

County-wide Shared Services Initiative Panel Meeting
Meeting Minutes
October 24, 2017

Present:

Town Supervisors

Caneadea Phil Stockin, Deputy Supervisor
Friendship James Blouvet
Independence Jeri Reichman
Wellsville Donald LaForge

Village Mayors

Andover David Truax
Cuba Michelle Miller
Wellsville Randy Shayler

Local Government

Legislator Kevin LaForge
Tim Boyde, County Administrator
Terri Ross, County Treasurer
Jodi Adams, Assistant to the County Administrator
Joseph Budinger, Real Property Tax Director
Bob Budinger, Human Resources Director
Kier Dirlam, Planning Director
Michelle Denhoff, Planning Specialist
Tyler Shaw, Environmental Health Director

Media

No media present.

Call to Order

The meeting was called to order at 6:32 p.m. by Allegany County Administrator Tim Boyde.

Mr. Boyde welcomed and thanked people for attending the meeting. He recently received access to copies of submitted cost savings plans and other information from Ann Thane, Director of the Division of Local Government for DOS. This information will be forwarded to members for their review and information. Thirty-four of the sixty-two counties in NYS submitted cost savings plans.

Mr. Boyde stated the decline in participation supports the decision to bring in an outside consultant to complete this process. We have met several times and as a result have defined some key areas for costs savings actions. It was noted that we should review the plans that other counties have submitted for additional cost savings ideas. Mr. Boyde asked the group for feedback. It is the groups desire to have a final plan completed within 2-3 months utilizing a consultant. Kier Dirlam stated he hopes with one or two meetings that we should have the

necessary data to pull together a proposal for vote. Another area for cost savings exploration includes paperless microfiche data storage solutions.

We discussed the process for hiring a consultant and the need to develop a request for proposals. Kier Dirlam mentioned CRG, a consultant firm based out of Rochester, NY that has assisted at least one county with completing their cost savings shared services plan. Mr. Dirlam thought that CRG had worked with Allegany County Towns and Villages on another project within the past ten years or so. Therefore, the firm is familiar with the County demographics.

Kier Dirlam distributed Census data collection sheet. He stated the County, Towns and Villages will have an opportunity with the 2020 Census (LUCA) to review the address information that UC Census Bureau uses for data collection. He noted in 2010 the County didn't register with Census Bureau and in 2000 the County used information from Southern Tier West. Since the Census data is widely used for grants and federal and state aid he wants to take advantage of this opportunity and review the address information. He stated that the Census Bureau will send a LUCA registry notice to the towns and villages. Towns and villages will have to register separately and indicate who will be responsible for data collection. He strongly encouraged every town and village to register and participate in this process.

Mr. Dirlam noted if you google US Census, the handout that he distributed will be available. Again, the key is that the towns and villages need to sign up to participate. Mr. Boyde noted that colleges and university students and jail inmates count in the population totals. Kier Dirlam felt that without reviewing the address information there is no way to account for single dwellings that have changed to multi-family dwellings. The same is true for cabins and seasonal cottage residences.

Next Meeting Date

The group decided to postpone full team meetings until January 2018 at which time a consultant will be utilized to complete the process. Focus groups can continue to meet as desired. An effort will be made to determine membership of focus groups, assign leadership for meeting minutes by feedback from the group and keep the lines of communication open.

The County Administrator's Office will serve as a central repository for information and will continue to send meeting announcements for scheduled focus group meetings.

Adjournment

There being no further business to discuss, the meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Jodi Adams
Assistant to the County Administrator