

FACILITIES & COMMUNICATIONS COMMITTEE
JANUARY 8, 2014
NOT APPROVED

Committee Members Present: D. Pullen, C. Jessup, S. Burt, P. Curran, D. Fanton, A. McGraw, D. Root, C. Crandall

Others Present: M. Alger, D. Button, D. Decker, K. Dirlam, K. Graves, D. Hanchett, D. Healy, T. Hopkins, G. James, K. LaForge, J. Luckey, T. Miner, T. O'Grady, B. Riehle, C. Santora, D. Scholes, N. Ungermann (Guests: B. Davis and D. Willard, MRB Group; B. Risse and D. Risse, CONXX)

Media Present: No media present

Call to Order: The meeting was called to order at approximately 3:03 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Root, seconded by Legislator Fanton, and carried to approve the Facilities and Communications Committee minutes of December 4, 2013.

Welcome of New Members

Prior to the business portion of the meeting, Legislator Pullen bade everyone a happy new year and welcomed the new Committee members.

Facilities-Related Matters

Updates on Renovation Projects

Deputy Superintendent of Public Works Dean Scholes reported that the work in the Probation area is continuing to go well and that the projected start date for the elevator rehab project is March 1.

MRB Representative Regarding Sewer Connection for the Jail and Public Safety Facility

Bill Davis and David Willard of the MRB Group attended the meeting to discuss the results of the feasibility study their company had conducted. The duo presented schematics of two potential sewer options at the Jail. Reiterating what Mr. Scholes had reported at the previous month's meeting, four options had been considered. However, options 2 and 4 were eliminated either due to cost or difficulty in executing. The two remaining options, 1 and 3, were illustrated in the concept diagrams prepared by MRB. It was determined that there was no need to take action that day, but that it was time to begin thinking of what action would be necessary and when. Mr. Willard went on to discuss the remaining two options: Alternative 1 would include a grinding station at the Jail (a new grinder could be put in place, but initially, they would try to use the existing grinder). The line would run through the fields behind the Jail to Hood Road and connect to a location on Hood Road. The estimated cost of this alternative would be \$622,000. The second option, Alternative 3, would require the same grinding station as Alt 1, but the line would run along the east side of NYS Route 19 to Hood Road and would require a small submersible lift station. The cost for this alternative would be \$803,000, but there would be an opportunity for 22 town residents to connect to the new sewer, with the possibility of those 22 residents to fund the \$181,000 difference in the project cost if they desire public sewers. Under

alts 1 and 3, there would be the need to upgrade the Village pump station located at Fairview Street before additional growth at the Jail facility. This would be a minor pump equipment upgrade and although this cost is factored into the estimates for Alts 1 and 3, it is anticipated this upgrade would not need to occur in the near future. Discussion regarding the cost difference and efficiency between the 4" and 8" pipe followed. The Committee was assured that the 4" pipe could handle even the potential of 300 beds at the Jail. Legislator Burt questioned whether easements are in place. He was told that MRB was assuming they will be available. Legislator Healy also suggested that grants and other funding sources be explored. Chairman Crandall alerted the Committee members and MRB to the possibility of future commercial development in that area and suggested that whatever system is put in place take that potential into consideration so the County doesn't lose out on possible future commercial development. Questions regarding whether the Village of Belmont would need to add employees following the addition of the new system also arose. MRB predicted that there would be no appreciable additional expense for the Village to operate the system. Superintendent of Public Works Guy James requested that when MRB projects costs for the project (to include any additional cost to the Village), that they add a "multiplier" to allow for inflation for the estimate since the County does not know when it will become necessary to begin this project. County Administrator Mitch Alger indicated that knowing what the Village might charge the County to take the waste water is an issue which needs to be determined. Legislator Fanton was of the opinion that Alt 1 would offer the fewest problems at the best cost, but agreed with Committee members to have MRB further investigate Alt 1 and Alt 3 for next month's meeting. MRB was directed to provide more accurate cost projections as well as allowances for inflation and to explore what funding options might be available for a project such as this, and to report back to the Committee in February.

Communications-Related Matters

Broadband Project Report

Bill Risse of CONXX returned to the Committee and gave a brief overview of his company's role for the benefit of the new members of the Committee. Following that, he distributed an "Invitation to Bidders" as he was requested to prepare last month. This invitation to bid lays out the County's plan for the county-wide Broadband network and it delineates specific equipment requirements necessary to complete the project. There is also a section within the document which requires some background about the bidder so the County agents can evaluate the bidder's quality and ability. The document, he said, is based on his past experience with other states which used similar documents. He indicated that Allegany County would need to customize the one he prepared to fit into County procurement protocol, saying the document needs more work—the County Attorney and the County Administrator may need to work to get the document closer to something that can be put out on the street for bids when the time is appropriate. Additionally, Mr. Risse noted, it would be good to get some direction about who is going to manage this project: a Local Development Corporation (LCD); housed in Allegany County or outside of Allegany County. "We can then try to work to develop an approach to inviting the Internet Service Providers (ISPs) to come onto the network. We also need to develop recommendations for a business plan for operating the system (collect revenue, pay bills, make it sustainable, etc.)." Legislator Pullen noted that the system should not require taxpayer dollars to provide Broadband service to residents. He added that Allegany County still doesn't have a contract with the State for the grant which we received notification of last March. Because we are still waiting, we can't go out to bid because we don't have a contract saying

that we've got the money definitely coming. However, we've moved ahead with the project "because our fear is that when the state tells us we have to move, it won't factor in that they have been 10 months trying to get a contract. We hope to have a contract shortly," he added.

Good of the Order

The good news of the notification of having been a recipient of \$5.9 million dollars from the SICG (Department of Homeland Security and Emergency Services Statewide Interoperable Communications Grant) submitted by the Sheriff's Office for the radio infrastructure in the County was reiterated. Lt. Hanchett has not received any additional information and does not know when the funds might be received. Legislator Pullen added that these funds are targeted to be used for more towers on which the Broadband project can "piggyback."

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 4:10 p.m. following a motion by Legislator Fanton, seconded by Legislator Root, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**FACILITIES & COMMUNICATIONS COMMITTEE
FEBRUARY 6, 2014
NOT APPROVED**

Committee Members Present: D. Pullen, C. Jessup, S. Burt, P. Curran, D. Fanton, A. McGraw, D. Root, C. Crandall

Others Present: M. Alger, D. Button, K. Graves, D. Hanchett, D. Healy, R. Hollis, T. Hopkins, G. James, J. Luckey, M. McCormick, T. Miner, T. O'Grady, B. Riehle, C. Santora

Media Present: D. Donohue, *Olean Times Herald*

Call to Order: The meeting was called to order at 2:08 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Curran, seconded by Legislator Root, and carried to approve the Facilities and Communications Committee minutes of January 8, 2014.

Facilities-Related Matters

Updates on Elevator Project

Deputy Superintendent of Public Works Dean Scholes informed the Committee that the bid for the project had recently been advertised; the pre-bid walk-through would be held February 11; the bid opening would occur February 21, and DPW would hope to have a recommendation by the March meeting. Legislator Burt inquired about the need for the second elevator if there is no plan for the use of the third floor. Legislator Pullen responded that the elevator would serve as a backup for access to the ground-second floors because there have been occasions on which there has been no handicapped access when the current elevator is disabled. Once the elevator is in place, he added, we can begin to brainstorm uses for the third floor. Chairman Crandall noted that in his opinion, a space needs study should be conducted, a plan developed, and costs estimated. He suggested resuming conversations with BOCES and Alfred State to see if the County can utilize their expertise in this area. He believes the project won't get going until a professional design is completed. Mr. Burt informed the Committee that he is a member of the Alfred State Educational Foundation, and he will discuss the issue with Craig Clark, Interim Vice President for Academic Affairs at the College.

Attorney/Client Session to Discuss Contractual Matters

The Committee entered attorney/client session at 2:09 p.m. on a motion by Legislator Pullen, seconded by Legislator Burt, and carried, to discuss contractual matters. The Committee exited attorney/client session at 2:44 p.m., following a motion by Legislator Burt, seconded by Legislator Fanton, and carried.

Communications-Related Matters

Legislator Pullen told the Committee that the County has yet to receive a contract from

New York State on the BroadBand grant. He reminded the Committee that Allegany County had received notification of having been awarded the grant last March, but no definite contract or dollars had yet been received. He added that CONXX is moving forward developing the design and equipment information. He went on to say that at the recent conference in Albany, he had heard talk of convergence of communication over the same pipeline.

Good of the Order

Legislator Pullen noted that at another workshop at the Albany conference, he and Clerk of the Board Brenda Riehle had attended the session conducted by Maureen Reynolds, the Deputy County Clerk of Tompkins County. When faced with the prospect of needing additional physical space to store records, she instead eliminated the storage problem by digitizing approximately 9,000 boxes of documents which had all been scanned and are searchable. In fact, he said, she was able to demonstrate how the system searched 200 years of legislative proceedings in 10 seconds. Additionally, she was able to find grant funding to pay for everything. He said that Ms. Reynolds would like to “take this show on the road” and show other counties how she did it and how it can be done. Mr. Pullen suggested that Allegany County should explore this option.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:00 p.m. following a motion by Legislator Fanton, seconded by Legislator Burt, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

FACILITIES & COMMUNICATIONS COMMITTEE
MARCH 5, 2014
NOT APPROVED

Committee Members Present: D. Pullen, C. Jessup, S. Burt, A. McGraw, D. Root, C. Crandall
(Absent: P. Curran, D. Fanton)

Others Present: L. Ballengee, S. Brown, D. Button, D. Decker, K. Dirlam, D. Hanchett, D. Healy, R. Hollis, N. Koegel, T. Miner, T. O'Grady, B. Riehle, T. Ross, C. Santora, D. Scholes, R. Swarthout (Guests: B. Risse, D. Kartchner of CONXX)

Media Present: No media present

Call to Order: The meeting was called to order at 2:05 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Burt, seconded by Legislator Jessup, and carried to approve the Facilities and Communications Committee minutes of February 6, 2014.

Communications-Related Matters

Legislator Pullen began this portion of the meeting by summarizing the status of the Broadband Project at this time. As of today, we still have not gotten a contract from NYS even though it is one year since the State announced that our project had been approved and that we would be awarded a contract—\$800,000 from the State, with Allegany County's match of \$200,000. This delay puts us in an awkward place because the State had established some time limits and parameters, and there has been no formal announcement that these would be adjusted to allow for additional time. We're not sure where we are, but we are not comfortable awarding anything until we have a signed contract. Mr. Pullen indicated he had been in conversation with Mr. Risse about this delay. Mr. Risse, he said, has spoken with people at state level regarding where the process is in terms of getting a contract.

Mr. Risse then went on to explain that he tries to stay in touch with the NYS Broadband office and let them know that the timeline is running and that bidding has been ready to go, but due to the lack of the contract from the state, Allegany County is not comfortable moving ahead. He added that the administrator and outreach coordinator are both aware that we need to get some paperwork, and they said they were going to push this. They felt that they would have it set up so that Allegany County should have a project under contract and be able to ask for reimbursement for legitimate expenses by July. He added that such projects need to appear on a regional council agenda, and after that, need to come before some sort of public hearing so the contract can be finalized. The question is what can be done to maintain momentum, to be as prepared as possible, and to move expeditiously once we get the contract. His recommendation is to put the base network out to bid the notation in the bid that the successful bidder must hold its pricing for as long as it takes for NYS to send a contract and, ultimately, the County can decide not to award the bid at all.

Legislator Pullen, in agreement with Chairman Crandall, recommends moving as far as we can and then be in a place where we find out what prices will be and if it's within budget but with the understanding that we will not actually be awarding until we know we have a contract with the state of New York that will allow for reimbursement. As we move forward, we want

reasonable timeframes to get things done. We begin by advertising for bids for the backbone equipment and installation as presented and discussed at the Facilities & Communications Committee meeting in prior months. A motion to begin the bid process was made by Legislator Jessup, seconded by Legislator Root, and carried.

Some discussion followed, including the fact that communication equipment prices typically remain stable over time; allowing a 30-day window for bidders to respond; including the phrase “state of the art” in the bid, and that the bids would be held “open” for 120 days. It was determined that bids would be ready to be advertised in about two weeks. Additionally, it was decided that the County would advertise via its usual outlets.

Chairman Crandall felt that some correspondence, per Committee approval, to our Senator and the Governor’s Office regarding this issue is in order. He would draft a letter stating the County’s questions and concerns and seeking information regarding where we might be in the process. Mr. Kartchner suggested that perhaps the letter could request an extension for the stated deadlines.

Facilities-Related Matters

Elevator Project Update

Legislator Pullen informed the Committee that DPW had received only one bid for the elevator project which came in substantially over budget. He said he has had conversations with the County Attorney and engineers regarding how we should proceed. He added that the Committee should enter attorney/client session to discuss the situation resulting from the over-budget bid.

Attorney/Client Session

The Committee entered attorney/client session at 2:29 p.m. on a motion by Legislator McGraw, seconded by Legislator Burt, and carried. The Committee exited attorney/client session at 3:18 p.m. following a motion by Legislator McGraw, seconded by Legislator Jessup, and carried.

New Business

Because the meeting ran significantly over its one-hour allotment, Legislator Pullen suggested adjournment and rolling the following issues over to next month’s meeting unless there were something critical to consider.

After Hours Building Security Issues

The issue: There are times when most of the workers are gone and there are other groups meeting here and we’ve been asked to think about a policy on how the building is to be used what kind of security we might be providing in the facility during that time.

Lighting Issue

AED Public Access (Defibrillators)

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:20 p.m. following a motion by Legislator Jessup, seconded by Legislator Burt, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

FACILITIES & COMMUNICATIONS COMMITTEE
APRIL 2, 2014
NOT APPROVED

Committee Members Present: D. Pullen, C. Jessup, S. Burt, P. Curran, D. Fanton, A. McGraw, D. Root, C. Crandall

Others Present: M. Alger, L. Ballengee, D. Button, D. Decker, K. Dirlam, K. Graves, D. Hanchett, D. Healy, R. Hollis, T. Hopkins, G. James, T. Miner, B. Riehle, C. Santora, D. Scholes, R. Swarthout, N. Ungermann

Media Present: No media present

Call to Order: The meeting was called to order at 2:05 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Curran, seconded by Legislator Jessup, and carried to approve the Facilities and Communications Committee minutes of March 5, 2014.

Facilities-Related Matters

Update on Elevator Project

Legislator Pullen began the discussion with a review of what had transpired at the last Facilities meeting, reminding Committee members that only one bid had been received for the additional work (other than the work to be done by Otis) and that it had come in significantly higher than anticipated. Deputy Superintendent of Public Works had been directed to go back to the bidder to see if any of the costs could be reduced. Mr. Scholes then distributed a summary of costs per Mr. Pullen's request. The original authorization (plus additional transfers) of funds totals \$435,293. The next section deals with Otis Elevator; \$185,700 represents a contract which was approved (authorized) previously; we are already committed to that amount, regardless of what is decided later. The next section represents the contract with LaBella for various amounts that have been approved; those are either incurred and paid or committed, totaling \$54,029. The final section is the revised scope of work (and cost) from Testa Construction, the lone bidder. The changes that have been discussed between Testa and engineers and Mr. Scholes brought the bid down to \$210,000 from a previous high of \$271,000. This leaves us with a deficit of \$14,436 for the project. Mr. Scholes told the Committee that DPW feels that because the renovation in the Probation Department is coming in under budget, any remaining funds will be sufficient to cover that \$14,436 deficit. There was discussion about what had been taken out of the original bid. Mr. Scholes indicated that there were some changes to asbestos abatement, and only one jail door will be removed, not two as originally proposed (the scope of work will stop at the door frame; work might continue at some future time). There will be a reduction in the fire stop penetrations; they had originally believed 12 would be necessary, and now they are looking at as few as six or eight. Downstairs, one of the big expenses was the new set of double doors, but the design has been changed from an aluminum system with full glass doors to hollow metal frame doors with vision panel doors (30-36K in savings there). That is how the reductions came about. Gabe Antenucci (LaBella) is pleased with these results. He doesn't feel that rebidding the project will get us any better

numbers. So, to sum up, Mr. Scholes said Mr. Antenucci and he would recommend to the Committee to go with the current bid as they don't see a better price.

Legislator Burt made a motion to table this issue until there is a planned end user for the third floor. Legislator Curran seconded the motion.

Legislator Pullen said he does not want to speak to anyone about using the third floor until we know for sure we are able to get there and do it legally, in compliance with federal and state laws. Once we have the work done, he said, that would be necessary anyway. In his view, if there is no top floor end user, the elevator project is still something that should be done to access all three floors which we do not have currently. The elevator now in use is rather "ancient" and there would be no ease of access if something happens to it. So even without the prospect of a third floor, Legislator Pullen said he would still support the elevator project. He added that this is a bonus that we will be able to do [use the top floor], so I support going ahead with the project. We have indicated in the past that we desire to utilize the resources available, using Alfred State, BOCES, and possibly others for the design and analysis of use in that space. Certainly there are space needs in County government that this [elevator and third floor configuration] would be the cheapest way of addressing. What that will finally look like, we don't know, he added. What we do know is we can't use that floor right now except for storing lightweight paper products.

It was then pointed out that when a motion to table an issue is made, there is no discussion, but only a vote. Apologizing for his inadvertent lapse in adhering to Robert's Rules, Legislator Pullen then called for the vote to table the elevator issue. The motion to table was defeated. However, a roll call vote was requested; six of the eight Committee members voted not to table; two Committee members (Legislators Burt and Curran) voted to table the discussion. The motion to table was defeated.

Legislator Jessup then moved to proceed with the project and award the bid to Testa for \$210,000; that motion was seconded by Legislator Fanton, and the following conversation ensued.

Legislator Curran said that in his opinion, he did not think we should go ahead with only one bid as we then have nothing to compare. Yes, he said, we did value engineering and reduced costs, but he wondered why they [Testa] didn't consider those options in the original bid.

Legislator Burt compared the elevator project to the waterline project (which he supports). He said the rationale for delaying the waterline is to wait for an end user. He felt this project was similar, and therefore should have an end user before going forward.

Chairman Crandall, in response to the end user issue said we do have a user for the third floor...he would point out that it is currently being used, but any employee going to the third floor, and access to that floor as it stands right now, no matter what we use it for, may (technically) put us in violation. He added that we KNOW there will be an end user (or several) once the work is completed; it won't be empty space up there. We just have to figure out who that will be and how that space will be configured. A charge of this Committee is to decide what the third floor will look like (floor plan) and who's going up there.

Legislator Fanton added that there is also a difference in cost: \$3 million for the waterline and a couple hundred thousand for the elevator project.

In response to re-bidding the project, Superintendent Guy James said that many companies backed out of the bidding process because although the project is a big deal to the County, to the contractors, it is a small project and not really worth their time.

Legislator Healy noted that proceeding with the project gives the County options, not only with the third floor, but also in the security area. Without going forward, we limit our options in those areas.

Legislator Jessup noted that construction costs will always go up; however, he said he does business with Testa on a regular basis and characterized it as an honorable contractor. "I don't think we'll get it any cheaper," he added.

Legislator Pullen then called the question. Again, a roll call vote was requested. Six of the Committee members voted to go ahead with the project. Two were opposed: Legislators Burt and Curran. **Prepare Resolution**

Legislator Pullen then asked about the renovations occurring in the Probation Department. Mr. Scholes said flooring and ceiling issues are being addressed and a doorway has been changed to make it easier for staff to see visitors coming in the door. He explained that part of the reason it's taking so long is because people in the Probation Department continue to work as the renovation is being done which requires some shuffling around. However, DPW expects the work to be done in May. The project is coming in under budget, he added.

Communications-Related Matters

Because CONXX will not be at the meeting today, Legislator Pullen reviewed his recent meeting with Bill Risse and Dave Kartchner. He reminded the Committee that it had previously authorized going out to bid. CONXX had submitted the specs to the County Attorney's office and the two entities have been communicating. County Attorney Tom Miner noted that some specs still need to be clarified and that the work is continuing. When it is finalized, we will advertise for bids to come before the Committee. There was some discussion about the recent notification that E-911 had received a \$5.9 million grant to authorize and fund facilities for 911. Lt. Dan Hanchett has been in communication with CONXX to determine if it might be involved in designing that system and ensure that 911 and anything related to County Broadband would work seamlessly together and meet the needs of 911 and public safety.

Lt. Hanchett went on to describe the backbone of the system, talking about microwaves, etc. He thought it would make sense for CONXX to engineer the system as they have done similar work on the existing system on the Broadband grant. The work would include propagation studies to determine the most appropriate locations for antennas, towers, the size of the microwaves, etc. The engineering, he explained, must occur before we seek general contractors. Lt. Hanchett noted that according to Sheriff's Department Accountant Randy Hartwick, based on the conversations he has been having with the State, the arrival of the grant money seems imminent. He added that he hopes to come to the Public Safety Committee meeting next month with an MoE to accept the grant funding.

In continuing discussion, Lt. Hanchett said that CONXX is the obvious choice because it is one of the few companies with proprietary software that diverts bandwidth to 911 and public safety in an emergency, overriding commercial/personal use. That public safety predominates the system has been the constant consensus of this committee, noted Legislator Pullen.

Lt. Hanchett added that if we were to go out to bid, CONXX would still come in as lowest bidder because it has half of it done already. He noted that the grant project is only three years, starting from the day the money is awarded (not received), so the clock is ticking.

Chairman Crandall said that Allegany County is in a unique position, having both grants coming at parallel times which allows the projects to mesh together as opposed to having the

911 grant now and a few years down the road getting something else. We are fortunate to have them at the same time so can mesh them w/o “retrofit” and we can use the same companies. This will be cost effective and allow coordinated planning and service to have same consultant guiding both prongs of the initiative. This does not require a vote from this Committee to authorize at this time because we already have an approved contract for CONXX to be a consultant on the Broadband grant. Lt. Hanchett also noted that the State is now less likely to offer extensions on grant projects than it has been in the past.

Legislator Pullen then asked if the County had yet heard from the State on the Broadband grant. County Planner Kier Dirlam said he had gotten back the letter that had been sent out in the fall regarding the project. He said the only update he made to that letter was a change in the timeline, adding three months to the project. He added that we now have a new rep who claimed she can get some action on the project. He is looking for an update by May (2014).

Chairman Crandall reminded the Committee that it had been his plan to contact the Governor’s Office regarding the delay in the receipt of any contracts for that grant. This new information (per Mr. Dirlam) will put a hold on that letter; however, if we don’t hear something by May, Chairman Crandall will revisit the idea of writing to the Governor.

New Business

Building Security Issues

Legislator Pullen noted that it has been brought to the attention of the Legislators that there is pretty good security in the building during the day, but that frequently in the evenings, county related groups meet in the building after hours when there is no security. Seen as a facility issue, it has been referred to this Committee. Legislator Pullen asked the Committee members for ideas on how to address this issue. He added that he didn’t think that a policy currently exists for after-hours building usage.

Chairman Crandall clarified, saying, there are actually two issues at hand: the first, as Legislator Pullen described, and a second, being that daytime employees are not required to walk through the magnetometers.

He added that he thought a simple sign-in policy and a person involved in the group using the building should have responsibility for seeing who signs in and for having participants sign out as well. However, the second issue will require a more studied approach. Chairman Crandall opined that the second issue should be referred to the Public Safety Committee for deliberation.

Legislator Burt offered the suggestion that whatever organization is meeting pay the hourly rate for a person to provide security. He also suggested using the CrossRoads as a meeting center because it could more easily be secured.

Legislator O’Grady added that perhaps “velvet ropes” like the ones seen in banks might be sufficient. He also suggested “rolling cages” that could block certain areas.

Legislator Pullen asked the group to think about these issues in order to devise a policy to bring back to next month’s meeting.

Legislator Root asked what the amount of usage in the building might be.

Chairman Crandall thought knowing that information would be helpful in generating a policy. He added that because the employee issue was the topic of fairly extensive conversation at the Committee of the Whole, it is his suggestion to refer that issue to the Public Safety Committee.

Legislator Burt continued the employee discussion, saying the County spends a lot of money not only for the mags, but also on manpower to staff the desks at the entry. He moved to have everyone who enters the doors go through the magnetometer. Legislator Curran seconded the motion.

The discussion that followed brought up a variety of possibilities that might make that motion impractical: people have swipe cards, some people have keys to other doors and come in before the security desk is manned, etc.

Chairman Crandall said that the issue goes deeper than just requiring everyone to walk through the mags and that it doesn't address the whole issue. Mr. Crandall added it was his belief that conversations need to be held with the Sheriff's Office, the department heads, and perhaps others, to fully address the issue. A blanket motion does not address the whole story, and that is why he reiterated his suggestion to refer the issue to the Public Safety Committee.

Legislator Burt then amended his motion, saying that employees, guests, etc. should walk through the mags as it is now, during normal business hours. Legislator Curran seconded the amended motion.

There was some discussion that perhaps this requirement needed to be negotiated with the unions.

Legislator Jessup then moved to table the above motion offered by Legislator Burt until more information can be gathered and to refer the issue to the Public Safety Committee; Legislator Fanton seconded. The motion to table was carried. **Refer to Public Safety Committee**

Lighting Issue AED Public Access

Because the meeting had already run overtime, the remaining issues (above) will be addressed at the next month's meeting.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:15 p.m. following a motion by Legislator Root, seconded by Legislator Curran, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

FACILITIES & COMMUNICATIONS COMMITTEE
MAY 7, 2014
NOT APPROVED

Committee Members Present: D. Pullen, S. Burt, C. Crandall, P. Curran, D. Fanton, C. Jessup, A. McGraw, D. Root

Others Present: M. Alger, H. B. Budinger, D. Button, D. Decker, S. Decker, K. Dirlam, K. Graves, L. Haggstrom, D. Healy, R. Hollis, T. Hopkins, G. James, T. Miner, T. O'Grady, T. Ross, D. Scholes (Guests: Bill Risse of CONXX, J. Sawyer of KHEOPS)

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order:

The meeting was called to order at 2:00 p.m. by Facilities and Communications Committee Chairman David Pullen.

Legislator Pullen mentioned that some of those present had attended a local government conference at Houghton College earlier in the day; he encouraged future attendance at that conference.

Approval of Minutes:

A motion was made by Legislator Burt, seconded by Legislator Fanton, and carried to approve the Facilities and Communications Committee minutes of April 2, 2014.

Facilities-Related Matters:

Dean Scholes gave an update on the elevator project saying that some minor asbestos abatement was being done and should be completed by the end of the week with air quality testing next week. Over the next two weeks they would be completing demolition on the ground floor as well as determining the placement of elevator openings. Overall he was pleased with the way things are going.

Dean Scholes gave an update on the Probation renovation. He anticipates full completion of the project by the end of June, with most of the work being complete by the end of May. The project has taken more time to complete as they must shuffle things around while Probation employees continue to work in that area. Additionally the crew that has been doing the work must occasionally attend to matters in other areas that arise.

Legislator Burt remarked that even though he was initially against the elevator project, he is now a "team player" and is excited to move along on the project.

Legislator Pullen commented that there are many opportunities for the third floor space. Having potential resources in Alfred State and BOCES students could save money. Also not having the space currently occupied allows for more time to complete a renovation project on that floor.

Communications-Related Matters

Bill Risse of CONXX was present to discuss the communications grant project. Originally the project was for broadband only, but given grant opportunities, the project now allows for the potential convergence of both 911 and broadband on one network. Mr. Risse supports the idea of taking advantage of both opportunities before it is built rather than adding it on later. He commented that we are at a point where we need to decide what to do. We have two different operations that can work together. He said, "Instead of two roads, we can build one."

Legislator Fanton questioned if they would still be able to use high band radios. Mr. Risse replied that those would still be able to be used. Legislator Hopkins expressed his concern about keeping the grants separate and wondered if we had one central reporting person. Legislator Pullen stated that Mr. Alger would be that person. He went on to say that the more grant money we have to use for the project; the cheaper it will be for end users. He is optimistic that we will have a product that is reasonably priced which may bring more end users. Lt. Hanchett commented that the system is IP based and when he was working on the grant, the equipment needed for the 911 system was the same. The two systems fit very well. Legislator Pullen stated that if there was going to be more towers, we would need to have transmitters and receivers that can spread out to end users. Lt. Hanchett remarked that there would possibly be eight additional towers. Legislator Pullen responded that it's an additional cost. Mr. Dirlam stated that the paperwork had been sent to Albany recently, but hasn't necessarily been completed on their end, so please don't call Albany. Legislator Root asked, "Is there an estimated number of end users?" Mr. Dirlam replied that there were around 11,500 homes. About half of those could be estimated as end users. Legislator Pullen remarked that "in the end if residents of the County have access, that's a measure of success." There was discussion about the possibility of this spurring economic development. Mr. Risse invited those involved in the project to visit a newly installed system in Lackawanna County, near Scranton.

Old Business:

Legislator Pullen asked Mr. Alger to address the concerns about building security. Mr. Alger deferred to Mr. Healy, Chairman of the Public Safety Committee. Mr. Healy stated that they had formed a subcommittee to address the issue. They are going to take a look at it and report back at the next meeting.

New Business:

Mr. Pullen asked Mr. Healy if the lighting issues or AED public access issues had been addressed. Mr. Healy stated that the issues with lighting around building/parking lots may be changed once the County Museum is demolished.

Good of the Order:

Legislator Burt announced that he would be retiring from teaching after a 32-year career.

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at 2:40 p.m. following a motion by Legislator Fanton, seconded by Legislator McGraw, and carried.

Respectfully submitted,
Sarah M. Decker, Journal Clerk/Deputy Clerk of the Board
Allegany County Board of Legislators

FACILITIES & COMMUNICATIONS COMMITTEE
JUNE 4, 2014
NOT APPROVED

Committee Members Present: D. Pullen, C. Jessup, S. Burt, D. Fanton, A. McGraw, D. Root, C. Crandall (Absent: P. Curran)

Others Present: M. Alger, L. Ballengee, D. Button, D. Decker, P. Fogarty, K. Graves, D. Hanchett, D. Healy, T. Hopkins, J. Luckey, T. Miner, B. Riehle, T. Ross, C. Santora, D. Scholes, R. Swarthout

Media Present: No media present.

Call to Order: The meeting was called to order at approximately 2:03 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Burt, seconded by Legislator Root, and carried to approve the Facilities and Communications Committee minutes of May 7, 2014.

Facilities-Related Matters

Elevator Project Update

Deputy Superintendent of Public Works Dean Scholes reported that the work on the elevator project is going smoothly so far. He added that the electric has been roughed in and the drywall has been hung. The door has been cut out in the breezeway on this floor. He noted that Testa (project contractor) is pleased and say they are slightly ahead of schedule. He will soon be in contact with Otis to see if they are prepared to do their part.

On a different topic, Legislator Burt wanted (again) to thank Mr. Scholes for the crew he had assembled to assist Mr. Burt in moving the County's historical items from the old church to the Angelica Fair Grounds. He said they loaded the trucks, transported, and unloaded the trucks in three hours. He was amazed and grateful. He went on to name the workers: Jim Edwards, Steve Brown, Brock Weaver, Kasey McDowell, Roger Hoshul, Earl White, Kara Slep, Devon Healy, Brianna Presutti, and Alyssa Mountain. Legislator Burt had previously thanked DPW for its help at the Public Works Committee meeting, but did not have the names of the workers at that time. Mr. Scholes thanked Legislator Burt for the kudos and said he would pass his kind words along.

Request from Public Defender to Discuss Location of Office Space for New Attorney

Earlier that day at the Public Safety Committee meeting, Public Defender had told the group that she hoped the committees were considering the space needs as the JR move was not working out very well. She also reminded the group that she would soon hire a third Assistant Public Defender. However, as she was on her way to a meeting in Albany, First Assistant Public Defender Patricia Fogarty reiterated those concerns to the Facilities Committee members. Chairman Crandall reminded the Committee that the charge of allocating space has always been the purview of the County Administrator's office. He suggested that County Administrator Alger get together with the Public Defender and some other department heads and come up with a plan prior to the next Facilities meeting. Legislator Pullen said he would be

glad to meet with Mr. Alger and others and Ms. Fogarty said the Public Defender's Office would make one of its members available to meet whenever necessary.

Communications-Related Matters

Legislator Pullen gave a brief report on a conference he had attended in Scranton, PA, which was sponsored by CONXX. At that time, CONXX unveiled the system they had created and installed for Lackawanna County, PA. Mr. Pullen noted that Lackawanna County is, in many ways, similar to Allegany County. He said that Lackawanna County paid for the system with the savings generated by moving everything in terms of communications over to voice over internet protocol (VOIP). Lackawanna County is using the same general approach to technology, 911, using microwave connections and signals; it also added many parks and public locations with wifi capability; using the system as a recruiting and economic development tool; and anticipates nearly limitless Broadband accesses with the existing technology. They feel this has positively enhanced the County's competitive posture. Legislator Pullen also had the opportunity to speak with Wireless Internet Service Providers (WISP) who felt the Lackawanna system worked well for them. He noted that the gold standard, of course, is fiber optic; however, he added, the cost-benefit ratio, as they describe it, unless you have astronomical usage, the wireless using microwave technology can deliver many times more capability than they have found has been necessary. Legislator Pullen was told that the system was given total endorsement by the Lackawanna County officials, and they would come address this committee or the full Board if the Board would like to hear what they had to say. Once it's there and people start working with it, they see new ways to take advantage of the system's capabilities.

Lt. Dan Hanchett, who also attended the meeting, said he met with Lackawanna County's Emergency Services Director apart from the CONXX people to find out the "unvarnished truth" about the system, its capability, etc. The Allegany County Radio Technician also met with his counterpart. Both were happy and impressed with what they learned. There had been no 911 issues; the new system only enhanced it. Lt. Hanchett said our system will be very similar and that he was happy with what he had learned as the system in Lackawanna County seemed to be and do all that had been touted.

Finally, County Attorney Tom Miner said he is waiting for information from CONXX before finalizing bid details. He added that he would like the bid to be flexible vis-à-vis the Broadband and 911 projects as CONXX is working on both projects and because the technology is pretty much the same. He feels that would be the most efficient way to move forward.

Old Business

Subcommittee Reports

Building Security Issues

Legislator Graves reiterated the report that he had given at the Public Safety meeting regarding the building security issues:

"Initial meetings and discussions are, have been, or will be taking place with the Sheriff, the Sheriff's Building and Court Security Personnel, Mr. Alger, Mr. James, and others.

"Primary areas being reviewed are:

“Daytime—Regular Office Hours—Security Checkpoints, Traffic Movement into and out of the Buildings;

“Nighttime—After Office Hours—Basically 24-Hour Building Security.

“Once initial background information is accumulated, the plan is for the Sub Committee to meet with Chairman Healy to review and edit a list of recommendations regarding same.”

Lighting Issues/AED Public Access

Legislator Pullen and County Administrator Mitch Alger had met the previous day with PEF (Public Employees Federation) members regarding their concerns about lighting as it affects walking between their respective buildings and their cars, particularly during the winter months when it is often dark when they leave their jobs. Mr. Alger will look into whether or not the County can put lighting down the hill at the church parking lot or in the Presutti lot. He noted it will be easier to install lighting in the Presutti lot because the County owns it; however, it is not impossible to light the church lot, but it will require contract language and negotiating the lease that allows the parking. He also agreed to contact the Village in order to have a police presence, especially during the winter months, though not necessarily every day.

As regards the AED (Automated External Defibrillator) it was discovered no one had actually taken responsibility for investigating the access. Much discussion followed regarding the fact that training on the AEDs would be beneficial, but that it is unnecessary as the machine orally walks the user through the process. DPW noted that Steve Brown is developing a fire safety plan which will include floor diagrams and Mr. Scholes said he will inquire whether AED locations can be added to the diagrams. Department of Health Director Lori Ballengee informed the Committee that Mike Barney, Assistant Director, Allegany County Emergency Management, is in charge of AED maintenance, so perhaps he could be the resource for Mr. Brown.

New Business

Public Safety will be making a referral regarding space needs. Legislator Pullen noted he and Legislator Root had had some discussions regarding the possibility of using student resources from Alfred State to help determine best usage and design of available space. Ms. Root confirmed that faculty members in the appropriate areas had been given a heads-up and have put this project on their respective schedules for this fall. Legislator Pullen also suggested the possibility of creating a questionnaire to be distributed to all Department Heads so they would be aware that planning was occurring and be able to submit their requests for needed space. There are both short-term (such as the needs of the Public Defender’s Office as construction continues) and long-term needs looming. Legislator Pullen feels this will be our best and most economical way of addressing as many space issues as possible, and he does not want to miss an opportunity because of failure to communicate. Legislator Pullen requested an on-going agenda item for this committee which would be a monthly update of what we are looking at in terms of needs. Additionally, he asked Ms. Root to talk to her contacts to see if they could come to a committee meeting in July or August so we could brainstorm together, so they know what to start looking for in their respective programs. Mr. Healy reported that at his committee meeting earlier that day, he had requested that his Department Heads come back with information about their space needs.

Good of the Order

Comments on Committee of Jurisdiction for Communications

Chairman Crandall clarified for the Committee that any issues or decisions regarding County communications, despite the fact that, in this case, the grant was obtained by Public Safety personnel, falls under the purview of the Facilities and Communications Committee. To that end, he suggested that Committee members vote on the items that had previously passed through the Public Safety and Public Works committees and then refer the results to Ways and Means. Subsequently, the resulting resolutions will come off the floor at Monday's Board meeting. Chairman Crandall continued to say he would like a clarification of Board Rules regarding the purchase policy using the existing paperwork so that all Committees know the appropriate "route" and issues under consideration do not need to go through multiple committee approval unnecessarily. Legislator Pullen acknowledged this need and said he would work closely with Legislator Healy, Chair of the Public Safety Committee, while the grant is being used.

The Purchase of the Birdsall Tower and Lease of Its Land

The Sheriff's Office requests approval to purchase the Birdsall Tower from Family Life Ministries for the price of \$30,000 to be used from the \$5.9 million grant (Account Capital Project H 3022 titled SICG-911 FY13 C#198370). Additionally, the Sheriff's Office requests approval to enter into a lease agreement with the property holders on whose land the tower resides for a 25-year lease for a lump sum of \$8,500. Approval was granted on a motion by Legislator Fanton, seconded by Legislator Jessup, and carried. The resolution will come off the floor at Monday's Board meeting, pending approval by Ways & Means. **Prepare Resolution**

CDMI Wireless Towers

Legislator Pullen distributed "PR" brochures about Lackawanna County, PA, which he had picked up at the meeting he had previously mentioned. Additionally, he said, he had been referred to a company, CDMI, Clarks Summit, PA, which constructs towers that are not "planted" into the ground, but are "anchored" to the ground, freestanding and heavy (gravity anchoring) which allows them to put towers in hard-to-serve areas. The towers can reach 180 feet high. These towers can be erected in between one and two days. Legislator Pullen suggested this might be the way to get to "dead" areas that cannot be served any other way. He also went on to explain what the company has done with "green" towers.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 2:55 p.m. following a motion by Legislator Burt, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegheny County Board of Legislators

FACILITIES & COMMUNICATIONS COMMITTEE
JULY 2, 2014
NOT APPROVED

Committee Members Present: D. Pullen, C. Jessup, S. Burt, D. Fanton, C. Crandall (Absent: P. Curran, A. McGraw, D. Root)

Others Present: M. Alger, L. Ballengee, M. Barney, D. Button, R. Christman, D. Decker, K. Dirlam, K. Graves, D. Hanchett, D. Healy, R. Hollis, T. Hopkins, G. James, B. Kelley, K. LaForge, J. Luckey, T. Miner, K. Monroe, T. O'Grady, B. Riehle, B. Risse (CONXX) C. Santora, D. Scholes, R. Sobeck-Lynch, R. Swarthout, R. Zink (STW)

Media Present: No media present

Call to Order: The meeting was called to order at 2:00 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Burt, seconded by Legislator Jessup, and carried to approve the Facilities and Communications Committee minutes of June 4, 2014.

Facilities-Related Matters

Elevator Project Update

Deputy Superintendent of Public Works Dean Scholes informed the Committee that the project is proceeding well, saying that Testa Construction has completed most of its role in the project and that Otis is expected to be on-site beginning July 7. Although he could not give an exact completion date, when queried, Mr. Scholes said that the project would be complete by the fall.

Old Museum Update

Mr. Scholes went on to say that he has investigated everything he was supposed to investigate and that the investigations and information required to complete the environmental assessment form were recently completed and were given to the County Attorney's Office for review. Mr. Miner will review the environmental assessment form and will notify all parties as required. He predicted the project will be completed by the end of the year.

Public Defender's Long-Term Space Needs

Public Defender Barbara Kelley appeared before the Committee and distributed a document outlining the issues and needs in relation to the space problems in her area. Ms. Kelley said that because she had received a grant allowing her to hire a Third Assistant Public Defender, her space needs have increased. She added that ideally, each attorney would have his/her own office, the two secretaries (and filing cabinets) could share a common space; there should be a waiting area for clients (currently there are chairs in the hallway for this purpose); and a conference room would be a big plus. Being located near security would also be welcome. She added that the fourth attorney, whom she hoped to have in place in a few weeks, will be located in the other building and that JR continues to be located in the Health Department. This configuration is less than ideal for the needs of the Office. She would like a more self-contained contiguous space, she said. Legislator Burt suggested that all Department

Heads make known their space needs before any decisions are made. Legislator Pullen noted that space issues would be addressed as quickly as possible as we move forward.

Communications-Related Matters

CONXX Project Manager Bill Risse presented the Committee with an update of the most recent activity on the Broadband/E-911 projects. He said that CONXX has been evaluating a project which has grown from a one-and-only to a public safety and Broad Band communications project. He says CONXX is now at the point where it can bring some concrete proposals on estimates which can generate the Committee's reactions or decisions. To that end, Mr. Risse distributed a document on the last mile equipment/connectivity which lays out all the kinds of equipment that can be used to connect to business, residences, and government institutions. CONXX recommends that this be the selection of equipment put out to bid and paid for by the Broadband grant. The backbone/core network would be organized, managed and paid for by 911. He went on to say that the Broadband side of this would fall to the Broadband grant and this would be the manifest of equipment that would give Allegany County an understanding of the unit pricing so it could make an order of various quantities or continuing orders as needed. He said that CONXX is trying to preserve as much of the Broadband funds as possible in order to grow this network in closer proximity to those people who are un- or underserved. He added that providers often provide to those customers who are easiest to serve—don't often provide to remote locations. "If we can keep as much money available for the last mile (that is, for the equipment to get to those people), the County will be more successful in enticing an internet provider to make that connection." In addition, the document tells whose equipment CONXX thinks should be used based on its own experience as well as on ISP providers surveyed. This document provides an open-ended invitation for the bidders to spec and recommend what they consider most effective white space equipment, which operates on lower frequencies and has been abandoned by broadcast television, which better penetrates leaves, trees, and better follows a curving landscape. That equipment, he said, is getting faster and improving continually. CONXX thinks it will be part of the solution and will help reach the more remote areas. Some sections in the document also suggest which qualifications and experience the bidders should possess in order to be considered for the project.

Mr. Risse then distributed a second document, saying that the County and 911 indicated they would have an interest in a network management system. This system will show the manager(s) what equipment the County has and whether it is working properly. He added that CONXX had made a system it had installed elsewhere available for evaluation by the 911 Team and the County Team. CONXX would install this as part of a network build. Right now the County has no network management or observation tool, so it suggests that it might be a good first step to maintain the critical infrastructure, and it would be better to have the system operating at the outset rather than at the tail end of the project. The network management platform is a proprietary system that CONXX built. The Allegany County folks who looked at it seemed to have a high degree of interest in it, he said. Additionally, it will help both the 911 and Broadband operations as well as the future internet service providers, and it can help the County's IT Department. It would be configured to serve all those entities separately or together, depending on Allegany County's needs and wishes. To get this started, one thing CONXX would have to do is perform a network audit to know the exact schematic and diagram of every piece of electronic equipment that is networked in the entire County and throughout the 911 system. This, he said, is a time-consuming effort. Contained within the second document is a

proposal for CONXX to perform that audit. The proposal includes the cost for the system itself which includes the hardware and the software, the network audit, the installation, and the training and programming. Mr. Risse hoped to receive an indication from the County whether he should go ahead with this proposal as it is something that can be started immediately. Legislator Pullen noted that the Committee was not prepared to decide that day, but would consider the proposal(s) for next month's meeting. Chairman Crandall concurred, saying that he would like the document to be reviewed by the County Attorney's Office before any decisions are made. He would also like to expand the circle of people invited to read the documents and participate in a demonstration of the system. He also expressed his concern that this management system is designed to monitor a system that isn't yet in place. Mr. Risse assured him that it would work with the current system as well.

Document Number 3 distributed by Mr. Risse was the preliminary proposal for the backbone network which would be a carrier grade, public safety class, high capacity backbone with connections to the internet. He said that the document breaks out an entire network project into what it costs on a unit basis when possible or the aggregate cost during this phase. He went on to explain the other estimated costs in the document. This proposal does not include the last mile providers. Mr. Risse said he believes CONXX has delivered a document in response to a certain level of shared understanding of a professional services agreement to design and build a network. There are variables; the document is not carved in stone, but, said Mr. Risse, this is what these things cost. Legislator Fanton said he would have a better understanding of true costs once covered by grant and how much coming from County coffers. Mr. Risse said the document was written in order to fit within the Public Safety \$5.9 million grant. Chairman Crandall noted that this was a lot of information to absorb, that there were questions to be answered, and that the documents need to be looked at internally. He added that the County will need more detailed financials put together within the parameters of the grants to ensure that the project does not ultimately overrun budgeted dollars. Legislator Pullen said that a group of select people needs to be put together to review the financial, technical, and legal information, and that group should include people from 911, IT, and the County Administrator, the County Attorney, and the County Treasurer. County Administrator Alger was charged with pulling together the people who need to be included at a future meeting to discuss these documents and the issues raised during the foregoing discussion. Legislator Pullen added that Legislator Healy, as Chair of the Public Safety Committee, should also be included.

Old Business

Subcommittee Reports

- Building Security Issues

- Lighting Issues

Because the meeting had run overtime, these issues were deferred to a future meeting.

- AED Public Access

TITLE Mike Barney addressed the Committee, saying there are five AEDs in the County: one in the Friendship Shop, one in the County Building, one in the Courthouse, one in the Public Safety Building, and one in the Infirmary. He said that it would be ideal to have one on each floor as wasted minutes could result in a bad outcome. He added that there should be AEDs in other County outbuildings. It was noted that the devices are pretty fail-safe as the device "talks" the user through the procedure. When asked, Mr. Barney said a device with cabinet costs

approximately \$1,500. Health Director Lori Ballengee told the Committee that some people believe the cabinets are locked, but they are not. They simply require a firm “pull.” When the cabinet door is opened, a local alarm sounds, alerting others to offer assistance. Mr. Barney also distributed a document on New York AED Laws (New York Agencies Required to Have AED Unit at Public Buildings). Despite the predicted seven-year shelf life, Mr. Barney told the group that the one he was holding was 10 years old and still in good working condition. County units have been reprogrammed, and Mr. Barney performs a battery check monthly. Emergency Services will compile a list of recommended additional sites for AEDs.

New Business

Executive Session - Jail Sewer Discussion

Because the meeting had run overtime, it was decided to defer this discussion to the August meeting.

Good of the Order

Legislator Pullen distributed an article, “A Shared Services Agreement Expands Laserfiche to 14 Municipalities in Tompkins County,” which deals with document management for discussion at next month’s meeting. Legislator Fanton reminded the group that Cattaraugus County has a new records management system that might warrant another review.

Legislator Burt inquired what procedure would need to be followed in order to install an AED at the Office for the Aging. He was told that the IDA owns the building in which OFA is located, and so it is not officially a County issue.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:30 p.m. following a motion by Legislator Burt, seconded by Legislator Jessup, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

FACILITIES & COMMUNICATIONS COMMITTEE
AUGUST 6, 2014
**** NOT APPROVED ****

Committee Members Present: D. Pullen, C. Jessup, S. Burt, P. Curran, D. Fanton, A. McGraw, D. Root, C. Crandall

Others Present: M. Alger, L. Ballengee, H. Budinger, D. Button, K. Dirlam, M. Evans, K. Graves, L. Haggstrom, D. Hanchett, D. Healy, R. Hollis, T. Hopkins, K. Hooker, T. Hopkins, G. James, D. Kartchner (CONXX), K. LaForge, D. Lavery, M. McCormick, T. Miner, B. Riehle, B. Risse (CONXX), C. Santora, D. Scholes, R. Whitney

Media Present: No media present

Call to Order: The meeting was called to order at 2:00 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Jessup, seconded by Legislator Root, and carried to approve the Facilities and Communications Committee minutes of July 2, 2014.

Facilities-Related Matters

Elevator Project Update

Deputy Superintendent of Public Works Dean Scholes told the Committee that the Main Lobby is coming along nicely, and that Otis has been on-site for the past two weeks doing electrical work and working on the elevator shaft. He added that they are waiting for the cab itself at this time. Because the project is progressing well, Mr. Scholes was hoping that the project would be completed by the end of August. When asked, Mr. Scholes confirmed that the project is still on budget.

Old Museum Update

Mr. Scholes went on to say that the environmental assessment is under review at the County Attorney's office as regards to demolition of the building. He added that DPW needs to work with IT in order to run the communication lines from the County Office Building to Employment & Training because they currently run through the Old Museum. He is hopeful the demolition will occur in the fall. He added, for the sake of having the information, we sought a written estimate to have the stained glass windows removed and prepared for safe shipment. The anticipated use for the cleared space will be as a parking lot. Legislator Fanton said that it seems the Old Church (Museum) has a solid foundation, and because it probably wouldn't accommodate a lot of cars once it becomes a parking lot, that perhaps it might be better to consider using the foundation as a base for a new record storage facility as we are always looking for storage space that is accessible. Legislator Pullen then referred to an article he had distributed at the previous meeting, "A Shared Services Agreement Expands Laserfiche to 14 Municipalities in Tompkins County," which dealt with using technology to store records. Tompkins County no longer stores paper records, yet still considers itself in compliance with the State-mandated record preservation/archiving policies by having laserfiche or scanned documents. Legislator Pullen noted that he has often been told that there are some paper records that must never be disposed of, and reminded the Committee of the storage area in

Cattaraugus County which is housed below its Department of Public Works. Records Officer Craig Braack was not in attendance at the meeting to offer his perspective. However, Legislator Burt did note that in Mr. Braack's role as County Historian, he was often heard to say that the basement of the Old Church was often damp and therefore detrimental to any items stored there. County Planner Kier Dirlam indicated that there is a regional archives representative in Rochester who covers Western New York who might be willing to visit Allegany County and discuss our storage issues and options. The Committee determined that that might be a logical start to solving the County record storage issues.

Probation Department

It was mentioned that earlier in the day, Probation Director Bob Starks had indicated his satisfaction with the renovations wrapping up in his area. Mr. Scholes noted that because of the need to shuffle his staff around while the remodeling was being done, there were still some areas requiring tiling. However, the project is nearly completed and everyone is very pleased with it.

Communications-Related Matters

Legislator Pullen began the discussion by informing Committee members that there had been a recent meeting of select Departments to review the 911 Grant and the upgrade to the 911 Communications System and the Broadband Grant as our reps from CONXX were in attendance as well. The group considered a number of issues. The pivotal aspect was when Lt. Hanchett outlined the optimal solution for the 911 network to ensure that it would not experience a single point of failure that could put the system down. He added that the system had had such an experience in the last few weeks which highlights the problem. That alone was enough to justify some revisions in the original program which means that the proposal that had been prepared for presentation at this meeting is now being reworked so would not be presented for consideration at this meeting. It is Legislator Pullen's belief that it is better to make the appropriate and necessary changes to the proposal rather than after the system is in place and needs to be retrofitted. Lt. Hanchett then illustrated the problems and projected solution to avoid system failure. Lt. Hanchett showed the Committee via a schematic he had prepared, the current configuration of the County's communication system. He characterized it as a "spoke" configuration. He then showed a new schematic, based on the addition of four new towers, which would change that configuration from a spoke to a ring. The new towers, projected to be located at the County-owned property in the Town of Grove on English Hill, the WNED-owned tower in the Town of Independence, the Ram Forest-owned property in the Town of Little Genesee, and the privately owned property in the Town of Rushford, would remedy this potential for system failure. The new grant allows us to place towers in the four corners of the County, allowing for two separate paths to keep the system working. This would make the E-911 System more redundant, and, therefore, more reliable. Legislator Pullen noted that County Attorney Tom Miner has indicated that we can't really bid this in a competitive bidding process because this is what is known as a design/build approach, and we don't want different pieces coming from different vendors and providers. We want a turnkey program where one entity will build, install, and give us the product outlined by Lt Hanchett. The Broadband portion will piggyback on the 911 grant by using the 911 towers and other equipment as necessary. However, this new proposal also changes some parts of the Broadband approach. So, Legislator Pullen said the team will meet again to finalize the proposal to be sent to the Facilities

Committee members in advance of the September meeting. Legislator Healy inquired about the advantages of having a secondary, hard-wired connection for back-up. Mr. Kartchner indicated that is not in the plan at this time, but it can be done easily at not a huge cost in the future. Network Management System (NMS) will be incorporated into the 911 system, ergo, it will become part of the Broadband system as well. No decisions need to be made today because the proposal needs a lot more refinement, so we expect to have it within a couple of weeks.

Old Business

Subcommittee Reports

Building Security Issues/Lighting Issues

We have requested the Belmont Police Department to do patrols at appropriate times, especially in winter when it gets darker earlier, and there was openness to that on the part of the village (PD).

New Business

Attorney/Client Session - Jail Sewer Discussion

The Committee entered attorney/client session at 2:50 p.m. on a motion by Legislator Burt, seconded by Legislator Curran, and carried, to discuss the Jail sewer system. The Committee exited attorney/client session at 3:15 p.m., following a motion by Legislator Root, seconded by Legislator Curran, and carried.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:15 p.m. following a motion by Legislator Fanton, seconded by Legislator Root, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**FACILITIES & COMMUNICATIONS COMMITTEE
SEPTEMBER 3, 2014**

**** NOT APPROVED ****

Committee Members Present: D. Pullen, C. Jessup, S. Burt, P. Curran, D. Fanton, A. McGraw, D. Root, C. Crandall

Others Present: M. Alger, L. Ballengee, H. Budinger, D. Button, D. Decker, K. Dirlam, M. Evans, K. Graves, D. Hanchett, D. Healy, R. Hollis, T. Hopkins, G. James, B. Kelley, K. LaForge, T. Miner, T. O'Grady, B. Riehle, T. Ross, C. Santora, D. Scholes

Media Present: D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 2:25 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Curran, seconded by Legislator Fanton, and carried to approve the Facilities and Communications Committee minutes of August 6, 2014.

Facilities-Related Matters

Old Museum Update

Deputy Superintendent of Public Works Dean Scholes reported that correspondence has been sent notifying the Town of Amity, Village of Belmont, NYSDEC, and NYS Historic Preservation Office of our proposal to demolish the old County Museum as well as our proposal to serve as Lead Agency for the purposes of conducting the required environmental review. Replies are expected by mid-September. DPW is also working with the IT Department to abandon the existing communication lines that run through the old Museum and install new communication lines to connect the Employment & Training Office.

Alternate Energy at Jail

Legislator Fanton reported that KHEOPS (formerly TVGA) associates had visited the Jail facility to explore and then give an overview of how solar energy could work at that facility. KHEOPS was provided copies of a year's worth of electric bills and will evaluate the costs and tell us where we would be if we installed solar panels as well as how big a solar field we would need to be effective. There are a couple of different scenarios that could occur, including whether the County would own the field or lease it, etc. As we learned at the Public Works meeting, MEGA (Municipal Electric & Gas Alliance) has information regarding solar energy, and the representative who attended the meeting will send that information to the County Administrator. Legislator Decker talked about how Cuba-Rushford School had installed solar panels on the roof of the school. Legislator Fanton suggested he (Mr. Decker) take the lead in inviting someone from Cuba-Rushford to a meeting to discuss the process, cost savings, etc. Legislator Decker agreed to do so. Although at the time of the KHEOPS visit, a projected savings of only 10 percent was given, Legislator Fanton was of the opinion that this is a path we should continue to pursue. Legislators Decker and Pullen concurred.

Public Defender's Facilities Issues

Public Defender Barbara Kelley reiterated the dire need for a space for her office where she and her three attorneys as well as the two secretaries could be housed together instead of in different areas as they are now. She again distributed the memo she had prepared for an

earlier meeting which outlined the needs of her office. She said she was unaware of any plan at this time; however, she said, she was told that Bobby Budinger is working on this issue. That led into a discussion which had occurred at the earlier-in-the-day Public Safety meeting and which had been referred to Facilities & Communications Committee regarding the proposal to move E-911 to the third floor of the County Office Building (the former Jail) due to their rapidly increasing need for space. Lt. Dan Hanchett described the equipment that would need housing in a relatively short time frame. Legislator Burt jumped into the fray, saying, we have discussed these space needs several times over the past few months, noting that the Committee is aware of those needs and will continue to discuss them. He would like to see the Committee take some action in order to move these requests along. In his opinion, since the Committee doesn't possess the expertise to determine how best the third floor space should be utilized, should we engage an engineering and/or architectural firm to review our needs, offer some recommendations, and then take some action? Chairman Crandall noted that several years ago, the County had had an engineering study done, but action was stalled when the Board would not approve the financing. He agreed that we must move forward, perhaps by resurrecting that study proposal and subsequently identifying funding for it. He also reminded the group that not so long ago, the space needs of DSS were paramount, and now there are two other areas clamoring for space. Subsequently, Legislator Pullen proposed having County Administrator Mitch Alger "retrieve" material that was prepared, but not acted upon, several years ago, regarding County space needs and usage, including recommendation for an engineering firm with a cost proposal and identifying funding necessary to pursue a course of action to alleviate pressing space concerns for various County Departments. Support for this proposal was given on a motion by Legislator Pullen, seconded by Legislator Curran, and carried. **Refer to Ways & Means**

Communications-Related Matters

Legislator Pullen told the Committee that things have been moving forward since the last meeting. He added that CONXX has presented some proposals that are being reviewed by the County Attorney's Office. He said that we still do not have a signed contract with New York State, but we continue to work on the project, and we are making progress. He noted that we are not yet at a point where we need to take any action, but hopefully, once activity begins, things will commence to proceed rapidly. Despite the fact that we are not yet at a point for a contract or definitive specifications, we are much closer than we were 30 days ago, he added.

Attorney/Client Session

The Committee entered attorney/client session at 3 p.m. a motion by Legislator Burt, seconded by Legislator Fanton, and carried, to discuss a contract with a vendor. The Committee exited executive session at 3:16 p.m., following a motion by Legislator Fanton, seconded by Legislator Curran, and carried.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:20 p.m. following a motion by Legislator Burt, seconded by Legislator Jessup, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**FACILITIES & COMMUNICATIONS COMMITTEE
OCTOBER 1, 2014**

**** NOT APPROVED ****

Committee Members Present: D. Pullen, C. Jessup, S. Burt, P. Curran, D. Fanton, A. McGraw, D. Root, C. Crandall

Others Present: M. Alger, L. Ballengee, B. Budinger, D. Button, K. Dirlam, M. Evans, K. Graves, D. Hanchett, D. Healy, R. Hollis, T. Hopkins, G. James, R. Lynch, T. Miner, B. Riehle, T. Ross, C. Santora, D. Scholes

Media Present: No media present

Call to Order: The meeting was called to order at approximately 2:05 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Burt, seconded by Legislator Fanton, and carried to approve the Facilities and Communications Committee minutes of September 3, 2014.

Facilities-Related Matters

Demolition of County Museum

Mr. Scholes said he and Mr. James had worked with County Attorney Tom Miner and had formulated an RFP to advertise for the demolition of the old museum and salvage the stained glass windows and any other items someone may have an interest in. They are prepared to issue that RFP, but would like to schedule a special Public Works Committee meeting on October 27, in order to make recommendation by that time. Mr. Scholes added that DPW is working with IT to install fiber optic for Employment & Training. Additionally, the Probation Department is completed, he said, save a few minor items, adding that it took a little longer than anticipated because the Probation Department staff continued to work during the renovation. Mr. Scholes wanted to recognize Steve Brown, Dan Moyer, Tom Thompson, the cleaning crews, and the summer help for all their hard work.

Attorney/Client Session

The Committee entered attorney/client session at 2:08 p.m. on a motion by Legislator Fanton, seconded by Legislator Curran, and carried, to discuss a contract issue. The Committee exited executive session at 2:30 p.m., following a motion by Legislator Root, seconded by Legislator Fanton, and carried.

Communications-Related Matters

CONXX Carrier Platform and Installation Agreement

Legislator Pullen noted that there are two major components the County has been working on as regards communications. He added that they have been moving together, but not in lockstep. However, he said, he feels that we are at a point where we can look at moving forward. To that end, Legislator Pullen invited Lt. Hanchett to review with the Committee the documents he provided regarding the engineering and building phases for the project as well as the contract for the new E-911 System (contained in the documents provided to the Committee at the meeting). He added that County Attorney Tom Miner and Lt. Hanchett have reviewed these documents, provided by CONXX, numerous times. Lt. Hanchett described the documents provided to committee members. Phases 1 and 2 represent the engineering and backbone of

the 911 system. He acknowledged that the \$1,360,187 is a sizeable amount of money, but it's the most important part of our system which will ensure a reliable and redundant backbone. It will carry Allegany County years into the future, he said. In the past, we didn't have the funding to build such a comprehensive backbone, so the current backbone is weak, with several points of failure, but the system delineated here does not have those issues. If we did not build this backbone, we would forever spin our tires and not be able to expand. There are several different applications that this backbone will provide. We will be able to have connectivity with all emergency response vehicles in the County, he said. Responders will be able to receive information more quickly and more accurately with a backbone of this nature. The last grant did not allow us to do this. We gained pretty good coverage, but not as good as this grant will allow us to obtain. This backbone will consist of a two-ring system design that will go around Allegany County. If one ring fails, the other will pick up. If one hop fails in a ring, the other ring will pick it up. There will be no points of failure, and we will be able to continue the signal throughout the County should we have a catastrophic event like the flood of 1972. We could adapt and overcome and continue to operate better than the system we have now. He reiterated that the new system offers us the ability to expand in the future. Lt. Hanchett assured the committee that he and Matt Evans had repeatedly reviewed contract, finding ways to cut the costs. He added that they have nickel and dimed the vendor to reduce costs and that despite the trepidation of throwing numbers in the millions around, the amount being looked at can provide what we are obligated to do, and that is to build the best redundant system that doesn't fail. Legislator Pullen said that in conferring with the County Attorney, he learned that there are some aspects of this contract that need to be done in attorney/client session.

Attorney/Client Session

The Committee entered attorney/client session at 2:40 p.m. on a motion by Legislator Pullen, seconded by Legislator Jessup, and carried, to discuss a contract issue. The Committee exited executive session at 2:59 p.m., following a motion by Legislator Burt, seconded by Legislator Curran, and carried.

Broadband Update

Following attorney/client session, Legislator Pullen asked County Planner Kier Dirlam to update the Committee on the Broadband Project. He noted that he (and others) had spent most of the last month reviewing the Scope of Work for the project. He said it is now at a point where he feels comfortable with the way it's been put together. Now he says, that moves to the County Attorney's Office. He has received no feedback thus far from the people such as Legislator Pullen and Richard Zink to whom he's sent this information, so he takes that as a good sign. He added that it has been designed to be flexible, so we can do more outreach in areas where we need to (for example, which areas are not currently getting coverage). He added that this will work out well for us, close to the vision we had for it in 2011.

Legislator Pullen informed the Committee that County Attorney Tom Miner had apprised him, that based upon his analysis, this is an appropriate circumstance to use the design build with one particularly qualified contractor rather than going out with RFPs or specifications. He said they have discussed that extensively and he concurs with Mr. Miner's opinion in this matter. He added that we are not looking at the entire 911 project, but the professional services for design and for some of the materials and equipment that would be necessary as described in the documents submitted to the Committee. The Committee agreed to move forward with the

proposed contract on a motion by Legislator Root, seconded by Legislator Jessup and carried.

Prepare Resolution

Old Business

Legislator Burt inquired of Legislator Pullen whether County Administrator Alger had retrieved a study of space needs that had been made several years ago but not implemented. Mr. Alger said that he had, indeed, found that study and had reached out to the company that had prepared that original proposal. He had not heard from them to date, but said that some progress was being made.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:05 p.m. following a motion by Legislator Burt, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**FACILITIES & COMMUNICATIONS COMMITTEE
SPECIAL MEETING
OCTOBER 272014**

**** NOT APPROVED ****

Committee Members Present: D. Pullen, C. Jessup, S. Burt, P. Curran, D. Fanton, C. Crandall
(Absent: A. McGraw, D. Root)

Others Present: M. Alger, L. Ballengee, H. Budinger, D. Decker, V. Grant, K. Graves, D. Healy, R. Hollis, T. Hopkins, L. Hunsberger, T. Miner, B. Riehle, T. Ross, C. Santora, D. Scholes

Media Present: D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at approximately 11:03 a.m. by Facilities and Communications Committee Chairman David Pullen.

LaBella Space Study

Included with Committee members' agendas was a Space Distribution Study Proposal by LaBella Associates, DPC, of Rochester. Legislator Pullen noted that the Committee had been dealing with space issues for many years. He added that the County had requested a proposal from LaBella several years ago for the same sort of study, but at that time, the sitting Board was not in favor of proceeding. Some discussion preceded the vote. Topics that arose included whether LaBella would take into consideration security issues (it was noted that the company is cognizant of the need for security); whether LaBella was aware of any weight restrictions on the top floor (again, it was noted that the company was aware); and whether the County would have a general idea of what the cost would be prior to entering into a contract. It was noted that LaBella already had a great deal of data regarding the County's space needs because of the prior proposal and because of its work with the County. Legislator Healy wanted LaBella to consider long- as well as short-term space needs so that in 10 years' time, for example, the County would not need to go back to the drawing board. Legislator Decker suggested taking a closer look at using the former Belmont School. Longer-tenured Legislators informed him that had already been done and it wasn't a good fit. Chairman Crandall noted that new space issues have cropped up and been discussed, but a very dire need in Social Services continues to go unmet. He added that in his opinion, there is enough space in the County Building to meet the needs if approached wisely. Subsequently, the Committee agreed to go forward with the proposed study on a motion by Legislator Fanton, seconded by Legislator Burt, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 11:24 a.m. following a motion by Legislator Fanton, seconded by Legislator Curran, and carried.

Respectfully submitted,

Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**FACILITIES & COMMUNICATIONS COMMITTEE
NOVEMBER 5, 2014**

**** NOT APPROVED ****

Committee Members Present: D. Pullen, C. Jessup, S. Burt, P. Curran, D. Fanton, C. Crandall
(Absent: A. McGraw, D. Root)

Others Present: M. Alger, L. Ballengee, H. Budinger, D. Button, R. Christman, K. Dirlam, M. Evans, K. Graves, D. Hanchett, D. Healy, R. Hollis, T. Hopkins, D. Kartchner, T. Miner, B. Riehle, B. Risse, T. Ross, C. Santora, D. Scholes, R. Swarhout

Media Present: D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 2:00 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Curran, seconded by Legislator Jessup, and carried to approve the Facilities and Communications Committee minutes of October 1 & 27, 2014.

Facilities-Related Matters

Deputy Superintendent of Public Works Dean Scholes told the Committee that DPW is still waiting for the elevator frames in order to complete the elevator project. He added that the drawings have been revised and sent back to the manufacturer. Testa, the main contractor for the rest of the project, is finished with its work until the frames arrive, he said. Once the frames are in, Otis can begin its portion of the work, and Testa will be able complete its work. The remaining work that Testa has will be charged to Otis. Jim Braunscheidel of Scoville Brown, who had submitted a quote for salvaging the stained glass windows and other salvageable materials from the old County Museum, is obtaining the necessary insurance in order to complete that work. DPW and IT will meet to double check what needs to be done to install new communication lines from this building (County Office Building) to Employment & Training. Mr. Scholes indicated that he anticipated that once Mr. Braunscheidel had his insurance all set, it shouldn't take him more than a week to complete the salvage portion of the project. Subsequent to that, DPW will make arrangements to demolish the old County Museum, but the communication lines must be taken care of first as the existing line currently runs through the basement of the old Museum. Legislator Pullen than noted that the County is moving forward with the space study with LaBella which needs to go to the full Board.

Communications-Related Matters

Legislator Pullen reminded the Committee that it had approved the contract covering the public safety portion of what we have been working on with communications in this Committee. That was the backbone which provides the basis for us to proceed with the Broadband aspect of the grant project. The contract distributed to the committee is the agreement between Allegany County and CONXX for the Broadband portion of the project. Mr. Pullen indicated that it is basically the same contract we entered into for the E-911 grant with the changes which are pertinent for each particular project. Legislator Pullen gave Committee members time to review the document then said that Bill Risse and David Kartchner of CONXX were in attendance to answer any questions. No questions were offered; however, Legislator Pullen asked that the

Committee delay the vote on the contract until an attorney/client session to be held later in the meeting. Then he went on to address other agenda items.

Upgrade of the E- 911 Phone System

Lt. Dan Hanchett addressed the Committee, saying that the information he distributed regarding the upgrade of the E-911 phone system had been presented as an FYI at that morning's Public Safety meeting, but that Sheriff Whitney believed that it was prudent to bring before this Committee as well. He added that although the information had been intended solely as an "FYI," the Public Safety Committee had approved the MOE. Lt. Hanchett reminded the Committee that the funds that E-911 proposed spending came from a grant they had received and that later, the County matched in a capital fund for the rest of the money. Now it is time to move forward with the project. The information presented the nuts and bolts of the system. The equipment will be purchased from a New York State bid vendor, and AK Associates, which will do the installation, is the vendor the County currently uses for professional services. This project has been in the works, he said, for almost two years. Technically, this is just an FYI, and there is no need to conduct a vote on spending these funds as the process has already been passed and agreed upon. Lt. Hanchett added that we need to pay for the equipment before the end of the year because the grant ends in December, and we are not allowed any more extensions. As soon as the equipment is shipped, the installation will begin. Everything should be installed before the end of the year. Because there was some confusion about approving this expenditure, County Treasurer Terri Ross said that payment will be approved via the audit, thus no action necessary to be taken at this time.

Attorney/Client Session

The Committee entered attorney/client session at 2:17 p.m. on a motion by Legislator Pullen, seconded by Legislator Fanton, and carried, to discuss contractual issues. The Committee exited executive session at 2:35 p.m., following a motion by Legislator Curran, seconded by Legislator Fanton, and carried.

Resumption of CONXX Contract Discussion

Following the attorney/client session, Legislator Pullen noted that one of the facts we have a concern about is that we were notified we had been approved for this grant in March 2013, and we still do not have a final commitment letter from Empire State Development. It is, he said, a cause for a little anxiety, but it was a publicly recorded grant program and has been approved, so even though the process is moving less quickly than they told us it would, and less quickly than we desire, they are moving forward and have been responding to our communications. At the time the grant was awarded, they told us the entire project should be completed within a year of the date of the grant, and yet, 19 months later we still have no commitment letter from them. That being said, we will move forward. We are ready to roll despite the fact that we may need to wait for them as they make up regulations and procedures as they move along. Legislator Fanton inquired about difficulty in finding a last-mile provider. CONXX Executive Vice-President David Kartchner said there are different models of marketing and business plans for this network. CONXX does have its own ISP provider service called SkyPacket, and that is one option that will always be available to Allegany County. Mr. Kartchner said, "We can bring our ISP to provide the service. The big question here is more of how the County will structure its interface to the network and allow access to the internet service providers, and that will determine whether SkyPacket comes in as the ISP or as more of a management interface to assist with some of the projects the County wants to do. SkyPacket

can also offer management support to other ISPs selling on the network. It's really more a question of how Allegany County wants to approach the project," he added. "There is no chance that there won't be an ISP because there will always be SkyPacket." Mr. Kartchner went on to say that there are some other ISP providers that have expressed an interest in providing this service for Allegany County as well. Legislator Pullen noted that what the County will be providing is a more complete structure including the entire backbone, so the last-mile providers would have a less onerous task in Allegany County than in some other areas. This would be a more attractive situation because the outlay from the ISP provider would be reduced which should encourage ISPs to sign up. Legislator Burt expressed his discomfort regarding the lack of a commitment letter prior to going ahead with the project. Legislator Pullen said that we had been told to go ahead and spend the money. County Attorney Tom Miner indicated that although this is out of the ordinary, we've never dealt with Empire State Development in this way before. Chairman Crandall wanted to go on record as saying that this is a program that was initially brought forth by the Governor; \$25 million had been put into it. This is a new program charting new territory on the State level, and it is also new territory for ESD. The Governor's Office and our representatives support this; it is just a matter of time before it comes together and we get reimbursed. There is no reason ESD won't support this. It's just a matter of process, he said. After this discussion a motion to authorize Chairman Crandall to sign the contract and move it forward to the full Board was made by Legislator Jessup, seconded by Legislator Fanton, and carried. **Prepare Resolution**

New Business

Chairman Crandall also re-capped the information he had presented earlier in the day at the Public Works Committee meeting as an FYI for this Committee. He said that the Public Works Committee had directed County Attorney Tom Miner and County Administrator Mitch Alger to move forward with Solar City to determine the County's needs for a solar array and to determine the location of such an array: the County Landfill or the fields near the Jail (Public Safety Building). He added that he had brought the issue before the Public Works Committee because he felt that Facilities & Communications had plenty to deal with at this time. Mr. Miner and Mr. Alger will return to Committee with additional info regarding the site for the possible solar array. Legislator Pullen added that we certainly want to pursue this and find out all that we can. He went on to suggest that anyone interested in seeing such an array could drive up Route 19 across from the new Houghton College Field House to look at the new solar panel field being constructed.

Good of the Order

Legislator Burt invited the Committee members (and the general public) to the presentation of the Heavy Weight Bare Knuckle Boxing Belt which would be given to Bobby Gunn the next day at 1 p.m. in Belfast at the Bare Knuckle Boxing Museum. He added that this is the first time in 125 years that a belt has been awarded to a heavy weight bare knuckle boxer. He said that Mr. Gunn has 71 straight wins, but because bare knuckle boxing is illegal, he couldn't be recognized. However, a fight he won on a reservation in Scottsdale, AZ, in 2011, allowed Gunn to earn the championship recognition. Legislator Burt indicated there would be much national publicity such as HBO, Showtime, ESPN, 60 Minutes, and Ring Magazine in attendance.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 2:50 p.m. following a motion by Legislator Fanton, seconded by Legislator Curran, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**FACILITIES & COMMUNICATIONS COMMITTEE
DECEMBER 3, 2014**

**** NOT APPROVED ****

Committee Members Present: D. Pullen, C. Jessup, S. Burt, P. Curran, D. Fanton, C. Crandall, A. McGraw, D. Root, and C. Crandall

Others Present: J. Adams, M. Alger, L. Ballengee, D. Button, D. Decker, K. Dirlam, K. Graves, D. Hanchett, D. Healy, T. Hopkins, K. LaForge, T. Miner, B. Riehle, R. Swarthout

Media Present: D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at approximately 2:00 p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Curran, seconded by Legislator Fanton, and carried to approve the Facilities and Communications Committee minutes of November 5, 2014.

Facilities-Related Matters

Demolition of County Museum

Legislator Pullen reported that although Mr. Scholes and Mr. James couldn't attend the meeting, they provided him with a status report. The salvage work is on schedule and should be completed later today. Next, an underground fiber optic line will be installed connecting the Employment & Training Center to the County Office Building in two to three weeks. Then the County Museum building demolition work will follow.

Legislator Burt received assurance from Legislator LaForge that the two high quality bookshelves remain in the County Museum. Legislator Burt recommends that given the quality of the bookshelves they continue to be utilized by County personnel for County business in the future.

Elevator Project

Legislator Pullen provided an update on the elevator project indicating that Otis representatives were on site Monday. The elevator cab is on site and is being assembled in coordination with Tesla. It is anticipated that the project will be complete by the end of the year.

Building Safety & Security

Legislator Graves updated the Committee concerning building safety and security systems and future plans. He stated the County already has cameras in the courts and the desire is to ensure a swipe card system can blend with the existing safety and security equipment that is already in place. Quotes have been received from Tyco, Simplex, and Burnell with plans to convene a meeting in a week or so to determine options to best address the safety and security concerns for the public and County personnel.

Communications-Related Matters

CONXX

Legislator Pullen noted that CONXX representatives weren't able to attend the meeting. Legislator Pullen invited Lt. Hanchett to update the Committee on the outcome of the recent site visit. Lt. Hanchett stated that the CONXX team was on site two weeks ago. The team took a comprehensive look at the space, equipment, and communication towers. Lt. Hanchett is

waiting for a written report. He stated the current space used to house the 911 telephone and radio equipment is concerning. Chairman Crandall mentioned the Board's recent action to address space concerns. County Administrator Mitchell Alger added that LaBella has been contracted to complete the study and noted the Public Defender's space is also a concern. Legislator Healy stated that reflecting back to the flood of 1972, the current location has potential for devastation should a natural disaster like the flood of 1972 reoccur. Legislator Pullen firmed up plans with Bill Risse for him to make a presentation with recommendations for committee members' consideration next month.

Broadband Update and New Business

Legislator Pullen distributed handout information on the Smart School Bond Act. He shared that during recent conversations with Bill Risse and Tom Ricketts, Fillmore School Business Manager, the current push for internet connection for students at home to schools was discussed. At places in the County having no internet connection available, schools may be tasked with finding solutions for students. Legislator Pullen stated that the County Broadband Project has the capacity to serve nearly every resident in Allegany County. Legislator Pullen conducted an internet search and determined there is funding available for Smart School initiatives and Allegany County School Districts totaled approximately \$10 million dollars in funding for technology needs. Legislator Pullen shared that Fillmore School has a distant learning center in the school as do many other schools in the County. The possibility of enhancing the project through potential partnerships with schools is exciting. Chairman Crandall praised the County's Broadband project stating it is one, if not the only, County-wide grant-funded projects in the State. He added this kind of collaboration works toward efficiency goals and mentioned considering outlying school districts that share borders with Allegany County as possible partners. Legislator Pullen advised that Bill Risse would be able to address Broadband system capacity and could advise on potential partnerships. Legislator Fanton thanked Legislator Pullen for his work advancing this opportunity.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 2:40 p.m. following a motion by Legislator Burt, seconded by Legislator Root, and carried.

Respectfully submitted,
Jodi Adams, Assistant to the County Administrator