

FACILITIES & COMMUNICATIONS COMMITTEE

January 6, 2016
NOT APPROVED

Committee Members Present: D. Pullen, C. Jessup, D. Fanton, K. Graves, A. McGraw, D. Root, N. Ungermann, C. Crandall

Others Present: L. Ballengee, S. Burt, P. Curran, D. Decker, K. Dirlam, S. Grusendorf, D. Healy, R. Hollis, K. Hooker, J. Hopkins, G. James, B. Kelley, J. Margeson, T. Miner, K. Monroe, B. Riehle, T. Ross, R. Scott, R. Whitney (CONXX Guest, Bill Risse)

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 2:01 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Root, seconded by Legislator Fanton, and carried to approve the Facilities and Communications Committee minutes of December 2, 2015.

A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to approve the Facilities and Communications Committee minutes of December 16, 2015.

Facilities-Related Matters

Public Works Superintendent Guy James stated he had nothing to report.

Communications-Related Matters

A. County E-911 System Upgrade

Accept and Approve Motorola Solutions Proposal

The Allegany County 911 Radio Project requested a resolution to accept and approve the Motorola Solutions proposal for the build out of six additional tower sites, and improvement to the newly acquired Whitesville site in the amount of \$2,324,240. The bid is a piggyback off of Cattaraugus County. It is funded through the Radio Project Grant – NYS SICG Round 3. It was noted the Radio Project anticipates that it will incur change orders that will need to be taken care of in a timely fashion. Legislator Pullen asked about the funding source. Sheriff Whitney said it is funded through the \$5.9 million grant they received.

Attorney/Client Session

The committee entered attorney/client session at 2:03 p.m. on a motion by Legislator Fanton, seconded by Legislator Root, and carried. The committee exited attorney/client session at 2:19 p.m. on a motion by Legislator Fanton, seconded by Legislator Root, and carried.

Legislator Fanton made a motion to approve the acceptance of the Motorola Solutions Proposal subject to the County Attorney's review of the procurement process, and if it does not meet the County Attorney's approval, the Sheriff's Office will follow appropriate procurement procedures according to the General Municipal Law, seconded by Legislator Graves, and carried. **Prepare Resolution**

B. County Broadband Project Updates

Legislator Pullen gave a brief update on the project. He stated the Allegany County Telecommunication Development Corporation (LDC) has been meeting, and looking at the work that has been assigned to them. He believes everything is moving according to schedule, and a contract between the County and the Corporation is on the agenda for the Board meeting on January 11, 2016.

Municipal Project Manager Bill Risse reiterated the importance of the LDC moving forward. He noted the full deployment of the network has been in a suspended status because some of the issues with the tower sites have to be resolved. However, they are in the position to “light up” the towers on the Court House and Corbin Hill Road in the next couple of months. Mr. Risse said there will be the opportunity to work with the LDC to make some connections available this winter. Mr. Risse added they are in a position to deliver service on a limited basis, while they are waiting for some of the towers to become available. He said he is looking forward to bringing to life some of the pieces they have been talking about for a while. Legislator Pullen added the 911 service will be enhanced and operational as well on the Corbin Hill Road tower.

Old Business

Public Defender Barbara Kelley asked for an update on how they are addressing the space needs crisis in the Public Defender’s Office. Legislator Pullen said the long-term solution would be having space on the third floor, but doesn’t know the status with LaBella. Legislator Pullen noted at a recent meeting they asked LaBella to give further advice and direction. Interim County Administrator John Margeson said he believes LaBella is scheduled to report back soon. Ms. Kelley said she will come to the next meeting and will ask to be on the agenda again. Legislator Pullen stated he will follow up with LaBella.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 2:30 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

FACILITIES & COMMUNICATIONS COMMITTEE
JANUARY 25, 2016
NOT APPROVED

Committee Members Present: D. Pullen, C. Jessup, D. Fanton, K. Graves, A. McGraw, D. Root, N. Ungermann, C. Crandall

Call to Order: The meeting was called to order at 2:45 p.m. by Facilities and Communications Committee Chairman David Pullen.

Legislator Pullen noted that since prior notice had not been given for this special meeting that any members of the Committee could object to it being held to conduct county business. All members indicated that they had no objections to proceeding with the business that needed to come before the Committee.

Fire Suppression System in Public Safety Building

Lt. Shawn Grusendorf reported that certain work needs to be done at the Public Safety Building on the fire suppression system, and that it is urgent that the proposed contract with SimplexGrinnell for installation of a FM 200 Clean Agent Suppression System be approved. The proposed pricing of \$53,887.04 would cover the cost of replacing the three existing fire suppression systems that no longer comply with MFPA 2001 standards.

Members of the Committee asked why this was not included in the earlier estimates of price. Lt. Grusendorf reported that this system was specifically excluded from the specifications and work involved in the refurbishing of the IT area. The cost exceeds what was estimated due to difficulties related to the location of other services. Lt. Grusendorf stated that he is confident that there won't be any additional expenses related to this project. County Administrator Margeson commented that there is really no alternative to approving this contract and proceeding with this work.

Following discussion, Legislator Karl Graves moved that the Committee approve the contract with SimplexGrinnell for the purchase and installation of a new FM 200 Clean Agent Suppression System, in accordance with the Specifications provided to Allegany County, including removing and properly disposing of the existing FM 200 gas and cylinders in the situation room, for a maximum total price of \$53,887.04. It was further moved that the resolution be forwarded to the Ways and Means Committee for approval of financing for this contract. The motion was seconded by Legislator David Pullen and carried unanimously. **Refer to Ways & Means**

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 2:50 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted on January 28, 2016,

David T. Pullen, Chairman
Facilities and Communications Committee

FACILITIES & COMMUNICATIONS COMMITTEE

February 4, 2016

NOT APPROVED

Committee Members Present: D. Pullen, C. Jessup, D. Fanton, K. Graves, A. McGraw, D. Root, C. Crandall (Absent: N. Ungermann)

Others Present: L. Ballengee, S. Burt, D. Decker, K. Dirlam, V. Grant, S. Grusendorf, D. Healy, R. Hollis, K. Hooker, J. Hopkins, B. Kelley, K. LaForge, B. Lamberson, J. Margeson, T. Miner, B. Riehle, T. Ross, D. Scholes, R. Scott, R. Swarthout, R. Whitney

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 2:00 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to approve the Facilities and Communications Committee minutes of January 6, 2016.

A motion was made by Legislator Root, seconded by Legislator Fanton, and carried to approve the Special Facilities and Communications Committee minutes of January 25, 2016.

Facilities-Related Matters

Discussion of LaBella Proposals for Old Jail Space

Legislator Pullen distributed copies of the five different proposals from LaBella. He gave a brief review of the original three proposals, and Options 4 and 5. Option 1 is the total renovation of the third floor including complete demolition for \$2,482,642, and we would be able to use the Dormitory Authority of State of New York (DASNY) Grant. Legislator Pullen noted the DASNY Grant is for \$250,000. Option 2 is to put in some windows and renovate certain corridors and one area for \$300,000, and would not qualify for the DASNY Grant. Option 3 includes window replacement and demolition for \$576,662. This option also doesn't qualify for the DASNY Grant. Option 4 includes renovation of two-thirds of the space for \$1,497,902. This option can use the DASNY Grant. Option 5 qualifies for the DASNY Grant, and provides space for the Public Defender's Office, stairwells, and upgraded restroom areas for \$884,520.

Legislator Pullen said he spoke with Interim County Administrator John Margeson. Mr. Margeson said the Board has done an excellent job addressing space needs over the last ten years. He believes the two most pressing space needs are with the Department of Social Services (DSS) and the Public Defender's office. He recommends Option 4. He added he knows there are space needs with the Board of Elections, but he thinks there is a potential solution that doesn't involve the third floor. Mr. Margeson added he would like to speak with the Board of Elections Commissioners before discussing it with the committee.

Mr. Margeson distributed a financial summary for Option 4. The estimated cost of Option 4 is \$1,497,902. The County has \$322,359 in account H5633.200. The DASNY Grant is \$250,000. Additional funding necessary is \$925,543. Mr. Margeson noted he also considered Option 1, but financially that is a lot of money at this point in time. He believes they should take care of the immediate needs, and then they can renovate the other part of the third floor in the future. Legislator Healy noted the additional space that would be renovated in the future could be completed by the County, or by Alfred State Technical College. Legislator Fanton asked how the County will pay the \$1 million. He noted he has suggested taking money from the

landfill closure. Mr. Margeson said he has two to four different options, but the Ways and Means Committee would have to decide.

There was much discussion about the different options. Legislator Fanton was concerned that Option 1 didn't say anything about replacing windows. Legislator Pullen believes it is included, and said it shows the replacement on the design even though it is not written. Legislator Hopkins wondered if the square footage was accurate because the number of square feet listed doesn't match the drawing. Legislator Pullen noted they would have to get clarification from LaBella. Legislator Fanton asked if Option 4 included the complete demolition of the third floor. Legislator Pullen didn't know if it was included. Legislator Jessup noted there wouldn't be an effect on parking, or building maintenance except janitorial responsibilities. He said he always preferred Option 1, but thought Option 4 would be a good compromise as long as it includes full demolition and all new windows. Chairman Crandall agreed because he doesn't want to lose the DASNY Grant, and DSS has been one of their key issues.

Legislator Decker asked if they were going to do anything with the Courtyard on the third floor. Legislator Pullen stated no. Legislator Decker also asked if moving the DSS Administrative Offices and the Public Defender's Office upstairs would free up some space. Department of Social Services Commissioner Vicki Grant stated by moving upstairs it will be helpful, but it will not address all of their space needs. She noted the current space for intake is not conducive or safe. However, she noted any new space would be helpful. Legislator Pullen said the space the Public Defender is using in the Health Department would go back to the Health Department.

Legislator Jessup made the motion to accept and approve Option 4 as long as it included the full demolition and new windows, seconded by Legislator Graves, and carried.

Refer to Ways & Means

Communications-Related Matters

Public Safety Answering Pointes Sustainment Grant Information

The Sheriff's Office requested the acceptance and appropriation of the FY 2015 to 2016 as money will be used to update electronic equipment in the 911 Center. The Sheriff's Office received approval at the Public Safety Committee, and noted no further action is required from this committee. This is for informational purpose only.

A. County E-911 System Upgrade

Lieutenant Shawn Grusendorf stated construction is under way at the 911 Center. They are waiting for Simplex to install the FM 200 Clean Agent Suppression System.

B. County Broadband Project Updates

Lieutenant Shawn Grusendorf stated they are finalizing documents with County Attorney Tom Miner. He also reported they are close to reaching an agreement with Motorola. Legislator Fanton asked if the towers will be up by the end of the year, and broadcasting to last mile providers. Mr. Grusendorf responded if the weather stays mild, they will be able to start once everything is finalized. Legislator Graves asked how many towers were left. Mr. Grusendorf said there were two sites left to secure; one in Angelica and a replacement for White Hill Tower. Legislator Root thought the last time CONXX was here, they thought they would have some data sites running by the end of summer. Legislator Pullen believes they will have the towers on the Courthouse and Corbin Hill Road running by the end of the summer as a pilot. He believes a number of areas in the County will be up and running by the end of the summer, and most of the towers by the end of the year. Legislator Root clarified that up and running meant

the towers were up with the capability to provide services, but the Allegany County Telecommunication Development Corporation (LDC) has to find the last mile providers for the service. Legislator Pullen said the LDC is in the process of hiring the Executive Director. He noted part of the job responsibility of the Executive Director is to be developing standards and contracts with last mile providers. Legislator Root asked if they have identified any last mile providers. Legislator Pullen replied they have identified one, and have inquiries from at least one or two more. Legislator Root stated at New York State Association of Counties (NYSAC) she heard about the \$500 million in Broadband funds. Legislator Pullen stated April 15, 2016, is the deadline for proposals. He noted the RFP information is online. Legislator Fanton said it did not sound positive for small providers. Legislator Pullen said that is a separate issue, and he may talk about it if there was time.

New Business

Health Department Space Discussion

Health Department Director Lori Ballengee requested permission to use the old break room space on the ground floor as Health Department office space. She commented she has budgeted for a new position, but does not have office space. Ms. Ballengee would like to move the educators and another person from the Environmental Health Office into this space. Ms. Ballengee said two Health Department employees currently use the break room for lunch. She stated they can use the Health Department conference room to eat their lunches. She also noted the vending machines were removed sometime last year, so there are only tables and chairs in the room. Legislator Fanton asked what needs to be done to bring the space up to specifications. Ms. Ballengee stated the table and chairs have to be removed. Legislator Graves asked what the Public Works Department thinks about this idea. Deputy Superintendent Dean Scholes stated data and communication lines have to be installed to make it a usable space. Ms. Ballengee will work with the Department of Public Works to make the space usable. The request was approved on a motion by Fanton, seconded by Legislator Graves, and carried.

Good of the Order

Legislator Graves suggested adding a monthly report by the IT Director to the committee agenda. He thought this would be very helpful. IT Director Keith Hooker gave a brief report. He noted there isn't an IT room, closet, power, or generator on the LaBella Option 4 floor plan. Mr. Hooker said there isn't a panel, and that would have to be added. Mr. Hooker stated he is looking at a different phone system. He thought he would do a demonstration at a Committee of the Whole meeting. Mr. Hooker said he is also working on the County webpage and iPads.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:00 p.m. following a motion by Legislator Graves, seconded by Legislator McGraw, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

FACILITIES & COMMUNICATIONS COMMITTEE

March 2, 2016
NOT APPROVED

Committee Members Present: D. Pullen, C. Jessup, K. Graves, A. McGraw, D. Root, C. Crandall (Absent: D. Fanton, N. Ungermann)

Others Present: L. Ballengee, S. Burt, R. Cool, P. Curran, K. Dirlam, S. Grusendorf, D. Healy, R. Hollis, K. Hooker, J. Hopkins, B. Kelley, C. Knapp, K. LaForge, B. Lamberson, J. Margeson, T. Miner, k. Monroe, B. Riehle, D. Scholes, R. Scott, R. Swarouth, R. Whitney

Media Present: No media present

Call to Order: The meeting was called to order at 2:00 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Facilities and Communications Committee minutes of February 4, 2016.

Facilities-Related Matters

Public Works Deputy Superintendent Dean Scholes announced there will be an energy curtailment system shutdown at 3:30 p.m. this afternoon for two hours. The County has participated in this program for a few years. The County receives a small amount of money for saving energy. Mr. Scholes stated it is a planned outage, and they have these shutdowns a couple of times a year.

Public Defender Barb Kelley asked about the next steps for the third floor since the full Board has approved a plan. Interim County Administrator John Margeson stated the next step is to retain an architectural or engineering firm. This firm would meet with the Public Defender and Social Services Commissioner and their staff to talk about their needs. Then they would make a final design. Once the final design is created, the company would report back to the Committee for approval. Once it is approved, they would start with bid specifications, go out to bid, and retain a prime contractor or several other contractors. It is about a six to nine month process before onsite construction starts. A motion was made by Legislator Root to request a Request for Proposal from Labella for specifications and plans for the third floor, seconded by Legislator Graves, and carried. **Prepare Resolution**

Communications-Related Matters

Accept and Approve Motorola Solutions Proposal

The Sheriff's Office requested a resolution to accept the Motorola Solutions Proposal for the build out of six additional sites, and improvements to the newly acquired Whitesville site. The total funds requested are \$3,050,621. There is no fiscal impact because it is funded through the NYS Statewide Interoperable Communications Grant, Round Three. It was noted that the Radio Project anticipates small change orders that will need to be taken care of in a timely fashion.

Lieutenant Shawn Grusendorf said the original proposal with Motorola included 180 feet towers at six sites, and some work at the Whitesville Tower. In discussion with County Attorney

Tom Miner, they determined it was important to disclose the exact height of the towers (300 feet) instead of doing change orders. So, the cost increased by \$600,000. The new contract reflects 300 foot towers, additional equipment at the Whitesville site, and minimal change orders. Mr. Grusendorf stated by piggybacking off from the contract, they are saving about \$366,000. Legislator Graves asked with the increase in price if they are still within budget. Mr. Grusendorf stated he has about \$1.45 million to \$1.5 million for electric, to buy equipment, and other things. He said they are also looking at purchasing new consoles for \$750,000. This would be an update for the 19 year old consoles at the 911 Center. Legislator Graves commented that Mr. Grusendorf did a good job. The request was approved on a motion by Legislator Jessup, seconded by Legislator Root, and carried. **Prepare Resolution**

Accept and Approve Agreement with Motorola

The Sheriff's Office requested a resolution to accept the Contract between Allegany County and Motorola Solutions in the amount of \$3,050,621. Legislator Graves asked if they have to pay upfront or when the project is done. Mr. Grusendorf said in the contract there is a schedule for payments. The request was approved on a motion by Legislator Graves, seconded by Legislator McGraw, and carried. **Prepare Resolution**

Accept and Approve Twenty-Five Year Lease Agreement in the Town of Angelica

The Sheriff's Office requested the County's approval to enter into a twenty-five year lease agreement for a parcel of land in the Town of Angelica. This property will be used to construct one of six new 911 towers. This land will not be County owned, and will be a one-time payment of \$8,500 for twenty-five years renewable by the County at the end of the lease agreement if the County so desires. This item has not been budgeted. The funds in the amount of \$8,500 should be appropriated from A1990.429 – (Contingency) to A3020.210 – (Public Safety Communication Towers – Other Equipment). Lieutenant Shawn Grusendorf stated this is tower number five out of six. Legislator Graves stated he preferred they own the land, rather than lease it. County Attorney Tom Miner stated the language in the lease includes the possibility of renewal, and creating an encumbrance on the land for twenty-five years. Legislator Graves asked if this was the last tower. Mr. Grusendorf said no, they still have one more, which they are currently in negotiations. The request was approved on a motion by Legislator Graves, seconded by Legislator Jessup, and carried. **Refer to Ways & Means**

A. County E-911 System Upgrade

Lieutenant Shawn Grusendorf gave a brief update. The equipment room should be finished in about a month. The fire suppression system installation will start tomorrow. The ceiling is in, the barrier wall is down, and the paint has been ordered. Mr. Grusendorf said he received an email from T-Mobile about renting space on the Corbin Hill Tower. He noted this may generate some revenue for the County. He will talk to them about the tower, and will also let them know about the other towers including the new towers.

B. County Broadband Project Updates

Legislator Pullen announced the Executive Director has been hired for the Allegany County Telecommunications Development Corporation (LDC). Legislator Curran introduced Ryan Cool. Mr. Cool stated he has been in Western New York since 2002. He worked for Houghton College for almost 14 years. He just started about a week ago, and is already working on different items.

Legislator Curran stated the Allegany County Telecommunications Development Board has been meeting regularly the second Tuesday of the month at the ACCORD computer lab in the Crossroads building. He stated they have contracted with Baldwin Business Services to do payroll, and are still looking for an attorney. County Attorney Tom Miner added the LDC needs their own attorney because they have contracts with the County, and he doesn't want any conflict of interest. Legislator Pullen appreciates the work Legislator Curran, Director of Planning Kier Dirlam, and County Attorney Tom Miner have been doing on this project.

Information Technology

Director Keith Hooker stated he is working on a couple of projects. He is working on a webpage, and met with Digital Mason. They would like to visit, and meet with Director of Planning Kier Dirlam, Mr. Hooker, and possibly Legislator Root. Greater Allegany County Chamber of Commerce Executive Director Gretchen Hanchett suggested looking at her webpage provider to see what they have to offer. He also met with another company. Mr. Hooker noted each company does slightly different things. Once they make a decision on the webpage, he will bring it to committee. Legislator Graves asked who will do daily changes. Mr. Hooker would like to see it done in-house.

Mr. Hooker stated the second project he is working on is a new phone system. He said the current phone system is at the end of service. It can still be serviced, but there aren't any upgrades. A new phone system is cheaper and smaller. Mr. Hooker said there will be a demonstration on a new phone system by NEC on March 14, 2016, at the Committee of the Whole meeting. Legislator Graves asked if the new system is just for this complex. Mr. Hooker said it is for any place where they can connect now, and possibly other sites in the future. Mr. Hooker stated it has a safety feature that can send out a notification if there is an emergency.

Attorney/Client Session

The Committee entered attorney/client session at 2:39 p.m. on a motion by Legislator Graves, seconded by Legislator Root, and carried. The Committee exited attorney/client session at 2:52 p.m., following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 2:52 p.m. following a motion by Legislator Graves, seconded by Legislator Jessup, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

FACILITIES & COMMUNICATIONS COMMITTEE

April 6, 2016
NOT APPROVED

Committee Members Present: D. Pullen, C. Jessup, D. Fanton, K. Graves, A. McGraw, D. Root, N. Ungermann, C. Crandall

Others Present: L. Ballengee, B. Budinger, S. Burt, S. Decker, K. Dirlam, M. Evans, S. Grusendorf, R. Hollis, D. M. Healy, R. Hollis, K. Hooker, J. Hopkins, K. LaForge, J. Luckey, J. Margeson, T. Miner, K. Monroe, B. Riehle, B. Risse (CONXX), T. Ross, D. Scholes, R. Swartout, R. Whitney

Call to Order: The meeting was called to order at 2:00 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Facilities and Communications Committee minutes of March 2, 2016.

Facilities-Related Matters

Deputy Public Works Superintendent Dean Scholes gave an update on the progress of converting a break room in the Health Department into additional office space. He stated that things were moving along well and should be completed soon.

Communications-Related Matters

County E-911 System Upgrade

Sheriff Whitney indicated that they would be reviewing a punch list with the contractor for the 911 Equipment Room on Friday. Lieutenant Grusendorf said there were a couple of minor things that needed to be added or changed, but that they anticipated being able to start moving equipment in next week.

County Broadband Projects Update

Legislator Pullen noted that the Allegany County Telecommunications Development Corp. had met the previous night. He remarked that it shouldn't be long before service would be available in the Village of Belmont. County Planner Kier Dirlam stated that they are waiting on the payment package. As part of the contract for the grant, it had to be reviewed by a certified public accountant. County Treasurer Terri Ross noted that it should be back shortly.

Lieutenant Grusendorf updated the group on the Almond tower location. There was a glitch in the agreement and the other party no longer wants to be involved. He did report that they had found another location closer to Almond that was probably going to work better for them. He stated that everything else was moving right along. As soon as the soil tests come back, they're ready to start breaking ground for the tower. Legislator Graves asked who would get any timber that comes off from the site. Lieutenant Grusendorf replied that the owner gets first right to the timber.

Bill Risse from CONXX said that they can expect to be able to turn service on in the Belmont area in the next 3-4 weeks. As soon as the E-911 project can create a tower north or south of Belmont, they will be able to bring service to other parts of the County. It typically takes 60-120 days to construct a tower. Legislator Ungermann asked if they were looking at building more than thirteen towers. Legislator Pullen indicated that the County won't have any more than thirteen. Last mile providers might put up smaller towers to serve particular neighborhoods. Legislator Fanton asked where the County stood with finding last mile providers. Legislator Pullen stated that Ryan Cool, who had been hired as the Executive Director for the Allegany County Telecommunications Development Corp., is working on that. Mr. Risse remarked on the frequency that will be used. He said that the FCC controls bandwidth use; and the FCC is not issuing any more licenses for the particular frequency that will work well in this area. In order to beat the deadline for licensing, CONXX went ahead and registered all of the tower locations as 3.65 GHz.

Legislator Pullen commented on providing service for BOCES and other local institutions. BOCES indicated that they will not consider a proposal until it's a proven operating system. Once we show it's functional, then they will talk to us. He also spoke about a recent InterCounty Association meeting held in Hammondsport and discussions about other network providers in the area. He spoke about \$500 million in grant money offered by the State. Unfortunately, Allegany County won't qualify for it for many reasons. One reason we don't qualify is because Time Warner provides service in the County. Legislator Ungermann asked if there was a reason for this. Mr. Dirlam said that Time Warner is under negotiations to be acquired by Charter Communications. Legislator Pullen stated that another reason they won't be considered for the grant is because they will not consider wireless service in the first round of grant applications. Also, there has to be service to 2,500 customers. Additionally, the application would have to be accompanied by a \$100,000 payment. So for a variety of reasons, it doesn't appear they will get many applications for the grant. Mr. Risse explained the Time Warner exception more clearly saying it's to keep Time Warner from using the grant money for upgrades. They would allow it if the money were used to upgrade towns that they don't currently serve.

Information Technology

IT Director Keith Hooker was asked to report on the County's internet service. He stated that the Information Technology Department was asked to help find a solution for internet service. He feels that now the LDC (Allegany County Telecommunications Corp.) has been created, the LDC should make a connection with ION for service. Legislator Pullen indicated that Mr. Cool has contacted both ION and Time Warner for quotes and expects to hear back from them very soon.

Old Business

County Administrator John Margeson spoke about a proposal from LaBella for the third floor renovations. A representative was not able to be at today's meeting, but will plan to be here on May 4. Mr. Margeson distributed copies of the proposal to the Legislators.

It was recognized that the committee had overlooked an agenda item that should have been discussed earlier in the meeting.

Accept and Approve Twenty-Five Year Lease Agreement in the Town of Bolivar

The Sheriff's Office is requesting the County's approval to enter into a twenty-five year lease agreement for one acre of land in the Town of Bolivar. This property will be used to construct one of four new 911 towers. This land will not be County owned, and will be a one-time payment of \$8,500 for a twenty-five year lease, renewable by the County at the end of the lease agreement if the County so desires.

The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution.**

Good of the Order

Sheriff Whitney indicated they needed a funds transfer for a change order at the E-911 Center. They have money in the E-911 Surcharge fund that can be used rather than taking the money from Contingency. Sheriff Whitney requested that a sum of \$90,000 be transferred from A14.511.3510 (Reserve for E-911) to Capital Project account number H3200.200 (Capital Project – E-911 Renovation) to cover these additional costs.

The request was approved on a motion by Legislator Fanton, seconded by Legislator Root, and carried. **Refer to Ways & Means.**

Legislator Ungermann remarked that it's getting to be more and more like the federal government with cost overruns. Lieutenant Grusendorf explained that the added costs are for the fire suppression system. He explained some of the changes need to be made to have a proper fire suppression system in place. Legislator Pullen remarked that they've had surprises, but it's better that it is covered by the E-911 fees rather than having it come out of Contingency.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 2:45 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,

Sarah M. Decker, Journal Clerk/Deputy Clerk of the Board
Allegany County Board of Legislators

FACILITIES & COMMUNICATIONS COMMITTEE

MAY 4, 2016

NOT APPROVED

Committee Members Present: D. Pullen, D. Fanton, C. Jessup, K. Graves, A. McGraw, D. Root, C. Crandall (Absent: A. McGraw, N. Ungermann)

Others Present: L. Ballengee, S. Burt, D. Decker, S. Decker, K. Dirlam, C. Downs (LaBella Associates, PC), S. Grusendorf, D. Healy, R. Hollis, K. Hooker, J. Hopkins, B. Kelley, C. Knapp, M. Kukuvka (*LaBella Associates, PC*), K. LaForge, J. Margeson, T. Miner, B. Riehle, T. Ross, D. Scholes, R. Swartout

Media Present: No media present

Call to Order: The meeting was called to order at 2:02 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Facilities and Communications Committee minutes of April 6, 2016.

Facilities-Related Matters

Project Updates

Mark Kukuvka of LaBella Associates, PC introduced LaBella Project Manager/Project Architect Chris Downs. County Administrator John Margeson distributed copies of a document sent on March 31 by LaBella with details and a cost proposal for Option #4 which had previously been presented. Option #4 is the option that was chosen to pursue. Mr. Kukuvka went over a drawing of the space that shows the current layout of the third floor with proposed renovations. He indicated that some areas of the third floor will simply be brought up to code and have the windows replaced. The area designated for storage space will have the windows replaced, floor leveled and the required smoke detectors, heating and other elements minimally necessary to bring the space to code installed. Nothing will be done in the courtyard area. Legislator Graves asked if the third floor will be construction ready when LaBella is finished. Mr. Kukuvka indicated that it will be construction ready. The group discussed the possibility of having to remove plumbing from the courtyard area from an existing bathroom. Mr. Kukuvka stated that they will have to customize the plan as necessary. They are going to have to get into the ceiling of the second floor in order to do some investigating. There will be work that will require access from the second floor which may need to be done in the evening or on weekends. Committee Chair David Pullen remarked on equipment that is in place in what is commonly referred to as the "penthouse." He asked Deputy Public Works Superintendent Dean Scholes to elaborate. Mr. Scholes stated that there is a great deal of equipment in the "penthouse" area that would be difficult to get in and out of there if it needed to be replaced. He wondered if there was a way to include some kind of elevator or dumbwaiter in their plans in the event they need to replace any of the equipment up there. Mr. Kukuvka replied that it is certainly something they could consider adding, possibly even a winch system on the roof. Legislator Fanton asked if the price for demolition was separated out in the document. Mr. Downs stated that the demolition cost was included in the overall construction cost of \$140 per square foot. A question was raised about salvaging certain walls and other changes that might need to be made. Mr. Kukuvka said that Option #4 is a hybrid solution. If a corridor meets code as it is, it will be left in place. It was

decided earlier that it would be cost prohibitive to simply go in and gut the entire floor and start from scratch. If things can be salvaged they will be. Legislator Fanton asked about storage for files that are currently being stored in offices and rooms on the third floor. He hoped that they would be able to get the new storage space ready before working on the current storage area so they only had to moves things once. Mr. Kukuvka indicated that they could set up a temporary storage area that would still be accessible if someone needs something from there. Legislator Pullen brought up the topic of office space needs. He used the Public Defender Barb Kelley as an example and asked the LaBella representatives about laying out the office space. Mr. Kukuvka noted that they have a program for laying out office space, and they will work with our departments to determine their needs. He feels the square footage up there is adequate for what they may need. The group discussed another area that wasn't planned for renovation. This includes space that was formerly used as offices. A comment was made that it wouldn't take much to clean that area up and make it usable. They also discussed the duration of the project and how lead time for materials plays into that. He stated that the contract will read eight months, but the disruption here at the County will more likely be six months. Mr. Kukuvka said that the contract will go out to bid for contractors. It's not a lot of space to be converted, but there's a lot more going on with converting former jail space into office space. They would like the space to feel like an extension of the second floor. The committee also discussed using a clerk of the works hired by LaBella versus having the County manage it. They decided that they would include the clerk of the works. A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to approve this proposal including a clerk of the works for a total of \$230,000. **Prepare Resolution**

Communications-Related Matters

Lieutenant Shawn Grusendorf updated the group on the progress of the E-911 Room saying that it is complete, and they hope to have the equipment moved in there next week. As far as the tower builds are concerned, they are just waiting for the go ahead to get on the properties to clear trees so the construction can begin. The Grove site is scheduled to be done first.

Legislator Pullen indicated that members of the Allegany County Telecommunication Corporation are scheduled to meet the second Tuesday of each month at 6 p.m. The group hopes to have an area in Belmont up and running that can be used as an example for BOCES and other school districts.

IT Director – Keith Hooker

IT Director Keith Hooker presented information he had received regarding a proposed telephone system from Newcastle Communications. The cost estimate for the new system is \$207,000. Legislator Fanton asked what benefit would be gained from a new system. Mr. Hooker stated that the current system is old. It's very large and takes up a great deal of physical space. The maintenance is expensive at around \$43,000 per year. With the new system, the County would save \$20,000 in maintenance costs, and the new system offers features not available with the current system. The group discussed what year the current telephone system was installed. Treasurer Terri Ross indicated that the current system was

recently paid off. There was an upgrade to the current system around 1996-1997. Legislator Graves asked about the life expectancy of a telephone system. Mr. Hooker says he was told not to upgrade because it will cost more to upgrade our current system than it will to replace it. He also noted that with the current system if there is something that needs to be fixed, everyone on the system will be down while the problem is taken care of. Legislator Fanton asked if the lines themselves were usable and if it was just the "brain" that needs to be replaced. Mr. Hooker stated that most lines are in good shape. There are a few floors that need to be updated with new lines. The committee also discussed lease options that were offered by the telecommunications company. They discussed how the system would be paid for and whether it made better financial sense to lease the system or purchase it outright. They discussed working it into next year's budget. Legislator Root asked how long it would take to install the new system. Mr. Hooker indicated it would take about six months because they would have to replace every phone.

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to go into Attorney/Client session at 2:50 p.m.

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to come out of Attorney/Client session at 3:01 p.m.

The committee requested that Mr. Hooker sit down with the County Treasurer and discuss the different options for financing this purchase. Committee Chair Pullen stated that the committee will revisit the subject next month.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:04 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,
Sarah M. Decker, Journal Clerk/Deputy Clerk of the Board
Allegany County Board of Legislators

Facilities & Communications Committee Meeting

June 1, 2016

Not Approved

Members Present: D. Pullen, C. Jessup, D. Fanton, K. Graves, A. McGraw, D. Root, N. Ungerman

Others Present: L. Ballengee, M. Evans, T. Miner, R. Hollis, K. Hooker, C. Knapp T. Ross, C. Healy, S. Grusendorf, J. Hopkins, J. Margeson, D. Scholes, R. Swarthout,

Media Present: Brian Quinn, Wellsville Daily Reporter, Bob Clark, Olean Times Herald

Call to Order: The meeting was called to order at 2:01pm by Legislative Chairman Dave Pullen.

Approval of Minutes

The minutes from the May 4, 2016 meeting were approved by a motion from Legislator Root and seconded by Legislator Jessup and carried.

Board of Elections Space Needs

Rick Hollis, Republican Commissioner of the Board of Elections, indicated there are a number of deficiencies where the Board of Elections is currently located. The Board of Elections does not have enough space for their election machines to be stored in their current location. Their election machines are currently located in the garage. Mr. Hollis indicated the best location for consideration is the Tronetti house which could be torn down and that space used to build an appropriate facility.

The question was asked as to how many square feet are needed in a stand-alone building. Nine hundred and sixty square feet of space are needed for the machines. Four hundred square feet would be needed for additional supplies and ballot retention. One thousand four hundred and forty square feet is needed for office space which includes bathrooms. One thousand square feet are needed for training space. This space would also be needed for machine repair. The total amount of space needed is thirty eight hundred square feet. The current facility is rented and has its limitations and no handicap access. There is a cost of tearing down the Tronetti house along with an asbestos abatement. A new building would cost about \$300,000. The area in the old jail space and has room available. Legislator Ungermann indicated we have other space needs as well. We are going to need space for Veterans Administration, Office for the Aging, Social Services Child Protective Services, Emergency Medical Technicians, the IDA, and the Planning Department is going to need a new home. Legislator Ungermann indicated we talked about a single point of entry and court house and we are just patching and will leave this legacy for this board and for future boards. We lost nearly 100 parking spaces when we built the new court house. We need to make these buildings convenient. There are issues with building a facility outside of the jail.

Legislator Ungermann indicated we need to build within the village for this Allegany County facility. This building should be considered a court house and any other offices should be placed someplace else.

Legislator Healy indicated we ought to be thinking about taking down the landfill. The biggest issue is the cost. We end up doing the piecemeal approach. This is one of those matters we have looked at. The Board of Elections and the court system all need to be located in the village. Legislator Graves indicated that maybe we should consider having a study done and make a long term plan. Keir Durlam reported former County Administrator Mitchel Alger and a representative from LaBella went around the county office building to see how much more space was needed. Legislator Ungermann asked if we could find the study that was done to determine how much office space is needed. The departments located at Crossroads will need to have other space found for them at some point in time. Legislator Root indicated we should be looking at a long term decision and not a short term decision. Legislator Healy asked if we could see if our bond ratings are still favorable. It was noted we need to look at record management storage in addition to the other space needs. Seventeen thousand square feet are still needed. Social Services is still the number one department which still has space needs. Legislative Pullen will meet with John Margeson, Interim County Administrator, and John Boyd, County Administrator, bring the information that was compiled to the next meeting.

Old Business

Lt. Shawn Grusendorf, Lieutenant at the Allegany County Sheriff's Department, indicated the room is complete and waiting for Simplex to come back and give us the occupancy permit to move in soon. Motorola project is moving forward. We have two weeks before the paperwork is completed for the acquisition of properties to build towers at the end of June. Lt. Grusendorf indicated to the committee he has adequate space needs for 911. Lt. Grusendorf reported to the committee the jail facility currently has adequate space and should be ok for 15-20 years.

Communications there is a meeting this evening at local Building Corporation at the Crossroads facility. Work is moving ahead and progress is being made. Southern Tier Wireless has been contacted. Southern Tier Wireless will let us know when they can provide the signal. He has 1500 customers waiting to sign up.

Adjournment

A motion was made by Legislator Graves at 2:41 p.m. to adjourn the meeting and this motion was seconded by Legislator Root and carried

Respectfully submitted,
Janet Norris
Secretary to the Clerk of the Board

FACILITIES & COMMUNICATIONS COMMITTEE

AUGUST 3, 2016

NOT APPROVED

Committee Members Present: D. Pullen, D. Fanton, K. Graves, C. Jessup, N. Ungermann

Absent: A. McGraw, D. Root

Others Present: L. Ballengee, T. Boyde, H. Budinger, S. Burt, B. Clark, C. Crandall, P. Curran, D. Decker, S. Decker, M. Evans, V. Grant, S. Grusendorf, D. Healy, K. Hooker, J. Hopkins, C. Kanpp, K. LaForge, B. Riehle, T. Ross, D. Scholes, R. Swarhout

Call to Order: The meeting was called to order at 2:13 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to approve the Facilities and Communications Committee minutes of July 6, 2016.

Facilities Related Issues

Replacement of Boilers and Water Tanks at Jail

The replacement of two boilers and two water tanks at the Jail had been discussed extensively during the Public Works Committee meeting held earlier in the day. That committee voted to refer the issue to Ways & Means. The Facilities & Communications Committee didn't feel it was necessary to further discuss the issue. A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to concur with the Public Works Committee by referring it to the Ways & Means Committee. **Refer to Ways & Means.**

Display of Portraits in Courthouse

Committee Chairman David Pullen stated that Hamilton Ward IV, Esq. has offered to donate to the Allegany County Bar Association portraits of Hamilton Ward, former Justice of the Supreme Court, and Hamilton Ward, Jr., former New York State Attorney General. The Allegany County Bar Association is requesting approval to display these portraits, as well as other portraits of former judges and State officials from Allegany County, in Room 352 of the Allegany County Courthouse. Mr. Pullen indicated that the Ward family has deep roots in Allegany County. The committee discussed which courtroom these would be hung in and whether there was enough room. It was determined that Judge Brown's court room, where these would be hung, had plenty of space. **Prepare Resolution.**

Communications Related Issues

E-911 Console Replacement

It was decided that due to extensive discussion of the replacement of dispatch consoles for E-911 at the Public Safety Committee meeting earlier in the day, no further discussion on the matter was necessary. Both committees had received a copy of a proposal from Motorola Solutions. The Public Safety Committee voted to refer the issue to Ways & Means. A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to concur with the Public Safety Committee and refer this to Ways & Means. **Refer to Ways & Means.**

Property Lease, Town of Angelica

After a prior property lease fell through, property needed to be located for a tower. Lieutenant Grusendorf indicated that new property on Bailor Hill Rd., on which a tower would be constructed, had already been identified as a replacement. Committee Chairman David Pullen thanked Lieutenant Shawn Grusendorf and his personnel for their efforts on the E-911 Tower Project. A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to move forward with the property lease. **Refer to Ways & Means.**

Old Business

Tower Project Update

Committee Chairman Pullen noted that the Broadband Corporation had met the previous night. The Rushford site is prepared and ready to have concrete poured. Lieutenant Grusendorf stated that work is being done in Grove and Bolivar as well. Legislator Healy said that a Cuba area resident had inquired about the tower on Hamilton Hill and what it would be used for. Lieutenant Grusendorf stated that it would be for E-911 and broadband. Legislator Ungermann asked how many had signed up for broadband service. Legislator Pullen indicated that they are not yet offering service, but they've had many phone calls from individuals interested in signing up. It was noted that there are 11,000 unserved households in Allegany County; and the typical adoption rate is 65 percent. Legislator Healy asked if anyone had been chosen as the last-mile provider. Legislator Pullen stated that there has been some interest, but no one has been chosen.

Update on Tronetti House

Committee Chairman Pullen read a report on the condition of the Tronetti House put together by Deputy Public Works Superintendent Dean Scholes. Some of the areas needing attention include: roof shingles, soffits and fascia, gutters, siding, possible asbestos, some original windows, front porch damage, exterior doors, (2) kitchen remodels, bathroom remodels, interior walls and ceilings, and interior floors. The chimneys appear to be in good condition. The driveway is in good condition. The attic and basement were not inspected. Due to overgrowth and a feral cat issue, the foundation was difficult to inspect. Legislator Healy asked if a lead survey had been done. Mr. Scholes reminded the group that he was not a building inspector, but was simply making observations as to the condition of the property. Pictures of the inside and outside of the house were distributed for the Committee to look at. It was noted by some that the architecture was something that should be preserved. Currently the garage is being used to store voting machines. The committee weighed the pros and cons of the property and whether it was worth saving. They also discussed what use their might be for the house and why it was purchased in the first place. Legislator Graves asked how much the property was purchased for. It was stated the purchase price was \$82,000. The property was purchased for property access behind the house. The Committee also discussed the feral cat issue. Elections personnel have noted there are many cats hanging around the property. Public Works has tried to address the cat issue, but hasn't been successful. Legislator Graves suggested hiring a private contractor to seal off the building might be a better option. Legislator Pullen stated he thinks the committee needs to decide whether the County can try to use it or whether it should be demolished. Legislator Ungermann suggested having the newly formed Land Bank Corporation take care of fixing it up and selling it. Legislator Pullen questioned if County-owned property could be refurbished by the Land Bank. Legislator LaForge stated he would have to do some research. The group agreed that something would need to be done with the roof if the

house was going to be salvaged. Committee Chairman Pullen asked Dean Scholes to get an estimate for replacing the roof and to report back to the committee.

Attorney/Client Session

The Committee entered attorney/client at 3:04 p.m., following a motion by Legislator Jessup, seconded by Legislator Graves, and carried. The Committee exited attorney/client session at 3:16 p.m., following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Good of the Order

Legislator Ungermann remarked that he'd like to see the space study former County Administrator Mitch Alger had done.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:17 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Sarah M. Decker, Journal Clerk/Deputy Clerk of the Board
Allegany County Board of Legislators

FACILITIES & COMMUNICATIONS

JULY 6, 2016

NOT APPROVED

Members Present: D. Pullen, D. Fanton, K. Graves, C. Jessup, A. McGraw, N. Ungermann C. Crandall

Others Present: L. Ballengee, P. Curran, D. Decker, K. Dirlam, L. Haggstrom, M. Healy, K. Hollis, R. Hollis, K. Hooker, J. Hopkins, K. LaForge, B. Lamberson, R. Swarthout, R. Whitney,

Members Absent: D. Root

Media Present: Brian Quinn, Wellsville Daily Reporter

Call to Order

The meeting was called to order by Legislator Pullen at 2:00 p.m.

Approval of Minutes with Corrections

The minutes from the June 1, 2016 meeting were approved as amended by a motion from Legislator Graves, seconded by Legislator Healy, and carried. The following amendment was authorized: Legislator Healy indicated we ought to be thinking about taking down the Tronetti house before the landfill closes if we we're not going to use or sell the house. The biggest issue is the cost. We end up doing the piecemeal approach. This is one of those matters we have looked at. The Board of Elections and the court system all need to be located in the village. Legislator Graves indicated that maybe we should consider having a study done and make a long-term plan. Kier Dirlam reported former County Administrator Mitchel Alger and a representative from LaBella went around the County Office Building to see how much more space was needed. Legislator Ungermann asked if we could find the study that was done to determine how much office space is needed. The departments located at Crossroads will need to have other space found for them at some point in time. Legislator Root indicated we should be looking at a long-term decision and not a short-term decision. Legislator Healy asked if our bond ratings are still favorable we might want to consider the pros and cons of bonding any such projects. It was noted we need to look at record management storage in addition to the other space needs. Seventeen thousand square feet are still needed. Social Services is still the number one department which still has space needs. Legislator Pullen will meet with John Margeson, Interim County Administrator, and Tim Boyde, County Administrator, and bring the information that was compiled to the next meeting.

Telephone Upgrade

Keith Hooker, Director of Information Technology, indicated he had a quote from New Castle Communications and is requesting the approval to purchase of a new centralized telephone/unified communications system at a cost of \$208,173.29. The wiring for this project has been requested. Legislator Fanton asked Mr. Hooker to run the wires. The Department of Public Works feel the wiring should be done by the Information Technology Staff. Legislator Ungermann indicated he would like to have a live person answering the phone rather than a recorded message.

The new telephone system will be implemented at the main County Office complex and the Jail complex. Everyone who works in the two buildings will receive new telephones. Emergency Services is included in this change as well. The entire telephone system will be under one umbrella. Video conferencing will be available with this new proposed

communications system. There is a warranty as long as we keep up with the maintenance. The cost of the maintenance is \$14,384.92 which is payable in the second year of the agreement. Legislator Graves inquired as to how long the update would take and what kind of disruption would occur for the employees. Mr. Hooker indicated the company will do the update on a weekend. Currently the County pays approximately \$35,000 for maintenance. The big system we currently have takes more energy to run and is inefficient. Our current maintenance does not cover our upgrades. The transformer should come out of the room easily and it comes apart. Legislator Graves asked if Mr. Hooker's staff would be offering some training to the employees on the new telephone system. Mr. Hooker reported New Castle Communications will conduct training as part of the agreement. The question was asked if other bids were received from other companies. Mr. Hooker noted he received bids from Ronco and Shortell. New Castle was the best bid received and it is also part of the state bid process. It was noted there is money available in Contingency. Chairman Crandall noted this is something that will have to go to Ways and Means. We need to look at the needs of each department. Mr. Hooker noted the telephone system from New Castle Communications is being used in other counties and they are happy with their services. The basic maintenance agreement will include software upgrades. A motion was made by Legislator Fanton to approve the purchase of a telephone system, seconded by Legislator Graves, motion carried. **Refer to Ways and Means**

Old Business

The racks are in the equipment room. They have to be mounted to the raise floor.

Old Business

Legislator Graves mentioned the Tronetti house located on Court St., Belmont, NY 14813 is in disrepair. A discussion was held as to what needs to be done with the house and whether it should be torn down. It was noted there were Farrell cats roaming in and out of the house. Legislator Pullen asked Dean Scholes to look at the status of the house and report back to the committee at the next meeting for discussion.

Legislator Ungermann asked about the study that was done when County Administrator Mitch Alger was here regarding the space needs of each department. Legislator Pullen indicated he would look up the study bring it back to the committee for review at the next meeting.

Good of the Order

Legislator Healy asked about information technology services provided to County satellite offices and how much time Mr. Hooker and his staff spent working with these offices. Mr. Hooker indicated he and his staff help satellite offices with their computer needs, but they are not connected with the County system. Mr. Hooker reported he spends 10% of his time with satellite offices around the county.

Adjournment:

There being no further business to come before the Committee, the meeting was adjourned at 2:40 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Janet Norris, Secretary to the Clerk of the Board

Facilities & Communications
September 7, 2016
Not Approved

Members Present: D. Pullen, C. Jessup, D. Fanton, K. Graves, A. McGraw, N. Ungermann, C. Crandall (absent: D. Root)

Others Present: L. Ballengee, H.B. Budinger, S. Burt, D. Decker, K. Dirlam, M. Evans, S. Grusendorf, M. Healy, K. Hollis, K. Hooker, J. Hopkins, C. Knapp, K. LaForge, B. Lamberson, T. Miner, B. Riehle, T. Ross, D. Scholes, R. Swarthout, M. Washer

Media Present: Brian Quinn, *Wellsville Daily Reporter*

Call to Order

The meeting was called to order by Facilities & Communications Chairman David Pullen at 2:00 p.m.

Approval of Minutes with Corrections

A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to approve the Facilities & Communications Committee minutes for August 3, 2016.

E-911 Project

Lieutenant Shawn Grusendorf stated the site work has been completed at the Rushford location, noting the pads for the towers are poured and ready for tower construction to begin. Lieutenant Grusendorf stated the Bolivar site is also prepared and ready for tower construction. Alma is currently being worked on to clear the site for construction to begin. Lieutenant Grusendorf stated it takes thirty days for concrete to cure before a tower can physically be built; therefore, there is a time constraint with that part of the construction process; however, once the concrete is cured, the towers will go up quickly. Legislator Fanton questioned if there are any towers going up at this time. Lieutenant Grusendorf stated at this time there are no physical towers going up as they are all in the concrete curing phase. Facilities & Communications Committee Chairman David Pullen asked for an update on the Whitesville, Alfred, and Angelica sites. Lieutenant Grusendorf stated they are currently waiting for the landowners to sign the contract agreement at the Whitesville site and noted a tower already exists; they are just doing enhancements and some ground work. Lieutenant Grusendorf stated there is a phone conference on September 12 regarding the Alfred site to finalize the terms of putting up a tower behind the farm complex. Lieutenant Grusendorf went on to state the Angelica site has been finalized; they are just waiting on the contract to be signed by the landowner. The soil testing has been ordered on the ground, and the 90-day period will begin once that testing is completed. Facilities & Communications Committee Chairman David Pullen questioned if the goal is to get the towers up on all sites by the Fall season. Lieutenant Grusendorf stated he hopes to as long as the weather permits and allows them to get all concrete poured before the ground freezes. Legislator Decker asked how many yards of concrete are used at each tower site. Lieutenant Grusendorf stated there are 72 yards of concrete (7 full truck loads) and each tower is 34 feet x 34 feet, 2 feet in thickness, 6 feet into the ground, with 3 foot pillars across that are 6 feet tall. Lieutenant Grusendorf noted that they have received great help from Town Highway and County DPW who, by doing a lot of the work, has prevented them from having to go out to bid on this project, resulting in a significant savings of money.

Broadband Project

Planner, H. Kier Dirlam stated that the Broadband project is currently on hold until some minor technical issues are taken care of. Legislator Fanton questioned if we are going through the County's facility now. Facilities & Communications Committee Chairman David Pullen stated for one portion, short term we are, but we are very close to signing a contract between ION and The Allegany County Telecommunications Development Corporation.

Telephone Upgrade

Legislator Graves asked Director of Information Technology Keith Hooker for an update on the telephone upgrades. Mr. Hooker stated they have met several times with New Castle who have done an initial site survey and are in the process of getting the network testing done. Mr. Hooker anticipates it will be a few months before a phone is put into place.

Dean Scholes, Public Works Deputy Superintendent

Deputy Superintendent Dean Scholes attended the meeting to update the committee that on August 18th the County utilized their summer staff and cleaned out a significant portion of the old Jail; however, there are still some additional protected items that they will need to find storage for.

Attorney/Client Session

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to enter into attorney/client session at 2:13 p.m. Immediately following discussion at 2:36 p.m., a motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to end the attorney/client session and return to the regular meeting.

Update on the Tronetti House

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to table the discussion of the Tronetti house pending further research.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:27 p.m. following a motion by Legislator Graves, seconded by Legislator McGraw, and carried.

Respectfully submitted,
Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Facilities & Communications

October 5, 2016

Not Approved

Members Present: D. Pullen, C. Jessup, D. Fanton, K. Graves, A. McGraw, D. Root, N. Ungermann, C. Crandall

Others Present: L. Ballengee, T. Boyde, S. Burt, R. Cool, P. Curran, K. Dirlam, M. Evans, M. Healy, K. Hollis, R. Hollis, K. Hooker, J. Hopkins, C. Knapp, K. LaForge, B. Riehle, D. Scholes, R. Swarthout, M. Washer

Media Present: Bob Clark, *Olean Times Herald*

Call to Order

The meeting was called to order by Facilities & Communications Chairman David Pullen at 2:00 p.m.

Approval of Minutes with Corrections

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Facilities & Communications Committee minutes for September 7, 2016.

Broadband Project

Executive Director of the Allegany County Telecommunications Development Corporation Ryan Cool attended the meeting to give the committee an update on the progress of the Broadband Program. Mr. Cool stated this is an exciting time for them as they are nearing the point of lighting up their first tower. Mr. Cool presented to the committee a map to review of the areas that should be able to receive internet once the towers are up and running.

E-911 Project

Radio Technician Matt Evans attended the meeting to provide the committee an update on the E-911 project. Mr. Evans gave an update on the following sites:

- Rushford site is furthest along; the tower is up, shelter is in place and the electric will be started this coming week.
- Grove site is progressing very well. The foundation is in, the shelter was delivered on October 5, and this coming week there should be a 305-foot tower in place.
- Bolivar site has had excavation completed and are getting ready to pour concrete for the foundation. The shelter is due to be delivered on October 14.
- Alma site has also had excavation completed and once the Bolivar site is finished they will move on to the Alma site.
- Angelica site is currently on hold due until the tribal inspection information comes back.

Attorney/Client Session

A motion was made by Legislator Graves, seconded by Legislator McGraw, and carried to enter into attorney/client session at 2:40 p.m. Immediately following discussion at 2:52 p.m., a motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to end the attorney/client session and return to the regular meeting.

Tronetti House

A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to have an asbestos survey done at the Tronetti house by Deputy Public Works Superintendent Dean Scholes. **Refer to Deputy Public Works Superintendent Dean Scholes**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:53 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,
Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Facilities & Communications
November 2, 2016
AMENDED

Members Present: D. Pullen, C. Jessup, D. Fanton, K. Graves, A. McGraw, D. Root, N. Ungermann, C. Crandall

Others Present: T. Boyde, S. Burt, P. Curran, K. Dirlam, M. Evans, S. Grusendorf, M. Healy, K. Hollis, R. Hollis, K. Hooker, J. Hopkins, J. Kelley, K. LaForge, B. Lamberson, T. Miner, K. Monroe, B. Riehle, T. Ross, D. Scholes, M. Washer

Media Present: B. Quinn – *Wellsville Daily Reporter*, Bob Clark – *Olean Times Herald*, Cindy Dutton – *Cuba Patriot*

Call to Order:

The meeting was called to order by Facilities & Communications Chairman David Pullen at 2:00 p.m.

Approval of Minutes

A motion was made by Legislator Root, seconded by Legislator Ungermann, and carried to approve the Facilities & Communications Committee minutes for October 5, 2016, with the following amendment:

Add to Broadband Project:

“Legislator Ungermann questioned if there is an FCC licensing requirement and if so, has it been taken care of. Mr. Cool stated the 365 spectrum that our radio access point on the towers utilizes is a spectrum that requires FCC licensing and CONNXX has been fantastic with getting everything taken care of for us. Legislator Ungermann questioned if CONNXX owns it. Mr. Cool stated that CONNXX previously had the licensing required for that frequency band, and applied for it under our name, so while they do own it, we have permission to use those frequencies.”

A motion was made by Legislator Root, seconded by Legislator Ungermann, and carried to approve the Facilities & Communications Committee minutes for October 5, 2016, with the following amendment:

Add new paragraph:

Allegany County Telecommunications Development Corporation

A request was made to appoint the Superintendent of Fillmore Central School Ravo Root to become a member of the Allegany County Telecommunications Development Corporation for a two-year term effective October 1, 2016, and expiring September 30, 2018. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Tronetti House

Public Works Deputy Superintendent Dean Scholes attended the meeting and submitted the results of an asbestos survey completed at 25 Court Street, Belmont, New York, otherwise known as the Tronetti house. Mr. Scholes stated the survey was done by Neeson Clark Associates, and the following asbestos containing materials were found:

- 2,800 square feet of transit siding
- 5,600 square feet of ceiling and wall plaster
- 125 square feet of linoleum flooring
- 8 square feet of miscellaneous duct wrap in the basement crawl space

Mr. Scholes stated that it was recommended by Neeson Clark Associates to treat this as a controlled asbestos demolition as it will be the most cost effective route for the County. Legislator Ungermann stated that looking at this survey; it appears that we just asked what would have to be done if we wanted to demolish the house with no other alternatives. Mr. Scholes assured the committee that he only requested an asbestos survey be done; Neeson Clark Associates offered that recommendation at his own will, and when asked by Neeson Clark Associates what the intent was, Mr. Scholes stated he did not know. Legislator Graves stated the thought process of Neeson Clark Associates was probably assuming if you are requesting an asbestos survey you are thinking about demolition. Legislator Fanton stated he recommends demolishing the house and preparing a Request for Proposal on the salvageable contents inside the home. Legislator Graves asked Legislator LaForge what a ballpark figure would be to take down the house and do asbestos abatement. Legislator LaForge stated it would cost somewhere between \$30,000 and \$40,000. Legislator Decker questioned if the house was ever offered to the general public to purchase. Legislator Fanton stated it was brought up at one time, but didn't get the support it needed so it was not followed through with. Facilities & Communications Chairman David Pullen stated there would be an issue because of the use of the driveway for access to the garage area, as well as the use of the garage to store Election equipment. Chairman Curt Crandall stated he is not in favor of selling the Tronetti House because the County originally took this property to gain access for parking and the utilization of the garage. Legislator Fanton stated if you look at the amount of asbestos in the house, in reality who would really want to purchase it and take that on. Legislator Ungermann stated there are a good amount of houses bought and sold that have asbestos, and someone could very well go in that house, love all the millwork and want to buy it. Legislator McGraw stated the problem with selling the house is you don't know that whoever buys it will ever do anything with it, whereas the County knows it needs to eventually become a parking lot. Legislator Root asked if the original intent was to demolish the property when it was purchased. Legislator Jessup stated he has had conversations and was told the property was purchased to demolish and make the area available to the County, and this was nearly 12 years ago; therefore, he is not in support of selling the property, and stated it's at a point where a decision needs to be made to just tear it down and stop continuously pushing the topic aside. Legislator Root stated she understands people wanting these houses to get restored and put back on the tax roll, but if the intent was to tear it down and make it into a parking lot, and after 12 years that need has not gone away, we shouldn't be trying to sell it.

A motion to have the property residing at 25 Court Street, Belmont, New York, be listed for sale to the general public was made by Legislator Graves, seconded by Legislator Fanton, and defeated. (Opposed: C. Jessup, D. Fanton, D. Root, A. McGraw, P. Curran)

A motion to have a Request for Proposal prepared on the salvageable items residing at 25 Court Street, Belmont, New York, was made by Legislator Fanton, seconded by Legislator Graves, and carried. (Opposed: N. Ungermann) **Refer to Public Works Deputy Superintendent Dean Scholes**

Director of Information Technology

Director of Information Technology Keith Hooker attended the meeting to provide the committee an update on the phone system. Mr. Hooker stated while slower than he would like, the phone upgrade is moving forward. Mr. Hooker stated the Courts have decided to take over their own phone system and are on their third day of swapping out phones. Legislator Graves questioned the reason for the Courts removing themselves from our phone system. Mr. Hooker stated it is being done statewide to have all Courts on the same phone system. Legislator Ungermann questioned if they will be paying their own phone bill. Mr. Hooker stated when they are officially off our system and on their own; they will be paying their own phone bill. Legislator Ungermann expressed concern that the Courts will be taking up some of the County resources to have their own phone system. Mr. Hooker stated they will not be using any County resources as they will be on a completely different system. Legislator Healy questioned if there is any disadvantage to us with them being removed. Mr. Hooker stated no, other than the Sheriff's Office will have to dial seven digits now instead of four. Legislator Graves questioned how it was going to be handled in the event of an emergency. The mass call that is made won't make it to the Courts. Mr. Hooker stated at this point they won't be part of the mass call so would be unaware of an emergency. Legislator Graves expressed concern if they were made aware of being removed from emergency communications when they decided to get their own phone system, and stated that we owe it to the employees to guarantee their safety in the workplace in the event of an emergency at the Courthouse. Mr. Hooker stated the solution would be to strategically place phones throughout the Courts so they will be included on any/all mass alerts that may go out. Legislator Graves recommended the issue be brought before the Public Safety committee.

E-911 Project

Lieutenant Shawn Grusendorf attended the meeting to provide the committee an update on the E-911 project. Lieutenant Grusendorf gave an update on the following sites:

- The Rushford, Bolivar, and Grove towers are up; shelters are in place and the electric is on order and waiting to be dropped in.
- Alma site was delayed due to weather, but progress is being made and concrete is being poured.
- Whitesville and Alfred are still waiting on details to be finalized.

2016-2017 Public Safety Answering Points Sustainment Grant

Lieutenant Shawn Grusendorf requested a resolution to accept and appropriate the 2016-2017 Public Safety Answering Point Sustainment Grant in the amount of \$181,551. The funds should be appropriated as follows:

H3025.200 (Capital Projects – PSAP-911 FY17)	\$181,551
Revenue: H3025.3097	\$181,551

These funds will be used to update much needed equipment in the 911 Center. The breakdown is as follows:

Computer/911 Equipment	\$ 76,170
Training Equipment	\$ 13,426
Service Equipment	<u>\$ 91,955</u>
Total:	\$181,551

This request was approved on a motion made by Legislator Graves, seconded by Legislator Fanton, and carried. **Refer to Ways and Means**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:50 p.m. following a motion by Legislator Graves, seconded by Legislator Ungermann, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Facilities & Communications

December 7, 2016

NOT APPROVED

Members Present: D. Pullen, C. Jessup, D. Fanton, K. Graves, A. McGraw, N. Ungermann, C. Crandall (Absent: D. Root)

Others Present: S. Burt, P. Curran, K. Dirlam, S. Grusendorf, M. Healy, K. Hollis, R. Hollis, K. Hooker, J. Hopkins, K. LaForge, B. Riehle, T. Ross, D. Scholes, R. Swarthout, M. Washer

Call to Order:

The meeting was called to order by Facilities & Communications Chairman David Pullen at 2:02 p.m.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Ungermann, and carried to approve the Facilities & Communications Committee minutes for November 2, 2016, with the following amendment:

Change: "Mr. Hooker stated the solution would be to put one County phone over there and have the mass call go through the speaker."

To: "Mr. Hooker stated the solution would be to strategically place five to six phones throughout the Courts so they will be included on any/all mass alerts that may go out."

Tower Updates

Lieutenant Shawn Grusendorf attended the meeting to provide the committee with an update on the Broadband and E-911 towers. Lt. Grusendorf stated there are three towers that are up with the Almond Hill tower currently going up. Lt. Grusendorf added that they have been cleared six weeks early for the Angelica tower so they are working diligently to clear that area out to get the tower in place. They are waiting to receive back information on the Whitesville tower contract before they can move forward with it. Lt. Grusendorf stated they have had lengthy conversations with Steuben County, and the Whitesville tower is not suitable for our equipment. Legislator Decker asked if any of the towers are online. Lt. Grusendorf answered that none are online yet. Legislator Decker asked why none of the towers that are standing can be online. Lt. Grusendorf stated the current E-911 system in place is different than what will be used and they plan to have the whole County brought online at once. Facilities & Communications Chairman David Pullen stated that in order to have the towers online they need to have either Alma or Angelica in place, and it happens that those are the last two towers under construction. Committee Chairman David Pullen added he is hopeful that within 30 days we should be able to offer Broadband and that many people are working long hours to get these towers up and running.

Broadband Project

Planning Director Kier Dirlam attended the meeting to provide the committee with an update on the Broadband project. Mr. Dirlam stated things continue to move forward and CONXX was recently here in Allegany County to work on hooking up equipment and are very willing to come out and get these towers up and running as long as they have a good week of weather with no high winds or freezing temperatures. Mr. Dirlam added that the State has made it very clear the project needs to be completed. They feel all of these projects have taken too long and if by August 2017 the project isn't completed, any additional funds needed are at the County's expense. Mr. Dirlam discussed the microcells that aren't able to be reached for coverage, stating there are easily twenty microcells they take on, but there is only so much they can afford with the grant money. Legislator Graves stated that the people of Allegany County need to realize that we can't cover 100 percent of the County. Mr. Dirlam stated there is currently \$150,000 to be allocated and with each costing approximately \$30,000, they are looking at possibly five or six they can additionally do; however, with the second phase of grants coming up, five to six microcells will be included in that, so of those twenty currently with no coverage we are taking care of almost half.

Phone System

IT Director Keith Hooker updated the committee on the phone system. Mr. Hooker stated they have identified a solution to the emergency alert system for the Courts, which will be to place five to six phones throughout the Courts so they can receive any/all mass emergency alerts. Mr. Hooker added that it will not be an additional cost to the County; they will bill the Courts for the use of the phones.

Good of the Order

Lieutenant Shawn Grusendorf wanted the committee to be aware that Motorola recently donated a couple hundred dollars' to Toy for Tots, and as a Christmas gift will be covering the equipment for White Hill and Alma Hill towers which equals \$12,000.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:40 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators