the Board
Dwight (Mike) Healy, Majority Leader
Kevin S. LaForge, Minority Leader
Terri L. Ross, County Treasurer
Joseph L. Budinger, Real Property Services Director
Dean Scholes, Deputy Public Works Superintendent

Approval of the appointment of the above list of people was made by a motion from Legislator LaForge, seconded by Legislator Jessup, and carried. Legislator LaForge amended his motion by asking to add Brian Gamache to the Allegany County Land Bank Corporation Board of Directors. This motion was seconded by Legislator Jessup and carried. **Prepare Resolution**

Renewal of Contract with Cattaraugus County-Workforce Development Board

Interim County Administrator John Margeson requested a resolution to renew the contract between Allegany and Cattaraugus Counties and the Cattaraugus-Allegany Workforce Investment Board. The contract sets forth the administrative guidelines which describes how the three parties interact with each other for the purpose of securing federal funds, disbursing those funds, and delivering employment and training services to the unemployed and under-employed people in the two county region. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Jessup, and carried.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:15 p.m. following a motion by Legislator Pullen, seconded by Legislator Jessup, and carried.

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

July 20, 2016
NOT APPROVED

Committee Members Present: D. Root, C. Jessup, J. Hopkins, K. LaForge, C. Crandall

Committee Members Excused: D. Pullen, D. Healy

Others Present: T. Boyde, J. Budinger, S. Burt, C. Clark, D. Decker, S. Decker, M. Denhoff, K. Dirlam, D. Fanton, G. Hanchett, K. Hollis (Assemblyman Giglio Rep.), R. Hollis, J. Kelley, T. Miner, B. Rigby-Riehle, R. Sobeck-Lynch,

Media Present: Bob Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 2:00 p.m. by Planning & Economic Development Committee Chairman Deb Root.

Approval of Minutes

A motion was made by Legislator Jessup, seconded by Legislator Hopkins, and carried to approve the Planning & Economic Development Committee minutes of June 15, 2016.

Economic Development

Monthly Report

Economic Developer Craig Clark submitted his monthly report digitally and discussed highlights of the report.

Mr. Clark updated the committee on the recent SELECT USA Conference, in Washington, DC which is an international trade show. He attended with the economic development team of Kier Dirlam, Jack Wood, Legislator Root and Gretchen Hanchett. Our booth was very well developed with new handbills and marketing materials. Other counties and states were impressed with the Allegany County dress shirts our group wore, which made them stand out and be remembered. He is still receiving E-mails and connecting with potential businesses that are interested in relocating to the USA. We have over 100 different contacts on our business list. The Allegany County, New York booth was located near the New York State booth and Ogdensburg and St. Lawrence County. The team networked and gathered literature from other booths to compare and see what we need to update for improvement next year. Mr. Clark mentioned he was asked repetitively about incubator space, cost associated and style of living. Legislative Chairman Crandall asked if the conference was heavily populated from the East Coast, even though a national conference. Mr. Clark replied it was pretty equally represented with all states and it's important for our county to connect with the right people. He spoke with the International Economic Development Corporation groups and the IEDC President. The next step is to use what we learned, follow up with connections and attend a SELECT USA trade show overseas.

Mr. Clark notes we are starting to respond to notices from "Invest Buffalo Niagara" regarding property and leads for companies that want to reside in Western NY.

Mr. Clark will be attending the Site Selectors Guild Fall Forum in Arkansas in October with the goal of having a site selector on Allegany County in late fall or early spring.

Leadership Allegany has agreed to develop a young professional program based on the Athens Ohio model. Next phase will be developing an emerging and welcome back program to keep local college graduates in the County and attract alumni back to Allegany County. This will be developed working with the three Allegany County colleges.

Reported on Sugar Hill Development and it is anticipated that Belvac will be having a grand opening soon. They anticipate 4-5 employees and will be marketing a ceramic dye product affiliated with aluminum beer bottles.

The Belvidere waterline project is currently waiting for an engineering report from Friendship regarding their quantity of water available.

Legislator Fanton asked about Insyte Consulting and Mr. Clark reported the event is being rescheduled for late July after the June 15th event was cancelled due to illness. It is for local manufacturing companies to discuss ways to improve manufacturing processes to assist in retention and expansion of local manufacturers through the manufacturing council.

Legislator Decker asked about the Seneca Nation Tracewell Building. Mr. Clark reported that he and Jack Wood met with the Seneca Nation leaders and discussed how we can partner on economic development including filling the Tracewell building with a manufacturer.

Office of Planning

Monthly Report

Director of Planning Kier Dirlam pre-filed his monthly report and discussed highlights of the report.

MOE – Funds Transfer

Mr. Dirlam requested approval to transfer funds in the amount of \$950.00 from .4 to the .2 Equipment line to purchase an air-conditioner for Planning staff and a replacement laser printer that has aged out and is no longer functional. Chairman Root entertained a motion to approve the transfer. A motion was made by Legislator Hopkins, seconded by Legislator LaForge and carried 4-0 w/2 absent (Pullen and Healy). **PREPARE RESOLUTION**

Mr. Dirlam introduced new Planning & Development Specialist, Michelle Denhoff, who started 6/27/16, replacing Bryan Gamache. Mr. Gamache resigned effective 7/1/16, to become the Executive Director of the United Way. Ms. Denhoff brings a variety of skills to the Planning Department including environmental, GIS and familiarity in working with some of our largest businesses. She has quickly stepped up to complete some unfinished projects.

Mr. Dirlam reported that the Land Bank has been approved for a \$150,000 startup grant. The Land Bank is fully functioning now and the committee will be contracting with Bryan Gamache to complete putting together the application to the Community Development Block Grant and a follow up to the AG's office for additional funding. The grant application is due 8/22/16. Mr. Dirlam suggested that if the committee needs him to work on that, it would need approval before moving forward. Legislator LaForge reported the Land Bank Committee is currently negotiating with Mr. Gamache on contract issues and will be meeting with Tom Miner, County Attorney.

Mr. Dirlam reported on the Broadband project stating the contract officially ends in August and the project is only half completed. He drafted a letter to the Albany office requesting a project extension and has received word that Albany approved extending the project another year and we will need to sign off on the new agreement when received. The ConnectNY Project is tied to the work being done by the Sheriff's Department and we are awaiting the tower construction of the Angelica and Alma towers. Once completed, CONXX can install our equipment which will then bring a substantial part of the network on-line. Currently, the tower construction is expected to take about 90 days. It is anticipated the entire system will be on-line fully before year-end.

The Allegany County Comp Plan is approaching its mandated "update" schedule of 2017. It is anticipated that Cornell Cooperative Extension, GACCC, Southern Tier West and Employment & Training agencies will be working together on Chapter 4 of the Comp Plan and it

is hopeful that more county departments and agencies will provide additional input for their sections in the plan. The Planning Department will be contacting these agencies.

Greater Allegany Chamber of Commerce

Monthly Report

Greater Allegany Chamber of Commerce Executive Director Gretchen Hanchett pre-filed her monthly report and discussed highlights.

Ms. Hanchett reported on the Allegany County Fair activity going on this week and the Chamber working in conjunction with Alfred State College and a local tin smith who will be putting on shows at the Allegany County Tourism booth on Friday and Saturday at Noon, 2PM, 4PM, and 6PM.

Ms. Hanchett attended the Select USA Conference for a second year and commented it was much better this year having an Allegany County booth. Many people were interested in how close Allegany County is to an International Airport and didn't find our distance as a negative factor.

Ms. Hanchett attended the Governor's Catskill Challenge on July 7th. The group met at the Woodstock location and white water rafted with the Governor, coming in at 3rd place. There is discussion with Cattaraugus and Chautauqua counties about doing a challenge in our region which would be a good project moving forward and allows the region the possibility of receiving more funding.

Ms. Hanchett reported she is still looking into an Eagle cam and the possibility of the Matching Funds grant being a source of funding. The cost would be around \$8,000-\$10,000. She has contacted Equatek, who maintains the Tourism website, and they will re-do the site to accept wildlife pictures. Legislator Decker mentioned there is currently a bald eagle nesting on Cuba Lake and a beaver dam near Route 305. A "Watchful Wildlife Program" is a future goal. Chairman Root asked if the eagle cam needed to be a "live stream" on the website, as there are so many regulations regarding eagles and their habitat. Showing the eagles on the website would be a large draw for people to visit Allegany County.

The Travel Writer and family visited our region on 7/13/16 and Ms. Hanchett escorted them on tours at Moss Lake, Rushford Lake and Pollywogg Holler.

The Manufacturing Council will be hosting the 3rd Annual Golf Tournament on 8/12/16 to raise money for manufacturing scholarships.

Employment & Training

Monthly Report

Employment & Training Director Reita Sobeck-Lynch pre-filed her monthly report and discussed highlights.

Ms. Sobeck-Lynch reported that the Employment & Training Office is now known as an "American Job Center" and has a new logo for their agency through WIOA.

E&T continues to work with DSS with 688 services provided for the following programs: Family Assistance, Safety Net Family, Safety Net, SNAP and Non-Custodial Parent.

Ms. Sobeck-Lynch met with Dresser on July 8th regarding the 25 individuals who were laid off and noted the layoffs were due partly to foreign aid.

The Summer Youth Program has started and employs 54 youth at 53 sites.

MOE – Grant Funds

Ms. Sobeck-Lynch requested a resolution to increase the 2016 budget appropriations for the acceptance of Employment & Trainings share of \$28,235 in the Noncustodial Parent (NCP) Grant. The remaining amount is the DSS share of the grant. Final figures will be reported at next month's meeting after the program ends in July. A motion was made by Legislator Jessup, seconded by Legislator Hopkins and carried 4-0 w/2 absent (Pullen and Healy). **REFER TO WAYS & MEANS AND REPARE RESOLUTION**

Legislator Decker questioned the ratio between the E&T front door traffic of 604 and employment of only 6 people. Ms. Sobeck-Lynch responded that with the new WIOA regulations they have to keep track of all people who come through the front door stating that the same person could come through 10 different times for services; it doesn't mean that there were 604 different individuals.

Announced Business After-Hours is this evening from 5-7 PM at Trend Addictions.

Appointment to Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority

Chairman Root entertained a motion to re-appoint Jerry Scott to a three-year term effective 8/28/16 and expiring on 8/27/19. A motion was made by Legislator Jessup; seconded by Legislator LaForge and carried. **PREPARE RESOLUTION.**

Industrial Development Agency

Monthly Report – No report as Jack Wood, Chairman/CEO was away on vacation.

Old Business – None to report.

New Business – Gretchen Hanchett thanked the Committee and the Department of Public Works for the new blacktop entrance driveway at the Crossroads facility and noted how appreciative the tenants, employees and visitors are.

Good of the Order – None to report.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:45 p.m. following a motion by Legislator Jessup, seconded by Legislator Hopkins, and carried.

Respectfully submitted,
Cathleen Whitfield, Confidential Secretary to the Director of Planning
Acting Recording Secretary

PLANNING AND ECONOMIC DEVELOPMENT
August 17, 2016
AMENDED

Members Present: D. Root, D. Pullen, M. Healy, J. Hopkins, C. Jessup, K. LaForge, and C. Crandall

Others Present: T. Boyde, K. Dirlam, L. Gridley, G. Hanchett, K. Hollis, R. Hollis, C. Knapp, T. Miner, B. Riehle T. Ross, M. Washer

Media Present: Brian Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 2:00 p.m. by Planning & Economic Development Committee Chairman Debra Root.

Approval of Minutes

A motion was made by Legislator Jessup, seconded by Legislator Hopkins, and carried to approve the Planning & Economic Development Committee minutes with amendments for July 20, 2016.

Economic Development, Craig Clark

Craig Clark submitted his monthly report and highlighted the following items:

- The unfortunate news of the GE Lufkin shutdown has resulted in discussions with management at GE Lufkin, state and federal representative's staff as well as Governor's staff. Discussions include how to assure the transition to having a manufacturing operation continue or manufacturing company start up in that facility. Everyone agrees, it is one of the nicest buildings in the County and filling this facility is important to both Allegany County and the Wellsville community.
- Mr. Clark continues to follow up with Select USA with one potential company reaching out to discuss relocation to New York State.
- Mr. Clark is working closer with Buffalo Niagara Invest and hopeful to get a company that wants to reside in Western NY.
- Leadership Allegany has agreed to develop a young professional program based on the Athens, Ohio, model. The next phase will be developing an emerging and welcome back program to keep local college graduates in Allegany County as well as to attract alumni back to the County. Mr. Clark stated it is very important for the County and while it may not bring us 500 jobs it's going to help keep our youth as well as alumni here.
- Insyte consulting is scheduled for an August 25 event. This event is for local manufacturing companies to discuss ways to improve manufacturing processes to assist in retention and expansion of local manufacturers.
- The BDCC (Bio-refinery Development and Commercialization Center) Group has had their \$4 million EDA grant reviewed by Senator Schumer and Congressman Reed's economic development staff. It will be submitted in the next week or two and Mr. Clark is hopeful it will be looked at favorably.

- The waterline project is moving along and the team will review and discuss the Friendship engineer preliminary engineering report by the end of August to finalize how the project can move forward for Crossroads.

Partnership with Snowmobilers Federation

County Administrator Timothy Boyde requested a resolution authorizing the Chairman of the Board to sign a funding application (renewal) in partnership with the Allegany County Federation of Snowmobilers whereby the County will act as a pass through for the Federation of Snowmobilers for snowmobile trail development and maintenance assistance grant funds provided by the New York State Office of Parks, Recreation, and Historic Preservation. The 2016-2017 application funding award is anticipated to be \$125,000 (based on mileage and high snow). No budget adjustment is necessary as the funding has already been included in the 2016 Budget under account A1785.4. The request was approved on a motion by Legislator Healy, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

Planning Director, H. Kier Dirlam

H. Kier Dirlam submitted his monthly report and highlighted the following items:

- The Hazard Mitigation team continues to work on the plan with their consultant. Last month they met to hear what the risk analysis results were, and this month they will have another series of meetings to determine the methods of dealing with these risks.
- The Mason Digital team is working on the overhaul of the www.alleganyco.com website and has the basic layout completed. The data transfer and front page build is expected to be undertaken during the next 45 days. This project will be on-going with different sections of the website built each month for the next year.
- The Broadband ConnectNY contract expired in the beginning of August, and the state has agreed to extend for another year.
- The town of Alma Comprehensive Plan staff met with the town on completing the review of their new Comprehensive Plan. A public hearing is set for September 6 and is expected to be approved at that time. Legislator Healy questioned how we stand with our towns having their own Comprehensive Plan, and Mr. Dirlam stated we are up to about a third that have done one in the past 10-12 years which is far better than where we were.
- The Comprehensive Planning School is moving along. Both Wellsville and Alfred municipalities are working with their teams to put together text. A good portion of Wellsville's has gone to MRB group to be turned into an official document. The goal is to have these completed by the end of this year. Legislator Hopkins questioned if these are the first plans for these two communities, and Mr. Dirlam stated that both of these communities had plans back in 2002 and 2004 and these are just updates.
- The County Comprehensive Plan is being redone, and the target date is next spring to present a revised draft to the Board.
- Michelle Denhoff has been working on updating the database of businesses in the County. The last database was updated in 2013 and was outdated and incomplete. Mr. Dirlam noted it is a large database that will require continued effort and once it is made accurate, it will be utilized by the Chambers of

Commerce, the Employment and Training office as well as the Development team for outreach to our businesses.

Development Team Coordinator/Industrial Development Agency, Jack Wood

Jack Wood was not in attendance due to meetings with hotel developers but wanted to note that he was very appreciative of everyone who made the meetings regarding the fuel project. He felt it was a positive series of meetings and in general everyone is in agreement to move forward with working on the project.

Jack Wood submitted his monthly report and H. Kier Dirlam highlighted the following items:

- The hotel development at Crossroads continues to move forward. There are two developers that have formalized interest in the site and are coming to tour.
- Wind farm is in the research and analysis stage and is a long term project but the outlook is favorable.

GGAC Executive Director, Gretchen Hanchett

Gretchen Hanchett submitted her monthly report and highlighted the following items:

- We are in contact with our web developers and at this time are developing Recreation for Allegany County and it will be on the front page. We will be adding a section to our Watchful Wildlife Program that will show all of our trails are and how to get to them. We are still looking into which type of trail cam to purchase and are making sure with our web developers that it can transfer to YouTube and then to our website.
- We are looking to have a breakfast in September to pull all of our realtors together and let them know the direction we are going and why they are important to the branding and development of Allegany County. We will work to get them on board with the packets we've developed and make sure they are getting them out.
- Southern Tier West has been referred to us by Straight Forward consulting. This company will provide consulting and shipping discounts to our business and manufacturers in a three county area.
- The new start line for the Fire Ball Run will be in Allegany, NY, and we will be providing passes for Allegany County and where they will be stopping. The Allegany County dinner is scheduled for September 22.
- The manufacturing golf tournament was held Friday, August 12, with 10 teams in attendance. There also were suppliers of the manufacturing companies from Buffalo, NY, who stated they are looking forward to next year's tournament and plan to bring more teams next year.
- Tough Mudder is coming up and they are looking for a non-profit organization to donate a \$1,000 to come and park cars. Mrs. Hanchett is following up with some organizations that can assist with this.
- The Legislative breakfast is Friday, September 16, 2016; Mrs. Hanchett wanted to clarify that there is an RSVP that is hyperlinked, and you can complete your RSVP as well as the payment process.

Greater Allegany County Chamber of Commerce Executive Director Gretchen Hanchett requested a resolution authorizing the Planning and Economic Development Committee to act as Tourist Promotion Agency and to apply for State Funds up to \$238,625 for tourism promotion purposes. County Treasurer Terri Ross noted the \$238,628 amount is the entire budget for 2016. The request was approved on a motion by Legislator Jessup, seconded by Legislator Pullen, and carried. **Refer to Ways and Means**

Employment & Training Director, Reita Sobeck-Lynch

Reita Sobeck-Lynch was not in attendance but submitted her monthly report.

Adjournment

There being no further business to come before the committee the meeting was adjourned at 2:29 p.m. following a motion by Legislator Jessup, seconded by Legislator Hopkins and carried.

Respectfully submitted,
Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

PLANNING AND ECONOMIC DEVELOPMENT
September 21, 2016
AMENDED

Members Present: D. Root, D. Pullen, M. Healy, J. Hopkins, C. Jessup, K. LaForge, C. Crandall

Others Present: L. Ballengee, T. Boyde, H.B. Budinger, K. Dirlam, K. Graves, L. Gridley, G. Hanchett, K. Hollis, R. Hollis, R. Lynch, T. Miner, B. Riehle T. Ross, T. Shaw, M. Washer

Media Present: Brian Quinn, *Wellsville Daily Reporter*, Bob Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 2:00 p.m. by Planning & Economic Development Committee Chairman Debra Root.

Approval of Minutes

A motion was made by Legislator Jessup, seconded by Legislator LaForge, and carried to approve the Planning & Economic Development Committee minutes with the following amendments for August 17, 2016:

Under "Call to Order" Public Safety was changed to Planning & Economic Development.

Walmart Project

Wellsville, New York, Town Board Councilman Jon Gardner attended the meeting to discuss with the committee the pending Walmart Project. Mr. Gardner stated he has been in touch with the manager of Walmart in Arkansas who is overseeing the Wellsville, New York, project and has been told at this time it is still on the approved list; however, the project is being re-evaluated for development cost, length of time to build, and how long it will take to break even. Mr. Gardner stated they are unsure of which direction the decision will go, but any show of support from Allegany County will help in ensuring Walmart makes it to Wellsville, New York. A motion was made by Legislator Laforge, seconded by Legislator Jessup, and carried to show full support of Walmart being developed in Allegany County, New York. **Prepare Resolution (to come off the floor Monday, September 26)**

Planning

Planning Director H. Kier Dirlam submitted his monthly report to the committee for review. Mr. Dirlam congratulated the Town of Alma on the completion of their Comprehensive Plan, which is the first one for this town. Mr. Dirlam wanted to make the committee aware of the efforts from all employees of Planning & Economic Development since the resignation of Jack Wood, and noted they are in full support of continuing the completion of Mr. Wood's outstanding projects. Mr. Dirlam noted they recently attended the celebration of Saxon Glass' 20 year anniversary and Hi-Tech Ceramics' 35 year anniversary and congratulated both local industries on their longevity in the community.

Allegany County Website

Planning Director H. Kier Dirlam and Planning & Economic Development Committee Chairman Debra Root provided an update and viewing of the Allegany County website. Both Mr. Dirlam and Committee Chairman Debra Root are very pleased with the progress and noted the new website is a responsive design; therefore, can adapt to any mobile device or tablet. Website developer Mason Digital continues to work on the overhaul of this project, and Mr. Dirlam anticipates a target date of October 1, 2016, for live viewing.

IDA Executive Director

Economic Development Executive Director Craig Clark submitted his monthly report to the committee for review. Mr. Clark announced that he has recently been named Executive Director for the ACIDA (Allegany County Industrial Development Agency) effective September 8, 2016. Mr. Clark wanted the committee to know he has spoken with the members of the Industrial Development Agency Board to make certain all are working together and moving forward with all outstanding projects of Mr. Wood. Mr. Clark stated they are making good progress with both the Waterline Project and Crossroads Development.

Industrial Development Agency and Industrial Commercial Incentive Board Appointment

The IDA recommends that Randy Shayler of Wellsville, New York, fill the remainder of Jack Wood's four-year term expiring December 31, 2017, as a member of the Industrial Development Agency and Commercial Incentive Board. If the Committee desires to appoint Mr. Shayler to the Industrial Development Agency and Commercial Incentive Board for the remainder of a four-year term commencing immediately and expiring December 31, 2017. A motion was made by Legislator Healy, seconded by Legislator LaForge, and carried to appoint Mr. Shayler to the Industrial Development Agency and Commercial Incentive Board. **Prepare Resolution**

Tourism

Greater Allegany Chamber of Commerce Executive Director Gretchen Hanchett submitted her monthly report to the committee for review. Ms. Hanchett stated they have purchased the trail cams, and the first location for placement will be Trout Run as there is an eagle's nest and beaver dam located there. Any pictures from the trail cams will be sent to website developers and uploaded to YouTube. Legislator Healy questioned if there are State and/or Federal restrictions on the placement of trail cams. Executive Director Craig Clark stated they cannot be placed within 700 feet of an eagle's nest. Planning & Economic Development Committee Chairman Debra Root asked if there should be a notice that trail cams are placed in the area. Ms. Hanchett stated she is unaware of requirements to do so but will look into it and make sure they are following all guidelines.

Employment and Training

Employment and Training Director Reita Sobeck-Lynch submitted her monthly report to the committee for review.

Transfer of Funds

Employment and Training Director Reita Sobeck-Lynch requested a resolution to approve a transfer of funds in the amount of \$2,750. The reason for this transfer is because of an overestimated number of participants in the Summer Youth Employment Program that enrolled in the Retirement System. The funds should be transferred as follows:

<u>From:</u>	<u>To:</u>
#CD16795.802 (TANF Participant Retirement)	#CD16794.408 (TANF General Supplies)

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Jessup, and carried. **Refer to Ways and Means**

Adjournment

There being no further business to come before the committee the meeting was adjourned at 3:01 p.m. following a motion by Legislator LaForge, seconded by Legislator Hopkins and carried.

Respectfully submitted,
Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

PLANNING AND ECONOMIC DEVELOPMENT
October 19, 2016
Not Approved

Members Present: D. Root, D. Pullen, M. Healy, J. Hopkins, C. Jessup, K. LaForge, C. Crandall

Others Present: T. Boyde, H.B. Budinger, P. Curran, D. Decker, K. Dirlam, K. Graves, G. Hanchett, K. Hollis, R. Hollis, K. Hooker, C. Knapp, R. Lynch, T. Miner, B. Riehle T. Ross, N. Ungermann, M. Washer

Media Present: Brian Quinn - *Wellsville Daily Reporter*, Bob Clark - *Olean Times Herald*

Call to Order: The meeting was called to order at 2:00 p.m. by Planning & Economic Development Committee Chairman Debra Root.

Approval of Minutes

A motion was made by Legislator Jessup, seconded by Legislator Hopkins, and carried to approve the Planning & Economic Development Committee minutes for September 21, 2016.

Economic Development/Industrial Development Agency

Allegany County Industrial Development Agency Executive Director Craig Clark submitted his monthly report to the committee for review. Dr. Clark stated the GE Lufkin facility maintaining a business remains top priority, and they do have one potential buyer. Legislator Graves questioned if they have come across any obstacles that is preventing them from signing a contract. Dr. Clark stated there are no obstacles known at this time, it just takes time working with GE, but he will remain closely involved and forthcoming with the committee regarding any issues that may arise. Dr. Clark stated they are hoping to receive a true letter of intent in the three to four weeks from their hotel developer. Planning & Economic Development Committee Chairman Debra Root asked for an update of the waterline project. Dr. Clark stated he recently spoke with the engineer, and they are in the process of putting in a valve so they can monitor their tank for the amount of water lost. Dr. Clark believes there will be plenty of water in the system; it's whether or not they can use it, and they should know in the next three weeks what the result is.

Planning

Planning Director H. Kier Dirlam submitted his monthly report to the committee for review. Mr. Dirlam stated they have been working with MRB on the Comprehensive School Plans with a target date of December 2016 for final drafts. Mr. Dirlam is hopeful the entire project will be completed in March 2017. Mr. Dirlam stated the County Comprehensive Plan update is in process, and there are three public forums for public input scheduled for November 10, November 14, and November 15. Mr. Dirlam stated the tower construction for the Broadband Project is progressing in a positive manner and the Rushford and Grove towers up. Mr. Dirlam stated Bolivar has been delivered, Alma has site work underway, and they are waiting on legal agreements from Whitesville and Alfred. Mr. Dirlam stated CONXX is currently in the County and have begun installing the equipment. Mr. Dirlam updated the committee on

the Strategies/Tactics document and stated they have taken this to the next level by working through how to accomplish each goal and objective listed under the strategies and tactics.

Tourism

Greater Allegany Chamber of Commerce Executive Director Gretchen Hanchett submitted her monthly report to the committee for review. Ms. Hanchett stated she recently attended the 2016 Governor Tourism Summit. Lieutenant Governor Kathy Hochul made the announcement that Governor Andrew Cuomo is increasing \$55 million in funding dedicated to promoting New York's world-class attractions, drawing more visitors, creating jobs, and further growing the industry throughout the Empire State. Ms. Hanchett stated this funding will be adding Welcome Centers that will house I Love NY stores to each of the regions, and she will try her hardest to have a welcome center in Allegany County. Ms. Hanchett stated they have put a trail cam at Trout Run and continue to monitor the footage, and work with the website developers on uploading live videos to the website. Ms. Hanchett wanted the committee to know that she has sent an editorial to the paper announcing how proud she is of how well the community came together during the Fireball Run. Ms. Hanchett announced that Tough Mudder will not be coming back to Allegany County and while she is disappointed, she feels it is okay that it is moving on because it did what it needed to do for our area and hopes to have another event take its place soon.

2017 Tourism Services Contract

Greater Allegany Chamber of Commerce Executive Director Gretchen Hanchett requested a resolution approving the contractual agreement with the Greater Allegany County Chamber of Commerce for an annual amount of \$80,000 for the budget year January 1, 2017, to December 31, 2017. The request was approved on a motion made by Legislator Healy, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Employment and Training

Employment and Training Director Reita Sobeck-Lynch submitted her monthly report to the committee for review. Mrs. Lynch stated so far this year the Employment Assessment Class has saved the County almost \$300,000 which is also very good for the Safety Net population. Legislator Pullen questioned why out of 68 job referrals to customers, only one was hired. Mrs. Lynch stated those are the numbers that are available for them to report on. Legislator Pullen questioned if the people weren't qualified for the job openings. Mrs. Lynch stated they don't refer anyone who doesn't have the specific requirements to do that job and will dig into the numbers more for next month's report. Legislator Healy questioned how many are receiving public assistance. Mrs. Lynch was not sure but stated if they are receiving public assistance and are offered a job, they cannot turn down the job as they could lose their assistance. Legislator Healy questioned what kind of outreach they are doing for our Veterans. Mrs. Lynch stated they work with Veterans Agency Director Mike Hennessy and also have information at the VA clinic on Riverside Drive in Wellsville, New York.

Adjournment

There being no further business to come before the committee the meeting was adjourned at 2:44 p.m. following a motion by Legislator Hopkins, seconded by Legislator Pullen and carried.

Respectfully submitted,
Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

PLANNING AND ECONOMIC DEVELOPMENT
November 16, 2016
Not Approved

Members Present: D. Root, D. Pullen, M. Healy, J. Hopkins, C. Jessup, K. LaForge, C. Crandall

Others Present: T. Boyde, B. Budinger, S. Burt, C. Clark, D. Decker, K. Dirlam, K. Graves, G. Hanchett, K. Hollis, C. Knapp, R. Lynch, T. Miner, B. Riehle T. Ross, M. Washer

Media Present: Brian Quinn - *Wellsville Daily Reporter*, Bob Clark - *Olean Times Herald*

Call to Order: The meeting was called to order at 2:00 p.m. by Planning & Economic Development Committee Chairman Debra Root.

Approval of Minutes

A motion was made by Legislator Jessup, seconded by Legislator Hopkins, and carried to approve the Planning & Economic Development Committee minutes for October 19, 2016.

Economic Development/Industrial Development Agency

Allegany County Industrial Development Agency Executive Director Craig Clark submitted his monthly report to the committee for review. Dr. Clark stated they recently had a meeting regarding the GE Lufkin facility, and they continue to have two to three very serious companies looking at the building. Dr. Clark stated Site Selectors will be arriving on Monday November 21, 2016, and will be here for two days to look at the County and see what can be done to improve our vision to bring new businesses to the area. Legislator Healy questioned the progress of Friendship waterline. Dr. Clark stated he recently met with the town, and they are installing a valve to monitor how much water they do or do not lose. Dr. Clark went on to say progress is happening, just slower than he would like. Legislator Healy asked for an update on the Crossroads development. Dr. Clark stated he had a phone conference with a developer on Monday, with another scheduled for next week. Dr. Clark said developers in Rochester and Syracuse are very interested, and Syracuse is currently getting estimates on construction. Legislator Healy asked if they are still pursuing ownership of the Lufkin building. Dr. Clark stated yes they are; however, they have not received a full offer yet. They are working with GE and will look at all aspects to ensure it will benefit us, and he is positive it will. Planning & Economic Development Committee Chairman Deb Root asked if he has a date in mind for receiving a letter of intent form a hotel developer. Dr. Clark stated he is hoping to have one by end of the year.

Planning

Planning Director H. Kier Dirlam submitted his monthly report to the committee for review. Mr. Dirlam stated the Wellsville Comprehensive Plan draft is almost complete. Counties have held public forums; however, the attendance was unfortunately very low. Mr. Dirlam passed out surveys regarding the Comprehensive Plan, and requested the Legislators as well as the public attendees assist with completing them. Mr. Dirlam stated he is hopeful to have the Comprehensive Plan done, and to the Legislators for approval next spring. Mr. Dirlam stated they have a training session set for November 16, 2016, at 6:30 p.m. regarding how you can

and cannot regulate signs in your community. Mr. Dirlam stated they sent out 200 invitations and 23 will be in attendance.

Tourism

Greater Allegany Chamber of Commerce Executive Director Gretchen Hanchett submitted her monthly report to the committee for review. Mrs. Hanchett stated they have found a new cover for the travel guide which will feature canoeing and hiking. Mrs. Hanchett stated they continue to work on the Watchful Wildlife Program, and are collecting trail cam videos from outside sources to keep the program moving forward. Mrs. Hanchett stated she received the Tourism report and Allegany County is up .9 percent in spending, and while it's not quite 1 percent, we are heading in the right direction compared to other Counties that are down. Mrs. Hanchett announced the Three Chamber Christmas Reception will be held at 6:30 p.m. on Tuesday, December 6, 2016, at the Wellsville Country Club.

Employment and Training

Employment and Training Director Reita Sobeck-Lynch submitted her monthly report to the committee for review. Mrs. Lynch stated in the month of October they had six customers become employed, all who have been receiving benefits from the Department of Social Services. Legislator Hopkins asked what types of jobs they were. Mrs. Lynch stated three were full-time and three were part-time, but none paid more than \$10/hour. Mrs. Lynch passed out to the Legislators a list of all jobs that are currently open, but noted some of these could be old as companies don't always update the jobs when they become filled. Planning & Economic Development Committee Chair Deb Root asked if they clean up those jobs on the list that have already been filled. Mrs. Lynch stated every six months they will go through and update the list as best they can with jobs that are still open and remove the jobs that aren't. Legislator Pullen stated recently we have heard about people who have dropped out of the employment market; they aren't employed, but would like to be and are discouraged over it. Legislator Pullen asked what our market is like. Are they hopeful, discouraged, or participating because they have to. Mrs. Lynch stated the really eager job seekers come to them for leads and to get started. They help them make connections so they can then go out on their own with the ability to contact them if they need additional resources. Mrs. Lynch went on to say half of their customers are from the Department of Social Services and these individuals have not worked before and have no skill set or desire; therefore, it can be very difficult to motivate them. Legislator Pullen asked if they get people who come in and seem sincerely interested in finding work, but are frustrated because they aren't finding a job available in the area. Mrs. Lynch stated yes they do have those scenarios, but with most of them, they find the customers actually need help with their interview skills and getting a better idea of their skill set, and what kind of job they would fit best in. Legislator Graves questioned if there is any effort to draw out the people who have just been given up on finding work. Mrs. Lynch stated she isn't sure of any outreach programs, but if these individuals also aren't looking to receive public assistance, how do you ever really know where they are or how to draw them out.

Adjournment

There being no further business to come before the committee the meeting was adjourned at 2:34 p.m. following a motion by Legislator LaForge, seconded by Legislator Pullen and carried.

Respectfully submitted,
Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

PLANNING AND ECONOMIC DEVELOPMENT
November 28, 2016
Not Approved

Members Present: D. Pullen, M. Healy, J. Hopkins, C. Jessup, K. LaForge, C. Crandall
(Absent: D. Root)

Others Present: L. Ballengee, T. Boyde, B. Budinger, J. Budinger, P. Curran, S. Burt, D. Decker, K. Dirlam, K. Graves, G. Hanchett, K. Hollis, R. Hollis, C. Knapp, T. Miner, B. Riehle T. Ross, M. Washer

Call to Order: The meeting was called to order at 1:02 p.m. by Planning & Economic Development Committee Vice-Chairman David Pullen.

Planning Director, Kier Dirlam

Planning Director Kier Dirlam requested a resolution to transfer funds within the Development Budget .4 accounts as follows:

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT</u>
A6430.402 (Mileage)	A6430.414 (Leases)	\$ 3,454
A6430.402 (Mileage)	A6430.474 (Marketing)	\$ 7,500
A6430.405 (Conference)	A6430.474 (Marketing)	\$ <u>10,000</u>
TOTAL TRANSFER:		\$ 20,954

Mr. Dirlam noted these transfers are to cover the increased lease agreement between Allegany County and the Industrial Development Agency for the Crossroads Center, effective January 1, 2016; marketing and advertising expenses, and Allegany County site selection tour expense. This request was approved on a motion made by Legislator Hopkins, seconded by Legislator Jessup, and carried. **Notify County Treasurer's Office**

Adjournment

There being no further business to come before the committee the meeting was adjourned at 1:05 p.m. following a motion by Legislator LaForge, seconded by Legislator Healy, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators