

**ALLEGANY COUNTY BOARD OF LEGISLATORS
COMMITTEE OF THE WHOLE**

May 28, 2019

CALL TO ORDER: The meeting was called to order at 11:04 a.m. by Chairman Curtis W. Crandall

LEGISLATORS PRESENT: C. Crandall, G. Barnes (*arrived at 11:44 a.m.*), J. Burdick, P. Curran, D. Decker, W. Dibble, D. Fanton, K. Graves, B. Harris, S. Havey, D. Healy, J. Hopkins, J. Ricci, P. Stockin (Absent: D. Root)

OTHERS PRESENT: T. Boyd, S. Decker, K. Francisco, G. James, C. Knapp, B. Riehle, T. Ross

Executive Session

A motion was made by Legislator Dibble, seconded by Legislator Stockin, and carried to enter into executive session to discuss the employment history of particular individuals at 11:05 a.m. Immediately following discussion at 12:10 p.m., a motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to end the executive session and return to the regular meeting.

Administrative Assistant

The Board anticipates appointing a new County Administrator. The creation of the position of Administrative Assistant will allow the County to retain the current Administrator in a temporary, part-time capacity to aide in the transition. Without such a position, the incoming County Administrator will not be able to fully utilize the expertise of the incumbent to provide for a smooth changeover in the duties of the office of the Administrator. The position will be eliminated on September 1, 2019. Given its part-time, temporary nature, it will be included in the Section IV Salary Plan at an annual salary of \$56 per hour not to exceed \$10,000. A motion was made by Legislator Stockin, seconded by Legislator Decker, and carried to create and fill a position of temporary, part-time Administrative Assistant. **Prepare Resolution (Referred to Ways & Means for approval to fill)**

A motion was made by Legislator Fanton, seconded by Legislator Decker, and carried to appoint Timothy T. Boyde to the position of Administrative Assistant. **Prepare Resolution**

Crossroads Lease Addendums

County Attorney Carissa Knapp explained that there are three leases with the Allegany County Industrial Development Agency. These leases cover the area known as the Crossroads Center and its adjacent parking areas. The addendums will clarify Allegany County's commitment to maintaining the Allegany County Park and Ride Lot. This includes mowing, snow plowing, and other necessary maintenance. A maintenance plan is necessary in order to receive funding through the New York State Department of Transportation. A motion was

made by Legislator Decker, seconded by Legislator Curran, and carried to approve these three addendums for a five-year term. **Prepare Resolution**

County Administrator

A motion was made by Legislator Harris, seconded by Legislator Havey, and carried to appoint Deborah A. McDonnell to the position of County Administrator effective June 11, 2019. **Prepare Resolution**

A motion was made by Legislator Harris, seconded by Legislator Havey, and carried to approve the terms of the contract for the new County Administrator. **Prepare Resolution**

ADJOURNMENT:

There being no further business to come before the committee, the meeting was adjourned at 12:16 p.m. on a motion by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,

Sarah M. Decker, Journal Clerk/Deputy Clerk of the Board
Allegany County Board of Legislators