

ADOPTION OF LOCAL LAW INTRO. NO. 2-2015, PRINT NO.1, A LOCAL LAW ESTABLISHING THE OFFICE OF PLANNING

Offered by: Planning & Economic Development Committee

RESOLVED:

1. That proposed Local Law, Intro. No. 2-2015, Print No. 1, is adopted without any change in language, to wit:

COUNTY OF ALLEGANY

Intro. No. 2-2015

Print No. 1

A LOCAL LAW ESTABLISHING THE OFFICE OF PLANNING

BE IT ENACTED, by the Board of Legislators of the County of Allegany, State of New York, as follows:

Section 1. Office of Planning. There is hereby created within the County government an Office of Planning to conduct research and analysis on behalf of the Board of Legislators, County Departments and Offices, and oversee the preparation of plans and reports concerned with County planning and development programs.

Section 2. Head of Office of Planning. The head of such office shall be the Director of Planning who shall be appointed by the County Board of Legislators and serve during the pleasure of the Board and until a successor is appointed and has qualified.

Section 3. Qualifications. At the time of appointment, the Director of Planning shall have the following education, training and/or experience:

a. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Master's degree in planning, architecture, engineering, environmental studies, geosciences, or a closely related field and two (2) years of experience in planning or economic development; or

b. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's degree in planning, architecture, engineering, environmental studies, geosciences, or a closely related field and three (3) years of experience in planning or economic development; or

c. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's degree in planning, architecture, engineering, environmental studies, geosciences, or a closely related field and four (4) years of experience in planning or economic development.

Section 4. Salary. The Director of Planning shall receive an annual salary to be fixed by the Board of Legislators.

Section 5. Powers and Duties. Without curtailing, diminishing or transferring the powers of any elected County official, the Director of Planning shall be responsible for the overall planning and development efforts of the Board of Legislators and County Departments and Offices and shall have all the powers and perform all the duties necessarily incidental thereto. Such powers and duties include the following:

- a. responsible for all phases of the planning and development programs including planning, organizing, directing and coordinating the work of personnel for efficient and effective operations;
- b. responsible for financial planning of the Office of Planning;
- c. liaison with local and regional public officials and professional organizations engaged in planning activities;
- d. oversee research and planning activities in matters pertaining to land use, natural environment, Geographic Information System (GIS) and other related areas and software;
- e. prepare and supervise the preparation of a variety of statistics, data, plans, designs, charts, records and reports to assist in the County's overall planning efforts;
- f. assist and guide the County Planning Board in its mandated local planning and zoning referral duties and operations and act as agent for the County Planning Board;
- g. coordinate County and regional land use and development policy and programs with local governments in the areas of housing, agriculture, community planning, infrastructure, and transportation;
- h. oversee the review of individual planning programs of smaller divisions of government and propose methods for coordinating such programs with unified programs on a regional basis;

- i. confer with officials of government and representatives of various professional and lay groups and other parties regarding planning and development;
- j. work with regional boards and agencies established by state or federal law;
- k. determine personnel requirements and appoint staff in compliance with state law and local civil service rules;
- l. oversee the provision of training certification for County Planning Board and local planning and zoning officials;
- m. assists, writes and administers grant applications in support of Comprehensive Plan projects and other intergovernmental programs;
- n. coordinate interdepartmental grants, projects, and Geographic Information System (GIS) services;
- o. work with the Economic Development Office to support and assist economic development efforts;
- p. to have such other related powers and perform such other related duties as may now or hereafter be confirmed or imposed by the Board of Legislators.

Section 6. Limitations. Nothing contained herein shall be deemed to alter or impair any powers, duties or responsibilities which are provided to the County Board of Legislators under law, nor shall anything herein be deemed to curtail, diminish or transfer the powers of any elected County official.

Section 7. Separability of Provisions. If any clause, sentence, paragraph, subdivision, section or part of this Local Law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment, decree or order shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation of the clause, sentence, paragraph, subdivision, section, or part thereof directly involved in the controversy in which such judgment, decree or order shall have been rendered.

Section 8. Effective Date. This Local Law shall take effect immediately.

Local Law No. 2 of 2015

Adopted by Res. No. 134-15, 6/8/15

Effective Date: June 16, 2015

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the 8th day of June, 20 15.

Brenda Rigby Riehle Dated at Belmont, New York this 8th day of June, 20 18
Clerk, Board of Legislators, Allegany County

Moved by Hopkins Seconded by Jessup VOTE: Ayes 14 Noes 0 Absent 1 Voice

Absent: Curran