




Tim Boyde
County Administrator

7 Court Street, Suite #207
Belmont, NY 14813
Ph: 585-268-9216
Fax: 585-268-9623

Memorandum

TO: CWSSI Panel Members

FROM: Tim Boyde, Allegany County Administrator 

DATE: June 28, 2017

RE: June 27, 2017 CWSSI Panel Meeting

Thank you for your attendance and participation in the ongoing CWSSI panel activities. It was a healthy and productive session. For those of you who were unable to attend, our meeting minutes will be posted on our website in the very near future. You will also find the contact information and a link to the solar energy project information presented by Tom Guzek as promised.

As a quick summary, the panel affirmed that it will delay any required submission under the legislative action until 2018. The timelines are established for a submission date of August 1, 2018 to the Allegany County Board of Legislators with final adoption of the plan by October 15, 2018. A press release will be issued shortly indicating our desire to proceed as discussed in the meeting. The press release will satisfy the Department of State's public notification requirements.

Attached is a survey seeking your input on the key areas for consideration moving forward. The panel identified several topics for further exploration and you are being asked to identify your interest in these areas, rank them in priority order, and provide additional items for consideration. We would appreciate the receipt of these surveys no later than July 6, 2017 in order to compile the results and prepare for our July 26 meeting. It is my intent to use future meetings as an opportunity for small group discussions that may lead to the implementation of new shared services initiatives.

It was suggested that we explore what other counties are doing or have done in the shared services arena. We will undertake a review of those activities and attempt to find the most appropriate format to share them with the panel members. It is our understanding that at least one county has contracted a consultant to move the CWSSI process forward for them and we will monitor their progress as well.

Some quick housekeeping notes from the June 27 meeting, not everyone used the sign-in sheet. When the minutes of the meeting are released please let Jodi know if you attended but did not sign in so that we will have an accurate accounting. In the future, please make sure to sign in.

I have found these meetings to be positive and productive. The energy and level of commitment for this initiative is impressive. Our next meeting is scheduled for July 26, 2017 at 6:30 p.m. in the Belmont BOCES Community Room. An agenda will be forwarded prior to the meeting. I look forward to meeting with you at that time.

Please feel free to contact me with any questions, concerns, or suggestions as we move forward.



Shared Services Priority List

Please complete and return to the County Administrator's Office by July 6, 2017. Thank you.

Municipality Name:

CEO Name:

Shared Services Topics	YOUR Municipality's Priority Ranking 1-8 1= (<u>greatest</u> priority) 8= (<u>least</u> priority)	YOUR willingness to participate in a focus group to further research the shared services topic and bring recommendations back to the full group	Comments
Code Enforcement	1-8:	Yes or No	
Assessments	1-8:	Yes or No	
Water Systems	1-8:	Yes or No	
Justice Courts	1-8:	Yes or No	
Tax Collection	1-8:	Yes or No	
Renewable Energy	1-8:	Yes or No	
Bulk Purchasing	1-8:	Yes or No	
Other:	1-8:	Yes or No	