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Allegany County Land Bank Board Meeting Zoom Meeting Minutes November 16, 2020

Members Present: B. Loucks, C. Knapp, K. Dirlam, E. Zalar, D. Evans, and D. Fanton.

Others Present: J. Isaman and J. Adams

Call to Order

The meeting was called to order at 8:04 a.m. by the Chairman.

Approval of Minutes

On a motion by D. Fanton, seconded by E. Zalar, and carried the meeting minutes from October 19, 2020 were approved.

Financial

J. Isaman summarized the Treasurer's Report and mentioned temporarily using funds from the proceeds from sales account to cover outstanding payments. This is necessary due to the grant disbursement schedule. He stated the funds will be replenished upon receiving the grant monies. The next draw down of funds will occur in January.

K. Dirlam asked if there has been any thought given to establishing a line of credit? Discussion followed.

Invoices presented for payment included: 4ss (\$4,861.25), Cunningham (\$390), Cyrco (\$19,424.47), and Fassett (\$1,698.14).

On a motion by K. Dirlam, seconded by D. Evans, and carried the Treasurer's Report was approved.

On a motion by E. Zalar, seconded by D. Evans, and carried the bills will be paid as presented.

Infrastructure

New Construction

- 79 Clark Street in Wellsville

Cyrco Construction completed the framing, siding, and roof. The next phase includes services and utilities. The driveway is complete. Pictures for a press release have been scheduled for Tuesday, November 24th at 11:30a.m

- Bolivar Habitat Project

The project has been delayed. The owner of a previous habitat house defaulted on their loan. There are no further updates to report at this time.

Rehabilitation

- 135 N. Franklin Street in Wellsville

J. Isaman reported he will redo the scope of work due to a refrigerator waterline leak that caused damage in the kitchen. He indicated the Land Bank has closed on the purchase of the property.

- 51 Cole Street in Bolivar

J. Isaman said he anticipates closing on the Cole Street property within a couple weeks.

Old Business

J. Isaman indicated the 51 Clark Street settlement was accepted.

New Business

J. Isaman reported the “Agent of Process” for the Allegany County Land Bank is the County Attorney. After further discussion, C. Knapp mentioned in January, the county will have a new County Attorney and with the office being fully staffed, the new attorney may decide they have the required resources and the desire to serve as the land bank attorney. Members liked this idea and agreed to leave the listing as is with the Dept. of State and revisit the subject in the future.

Next Meeting:

Monday, December 21, 2020 at 8:00 a.m.

Adjournment

A motion was made by D. Fanton, seconded by E. Zalar, and carried to adjourn the meeting at 8:43 a.m.

Respectfully Submitted,

Jodi Adams

Assistant to the County Administrator