

Office Use Only
Permit



Department of Public Works

7 Court Street, Room 210
Belmont, New York 14813
Phone: 585-268-9230
Fax: 585-268-9648

HIGHWAY WORK PERMIT APPLICATION *(Submit 2 Signed Copies)*

Application is hereby made for a highway work permit:

RETURN PERMIT TO: (if different from Permittee)

Name: _____

Name: _____

Address: _____

Address: _____

City: _____ State: _____ Zip: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Phone: (____) _____

DESCRIPTION OF PROPOSED WORK: _____

Anticipated duration of work: From _____ to _____

WILL OVERHEAD OR UNDERGROUND OPERATIONS INVOLVED IN THE PROPOSED WORK? YES NO

ATTACHED: Plans Specifications

LOCATION: County Route # _____ Located between Intersections _____ and _____

Town/Village of _____ in County of Allegany

NOTE: PERMIT IS ISSUED CONTINGENT UPON ALL COUNTY REQUIREMENTS BEING SATISFIED AND ANY SPECIAL CONDITIONS

ACKNOWLEDGMENT: ON BEHALF OF THE APPLICANT, I HEREBY REQUEST A HIGHWAY WORK PERMIT, AND DO ACKNOWLEDGE AND AGREE TO THE RESPONSIBILITIES OF PERMITTEE AND THE OTHER OBLIGATIONS SET FORTH IN THIS PERMIT AND WARRANT COMPLIANCE THEREWITH. SEE ATTACHED CONDITIONS AND RESTRICTIONS PAGE. (Sheet 2)

Applicant Signature _____ Date: _____

Approved by Superintendent of Public Works _____ Date: _____

SPECIAL CONDITIONS

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**PERMIT UNDER SECTION 136 OF HIGHWAY LAW
CONDITIONS AND RESTRICTIONS**

1. **DRIVEWAY PIPE:** The location of the driveway shall meet the approval of the Superintendent, or his representative to insure the safest and most desirable location for entrance of said County Route. The elevation of the driveway entrance shall not exceed the elevation of the roadway or the shoulder of the road.
2. **LIMITATIONS ON USE:** The specific site identified in this Highway Work Permit, and only that site identified, will be available for use by Permittee, only for the purpose stated in this Permit and only on the date(s) designated in this permit. This Permit does not authorize any infringement of federal, state or local laws or regulations, is limited to the extent of the authority of Allegany County and is transferable and assignable only with the written consent of the Superintendent. The Superintendent reserves the right to modify fees and to revoke or annul the Permit at any time, at his/her discretion without a hearing or the necessity of showing cause.
3. **CONDITIONS OF USE:** The Permittee assumes full responsibility for planning and conducting a safe and orderly project that does not expose workers or the public to any unreasonable hazards and that involves a minimal disruption of the normal uses of the local highway systems. It shall be the sole obligation of the Permittee to determine whether the site is suitable for the purpose of safely conducting the work. The Permittee assumes all responsibility for assuring that the use of the highway/property conforms to applicable requirements of law. Permittee agrees to assure compliance with Labor Law, industrial regulations, and OSHA regulations, and to assure the safety of all workers who will be engaged to do the permitted work.
4. **INSURANCE COVERAGE:** Permittee agrees to maintain liability insurance and workers compensation insurance in full force and effect throughout the term of the highway work permit. Expiration of, or lack of, liability insurance automatically terminates the permit.
5. **NOTIFICATION:** The Superintendent shall be given one week notice by applicant before work begins. Notification for all work being done under an annual permit should be given in one week advance each time regular maintenance is to be performed.
6. **SITE CARE AND RESTORATION:** No unnecessary obstruction is to be left on the pavement or the state highway right-of-way, or in such a position as to block warning signs during non-working hours. No work shall be done to obstruct drainage or divert creeks, water courses or sluices onto the county highway right-of-way. All false work must be removed and all excavations must be filled in and restored to the satisfaction of the Superintendent. Backfill material will meet state specifications for Item #4 (Section 304.2 Of the Standard Spec. Manual). The backfill material will be mixed with Portland cement as follows: 1 part Portland cement to 12-15 parts Item #4. The backfill will be replaced in 6" lifts and compacted thoroughly each time with a vibratory compactor until cut is filled within 6" of the level of the existing payment. This should be done in accordance with Section 203 of the Standard Specs Manual. The LAST 6" of the cut will be 4" of Type 1 Base or Type 3 Base Asphalt concrete mix and 2" of Type 6F or 7F Top. Each layer will meet the state specification (Section 400) for that item and will be thoroughly compacted.
7. **COSTS INCURRED BY ISSUANCE OF THIS PERMIT:** All costs are the responsibility of the permittee. The County shall be held free of any costs incurred by the issuance of this permit, direct or indirect. The applicant agrees to pay all necessary expenses incident to supervision and inspection by reason of the granting of such permit by the Superintendent.
8. **SUBMITTING WORK PLANS:** The applicant will submit copies of work plans and/or maps as required by the County. The permittee must coordinate the work with any County construction being conducted.
9. **TRAFFIC MAINTENANCE:** Traffic shall be maintained on the highway in a safe manner during working and non-working hours until construction is completed. **Maintenance of traffic shall be in conformance with the National Manual on Uniform Traffic Control Devices.**
10. **REPORTING ACCIDENTS:** Permittee is required to report any accidents that occur during the course of the permit work to their insurance company, and to provide the County with a copy of any such report.
11. **COMPLETION OF PROJECT:** Upon completion of the work within the County right-of-way authorized by the work permit, prompt notice of completion will be given to the County.