



Human Resources & Civil Service

7 Court Street
County Office Building, Room 216
Belmont, New York 14813
Ph: (585) 268-9212

Career Opportunity – County Attorney

Application Deadline: April 30, 2018

Allegany County is seeking qualified candidates for the position of County Attorney. The candidate must be a permanent resident of Allegany County at the time of appointment and must maintain county residency during the length of employment as required by the New York State Public Officers Law.

This is a full-time position with an annual salary of \$100,000. Employment with Allegany County offers excellent benefits including affordable health insurance and membership in the New York State retirement plan.

The candidate would serve the remainder of a four year appoint that began on January 1, 2018. All subsequent appointments are for four years which is made by the Allegany County Board of Legislators.

Allegany County

Allegany County is located in the Southern Tier of New York State along the Pennsylvania border. We are the 10th least populated county in the state with a 2010 U.S. Census population of 48,946 and the 23rd largest in terms of land size with 1,034 square miles.

Along with a natural beauty highlighted by the Genesee River Valley and the enjoyment of four distinctive seasons, Allegany County is home to 29 towns and 10 villages, four college and university campuses, 22 public school districts and private schools, and major employers like Alstom and Otis-Eastern.

Allegany County shares borders with Livingston County to the northeast, Steuben County to the east, Cattaraugus County to the west and Wyoming County to the northwest; and Potter County, PA to the southeast and McKean County, PA to the southwest.

County Attorney's Office

The County Attorney is the Chief Legal Counsel for the Allegany County Legislature and individual County Departments. Duties include, but is not limited to, legal representation in all civil actions by or against the County, providing legal advice for compliance with statutes and regulations, and prosecuting all Juvenile Delinquents and Persons In Need of Supervision (PINS). The County

Attorney can appoint Assistant County Attorneys, and employ outside counsel as needed. The County Attorney supervises a staff of five, and has responsibility over a \$550,118 annual budget.

Typical Work Activities

<http://www.alleganyco.com/wp-content/uploads/County-Attorney-Job-Spec.pdf>

Preferred Qualifications

The candidate must be licensed to practice law in New York State and in good standing. Five years of full-time experience in practicing law, preferably with municipal law.

Applying

Please submit your resume, cover letter, references, and proof of registration to:

Allegany County
Department of Human Resources & Civil Service
7 Court Street, County Office Building
Belmont, NY 14813

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