

# Inspector Responsibilities'

## ★ **Training:**

- Attend class each year
- Each class is about 3 ½ hours long
- Pass a written test with the information provided during class
- You will be paid for attending

## ★ **The Class will provide you with:**

- Knowledge of Election Process
- Training on the Voting Machine
- Paperwork needed during the Election
- Managing a poll site

## ★ **Elections:**

- You are required to work **ALL** elections
- You must arrive at your assigned Poll Site ½ hour prior to the start of election & remain after the close of polls until paper work is completed.
- Primary Election Hours are 11:30am-9:30pm
- General Election Hours are 5:30am-9:30pm
- If assigned out of your home district you will be paid for your mileage.

**For more information please call:  
Allegany County Board of Elections**

**585-268-9295 or 9294**

**We are located at: 6 Schuyler St. Belmont, NY 14813**