

PUBLIC SAFETY COMMITTEE
JANUARY 8, 2014
NOT APPROVED

Committee Members Present: M. Healy, K. Graves, D. Decker, T. Hopkins, A. McGraw, N. Ungermann, C. Crandall

Others Present: M. Alger, L. Edwards, D. Fanton, G. Green, D. Hanchett, B. LaValley, B. Kelley, J. Luckey, T. Miner, K. Monroe, B. Riehle, C. Santora, R. Starks, R. Swarthout, D. Vespucci, R. Whitney

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 11:00 a.m. by Public Safety Committee Chairman Dwight "Mike" Healy.

Approval of Minutes

A motion was made by Legislator Hopkins, seconded by Legislator Graves, and carried to approve the Public Safety Committee minutes of December 4, 2013.

2014 Traffic Safety Board Appointments

The Traffic Safety Board requests the Board of Legislators to appoint/re-appoint the following individuals for a three-year term on the Traffic Safety Board commencing January 1, 2014, and expiring December 31, 2016:

Linda Edwards
Ray Parlett
Melinda Rounds
Dawn Santangelo
Rick Whitney (new-replacing John Zlomeck)

The appointments were approved on a motion by Legislator Graves, seconded by Legislator Ungermann, and carried. **Prepare Resolution**

Public Defender- Barbara Kelley

Monthly Report

Public Defender Barbara Kelley entertained questions/comments on her pre-filed monthly report. Receiving none, she went on to say that the new part-time secretary had started in her office last week and that so far, it was working out well. She went on to say that she had been advised by Superintendent of Public Works Guy James that the projected start date for the elevator rehab is March 1, 2014. She is willing to cooperate with the project by having JR move temporarily, but wanted to remind the Committee that having JR too far from the office is not conducive. She realizes that his current office will be gone permanently, but hopes a satisfactory relocation can be achieved.

Emergency Management and Fire

Monthly Report

Emergency Management and Fire Services Director Jeffrey Luckey also entertained questions and comments on his pre-filed monthly report. Some discussion ensued regarding his search for an instructor for the Advanced Emergency Medical Technician and Critical Care Refresher courses. Legislator Graves suggested Mr. Luckey contact Alfred State for possible leads. Additionally, Mr. Luckey was asked about the procedure which dictates when he responds to a fire. He responded that it is a matter of judgment, but that he typically responds to larger fires where several companies are called out. Mr. Luckey wanted to note that he attended the annual Regional Fire Administrator (RFA) Conference at the Fire Academy, where, once again, Allegany County was awarded a \$1,000 scholarship for 100 percent participation by the County's Fire Departments in the NYS Fire Reporting System for 2012. Finally, Mr. Luckey told the group that he had been working with several local agencies to provide shelter for those in need during the recent cold snap.

Youth Bureau/STOP-DWI

Monthly Report

Youth Bureau/STOP-DWI Coordinator Linda Edwards reminded the Committee that her two areas of responsibility had been split between two committees. (STOP-DWI will remain under the jurisdiction of the Public Safety Committee, while the Youth Bureau will now fall under the newly formed Resource Management Committee.) She noted that with the approval of both Committee Chairs, she will continue to submit one report, separating the two areas. Ms. Edwards went on to say the Prescription Drug Abuse exhibit had been a tremendous success, although it had taken quite a bit of her time over the past several weeks. It is due to be returned later this week; however, Legislator Decker asked if there could be an extension as some of the schools had cancelled classes earlier this week because of the weather. Ms. Edwards said she would investigate that possibility. Ms. Edwards also said she had received referrals regarding four youths who had been involved in fire-setting behavior. Pursuant to special training she had received regarding this behavior, she continues to perform evaluations under the Youth/STOP-DWI umbrella to determine underlying causes of the behavior. In fact, she said, she has been invited to speak at a future fire meeting to remind the chiefs and the fire personnel that the program is still viable.

Accept & Appropriate Grant Funding from NYS STOP-DWI Foundation

Ms. Edwards requested a resolution accepting and appropriating \$54,800 in grant funding from the NYS STOP-DWI Foundation for Crackdown Enforcement for the federal fiscal year October 1, 2013, through September 30, 2014. The funds (\$54,800) should be appropriated to Account A3141.1589.00 (Other Public Safety Dept. Revenue) with a like sum in A3141.449 (Public Safety Contracts-Enforcement). Approval was granted on a motion by Legislator McGraw, seconded by Legislator Decker, and carried. **Refer to Ways & Means**

Accept & Appropriate STEPS in Safety Grant from Governor's Traffic Safety Program

Ms. Edwards also requested a resolution to accept and appropriate \$2,800 from a STEPS in Safety Grant (Safety on Wheels) from the Governor's Traffic Safety Program for the state fiscal year of October 1, 2013, through September 30, 2014. The funds should be re-appropriated to the following accounts as noted with a like sum in Revenue Account A3114.3389.00 (\$2,800):

A3114.401 (Mileage)	\$ 200
A3114.408 (General Supplies-Helmets)	\$1,400
A3114.421 (Educational Materials)	\$ 800
A3114.452 (Public Info – Promotional Items)	<u>\$ 400</u>
Total	\$2,800

Approval was granted on a motion by Legislator Graves, seconded by Legislator McGraw, and carried. **Refer to Ways & Means**

District Attorney

Monthly Report

District Attorney Keith Slep had pre-filed his monthly report, but was not in attendance at the meeting.

Weights & Measures

Monthly Report

Weights & Measures Director Gilbert Green reported that his truck had arrived and that it is working out very well. He went on to say that, as per his report, he had calibrated bulk tanks for three new Amish dairies. Some discussion followed regarding Amish dairy practices.

Probation Department

Monthly Report

Probation Department Director Robert Starks entertained questions/comments on his pre-filed report. Legislator Decker requested a definition of several of the acronyms, such as PINS (Persons In Need of Supervision for youth up to age 18 who have school issues such as truancy or issues at home) and JD (Juvenile Delinquent refers to youth ages 7-16 who commit an act which would be a crime if committed by an adult). Some discussion regarding the ignition interlock devices also followed. There was also limited discussion regarding a letter Mr. Starks had received from the NYS Division of Criminal Justice Services notifying him that his agency had not been selected for funding.

Accept & Appropriate Governor's Safety Committee Ignition Interlock Device Monitoring Project Award

Mr. Starks requested approval to accept and appropriate (and have Chairman Crandall sign the contract) \$11,461 received from a Governor's Safety Committee Ignition Interlock Device Monitoring Project award for the period October 1, 2013, through September 30, 2014. The funds (\$11,461) should be allocated to Appropriation Account A3140.101 (Probation Personnel) with a like amount to Revenue Account A3140.3310.07 (Probation-Ignition Interlock). Approval was granted on a motion by Legislator McGraw, seconded by Legislator Hopkins, and carried **Prepare Resolution**

Sheriff's Office

Monthly Report

Sheriff Rick Whitney entertained comments/questions on his pre-filed report. None was forthcoming, but the Sheriff pointed out that the housed in numbers were pretty good for last month. Additionally, he told the Committee how he raises funding for the "Shop with a Cop" program: he charges \$25 to those officers who wish to grow beards during the hunting season. He said they raised \$675 for the program. He added that this year, he had the officers vote on the "Best Beard" and that individual received his \$25 back. The Sheriff also noted that adding two additional COs on the B line shift last year had been so successful relative to overtime savings, that he may come back to Committee with a similar request for 2014.

Renewal of Contract for Prisoner Housing between Allegany & Wyoming County Jails for 2014

Sheriff Whitney requested approval to renew the contract for prisoner housing between the Allegany and Wyoming County Jails for the year 2014. (Wyoming County will pay \$85 per day or part thereof for each prisoner transferred and confined in the Allegany County Jail.) This is a reciprocal agreement, although, he said, it is rare that Wyoming County houses an Allegany County prisoner. Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Transfer of \$10,000 between Sheriff Accounts

Sheriff Whitney requested a resolution transferring \$11,500 between Sheriff Accounts as below:

FROM Account	TO Account	Amount
A3150.404 (Maintenance Contract Other)	A3150.423 (Food Supply)	\$10,000
A3150.411 (Repair Personal Property)	A3150.425 (Clothing)	<u>\$ 1,500</u>
	Total	\$11,500

He indicated this was an end-of-the-year bookkeeping issue to pay some 2013 bills. Because it is too late to make changes to the 2013 Budget, the County Treasurer will make the necessary adjustments. Approval was granted on a motion by Legislator Graves, seconded by Legislator Hopkins and carried. **Refer to County Treasurer**

Request to Fill Seven Part-time E-911 Dispatcher Positions

Sheriff Whitney requested approval to fill seven part-time E-911 Dispatcher positions (non-union, BASE). These positions currently exist. Part-time Dispatchers are used to fill vacancies created when full-time Dispatchers use leave time or when other vacancies exist within the schedule. When part-time Dispatchers are not available, the Sheriff's Office needs to use full-time Dispatchers to fill these vacancies. Part-time Dispatchers are paid at a lower hourly rate than full-time Dispatchers. There was some discussion regarding the difficulty of filling these positions because of the nature of the job. Approval was granted on a motion by Legislator Healy, seconded by Legislator Hopkins, and carried. **Refer to Ways & Means**

Re-appropriate Unspent Funds for the ACTII Batters Program

Sheriff Whitney requested approval to re-appropriate unspent funds (\$11,665) for the ACT II Batters Program (domestic violence). Funds in the amount of \$28,820.25 were originally appropriated for this grant by Resolution Number 57-09. Funding should be re-appropriated as follows:

Appropriations (\$11,665)

A3117.449 (Public Safety Contracts) ACT II Batterers Program)

Revenues

A3117.2260.00 (ACT II Batterers Program)

Approval was granted on a motion by Legislator Graves, seconded by Legislator McGraw, and carried. **Refer to Ways & Means**

Re-appropriate Unspent Funds for the 2012 LETPP Homeland Security Grant

Additionally, Sheriff Whitney requested approval to re-appropriate unspent funds (\$10,516) for the 2012 LETPP Homeland Security Grant. Funds in the amount of \$13,750 were originally appropriated for this grant by Resolution Number 152-12. Funding should be re-appropriated as follows:

Appropriations (\$10,516)

A3645.447 (Homeland Security Sheriff)

Revenues (\$10,516)

A3645.3306.SH12-2012 LETPP #T969122 (Homeland Security Sheriff)

Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Refer to Ways & Means**

Old Business

911 Radio Project Update-Sheriff's Office/Emergency Management & Fire

Lt. Hanchett told the Committee that when the system was ready to be engaged, it was discovered that Motorola had sent the wrong equipment. Motorola will fix that error and absorb that expense; however, they are waiting until the current cold snap has relented before sending a worker up on the towers.

Mr. Luckey reported that most of the Fire Act Grant radios have been delivered to their respective fire companies.

Alfred Radio Issues & Additional Tower Service Update

There was nothing to report here other than what had been noted above.

Good of the Order

Chairman Crandall, when asked, responded that he had not seen any of the contracts returned by the municipalities regarding the 50-50 split on purchasing radios. He did indicate that a copy of all the material sent to the Towns and Villages last month was forwarded to the individual Fire Districts this week.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 11:50 a.m. following a motion by Legislator Graves, seconded by Legislator McGraw, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**PUBLIC SAFETY COMMITTEE
FEBRUARY 6, 2014
NOT APPROVED**

Committee Members Present: M. Healy, K. Graves, D. Decker, T. Hopkins, A. McGraw, C. Crandall (Absent: N. Ungermann)

Others Present: M. Alger, R. Christman, L. Edwards, D. Fanton, G. Green, D. Hanchett, R. Hollis, B. Kelley, J. Luckey, T. Miner, K. Monroe, B. Riehle, C. Santora, K. Slep, R. Starks, R. Swarthout, D. Vespucci, R. Whitney

Media Present: No media present

Call to Order: The meeting was called to order at 11:03 a.m. by Public Safety Committee Chairman Dwight "Mike" Healy.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Decker, and carried to approve the Public Safety Committee minutes of January 8, 2014.

Public Defender

Monthly Report

Public Defender Barbara Kelley entertained questions/comments on her pre-filed report for January. Hearing none, she went on to say that she had received preliminary approval on a grant application that she had submitted for caseload reduction. She requested \$300,000 for a three-year period to hire another attorney to help alleviate the caseload in her office. She did hear that there might be a .02 percent reduction in the awards, but that, she said, is negligible. She told the Committee she would keep them apprised of the progress of the grant.

Emergency Management and Fire Services

Monthly Report

Emergency Management and Fire Services Director Jeffrey Luckey also opened the floor to questions/comments about his pre-filed report. Legislator Healy requested that Mr. Luckey include the number of miles he travels per month to future reports.

Acceptance of Homeland Security Grant FFY2013

Mr. Luckey requested a resolution for the acceptance and appropriation of the Homeland Security contract #T9696130 for the FFY2013 Homeland Security Grant in the amount of \$45,000. Initial Contract Period –September 1, 2013, to August 31, 2015.

Appropriations (\$45,000)

A3645.448 EMERGENCY SERVICES

(P25 Interoperable Communication Equipment Mobile & Portable Radios for Fire/OES Deputy Coordinators) \$20,000

A3645.448 EMERGENCY SERVICES (Incident Support Cargo Trailer with Generator) \$21,500

A3645.448 EMERGENCY SERVICES (PDA Sustainment of Connectivity Plan for Emergency Managers)

	<u>\$3,500</u>
	<u>\$45,000</u>
Revenues (\$45,000)	
A3645 3306.EMG8 HOMELAND SECURITY ST AID (Emerg Serv)	\$45,000

Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. In addition to the acceptance and appropriation of funds, the resolution should ratify the Chairman's signature on the contract. **Refer to Ways & Means**

STOP-DWI

Monthly Report

STOP-DWI Coordinator Linda Edwards highlighted several items on her pre-filed report for January 2014: the Prescription Drug Abuse exhibit has been sent on to Steuben County after having spent eight-and-a-half weeks in several venues in Allegany County. She added that there had been a press conference on January 16, 2014, with Julie Wolfer, Shannon Ozzella, Cheyenne's friends, and others. She said that she is part of a group working on rules and regulations for Amish conveyances as pertains to lights, the "slow-moving" rectangle, etc. The group is investigating what laws are on the books currently and what possible changes may need to occur. There will also need to be a strategy in place to educate the Amish community on any changes. This activity is meant to ensure the safety of all people using local roads. Ms. Edwards pointed out that DWI arrests for 2013 were down significantly from the prior year. She doesn't know if these numbers reflect effective education, "Crack-Down" events, greater use of Designated Drivers, or the effects of the economy. Finally, she reminded the Committee members of the Top Cop Dinner to be held Thursday, March 27, at 6 p.m. at Moonwinks.

District Attorney

Monthly Report

District Attorney Keith Slep indicated that there is nothing "notable" in his January report, but that is "typical" for January. He added that recent media reports about the heroin epidemic are no surprise to law enforcement and the legal system. He said that whatever the cities are seeing as regards heroin issues will soon be seen in the rural areas as well. Legislator Healy commented on a recent article in which Mr. Slep spoke in favor of repealing the SAFE Act.

Request for Budget Adjustment for Computer Replacement

Mr. Slep requested approval to replace the computers in the District Attorney's Office. He noted that after the Budget process was completed, he was informed by the IT Department that numerous computers in his office needed to be replaced because the software could not be serviced after December 2013. In addition, the DA's Office needs computers that will communicate with one another and can locate (search) files. The present case system in the office requests staff to know the year the file was closed to retrieve a case file and is not searchable. The Office can get a free program from NYPTI (New York Prosecutors Training Institute), but the entire office needs to have the same programs on all computers. Therefore, Mr. Slep would like to update all of the computers so the staff is running the same systems and switch them over at the same time. These computers are essential for the Traffic Diversion

Program which provides significant revenue to the County. Therefore, Mr. Slep requests an increase in the District Attorney appropriation for the purchase of computers that are essential to the Traffic Diversion Program. This expense will be offset by an increase in the Traffic Diversion Program revenues. This revenue was budgeted at \$80,000 but received over \$100,000 in 2013. It is anticipated that this revenue will again be achieved in 2014. The 2014 Budget Adjustment request is as follows:

Revenue Account A1165.2610.00 (District Attorney Fines/Forfeited Bail)	\$6,000
Appropriations Account A1165.201 (District Attorney—Office Equipment)	\$6,000

Approval for the budget adjustment was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Refer to Ways & Means**

Weights & Measures

Monthly Report

Weights & Measures Director Gilbert Green entertained comments/questions on his pre-filed report. None was forthcoming.

Probation Department

Monthly Report

Probation Department Director Robert Starks entertained comments/questions on his pre-filed report. None was forthcoming. He did say, however, that he did attend the two meetings that were stated as “plans” on the report!

Transfer Funds to Purchase a Projector

Mr. Starks noted that the Probation Department is in need of purchasing a projector for use with the various groups that the staff facilitates. The cost of a 122 DLP SVGA Projector is \$397. In order to purchase that projector, Mr. Starks requested a resolution to transfer \$1,000 from A3140.413 (Rentals) to A3140.201 (Equipment) to cover the cost of the projector and to have money in the Equipment Account in the event the Department needs to purchase any other equipment this year. Approval was granted on a motion by Legislator Graves, seconded by Legislator Decker, and carried. **Prepare Resolution**

Sheriff's Office

Monthly Report

Sheriff Rick Whitney entertained questions/comments on his pre-filed monthly report. He pointed out that the Average Housed In was the highest it has been in the past five or six months. He added that six new part-time Corrections Officers went through field training orientation.

House Numbering Issues

Sheriff Whitney and Lt. Dan Hanchett acknowledged that there are, indeed, inaccuracies in house numbering. However, they added, this is not unique to Allegany County. In fact, there is a state-wide group investigating how best to address the problem. Head Emergency Services Dispatcher Randy Swarouth is a member of that group. Lt. Hanchett went on to say that this is a problem which would take about two years to resolve as well as enough funding to hire two-four people to perform the measurements (which he estimated would take two people 12

months working full time) and another 12 months to input the data. Lt. Hanchett recommends waiting a year to see if the state-wide group comes up with a solution. The original problem which generated this discussion has been resolved, he said, and that Dispatchers are trained specifically to ask very specific questions when a call comes in to alleviate the problem of the erroneous numbers. Additionally, first responders are educated about the issue to accommodate the situation.

Comptroller's Report

The issue of the Comptroller's Report on the Sheriff's Office was brought up. It was noted that many of the "problems" had been addressed and remedied prior to the report's release. Sheriff Whitney added that he didn't agree with some of the issues raised by the report. Chairman Crandall told the group that there would be a Committee of the Whole meeting following the Board meeting on the 10th to discuss some of the issues in attorney/client session and formulate a response which must be sent within a 90-day period. He confirmed that a lot of the issues had been addressed and that, perhaps, in some cases, the County would "agree to disagree" with the State on some issues.

Old Business

911 Radio Project Update/Alfred Tower Update

Lt. Hanchett told the Committee that the recent weather continues to hinder further work on the Alfred Tower, but once it is feasible, work will continue. Mr. Luckey told the Committee that there had been no recent radio complaints.

Chairman Crandall noted that there have been "conversations about state-wide, county-owned emergency communication towers and a desire in some areas for private Verizon-type lease. This was announced at a meeting I was at with board chairs from around the state. They're looking at a pool lease that they're working on for that type of situation not even knowing whether or not any particular counties have that approach or any interest in that."

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 11:55 a.m. following a motion by Legislator Graves, seconded by Legislator Hopkins, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**PUBLIC SAFETY COMMITTEE
SPECIAL MEETING
FEBRUARY 19, 2014
NOT APPROVED**

Committee Members Present: M. Healy, K. Graves, D. Decker (Absent: T. Hopkins, A. McGraw, N. Ungermann)

Others Present: L. Ballengee, S. Burt, L. Edwards, C. Jessup, J. Luckey, T. Miner, K. Monroe, D. Pullen, B. Riehle, T. Ross, C. Santora

Media Present: D. Donohue, *Olean Times Herald*

Call to Order: The meeting was cancelled by Public Safety Committee Chairman Dwight "Mike" Healy due to the lack of a quorum.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**PUBLIC SAFETY COMMITTEE
MARCH 5, 2014
NOT APPROVED**

Committee Members Present: M. Healy, D. Decker, A. McGraw, C. Crandall (Absent: K. Graves, T. Hopkins, N. Ungermann)

Others Present: L. Edwards, G. Green, D. Hanchett, B. Kelley, N. Koegel, J. Luckey, T. Miner, K. Monroe, B. Riehle, T. Ross, C. Santora, K. Slep, R. Starks, R. Swarthout, R. Whitney (Guests B. Risse and D. Kartchner of CONXX)

Media Present: D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 11:05 a.m. by Public Safety Committee Chairman Dwight "Mike" Healy.

Approval of Minutes

A motion was made by Legislator Decker, seconded by Legislator McGraw, and carried to approve the Public Safety Committee minutes of February 6, and 19, 2014.

Weights & Measures

Monthly Report

Weights & Measures Director Gilbert Green indicated there was nothing "exciting" to report this month as February is traditionally a slow month. Legislator Decker asked Mr. Green if maple pumps need to be calibrated, to which Mr. Green responded in the negative.

Public Defender

Monthly Report

Public Defender Barbara Kelley also indicated there was nothing to add to her pre-filed report. She did inform the Committee that JR has moved his office to the location offered by the Department of Health. She said he is far away and it's an inconvenience, but workable as long as it is only a temporary solution. She added that she is hoping for better accommodations.

Emergency Management & Fire

Monthly Report

Emergency Management & Fire Services Director Jeffrey Luckey entertained questions/comments regarding his pre-filed monthly report. Receiving none, he responded to a question from Legislator Healy regarding the new ID system. Mr. Luckey said that once the fire and emergency service members are informed about the system and the use of the badges, they appreciate and are on board with the system. Additionally, should a service member leave service, the ID is retained by Emergency Management and Fire Services. Chairman Crandall went on to say that New York State now requires uniform emergency preparedness training for County Chief Executives, County Emergency Managers, and Local Emergency First Responders, EMS Directors, and other County officials. To that end, they must complete the

NYS Emergency Management Certification and Training Program (NYS-EMC) which will certify participants for disaster response capabilities. Mr. Crandall said he plans to attend such training when it becomes available in Western New York. Mr. Luckey then confirmed that the Fire Advisory Board meeting is held the fourth Thursday of the month at the Public Safety Building at 8 p.m.

STOP-DWI

Monthly Report

STOP-DWI Director Linda Edwards highlighted a couple of items on her report for February: her attendance at the Monroe County Law Enforcement Training which she said was done well and that much information on current marijuana trends was presented. Also, she noted that the Top Cop Dinner is scheduled for Thursday, March 27, at 6 p.m. at Moonwinks Restaurant in Cuba. She asked for those who planned to attend to let her know so she could confirm the reservations.

Budget Transfer

Ms. Edwards requested a transfer of \$620 from Account A3141.421 (STOP-DWI Program-Education) to A3141.201 (STOP-DWI Program-Office Equipment) to cover the cost of replacing the CPU of one of the computers in her office as the current system will no longer be supported in the near future. Approval of the transfer was granted on a motion by Legislator McGraw, seconded by Legislator Decker, and carried. **Prepare Resolution**

District Attorney

Monthly Report

District Attorney Keith Slep told the Committee that February had been a “typical month,” but that he was concerned about the effects that “cabin fever” might have on any criminal activity. He also discussed, briefly, a new trend in marijuana called marijuana wax which is made with butane (which, of course, could lead to explosions) and which is 1,000 times more potent than regular marijuana. He added that the recent legalization of marijuana in Colorado, and probably soon in other states, speaks to the need for the establishment of blood level standards similar to those in use for alcohol blood levels.

Probation Department

Monthly Report

Probation Department Director Robert Starks, when asked about the statistics on his pre-filed monthly report, indicated that the numbers are on a par with last year. He added that investigations were down, but the Supervisors said there had been an influx in the last week, so the numbers may be higher in the March report. Legislator Healy then asked about Mr. Starks' work on the Youth Court Board. Mr. Starks noted that the Youth Court Board Coordinator had resigned and that six candidates had been interviewed as a replacement. The field has been narrowed, and background and reference checks were currently being conducted. Mr. Starks hoped to have a candidate for the Youth Court Board to vote on shortly. In the meantime, Victims' Advocate Shannon Ozzella has been filling in. Legislator Healy thanked Mr. Starks and the Board for the work they do with the County youth. It was agreed that it is hard to measure

the effectiveness of such a program because the results often are not “instant,” but reveal themselves at some future time.

Sheriff's Office

Monthly Report

Sheriff Rick Whitney had nothing to add to his pre-filed report for February, but did highlight the visit to the Jail by State Senator Cathy Young, who, he said, was impressed with the facility.

Request to Create & Fill Radio Technician Position

Sheriff Whitney requested approval to create and fill the position of Radio Technician (AFSCME Grade 17, Step 3, Local 2574, Council 66 Bargaining Unit) in the Sheriff's Office. This position would be responsible for the general maintenance of the 911 Radio System to include, but not limited to:

- Installing and removing mobile and fixed radio equipment as stated in the radio purchase agreements with local municipalities;
- Requisition, order, and maintain inventory of radio-related equipment and supplies;
- Request, update, and maintain all FCC documents and requirements;
- Maintain the 911 Radio System and all other related equipment;
- Serve as Project Manager for all current and future NYSDHSES Grant funding pertaining to the Radio System and to Dispatch Center equipment.

The Sheriff noted that it was recommended by County Treasurer Ross that the best way to fund this position would be to transfer \$42,000 from A1990.4 (Contingency) to A3112.1 (E-911 Dispatch). Additionally, Chairman Crandall provided a document stating his support of the position. Some discussion followed regarding the pros and cons of contracting this service out as well as what the back-up plan might be when this technician was on vacation, etc. All questions were answered to the satisfaction of the Committee. It was determined that in this case, it seems more prudent to add this position as E-911 will be able to more closely control the quality and costs of the service. Approval to create and fill the position was granted on a motion by Legislator Healy, seconded by Legislator McGraw, and carried. **Refer to Ways & Means and Personnel Committees**

Request to Add Five Additional Field Training Officers

Additionally, Sheriff Whitney requested a resolution amending Resolution 209-09 increasing the number of Field Training Officers in the Sheriff's Office from 16 to 21 to assist in training the new Correction Officers. Each new FTO would receive a \$500 stipend, resulting in a fiscal impact of \$2,500. Sheriff Whitney explained that the current FTOs are getting burned out because field training activities are in addition to their normal duties as Correction Officers, yet the training needs to continue regularly. He added that there are certain requirements, such as the number of trainings performed, that must be met before the stipend is awarded. When asked, Sheriff Whitney said that the \$2,500 had not been budgeted for 2014, but that funds could probably be found to cover this cost. Approval was granted on a motion by Legislator Healy, seconded by Legislator Decker, and carried. **Refer to Ways & Means**

Old Business

911 Radio Project Update-Sheriff's Office/Emergency Management & Fire

Lt. Dan Hanchett reported that the Alfred Tower is up and running despite the cold temperatures. The equipment had been "fired up" last week and the testing that is now being done seems to be working well. He added that the "final touches" would be done today which would alert E-911 to any malfunctions in the system.

Mr. Luckey added that as relates to the Fire Act Grants, most departments will go from low band to high band shortly. When asked, Mr. Luckey estimated that 80 percent of departments had already migrated to high band. By the end of July, he said, all departments would have at least some of their equipment on high band, he said.

Chairman Crandall added that some of the contracts between the County and municipalities have been coming in. It had been discovered that some of the departments had questions, and that once the misunderstandings were cleared up, the departments got on board. The example Mr. Crandall used was the Willing Town Board which invited him, the Legislators from that district, and Mr. Luckey to attend a meeting to clarify certain points of those contracts and of the radio grants themselves as pertains to the local shares.

Alfred Radio Issues & Additional Tower Service Update

It was reported that there are no issues at this time.

New Business

Committee of the Whole forwarded the following issues to Public Safety for review and discussion, requiring no action until the response to the original letter has been formulated.

NYS Comptroller's Report of Examination of the County Jail Payroll and Inmate Prescription Medications

A motion was made to adopt the process proposed by County Administrator Alger in response to the recommendations listed in the examination as follows:

1. The Sheriff's Office should continue to monitor staffing levels and establish an optimal staff size by analyzing staff needs over all functions and determining how best to assign new hires to achieve the greatest reduction in overtime costs. (Refer to Public Safety Committee)
2. The Sheriff's Office should consider hiring additional Correction Officers on a part-time basis to maintain an adequate pool of available officers for flexibility in covering shifts. (Refer to Public Safety Committee)
3. The Sheriff should require administrative staff members to complete timesheets and detailed logs documenting work performed and hours worked. The Sheriff should review and approve overtime requests in advance of the work. Where possible, the Sheriff should consider redistributing the work load of administrative employees. (Refer to Public Safety Committee)
4. The Legislature should revise its procurement policy by prescribing the procedures and documentation requirements for obtaining competitive pricing for

professional services. Such procedures could include the use of a request for proposals process, where appropriate. (Refer to Public Safety Committee)

5. The Sheriff's Office should routinely solicit proposals for pharmaceutical services and prescriptions, and compare to State-awarded contract prices, to help ensure the prudent and economical use of public moneys. (Refer to Public Safety Committee)

6. If the Sheriff's Office determines that the most cost-efficient option is to continue using the local pharmacy, a written agreement should be negotiated to clearly define the services to be provided and establish the terms and conditions for payment. (Refer to Public Safety Committee)

Chairman Crandall told the Committee that the above issues would be discussed and action would follow, but before any of that occurred, the letter in response to the report must first be drafted and submitted. The Committee was given the list in order to have sufficient time to consider the issues.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 11:49 a.m. following a motion by Legislator Decker, seconded by Legislator McGraw, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**PUBLIC SAFETY COMMITTEE
APRIL 2, 2014
NOT APPROVED**

Committee Members Present: M. Healy, K. Graves, D. Decker, T. Hopkins, A. McGraw, N. Ungermann, C. Crandall

Others Present: M. Alger, L. Edwards, D. Fanton, G. Green, D. Hanchett, C. Ivers, J. Luckey, T. Miner, K. Monroe, B. Riehle, T. Ross, C. Santora, , R. Starks, R. Swarthout, D. Vespucci, R. Whitney

Media Present: No media present

Call to Order: The meeting was called to order at approximately 11:02 a.m. by Public Safety Committee Chairman Dwight "Mike" Healy.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Decker, and carried to approve the Public Safety Committee minutes of March 5, 2014.

Public Defender

Monthly Report

Public Defender Barbara Kelley was unable to attend the meeting; however, her pre-filed monthly report was available for review by Committee members.

Request to Create a Third Assistant Public Defender Position

County Administrator Mitch Alger, on behalf of Ms. Kelly, informed the Committee that the grant application Ms. Kelley had submitted has been approved by the State. Recently, her office received a contract in the amount of \$299,528 (to be paid over three years) for review and approval. It is expected that the full approval process (by Indigent Legal Services, the Attorney General, and the State Comptroller) will take approximately four weeks. The largest portion of the grant monies will be used to fully fund another assistant Public Defender position. The Committee approved the request with the proviso that when the grant funding runs out, the position be reviewed for possible discontinuance, on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Refer to Personnel**

Emergency Management and Fire Services

Monthly Report

Emergency Management and Fire Services Director Jeff Luckey entertained questions and comments on his pre-filed monthly report. Receiving none, he went on to highlight two items of particular significance in the report: there had been flooding issues in March in the northern part of the County caused by a three-mile long ice jam. One resident had been displaced for about a week; others on high ground were isolated for 15-18 hours, he said. The issue resolved itself naturally. Additionally, Mr. Luckey provided the Boy Scouts Troop 748 of Fillmore with a tour of the EOC and information about the duties of EM and Fire Coordinators. Randy Swarthout guided them through 911.

Re-appropriation of SHSP Grant Money Not Spent in 2013

Mr. Luckey requested a resolution to re-appropriate SHSP (State Homeland Security Program) grant money not spent in 2013 due to an overlapping grant fiscal year. (Project #: SH12-1001-D00, SHSP Contract #: T969120) The funds were originally accepted by Res. No. 75-13.

Expenses (\$41,250.00)

A3645.451 Public Safety Contract (Mobile Data Terminals, MDTs)	\$30,000
A3645.451 Public Safety Contract (Personal Protective Equipment, PPEs)	\$10,000
A3645.451 Public Safety Contract (Connectivity Service for Personal Digital Assistant)	\$ 1,250

Revenues (\$41,250.00)

A 3645.3306.EM12 St Aid – HS #T969120	\$41,250.
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Approval was granted on a motion by Legislator Healy, seconded by Legislator Hopkins, and carried. **Refer to Ways & Means**

Re-appropriation of SHSP Grant Money Not Spent in 2013

Mr. Luckey also requested a resolution to re-appropriate SHSP (State Homeland Security Program) grant money not spent in 2013 due to an overlapping grant fiscal year. (Project # SH11-1050-E00, SHSP Contract # C969110) This grant was originally accepted by Res. No. 60-12 and re-appropriated last year by Res. No. 29-13.

Expenses

A 3645.450 Public Safety Contract (P-25 Mobile & Portable High Band Radios)	\$35,128
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<u>Revenues</u> A 3645.3306.EM11 St Aid – HS #C969110	\$35,128
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Approval was granted on a motion by Legislator Hopkins, seconded by Legislator Graves, and carried. **Refer to Ways & Means**

STOP-DWI**Monthly Report**

STOP-DWI Coordinator Linda Edwards entertained questions and comments on her pre-filed monthly report. Receiving none, she went on to highlight the following: She attended the County Fire Association meeting on March 19 to speak about the Juvenile Arson Program. She reminded the firemen of the availability of the program, explained the process for referrals and evaluations, and passed out referral forms and business cards. She also talked about the Top Cop Dinner which had been held on March 27 which recognized Top Cops, Victim Impact Speakers, and the schools which had hosted the prescription drug exhibit.

District Attorney**Monthly Report**

District Attorney Keith Slep was unable to attend the meeting, but his pre-filed monthly report was available for review by Committee members.

Accept & Appropriate NYS Division of Criminal Justice Grant Money

The DA's Office requested a resolution to accept and appropriate grant monies in the amount of \$25,140 from the NYS Division of Criminal Justice Services. (The grant is also administered by them.) The funding will be used for the purchase of equipment for the Video Recording of Statements (VRS). The goal of the VRS initiative is "...to enhance law enforcement efforts and prosecution outcomes through videotaping of interviews and interrogations from beginning to end." The courts, both in New York and across the country, have expressed their desire to see interrogations recorded in order to remove the doubt surrounding the voluntariness of custodial interrogations and removing the uncertainty surrounding contested interrogation issues. The idea is that by having the interrogations recorded, the voluntariness and the actual words are readily apparent to everyone, and it will remove the ability for defendants to challenge the statements. The participating law enforcement agencies will be required, as part of the grant, to keep and provide empirical data in regard to the effectiveness of the program and they will report back to DCJS. The agencies involved with this grant are the Alfred, Andover, Angelica, Friendship, Independence, and Village of Wellsville Police Departments. The following accounts should be used in accepting these funds:

<u>Revenue</u>	\$25,140
A1165.3031.05 (St. Aid DA-Local VRS Grant)	
<u>Expenses</u>	\$25,140
A1165.447 (District Attorney-Contractual)	

Approval was granted on a motion by Legislator Healy, seconded by Legislator Decker, and carried. **Refer to Ways & Means**

Weights & Measures

Monthly Report

Weights & Measures Director Gilbert Green entertained questions and comments regarding his pre-filed monthly report, saying he had nothing to add to it. When asked, he said that he checks every gas station at least one time per year except those on tribal lands. Legislator Ungermann asked Mr. Green to be aware of any talk about biofuels, including using biofuels in conjunction with gasoline.

Probation Department

Monthly Report

Probation Department Director Robert Starks also entertained questions and comments on his pre-filed monthly report. Receiving none, he went on to say that he had made an error in his annual report, inadvertently increasing the number of juvenile delinquent intakes to 71, when in reality, there had been only 41. He will correct that portion of his report and submit to the Clerk of the Board to amend his annual report. He reported that the Youth Court Board had offered the position of Coordinator to one of the applicants, but as of the Public Safety meeting, he had not had a response, so could say no more about the position at this time. Additionally, when asked, he responded that the renovations in his area were proceeding, albeit slowly, as the contractors doing the tile work had experienced some interruptions. But, he added, almost

all of the offices are done, and he is pleased with the work so far. Legislator Fanton added that the project is also coming in under budget.

Sheriff's Office

Monthly Report

Sheriff Rick Whitney noted that, per his pre-filed monthly report, there had been six critical incidents, when usually there are none. Sheriff Whitney was asked to re-word a sentence in his reports for the future. Instead of stating "Made approximately XXX,XXX for the month..." it was suggested the report state "Billed approximately XXX,XXX for the month..." for clarification. He noted that no one from the Sheriff's Office attended the March 27 meeting with the Seneca Nation Council due to confusion regarding venue. It was also stated that the Sheriff's Department is working on radio protocol with the Seneca Nation.

Accept & Appropriate \$24,907 from Literacy West, Inc.

Sheriff Whitney requested a resolution to accept and appropriate \$24,907 from Literacy West, Inc. The Literacy West, Inc. purpose is to reduce recidivism through expanded educational opportunities. This grant will allow us to further our partnership with Literacy West, Inc., in expanding educational services at the Jail. The money will allow the Jail to purchase supplies, materials, and equipment as well as other needed provisions to support the program. The purpose is to provide a seamless transition from the Jail to Literacy West, Inc. educational programs and support services.

Revenue

A3151.2705LW (Gifts & Donations-Jail-Literacy West)	\$24,907
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Appropriation

A3151.447 (Jail-Educational Services-Contractual)	\$24,907
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Approval was granted on a motion by Legislator Healy, seconded by Legislator Hopkins, and carried. **Refer to Ways & Means**

Accept & Appropriate \$12,240 from ACCORD Corp. and \$1,348 in User Fees

Sheriff Whitney also requested a resolution to accept and appropriate \$12,240 from ACCORD Corporation and \$1,348 in user fees for the ACT II Batterers Program.

Revenue

A3117.2260.00 (Public Safety-ACT II Batterers Program)	\$13,588
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Appropriation

A3117.449(Public Safety-ACT II Batterers Program-Contractual)	\$13,588
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Approval was granted on a motion by Legislator Hopkins, seconded by Legislator Decker, and carried. **Refer to Ways & Means**

Accept & Appropriate 2013 LETPP Grant LE13-1006-D01

Sheriff Whitney requested a resolution to accept and appropriate the 2013 LETPP (Law Enforcement Terrorism Prevention Program) Grant LE13-1006-D01 for overtime and backfill for FEMA approval training for Tactical/SWAT teams, night vision equipment for Tactical/SWAT Team, and MDT connectivity fees.

Revenue

A3645.3306.SH13 (State Aid-Homeland Security-LETPP #T969132) \$15,000

Appropriation

A3645.452 (Homeland Security-Contractual) \$15,000

Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Refer to Ways & Means**

Old Business**911 Radio Project Update-Sheriff's Office/Emergency Management & Fire**

Sheriff Whitney noted that he had attended an EMS Council meeting last month and heard no complaints regarding the radios. Also, those now using texting, he said, think it is good. Lt. Hanchett added that it seems, via talks Randy Hartwick has had with the State, that the contract for the \$5.9 million dollar grant is imminent. Legislator Healy asked Chairman Crandall about the status of the contracts that had been sent out to the municipalities to help with the purchase of radios. He said that the need for County assistance seems less urgent than it would have been had the grants not been received. He did say that there is a meeting coming up in Richburg which he and that district's Legislators will attend to clarify the contract, the process, etc.

Alfred Radio Issues & Additional Tower Service Update

Lt. Dan Hanchett noted that the tower is up and running and that coverage has proven to be better than anticipated.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 11:42 following a motion by Legislator Graves seconded by Legislator Decker, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

PUBLIC SAFETY COMMITTEE
MAY 7, 2014
NOT APPROVED

Committee Members Present: C. Crandall, D. Decker, K. Graves, M. Healy, T. Hopkins, A. McGraw, N. Ungermann

Others Present: M. Alger, S. Decker, L. Edwards, D. Fanton, G. Green, L. Haggstrom, D. Hanchett, C. Ivers, G. James, B. Kelley, B. LaValley, J. Luckey, R. Lynch, K. Monroe, T. Ross, K. Slep, R. Starks, D. Vespucci, R. Whitney

Media Present: Brian Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 11:00 a.m. by Public Safety Committee Chairman Dwight "Mike" Healy.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Ungermann, and carried to approve the Public Safety Committee minutes of April 2, 2014.

Public Defender

Monthly Report

Public Defender Barbara Kelley entertained questions/comments on her pre-filed report for April. She provided the committee with a copy of a resolution from St. Lawrence County requesting state takeover for indigent defense services. Several legislators commented that this would reduce the local burden for these services. A motion was made by Legislator Ungermann, seconded by Legislator Decker, and carried to support this resolution. **Prepare Resolution**

Ms. Kelley noted that she has been asked to join the Chief Defender Advisory Group of the NYS Indigent Legal Services Board. This will require occasional travel to Albany for meetings.

Ms. Kelley inquired about the creation and filling of the 3rd Assistant Public Defender position. It was confirmed that this was moved forward at last month's meeting in Ms. Kelley's absence. It was noted that the position will be filled for the duration of the grant only. Ms. Kelley commented that there is a need to revamp the conflicts office and an RFP needs to be developed.

Emergency Management and Fire Services

Monthly Report

Emergency Management and Fire Services Director Jeffrey Luckey also opened the floor to questions/comments about his pre-filed report. He added that since the filing of the report, there were structure fires in Rushford, Bolivar, and Belmont. He also noted that he had recently spoken at the NYS Fire Police Convention and is on his way to a conference in Saratoga Springs.

Mr. Luckey informed the committee that he has applied for Homeland Security funding for Pictometry, turnout gear for his District Commissioners, and phone support. He will inform the committee when he receives word on the grant.

STOP-DWI

Monthly Report

STOP-DWI Coordinator Linda Edwards noted on her pre-filed report that planning has begun for Bicycle Safety presentations. Presentations are being scheduled in 2nd grade classrooms in early June. Helmets and giveaways are being ordered, with the Made in America requirement presenting difficulties. Also, Ms. Edwards informed the committee that she has again applied for the Bicycle Safety grant and the STOP-DWI Crackdown grant.

District Attorney

Monthly Report

District Attorney Keith Slep informed the committee that there was nothing significant to report from his office.

Weights & Measures

Monthly Report

Weights & Measures Director Gilbert Green entertained comments/questions on his pre-filed report. He noted that more Amish milk tanks are being installed in the County.

Probation Department

Monthly Report

Probation Department Director Robert Starks entertained comments/questions on his pre-filed report. He commented that his staff participated in Operation ACCES with the Sheriff's Office and US Marshalls where they worked to verify home addresses of sex offenders. The Marshalls' Office covered the overtime costs for the program. Mr. Starks also noted that a new Youth Court Coordinator, Sabrina Beaton, has been hired.

Approval of Contract with BI Incorporated

Mr. Starks requested approval of the renewal of the Extended Warranty and Support Service Agreement with BI Incorporated for the period from July 1, 2014, to June 30, 2015, at a total cost of \$3,224. Approval is also requested for Chairman Crandall to sign the lease agreement renewal. Legislator Ungermann asked several questions about service by the company and damage caused by defendants. A motion was made by Legislator Graves, seconded by Legislator Decker, and carried to renew the contract. **Prepare Resolution**

Transfer Funds to Purchase a Shredder

Mr. Starks noted that the Probation Department is in need of purchasing a new paper shredder to replace the current one and requested approval to transfer funds for the purchase. Approval was granted on a motion by Legislator Decker, seconded by Legislator Graves, and

carried. **Prepare Resolution** [Subsequent to the meeting, Mr. Starks received information about refurbished shredders that could be purchased at a lower cost, so he is withdrawing his request for the transfer.]

Sheriff's Office

Monthly Report

Sheriff Rick Whitney entertained questions/comments on his pre-filed monthly report. He pointed out that there were no critical incidents in April. A question was asked about the funding for the medical staff trip to a conference in Atlanta. Sheriff Whitney replied that this was funded out of the departmental budget. The Sheriff noted that he had met with individuals from SUNY Alfred about using solar power at the Jail and this will continue to be discussed. Sheriff Whitney and Jail Administrator Ivers commented that they work with DSS staff to sign inmates up for medical coverage through the Affordable Care Act. All inmates housed more than fourteen days are referred to the DSS Navigator.

Request for Approval of Contract with Central New York Psychiatric Services

Sheriff Whitney requested approval of a contract with the Central New York Psychiatric Center to house inmates who are in need of psychiatric care for the period of January 1, 2014, to December 31, 2016. He also requests approval for Chairman Crandall to sign the contract. A motion was made by Legislator Healy, seconded by Legislator Graves, and carried to approve the contract. **Prepare Resolution**

Request for Acceptance of FY 13 State Interoperable Communication Grant – Round 3 – SI13-1006-D00

Sheriff Whitney requested a resolution approving the acceptance and appropriation of the FY 13 State Interoperable Communication Grant – Round 3 – SI13-1006-D00 and that a capital project be established and appropriated. This grant in the amount of \$5,961,039 should be appropriated to account H3022.2 (SICG 911 Statewide Interoperable Communication Grant) with revenue account of H3022.3097.00 (SICG 911 Statewide Interoperable Communication Grant). A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to accept the grant. **Refer to Ways and Means**

Request for Acceptance of FY 12 Public Safety Answering Points Sustainment Grant PS12-1001-D00

Sheriff Whitney requested a resolution approving the acceptance and appropriation of the FY 12 Public Safety Answering Points Sustainment Grant PS12-1001-D00 in the amount of \$318,752. This should be appropriated to account H3023.200 (911 Public Safety Answering Points Sustainment Grant) with revenue accounts of H3023.3097.00 (\$155,954) and H3023.5031.00 (\$162,798). It was noted that this grant requires a County match and Lt. Hanchett has submitted a grant application for the County share. A motion was made by Legislator Hopkins, seconded by Legislator Graves, and carried. **Refer to Ways and Means**

Old Business

Chairman Healy questioned Sheriff Whitney, Lt. Hanchett, and Mr. Luckey about the radio project and all noted that everything is good. Chairman Healy asked Fireman Brandon LaValley if he was aware of any issues and he commented that all is good.

Chairman Healy asked Sheriff Whitney about the status of the Tough Mudders. Sheriff Whitney commented that the numbers are down at this point. He has spoken with Tough Mudders, and the State Police will be handling any police issues with the Sheriff's Office providing assistance if requested. The Sheriff's Department was not reimbursed last year and it is not anticipated that there would be any reimbursement this year. Andover Fire/EMS will be contracted to provide services as needed.

New Business

Comptroller's Report

Chairman Healy established a sub-committee to review the Comptroller's Report and reply from the County. Members will include Legislators Graves (chair), Ungermann, and Hopkins. Chairman Healy will participate as needed.

Building Security

Chairman Healy established a sub-committee to discuss the issue of building security. Members will include Legislators Graves (chair), Decker, and McGraw. Chairman Healy will participate as needed.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 12:03 a.m. following a motion by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,

Linda Edwards
Youth Bureau Director/STOP-DWI Coordinator

**PUBLIC SAFETY COMMITTEE
JUNE 4, 2014
NOT APPROVED**

Committee Members Present: M. Healy, K. Graves, D. Decker, T. Hopkins, N. Ungermann, C. Crandall (Absent: A. McGraw)

Others Present: M. Alger, A. Bigelow, L. Edwards, D. Fanton, D. Hanchett, C. Ivers, B. Kelley, J. Luckey, T. Miner, K. Monroe, B. Riehle, T. Ross, C. Santora, K. Slep, R. Starks, R. Swarthout, R. Whitney

Media Present: B. Quinn, A. Kibbe, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 11:00 a.m. by Public Safety Committee Chairman Dwight "Mike" Healy.

Approval of Minutes

A motion was made by Legislator Decker, seconded by Legislator Ungermann, and carried to approve the Public Safety Committee minutes of May 7, 2014.

Public Defender

Monthly Report

Public Defender Barbara Kelley entertained questions/comments on her pre-filed monthly report. Receiving none, she went on to say that she was preparing to go to Albany for a Chief Defenders Advisory Group meeting. She noted that on the agenda for that meeting was information to finding out how to procure the funding the counties had been awarded. Finally, she said that she would like the Facilities and Communications Committee to consider space allocations for her office and staff. She noted that the current location for JR (who was moved due to the elevator project) is not ideal, and that she hopes to have the third assistant Public Defender on board soon and there is no space allocated for that position. She added that since she is unable to attend the afternoon Facilities meeting, Ms. Patricia Fogarty would attend in her stead. Legislator Healy commented that the ideal situation would be to have all members of the Public Defender's Office in close proximity to each other (and being close to security officers would not be a bad thing, either).

Emergency Management and Fire

Monthly Report

Emergency Management and Fire Services Director Jeffrey Luckey also entertained comments and questions on his pre-filed monthly report. Receiving none, he distributed documents showing estimated costs of recent flood damage to local municipalities, saying Allegany County has submitted those preliminary damage assessments to the State. When asked when the County could expect to see the funding, Mr. Luckey responded that it is difficult to determine as some areas continue to wait for funding from flooding several years ago while others receive funding in a more timely fashion. Legislator Ungermann inquired how the per capita thresholds illustrated on a map distributed by Mr. Luckey, but which originated in the NYS Division of Homeland Security and Emergency Services, Office of Emergency Management

were calculated. Mr. Luckey said although he didn't know the answer to that question, he would investigate and report back on the method of calculation. Mr. Luckey went on to say that there would be a radio meeting that evening to discuss any concerns or problems and put any results together in a uniform matter. Legislator Hopkins noted that Julie Hall was very pleased with the number of radios covered by the grant. It was noted, however, that grant funding continues to be pursued. Mr. Luckey added that the Hazard Mitigation Committee is meeting to create a plan, saying this is an intense undertaking and will take a lot of time. The Plan is due to be submitted in August 2016. There is, he said, grant funding associated with this undertaking and the he will apply for it when it becomes available. Finally, he said, the Allegany County Firemen's Convention will be held in Belfast July 9-12.

STOP-DWI

Monthly Report

STOP-DWI Coordinator Linda Edwards corrected a typo on her pre-filed report: (Attended **Key** (not "Kay") Leader Meeting of Partners for Prevention in Allegany County). She went on to say that she attended an Andover School Board meeting to present a Youth Recognition Award to Karlie Jackson who was unable to attend the Youth Board Dinner to receive her award. She also said she was pleased that Chief Sherman of Independence will be attending educational sessions in Albany and Arizona to become a DRE (Drug Recognition Expert). He will be the only certified local DRE when he completes the training. Up to this point, Allegany County has needed to consult with DREs outside the County when the need arose. Ms. Edwards also said that she is about half-way through her Bicycle Safety school presentations. She will have been to 10 of the 12 County elementary schools by the end of the schedule. She also said she was pleased with the coverage the program received in the Wellsville Daily Reporter. Finally, Ms. Edwards said that the Olean Times Herald had given Allegany County STOP-DWI a "thumbs up" for its Memorial Day Crackdown which resulted in one DWI arrest.

District Attorney

Monthly Reports (April & May)

District Attorney Keith Slep told the Committee there was nothing out of the ordinary to report over the two months covered by his reports. He added that he had been pleased with the Hot Dog Day and Trout Derby events this year. He did say, however, he is concerned with the spike in reported sex crimes in the past week and hopes this is not a continuing trend. Legislator Decker inquired if the numbers this year were equivalent to last year's. Mr. Slep said that they are a little higher than last year, but, again, if the reported incidents of last week continue to trend, the numbers will go much higher.

Weights & Measures

Monthly Report

Weights & Measures Director Gilbert Green was unable to attend the meeting. Legislator Healy suggested contacting Mr. Green with any questions regarding his pre-filed report, or waiting until next month's meeting to make any inquiries regarding the report.

Probation Department

Monthly Report

Probation Department Director Robert Starks entertained questions and comments on his pre-filed monthly report. He responded to questions regarding the County's Ignition Interlock Policy, saying it has been effective in Allegany County because the defendant either gives up his/her vehicle or installs the device. He added that there is a "Class 3" update that can be used which, using GPS technology, can alert law enforcement to a program violator. Allegany County opted not to go that route. Legislator Ungermann asked about the Victim Impact Panel. Mr. Starks explained that four times per year, those convicted of DWI are required to attend one of these meetings where they listen to a four-person panel: a victim (or his/her family member) and representatives from law enforcement, EMT, and STOP-DWI. This panel is meant to provide a perspective on how the defendants' actions impact others. He noted that this program has been in existence in Allegany County for nearly 20 years. Mr. Starks also told the Committee that the budget transfer he had previously requested for the purchase of a new shredder ended up being unnecessary as the Sheriff's Office put him on to a company that sells refurbished shredders at about half the cost of new. Buying from this vendor negated the need for the transfer. Thanks to the Sheriff's Office for the tip. He added that Stella (Dewey) had been made aware of this option. Finally, when asked about the status of the renovations in his area, Mr. Starks said that they are in the home stretch. His office is being worked on currently and then some cosmetic work will need to be completed.

Sheriff's Office

Monthly Report

Sheriff Rick Whitney entertained questions and comments on his pre-filed monthly report. He highlighted the fact that he has prepared a PowerPoint presentation of about 20 minutes which he is showing to various clubs and organizations in the County, and which has been well received. The presentation shows the scope of the responsibilities of the Sheriff's Office and the workings of the Jail. It was asked whether it could be made into a continuous loop and be shown at the Allegany County Fair.

Accept & Appropriate \$4,080 from ACCORD Corp. for ACTII Batterers' Program

Sheriff Whitney requested approval to accept \$4,080 from the ACCORD Corporation for the continuation of the ACT II Batterers Program.

Revenue Account A3117.2260.00 (\$4,080)

Appropriation Account A3117.449 (\$4,080)

Approval was granted on a motion by Legislator Graves, seconded by Legislator Hopkins, and carried. **Refer to Ways & Means**

Old Business

911 Radio Project Update-Sheriff's Office/Emergency Management & Fire

Both the Sheriff's Office and Emergency Management reported that the radio system is going along well, and there are no complaints.

“Tough Mudders”

Sheriff Whitney reported that he has had no contact with the organizers. Mr. Luckey said that the Andover Fire Department was on stand-by for the event.

\$5.9 Million Grant Update

The Purchase of the Birdsall Tower

The Sheriff’s Office requested approval to purchase the Birdsall Tower from Family Life Ministries for the price of \$30,000 to be used from the \$5.9 million grant (Capital Project H 3022 titled SICG-911 FY13 C#198370). Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Refer to Public Works Committee**

The Lease of the Land on Which the Birdsall Tower Resides

Additionally, the Sheriff’s Office requests approval to enter into a lease agreement with the property holders on whose land the tower resides for a 25-year lease to be paid in a one-time lump sum payment of \$8,500. Approval was granted on a motion by Legislator Decker, seconded by Legislator Graves, and carried. **Refer to Public Works Committee**

Building Safety

Subcommittee Reports:

Building Security

Legislator Graves reported that “Initial meetings and discussions are, have been, or will be taking place with the Sheriff, the Sheriff’s Building and Court Security Personnel, Mr. Alger, Mr. James, and others.

“Primary areas being reviewed are:

“Daytime—Regular Office Hours—Security Checkpoints, Traffic Movement into and out of the Buildings;

“Nighttime—After Office Hours—Basically 24-Hour Building Security.

“Once initial background information is accumulated, the plan is for the Sub Committee to meet with Chairman Healy to review and edit a list of recommendations regarding same.”

The report was accepted as presented on a motion by Legislator Decker, seconded by Legislator Hopkins, and carried

Sheriff’s Audit Report

Legislator Graves reported that “I met with County Administrator Mitch Alger, Sheriff Rick Whitney, and Undersheriff Monroe to discuss the County’s response to the Audit Report. Topics covered included:

“a) The Legislature’s goals and objectives with respect to the report;

“b) Methods and means of ways to build on Mr. Alger’s response to the report;

“c) Jail overtime and possible schedule changes;

“d) Administrative overtime;

“e) Payroll processing, financial accounting.

“No decisions were made relative to anything contained in the Audit Report. This was a meeting with the sole intention of discussing ideas, options, priorities, and goals.

“Another meeting will be held to further discuss the Audit Report after the participants have had time to review the information that was exchanged at this meeting.”

The report was accepted as presented on a motion by Legislator Decker, seconded by Legislator Hopkins, and carried.

New Business

Legislator Healy requested that every Department Head consider and assess his/her area's space requirements for the July meeting as well as into the future so as to keep the committees (particularly Facilities and Communications) apprised of any current or upcoming needs.

Good of the Order

Legislator Decker wanted to comment—positively—on the level of knowledge and expertise it has been his good fortune to encounter among the Department Heads, their staffs, and other County workers since his election to the Legislature. Legislators Healy and Graves concurred with Mr. Decker's assessment.

Some discussion followed regarding the E-911 staff taking over the State Police Dispatch calls which are currently being routed through Batavia. Lt. Dan Hanchett said that once the new part-timers have been trained, E-911 will assume all dispatch calls for the State Police (its 268-9030 line). This, he says, will mitigate any safety issues for responding law enforcement or emergency personnel because locally, E-911 will have annotations about citizens in the data bank. He added that this could fit into the Governor's consolidation initiative.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 12:08 p.m. following a motion by Legislator Graves, seconded by Legislator Hopkins, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

PUBLIC SAFETY COMMITTEE
JULY 2, 2014
NOT APPROVED

Committee Members Present: M. Healy, K. Graves, D. Decker, T. Hopkins, N. Ungermann, C. Crandall (Absent: A. McGraw)

Others Present: M. Alger, D. Burch (Cuba PD), L. Edwards, D. Fanton, D. Hanchett, C. Ivers, G. James, B. Kelley, J. Luckey, T. Miner, K. Monroe, B. Riehle, T. Ross, C. Santora, D. Scholes, K. Slep, E. Staniszewski (NYSP), R. Starks, R. Swarthout, D. Vespucci, R. Whitney

Media Present: D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 11:00 a.m. by Public Safety Committee Chairman Dwight "Mike" Healy.

Approval of Minutes

A motion was made by Legislator Decker, seconded by Legislator Graves, and carried to approve the Public Safety Committee minutes of June 4, 2014.

Sheriff

Monthly Report

Sheriff Rick Whitney entertained questions and comments on his monthly report. He pointed out that a graduation ceremony for the new Corrections Officers was held May 31. He also noted that about 15 of the inmates spent about a week painting at the County fairgrounds in Angelica. He added that they will return there to help get tables and trash bins out of storage prior to the Fair. He also told the Committee that the new Cattaraugus County Medical Supervisor took a tour of the Jail and received an explanation of its medical expenses. He said they look forward to strengthening the relationship between our counties.

Salary Increase for Corrections Lieutenant Position

Sheriff Whitney also requested a salary increase for the Corrections Lieutenant position from Grade 7, Step 6 to Grade 7, Step 9. At this time, he explained, the Corrections Lieutenant salary is less than the Corrections Sergeant salary. The raise would fairly compensate for the added responsibility of the position, and was included in the 2014 final Budget. Approval of the request was granted on a motion by Legislator Hopkins, seconded by Legislator Decker, and carried. (Opposed: Legislators Graves and Ungermann)

Potential Traffic Issues around Cuba Lake Due to the New Gaming Facilities

Cuba Chief of Police Dustin Burch attended the Public Safety meeting to seek funding for signage and other help to control the traffic that they predict will only increase as the Casino grows and flourishes. Chief Burch said he learned prior to the meeting that there weren't any funds to help in his quest, but he hoped to receive funding by the Seneca Nation to help with those costs. Some discussion followed regarding what Committee members thought would be helpful in traffic control. It came as a surprise to many at the meeting that the Casino is actually

located in Cattaraugus County. There was also some discussion regarding under whose jurisdiction some of the roads surrounding the Casino complex fell under. Chairman Crandall suggested the County generate a letter outlining its concerns about traffic conditions and its support for the Cuba Police Department to be sent to our State representatives and the Seneca Nation. Captain Eugene Staniszewski of the New York State Police indicated that the State Police would also support such a letter. The Committee then formalized its support of the Cuba Police Department on a motion by Legislator Decker, seconded by Legislator Ungermann, and carried.

Legislator Ungermann then submitted the following letter to be entered into the record:

“Dear Legislator Ungermann,

“I am seeking your leadership assistance in the situation which is described in the enclosed article (*Olean Times Herald*, June 12, 2014, page A-1) about the predicted Casino-related traffic problems on Cuba Lake roads. While there appears to be discussion about strategies to control the traffic flow:

1. Signs from Interstate 86 directing Casino traffic away from the Lake roads to Rt. 446 and the road which leads directly to the casino
2. Increased police department patrols
3. Radar boards to track motorist speed,

“THE FACT REMAINS THAT THE CASINO OPENS IN 2 WEEKS AND NOTHING IS IN PLACE!!! EFFECTIVE LEADERSHIP IS NEEDED TO BRING THESE STRATEGIES AND OTHERS ABOUT BEFORE THE CASINO OPENS---NOT AFTER!

“I have been told that it is necessary for the Seneca Chief to request the signs from NYS DOT. As the article states, he has not done that at this late date. Possibly the Casino opening should be delayed until public safety issues are resolved.

“I have also been told that the New York State Police does not have the manpower to assist. Since the Casino is in Cattaraugus County, while the roads leading to it are mainly in Allegany County, using State Police seems more reasonable than placing the burden on the Town of Cuba budget.

“We all know that seeking grants to fund radar boards or increased police patrol is a lengthy process. It may have been reasonable a year ago when we heard about the CASINO plan, but the need is NOW.

“Please help by bringing the municipalities and DOT together with Seneca representatives to mitigate serious safety issues on our Cuba Lake roads before the Casino opening date.

“Sincerely,

“Sylvia L. Bosworth, Cuba”

Public Defender

Monthly Report

Public Defender Barbara Kelley entertained questions on her pre-filed monthly report. Hearing none, she went on to say that she had attended a meeting in Albany last month where she learned it is the intent of Indigent Legal Services (ILS) to continue funding grants to relieve the caseload burden in public defenders' offices throughout the state. Having learned that, she is hopeful that funding will continue beyond the initial three years for the soon-to-be-hired fourth assistant Public Defender which is funded through this grant program. Finally, Ms. Kelley distributed a memo delineating space needs for her area, which read, in part:

“The Public Defender's Office is in dire need of a new location to address our current space problem. As you know, we will be adding an attorney to our staff in the near future. So, our

office will consist of four full-time attorneys, one full-time secretary and one part-time secretary. Two attorneys and both secretaries currently occupy the old Sheriff's Department Office. One attorney is temporarily located in an office two corridors away in the middle of Health Department space. The new attorney will have a temporary office in the new building near the Family Court Offices; a distant location from the rest of us.

"It might be helpful if I could explain our space needs in terms of what we actually do. In addition to appearing in court, preparing and responding to pleadings, and fielding phone calls, we meet with virtually every client we represent, many on several occasions. This means that we have a large number of clients coming in to meet with their attorney on a daily basis. It is imperative that the client communications are confidential. Therefore, we must have four separate private offices, one for each attorney. In addition, we need to have a centralized area for the secretaries, where they greet the clients and determine their needs. We also need to have a sufficient "waiting area" for the clients, because there are often multiple appointments scheduled or we may have "walk-ins," or the attorney may be tied up in court. We lost our "waiting area" with the elevator project. Clients now have folding chairs in the hallway around the corner from the office which is very unsatisfactory.

"I think it would be easier to think about our space needs in terms of existing offices. We really need a suite of offices, with access to each office through a common area occupied by the secretaries. Similar set-ups now exist in the District Attorney's Office, the County Attorney's Office, and Public Works.

"... Two suggestions I believe merit consideration by you are as follows:

- Create a suite of offices for us in the old jail space; or
- Move the security from the Main Courthouse to the space directly inside the main door and create offices for us in the old Treasurer's Office space. Security offices could then be relocated to our current location, in proximity to 'the bubble.'"

She added that a conference room would be an added bonus. Legislator Healy voiced his belief that the Public Defender's space needs should be a priority when space usage is considered. To that end, the Committee voted to refer Ms. Kelley's memo to the Facilities and Communications Committee and the County Administrator on a motion by Legislator Graves, seconded by Legislator Ungermann, and carried. **Refer to Facilities & Communications and the County Administrator**

Emergency Management and Fire

Monthly Report

Emergency Management and Fire Services Director Jeffrey Luckey entertained questions and comments on his pre-filed monthly report. Hearing none, he went on to say that he had received notification that Governor Cuomo is requesting President Obama to declare a major disaster for New York State for severe storms that began impacting the state starting May 15, 2014. Allegany County was one of 10 counties which reported a combined total of \$28.2 million in damages. He was hoping that the "window" for eligibility would begin May 15 and be open-ended, but he had no additional information at this time. When asked about space issues, Mr. Luckey conceded that his area could use some outdoor, lockable, dry storage for such things as sandbags, because, he said, he has no storage space to keep what he is required to have for homeland security. He would also like to have covered storage for his trailers. Mr. Luckey also said that he and Soil & Water Conservation Executive Director Scott Torrey would take the lead on a HazMat grant that had "just opened up." Legislator Ungermann commented

on a training session that Mr. Luckey had conducted, saying that the Fireman whom he had spoken to felt the training was too graphic and too explicit in teaching people how to create bombs. Mr. Luckey responded that the training curriculum comes from the State, and he is required to provide this training which is geared to first responders for awareness and to keep them safe. Chairman Crandall told the Committee that he had recently attended a Homeland Security Training session last month which is now required for County Executives. Because a lot of security is focused on prevention, he predicts we will see more training coming along.

STOP-DWI

Monthly Report

STOP-DWI Coordinator Linda Edwards said that she had taught Bicycle Safety to nearly 500 youth in 10 schools in the County during the week of June 2 through June 6. All students received three “give-aways” and helmets were made available to needy students as determined by teachers. She also reminded the Committee that the prescription drug display that had been so impactful in the schools during the academic year would be on display at the Allegany County Fair in Angelica. As regards space needs, Ms. Edwards said that she is very happy with her current situation.

District Attorney

Monthly Report

District Attorney Keith Slep told the Committee that it had been an “eventful” late spring/early summer for his office, and that he had been busier than he cares to be. As regards storage needs, he said his office generates 30 file boxes of paper per year. He needs a place to store those boxes which would be easily accessible. **Refer to Facilities & Communications and County Administrator**

Probation

Monthly Report

Probation Director Robert Starks entertained questions and comments on his pre-filed monthly report. Hearing none, he went on to note that the remodeling continues to go well. His room is nearing completion, and his staff is happy with the results. He added that there are still some small projects that need to be completed. As regards space needs, Mr. Starks said he has no need at this time.

Weights & Measures

Monthly Report

Weights & Measures Director Gilbert Green was unable to attend the meeting. However, Committee members received his monthly report in their agenda packets. Legislator Healy asked Committee members to either contact Mr. Green directly or wait until next month’s meeting if they had any questions regarding the report.

Old Business

911 Radio Project Update-Sheriff's Office/Emergency Management & Fire

Lt. Hanchett said there have been no changes from last month to report. He said a minor issue with the owners of the parcel on which the Birdsell Tower sits had been resolved. There was some discussion of available and practical tower sites in order to install towers on the "four corners" of Allegany County. Nothing has been determined definitively at this time as this is a long process. But, he added, the project is moving forward. Lt. Hanchett also distributed a document outlining the space needs for his area. **Refer to Facilities & Communications and County Administrator**

Tough Mudders

Mr. Luckey noted that the Sheriff' Office is not involved in this event this year and that the State Police have also scaled back their involvement. The County is scheduled only to give mutual aid for back-up.

Building Safety

Subcommittee Reports

Legislator Graves noted that he'd like to convene a meeting with his subcommittee and Legislator Healy next week in order to craft a list of recommendations for this issue.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 112:10 p.m. following a motion by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**PUBLIC SAFETY COMMITTEE
AUGUST 6, 2014**

**** NOT APPROVED ****

Committee Members Present: M. Healy, K. Graves, T. Hopkins, A. McGraw, N. Ungermann, C. Crandall (Absent: D. Decker)

Others Present: M. Alger, L. Ballengee, H. Budinger, S. Burt, R. Christman, L. Edwards, D. Fanton, G. Green, L. Haggstrom, D. Hanchett, B. Kelley, J. Luckey, K. Monroe, B. Riehle, C. Santora, R. Starks, R. Swarthout, D. Vespucci, R. Whitney

Media Present: D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 11:00 a.m. by Public Safety Committee Chairman Dwight "Mike" Healy.

Approval of Minutes

A motion was made by Legislator Hopkins, seconded by Legislator Graves, and carried to approve the Public Safety Committee minutes of July 2, 2014.

Public Defender

Monthly Report

Public Defender Barbara Kelley entertained questions/comments on her pre-filed monthly report. Receiving none, she indicated there was nothing unusual contained therein. She added that she had offered the grant-funded position of Third Assistant Public Defender to one of the candidates and that he had accepted. She expected him to begin his duties in the very near future.

Accept & Appropriate Office of Indigent Legal Services Upstate Quality Improvement & Caseload Reduction Grant

Ms. Kelley requested a resolution to accept and appropriate the Office of Indigent Legal Services Upstate Quality Improvement & Caseload Reduction Grant (\$299,528). At this time, she is requesting permission to budget the approved grant amount for current year 2014. The 2015 and forward will be budgeted in the budget cycle. The position of Third Assistant Public Defender was approved by Resolution #101-14. The funding for 2014 should be appropriated as follows with a like sum placed in Revenue Account A1172.3089.1172 (State Aid Other-Caseload Reduction Grant):

Appropriations

A1172 (ILS Public Defender Grant)	\$59,025
A1172.101 (Reg Pay)	\$31,500 (based on 12 remaining 2014 payrolls)
A1172.201 (Office Equip)	\$ 3,200 (full est amount to set up office)
A1172.405 (Conf Exp)	\$ 2,100 (1/2 of est)
A1172.409 (Fees)	\$ 5,000 (full est)
A1172.802 (Retirement)	\$ 5,850 (18.50 % of salary)
A1172.803 (FICA)	\$ 2,450 (7.65 % of salary)
A1172.804 (W/C)	\$ 500 (1.50 % of salary)
A1172.805 (Disability)	\$ 75 (.17% of salary)
A1172.806 (Hosp/Med)	<u>\$ 5,850</u> (18.50 % of salary; subject to change)
	\$59,025

Approval was granted on a motion by Legislator Graves, seconded by Legislator McGraw, and carried. **Refer to Ways & Means**

Emergency Management and Fire **Monthly Report**

Emergency Management and Fire Services Director Jeffrey Luckey entertained questions and comments on his pre-filed monthly report. Receiving none, he went on to say that 11 towns, the County, and the railroad had applied for flooding relief funding and that there was still time for others to apply. Currently, the requested amount is at approximately \$1 million. He added that the damage had to occur in May, or that any current damage had to be the result of damage by the May storms.

Request to Fill

Mr. Luckey requested permission to fill the OEM Account Clerk/Typist (AFSSME Grade 7, Step Base) position which has become vacant in his office due to the retirement of Brenda Witter, who had served the County for 34 years, 33 of those years with OEM. The position supports the following mandated programs: SHSP, CEMP, EOM, COOP, COG, NYS Fire Mutual Aid, NYS EMS Mutual AID, and Hazmat Plan. The OEM Account Clerk/Typist supports the Office of Emergency Management & Fire by completing appropriate administrative paperwork; maintaining records; supporting department budget, finance, and purchasing activities; providing liaison services to fire departments by maintaining departmental inventory, questionnaires, and department memberships, fire training schedules and reports, Fire Advisory Board minutes, and mailings. The applicant must be able to track and process accounts receivable and payable. The successful candidate will be responsible for providing assistance to the District Chiefs, Fire Investigators, and HazMat Coordinators with their various requests. This position provides the clerical and administrative support allowing the Director and Assistant to work on State and Federal mandated plans for mitigation and recovery due to man-made and natural disasters along with the Grants programs. Additionally, the position serves as a support staff during routine day-to-day activities and assists the County Director of Emergency Management & Fire. The incumbent provides in developing and administering programs and plans to cope with natural and man-made disasters. Approval to fill this position was granted on a motion by Legislator Graves, seconded by Legislator Hopkins, and carried. **Refer to Ways & Means**

STOP-DWI **Monthly Report**

STOP-DWI Coordinator Linda Edwards highlighted some of the activities listed on her pre-filed monthly report. Among the highlights: She noted that the Prescription Drug exhibit which was on display during the County Fair had garnered positive comments and had been well received. She added that the firemen would like to host another exhibit next year, so she is looking into other exhibits which can be obtained. Additionally, during the Fair, Ms. Edwards managed the Traffic Safety Board booth and distributed educational information as well as 44 bicycle helmets. Ms. Edwards informed the Committee that the Highway Safety Symposium (the STOP-DWI conference) will be held in October, and that as Secretary of the State STOP-DWI Foundation, she is required to attend. She added that she had applied for and received a scholarship to cover hotel costs and registration fees, so the cost of attendance will be minimal. When asked how The Traffic Safety Board examination of the traffic issues in regards to the Amish population was proceeding, Ms. Edwards indicated that the last two meetings had dealt primarily with Fair preparations, but that she anticipated that the upcoming August meeting would resurrect that issue.

District Attorney **Monthly Report**

District Attorney Keith Slep was not in attendance at the meeting. Legislator Healy indicated that if any Committee member had questions or comments regarding his report, to contact Mr. Slep directly or hold them until next month's meeting.

Probation

Monthly Report

Probation Director Robert Starks entertained questions/comments on his pre-filed monthly report. Receiving none, he indicated, when asked, that the new Youth Court Board Coordinator, Sabrina Beaton, is doing well and is looking into some fundraising activities at this time. She can be reached at Genesee Valley Central School. NYS Division of Criminal Justice Services had issued the Allegany County Probation Department a Certificate of Achievement for meeting staff development goals. Mr. Starks explained that all staff members must have 21 hours (or more) per year of training. His entire staff had met or exceeded that requirement.

Accept Probation Block Grant (\$151,101)

Probation Director Starks requested a resolution to accept and appropriate a Probation Block Grant in the amount of \$151,101. The contract period for this award is July 1, 2014, through June 30, 2015. Additionally, Mr. Starks requests approval for Chairman Crandall's signing in the Grants management System acknowledging approval of this. The funds appear in the Budget under the following accounts:

Appropriations

A3140.101 (Regular Probation-Personnel)	\$151,101
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Revenue

A3140.3310.00 (Probation Block Grant)	\$151,101
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Approval was granted on a motion by Legislator Hopkins, seconded by Legislator McGraw, and carried. **Prepare Resolution**

Acceptance of Article 13-A Classification/Alternatives to Incarceration (ATI) Program

Mr. Starks further requested a resolution to accept an Article 13-A Classification/ Alternatives to Incarceration (ATI) Program (\$5,998) in the following amounts. The funds appear in the Budget under the following accounts:

CL11-1113-D04 (Pre-trial Services)

CL11-1036-E04 (Community Service Program)

The contract period for this award is July 1, 2014 through June 30, 2015. Additionally, Mr. Starks requests approval for Chairman Crandall's signing in the Grants management System acknowledging approval of this. Approval was granted on a motion by Legislator McGraw, seconded by Legislator Ungermann, and carried. **Prepare Resolution**

Weights & Measures

Monthly Report

Weights & Measures Director Gilbert Green entertained comments and questions on his pre-filed monthly report. Receiving none, he went on to his request for a resolution.

Petroleum Product Quality Program Contract (2014)

Mr. Green requested a resolution to renew an agreement (No. T011496) with the New York State Department of Agriculture and Markets and Allegany County for the Petroleum Product Quality Program for a term starting April 1, 2014, and ending March 31, 2019. The County would be reimbursed \$4,480 per year for a total of \$22,400 over five years. Mr. Green indicated that this is the sampling he does at fueling stations throughout the County to ensure

that the proper octane levels are maintained and additive levels are correct. The request was approved on a motion by Legislator Graves, seconded by Legislator McGraw, and carried.

Refer to Ways & Means

Sheriff's Office

Monthly Report

Sheriff Rick Whitney noted that several of the inmates had worked very diligently for the Allegany County Fair, prepping the fairgrounds prior to the Fair and cleaning up afterward. He also talked about the NYS Sheriff's Association Institute which is a not-for-profit arm of the NYS Sheriff's Association which sponsors a week-long summer camp on Keuka Lake for local youth. Sheriff Whitney said that they try to choose youngsters who may have had a bad experience with law enforcement in the past (perhaps because of some action by their parents) and that this camp helps build rapport between those kids and law enforcement.

Transfer between Sheriff Accounts

The Sheriff's Office requested a resolution transferring \$8,832 between Sheriff Accounts as stated below:

<u>From Account</u>	<u>To Account</u>	<u>Amount</u>
A3112.403 (Maintenance Contract Office Machines)	A3112.411 (Repair Personal Property)	\$8,832

Approval was granted on a motion by Legislator Hopkins, seconded by Legislator McGraw, and carried.

Accept & Appropriate Vest Grant

The Sheriff's Office requested a resolution to accept and appropriate \$8,339.65 for the purchase of new and/or replacement body armor (vests) for law enforcement. The funding should be appropriated to Account A3110.208, with a like sum placed in Revenue Account A3110.3316.3310. He added that this funding will purchase replacement vests as they have a limited usage window. He also said that the Sheriff's Office must first purchase the vests and then it will be reimbursed up to the grant amount. Approval was granted on a motion by Legislator Graves, seconded by Legislator Hopkins, and carried. **Refer to Ways & Means**

Old Business

911 Radio Project Update-Sheriff's Office/Emergency Management & Fire

Letter from Scio Fire Department

The following letter was received from the Scio Fire Department to be entered into the record:

Scio Fire Department

PO Box 231

Scio New York 14880

Station 1
Scio

Station 2
Petrolia

July 10th 2015

Lt. Dan Hanchett
Allegany County Sheriff's Dept.

Good Afternoon:

I just wanted to drop you a short note, I had your radio tech install my chief's radio Matt did a great job and is a pleasure to work with. He was very helpful with suggestions on how we could upgrade our current radios and we look forward to working with him in the future.

Once again thank you.

Jim Ames
Chief, Scio Fire District

Additionally, Lt. Hanchett gave a brief summary of four new proposed towers to be bought/erected as part of the \$5.9 million grant. The four proposed tower sites are County-owned property in the Town of Grove on English Hill, the WNED-owned tower in the Town of Independence; the Ram Forest-owned property in the Town of Little Genesee, and some privately owned property in the Town of Rushford.

Tough Mudders

Sheriff Whitney indicated there had been no reported incidents and that the Sheriff's Office had not been called to assist.

Building Safety

Subcommittee Reports

Legislator Graves submitted the following report on building security:

"Building Security Public Safety Sub-Committee Report

"August 6, 2014

"On review, there appear to be security programs, procedures, and apparatus already in use within the facilities here at the Courthouse. Staff assigned are familiar with those programs, procedures, and apparatus—and it only makes sense to build on those programs and procedures.

"In that vein, we're working with the Public Works Department and the Sheriff's Office to review our program's strengths and weaknesses with the goal of arriving at options we may consider with cost estimates for changes and upgrades where we determine it's necessary to do so."

Legislator Graves also submitted the following report on the Sheriff's Office Audit Report

"Sheriff's Office-Audit Report

"August 6, 2014

"Most issues contained in the Audit Report, if not all, have been successfully responded to and settled by the County. Mr. Alger and the Sheriff, along with his staff, have done an excellent job settling those issues.

"Overtime issues were a part of that report, and we are reviewing ways that that issue can be addressed."

Following the report, Legislator Healy commended the different areas for working together to address this issue.

Department Heads' Reports on Space Needs

Public Defender Barb Kelley asked the Committee about any definitive plans in store to re-unite her staff in the same basic office area (due to the construction on the elevator, one attorney is located in the Health Department, and the newly hired attorney will be temporarily located in another building). She was hoping for at least a timeline indicating when this issue

might be resolved. Although she was assured her issues were under consideration, there is, unfortunately, no target date for resolution of this problem at this time.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 11:35 following a motion by Legislator Graves, seconded by Legislator Ungermann, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**PUBLIC SAFETY COMMITTEE
SEPTEMBER 3, 2014**

**** NOT APPROVED ****

Committee Members Present: M. Healy, K. Graves, D. Decker, T. Hopkins, A. McGraw, N. Ungermann, C. Crandall

Others Present: M. Alger, L. Ballengee, H. Budinger, S. Burt, L. Edwards, D. Fanton, D. Hanchett, R. Hollis, C. Ivers, C. Jessup, B. Kelley, , J. Luckey, T. Miner, K. Monroe, B. Riehle, T. Ross, C. Santora, K. Slep, R. Starks, D. Vespucci, R. Whitney

Media Present: D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 11:00 a.m. by Public Safety Committee Chairman Dwight "Mike" Healy.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Hopkins, and carried to approve the Public Safety Committee minutes of August 6, 2014.

Public Defender

Monthly Report

Public Defender Barbara Kelley informed the Committee members that between July 25 and August 22, her office had opened 109 new files (cases). She added this is a clear illustration of how busy her office is. She said that the new Assistant Public Defender, Paul DiCola, had begun working, and that it was more apparent than ever that her area needed new accommodations. She added that she was scheduled to be at that afternoon's Facilities & Communications Committee meeting to address her space needs. Ms. Kelley also entertained comments or questions on her report. None were forthcoming.

Emergency Management and Fire

Monthly Report

Emergency Management and Fire Services Director Jeffrey Luckey entertained questions and comments on his report for August. When asked about responding to a fire at Nunda Lumber, he said that units from Allegany County were called as Mutual Aid. Additionally, he noted that he and Sheriff Deputy Hand conducted a "Safe School" presentation at Houghton College for the Resident Assistants (RAs) and Resident Directors (RDs) on August 21. He added that in addition to the public school system, they are branching out to the local colleges as well. Mr. Luckey also distributed information regarding a Citizen Preparedness Training Program sponsored by Governor Andrew M. Cuomo, Senator Catharine Young, Assembly Member Joseph Giglio, Alfred Mayor Justin Grigg, and Alfred State College President Dr. Skip Sullivan to be held on Saturday, September 20, 2013, at Alfred State College. Committee members were invited to attend; the presentation is open to the public free of charge, but advance registration at www.prepare.ny.gov is required. Chairman Crandall noted that these presentations which will be held throughout the state evolved from the rash of recent natural disasters.

STOP-DWI

Monthly Report

STOP-DWI Coordinator Linda Edwards entertained comments and questions on her August report. In addition, she wanted to highlight that she had met with the staff of WZKZ to tape a radio ad and interview with Commissioner of Social Services Vicki Grant on Pill Drop Day, Saturday, September 27. It is anticipated that Allegany County will reach the \$1 million mark in drugs turned in on that day. She also said she wanted to add that on August 19, she had a Victim Impact Panel with 33 defendants. Additionally, Ms. Edwards is working on the SADD Conference to be held October 24 at the Genesis Bible Church in Scio, from 9 a.m. to 2 p.m. This year's topic is "Distracted Driving and Other Traffic-Related Issues." There will be a national guest speaker obtained through the Governor's Traffic Safety Committee, Jacy Good who was in a car accident with her parents on her college graduation day. The accident, which occurred because another driver was on his cell phone, killed Ms. Good's parents, and resulted in multiple life-threatening injuries for her.

Acceptance of 2015 STOP-DWI Plan

Ms. Edwards requested a resolution accepting the 2015 STOP-DWI Plan and authorizing Chairman Crandall to sign the agreement. A motion was made by Legislator McGraw, seconded by Legislator Graves, and carried to accept the plan. **Refer to Ways and Means**

District Attorney Monthly Report

District Attorney Keith Slep told the Committee that crime is up. He speculated that this is the case because there is a lot of substance abuse in the County. He also felt that the State is taking people out of the prison system and recidivism is rampant. He said that, sadly, there seems to be no end in sight. He added that the Discovery Channel will be doing a one-hour show on a murder/suicide that occurred on Cuba Lake in September 2012, called "Fear Thy Neighbor" which will air in April. He wondered what the story might be as the perpetrator of that murder committed suicide following the murder, and no one was prosecuted.

Probation Monthly Report

Probation Director Robert Starks entertained comments/questions on his monthly report. Receiving none, he went on to note that five staff members attended the NYS Probations Officers' Association Annual Conference in Niagara Falls, August 6-7. He commended Sara Mahoney for serving as a presenter on the topic of Supervision of Domestic Violence Cases.

Weights & Measures Monthly Report

Weights & Measures Director Gilbert Green was unable to attend the meeting, but submitted his monthly report. Legislator Healy suggested if anyone had questions or comments to contact Mr. Green directly.

Sheriff Monthly Report

Sheriff Rick Whitney entertained questions/comments on his monthly report. There was some discussion regarding the housed-in totals. Sheriff Whitney explained that there had been a big drug bust in Chautauqua County and they ran out of room, so we housed some of those inmates for a weekend. The Federal prisoner count has remained pretty steady, he said, at about 70.

Request to Create & Fill Deputy Lieutenant Position

The Sheriff requested permission to create and fill an additional position of Deputy Lieutenant (AFSCME Local 2574, Council 66, Grade 7, Step 6) within the Sheriff's Office. When filled, this person will work with the current Deputy Lieutenant who has announced his intention to retire in 2015 to ensure a smooth transition. It was determined that following the current Deputy Lieutenant's retirement, the second position bearing that title would be eliminated. At this time, however, the Sheriff's Office feels that because of the \$5.9 million grant, whoever steps into that role needs to have been fully immersed in the grant. Permission to create and fill new Deputy Lieutenant position was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. (opposed: Legislator Ungermann) **Refer to Personnel and Ways & Means**

Transfer of Funds (Contingency to Education)

Sheriff Whitney noted that budgeted funds have been exhausted and additional funding is needed to pay invoices for E-911 Dispatcher certifications. (Seven are new part-time staff and the others are recertifications of existing staff.) Therefore, he requested the transfer of funds from Contingency (A1990.4) to the 2014 Budget as follows:

A3112.421 (Dispatch-Education)	\$8,077
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The transfer was approved on a motion by Legislator Hopkins, seconded by Legislator Decker, and carried. **Refer to Ways & Means**

Budget Transfer-(Public Safety-Medical to Other Correctional Agencies)

The Sheriff also requested the following budget transfer, citing an inmate who needed to be sent to a mental health facility

From	To	Amount
A3150.447 (Public Safety-Medical)	A3170.449 (Other Correctional Agencies)	\$3,960

The transfer was approved on a motion by Legislator Graves, seconded by Legislator Hopkins, and carried. **Refer to Ways & Means**

Accept & Appropriate OJP Grant

Sheriff Whitney requested the acceptance and appropriation of the OJP Grant for the purchase of new and/or replacement body armor (vests) for law enforcement. He added that the grant he accepted last month was from the state and this one is a federal grant. The funding of \$7,983.91 should be placed in Revenue Account A3110.4316.00 (Sheriff-Contractual Expenses) with a like sum placed in Appropriations Account A3110.208 (Sheriff-Equipment). The request was approved on a motion by Legislator Graves, seconded by Legislator McGraw, and carried.

Refer to Ways & Means

Accept & Appropriate 2014 LETPP Grant LE14-1006-D00

Sheriff Whitney also requested a resolution to accept and appropriate \$17,500 from a 2014 LETPP Grant LE14-1006-D00 to be placed in Revenue Account A3646.33056.SH14 (St Aid-HS 2014 LETPP) with a like sum placed in Revenue Account A3646.210 (Homeland Security-Other Equipment). The funds will be used for night vision equipment for the Tactical/ACLERT Team. The request was approved on a motion by Legislator Hopkins, seconded by Legislator McGraw, and carried. **Refer to Ways & Means** (It was subsequently determined, at the W&M meeting, that County Treasurer Terri Ross would provide different account numbers for this transaction.)

Old Business

911 Radio Project Update

The Sheriff's Office said there is nothing to report at this time. Everything is on-track and there are only sporadic (and normal) issues being reported from the field.

Building Safety

Subcommittee Reports

Legislator Graves noted that the Committee continues to gather additional information and will offer a report at next month's meeting.

New Business

911 Numbering

Chairman Crandall included, with the agenda, a letter he had written to a County resident regarding the 911 numbering system in use in the County. He added that this resident's situation is not isolated or unique in that subdivided properties, back-lot cabins, etc. do not receive E-911 numbers. The bottom line, he said, is that owners need to set up a method of numbering so that 911 knows where to go in case of an emergency. Otherwise, responders will only have the numbers of the "front" parcel. Lt. Dan Hanchett said he encourages local realtors to follow the nationally accepted method of numbering for these subdivisions. He added that some comply and some don't.

Traffic around Cuba Lake Gaming Facility

Chairman Crandall also included two letters dealing with the potential traffic issues surrounding the new Cuba Lake Gaming Facility. He said that he was still in the process of communicating with Brian Kelly, Region 6 Regional Director of the NYS DOT. He noted that he does not wish to diminish the concerns of the local citizens, but at this time there does not seem to be an issue of greatly increased traffic. He added that this was simply an FYI. It was determined that Chairman Crandall would talk to Mr. Kelly, voice the County's concerns, and hope that issues such as signage, lights, speed limits, etc. be on the DOT's radar. He would update the Committee as he received more information. **Refer to Chairman Crandall**

911 Location

Legislator Healy put forward an MOE outlining the space needs of the 911 Center. The primary solution in the MOE is to move the 911 Call Center to the third floor of the County Office Building. The discussion which ensued indicated that before any move was approved, there should be an engineering study conducted which would determine how that space could be best utilized. The pros and cons of having dispatchers on site 24/7 were also discussed. It was decided to refer this issue to the Facilities and Communications Committee on a motion by Legislator Graves, seconded by Legislator Decker, and carried. **Refer to Facilities & Communications**

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 12:05 p.m. following a motion by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**PUBLIC SAFETY COMMITTEE
OCTOBER 1, 2014**

**** NOT APPROVED ****

Committee Members Present: M. Healy, K. Graves, T. Hopkins, A. McGraw, N. Ungermann, C. Crandall (Absent: D. Decker)

Others Present: M. Alger, L. Ballengee, H. Budinger, L. Edwards, D. Fanton, D. Hanchett, R. Hollis, B. Kelley, J. Luckey, T. Miner, K. Monroe, B. Riehle, T. Ross, C. Santora, R. Starks, R. Whitney

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 11:00 a.m. by Public Safety Committee Chairman Dwight "Mike" Healy.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Ungermann, and carried to approve the Public Safety Committee minutes of September 3, 2014.

**Public Defender
Monthly Report**

Public Defender Barbara Kelley noted that she had nothing to add to her pre-filed monthly report. Legislator Ungermann inquired whether this year's numbers were on a par with last year. Ms. Kelley answered that, for the most part, they were, but her office had recently experienced a busy streak. She added that she was, indeed, grateful for the extra help in her office.

**Emergency Management and Fire Services
Monthly Report**

Emergency Management and Fire Services Director Jeffrey Luckey highlighted some items on his pre-filed monthly report, including his attendance at the Citizen Preparedness Seminar sponsored by the Governor's Office and held at Alfred State. He said it had been well attended. He also said there would be a Fire Expo on Saturday, October 4, from 10 a.m. to 2 p.m. at the Riverwalk Plaza in Wellsville.

Accept & Appropriate Emergency Management Performance Grant

Mr. Luckey requested a resolution to accept the contract for the FY2014 Emergency Management Performance Grant in the amount of \$23,472 which allows for the usage of the funds in 2014. This grant is used to offset operational costs within the Office of Emergency Management in regards to mitigation, preparing, planning, and recovery from man-made and natural disaster. The funds provided under the EMPG are also used to support meetings, tabletops, drills, exercise, and daily activities that contribute to the efficacy of the Office of Emergency Management's mitigation, preparation, planning and recovery from natural and man-made disasters. The county has participated in this program for over 20 years. This grant is for FY2014 (October 2013 to September 2015). This is a 50-50 match grant, so the local county share is also \$23,472. No budget adjustment is necessary as these funds are already budgeted in 2014 and in the 2015 Tentative Budget under A3640.1 and 3645.1 respectively. The sum of \$23,472 is to be placed in Revenue Account A3645.3306.EMPG4 (Emergency

Services-Contractual). Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Refer to Ways & Means**

Accept & Appropriate Homeland Security Contract #C969140

Mr. Luckey also requested a resolution to accept and appropriate the Homeland Security contract #C969140 for the FY2014 for \$52,500. This grant runs from September 1, 2014 through August 31, 2016. That amount of \$52,500 should be placed in Revenue Account A3647.3306.EM14 with portions placed in the following Expense Accounts:

A3647.207 (Public Safety Contract-Purchase GIS Aerial photography package of AC to update 2006 version)	\$41,500
A3647.207 Public Safety Contract (Personal Protective Equipment-[PPE package for Deputy Fire Coordinators])	\$10,000
A3647.447 (Public Safety Contract [PDA Sustainment of Connectivity Plan for the Emergency Manager])	<u>\$ 1,000</u>
	<u>\$52,500</u>

Mr. Luckey explained that the \$41,500 would serve as seed money to help purchase GIS software to do aerial photography which has not been updated since 2006. This a much-needed update for 911, Real Property, Law Enforcement, Fire Service, EMS, and others. This will aid Allegany and surrounding counties' fire departments and ambulance agencies effectiveness during an emergency. There was much discussion regarding its usefulness. Board of Elections Commissioner Rick Hollis, who was in attendance, noted that when he was a Town Supervisor, he found aerial photography very helpful in receiving mitigating grant funding. It was subsequently suggested that perhaps the other areas that could benefit from the GIS aerial photography package could also be contributors. Approval was granted on a motion by Legislator Graves, seconded by Legislator Hopkins, and carried. **Refer to Ways & Means**

STOP-DWI

Monthly Report

STOP-DWI Coordinator Linda Edwards made two corrections to her pre-filed monthly report, and then went on to highlight the following: she contacted bicycle award winners from the County Fair and arranged for the giveaway; she met the winners on September 13 to make the presentations of the bikes, helmets, and other items. She also said she was pleased with the Pill Drop on September 27. She added that the campaign had exceeded the anticipated \$1 million mark of pills turned in during 10 years of pill drops, reaching \$1.1 million. She also reminded the Committee that the SADD Conference will be held October 24 featuring speaker Jacy Good. Finally, Ms. Edwards said she had received notification of the awarding of the Bicycle Grant of \$3,000 this year which she said was a slight uptick, and the Crackdown Grant, a slight lowering. She said she will put them forth for approval after the first of the year.

District Attorney

Monthly Report

District Attorney Keith Slep was unable to attend the meeting. Legislator Healy suggested that if there were any questions or comments on his pre-filed report, they should be directed to Mr. Slep via a direct conversation or be held until next month's meeting.

Probation

Monthly Report

Probation Director Robert Starks entertained questions/comments on his pre-filed report. He pointed out that now that school is in full swing, his office is noticing more intakes. He also noted that he had hosted a Western Regional Youth Justice Team meeting in Cuba the previous week. He added that the Western New York Region had received \$67,000 in grant funding to cover the costs of different trainings for Probation Department staff and others in County agencies. He mentioned that there will be a Trauma Summit in October 2015 in Ellicottville, as well as a Restorative Justice in the Schools and Aggression Replacement trainings, though he did not know the dates of those. Finally, Mr. Starks was asked about the status of the remodel in his area. He said it is 99.9 percent complete and he is very pleased. He added that he would hold an Open House to showcase the changes in the near future.

Weights & Measures

Monthly Report

Weights & Measures Director Gilbert Green was unable to attend the meeting. Legislator Healy suggested that if there were any questions or comments on his pre-filed report, they should be directed to Mr. Green via a direct conversation or be held until next month's meeting.

Sheriff

Monthly Report

Sheriff Rick Whitney entertained questions/comments on his pre-filed report. He reiterated that the Pill Drop had gone well and that there had been radio broadcasts from both locations throughout the duration of the event. The questions that arose dealt with the pheasant program. Sheriff Whitney said that a portion of the pheasants would be released next week for the youth hunt, and the rest, he hoped, would all be released by the first week in November. He added that there had been a write-up in the *Cuba Patriot* about the Pheasant Program.

Request to Fill Two Part-time E-911 Dispatcher positions

The Sheriff's Office requested approval to fill two part-time E-911 Dispatcher positions. These positions currently exist. Part-Time E-911 Dispatchers are used to fill vacancies created when Full Time Dispatchers use leave time or when other vacancies exist within the schedule. When Part-Time Dispatchers are not available, we have to use Full-Time Dispatchers to fill these vacancies. Part-Time Dispatchers are paid at a lower hourly rate than Full Time Dispatchers. Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Refer to Ways & Means**

Budget Transfer

The Sheriff requested a transfer of \$2,970 from Account A3150.447 (Public Safety-Medical) to A3170.449 (Other Correctional Agencies) to cover the cost of sending an inmate to a mental health facility. The transfer was approved on a motion by Legislator Hopkins, seconded by Legislator Graves, and carried. **Refer to Ways & Means**

Contract with CONXX

Sheriff Whitney explained that he had included the MOE regarding this contract to begin the engineering studies and the backbone for the new E-911 System as an "FYI" as it was going to be presented at the Communication & Facilities Committee meeting that afternoon. He did say that the acronym that appears on the MOE (SIGC) should actually be SICG which stands for Statewide Interoperable Communications Grant.

Old Business

911 Radio Project Update

No issues at this time. Lt. Hanchett did say that on October 15 the low band and cross band repeater will be turned off. This, he said is a huge step in process of moving to high band. All the fire departments and EMS have been notified that the County will soon stop transmitting the way it is now. Legislator Ungermann raised a question about fire sirens and why the siren in Cuba no longer goes off. Lt Hanchett said many fire companies have requested that the sirens not go off; he added that it requires a written request from the chief on letterhead to not blow the siren. Most fire departments in the County have opted out of this already.

Building Safety

Legislator Graves said he had just received a quote from Simplex and would hope to meet with Sheriff Whitney and County Administrator Alger to review the quote and that he hoped to have a recommendation by next month's meeting.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 11:35 a.m. following a motion by Legislator Graves, seconded by Legislator McGraw, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**PUBLIC SAFETY COMMITTEE
NOVEMBER 5, 2014**

**** NOT APPROVED ****

Committee Members Present: M. Healy, K. Graves, D. Decker, T. Hopkins, N. Ungermann, C. Crandall (Absent: A. McGraw)

Others Present: M. Alger, M. Barney, P. Curran, L. Edwards, D. Fanton, G. Green, D. Hanchett, R. Hollis, C. Ivers, B. Kelley, T. Miner, K. Monroe, B. Riehle, T. Ross, C. Santora, K. Slep, R. Starks, R. Swarthout, R. Whitney

Media Present: D. Donohue, *Olean Times Herald*

Call to Order: The meeting was called to order at 11:00 a.m. by Public Safety Committee Chairman Dwight "Mike" Healy.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Hopkins, and carried to approve the Public Safety Committee minutes of October 1, 2014.

Public Defender

Monthly Report

Public Defender Barbara Kelley entertained questions and comments on her pre-filed monthly report. She indicated that her office is about on pace (as far as number of cases is concerned) as it was last year, noting that 100 new files had been started in the past month.

Budget Transfer within ILS Public Defender Grant

Public Defender Barbara Kelley requested a resolution transferring \$2,157 from Account A1172.201 (ILS Public Defender Grant-Equipment) to the following:

A1172.402 (ILS Public Defender Grant-Mileage)	\$1,397
A1172.407 (ILS Public Defender Grant-Office Supplies)	\$ 500
A1172.416 (ILS Public Defender Grant-Cell Phone)	<u>\$ 260</u>
	\$2,157

When the cost center was set up, it was explained, funds were put into the equipment account. Other accounts were added as needed; therefore, funds need to be transferred into those accounts. This is an internal transfer with no fiscal impact to the County. Approval was granted on a motion by Legislator Hopkins, seconded by Legislator Graves, and carried. **Prepare Resolution**

Emergency Management and Fire Services

Monthly Report

Emergency Management and Fire Services Director Jeffrey Luckey was unable to attend the meeting. Legislator Healy suggested that should anyone have a question or comment regarding the pre-filed report, s/he could hold those comments until next month or contact Mr. Luckey directly.

STOP-DWI

Monthly Report

STOP-DWI Coordinator Linda Edwards reviewed some of the activities listed on her pre-filed monthly report, including her presentation at the Wellsville Monday Club on October 6,

where she talked about her job responsibilities and responded to members' questions. She talked about her attendance at the Annual Highway Safety Symposium in Lake Placid from October 18-22 which she found to be very helpful. She added that the training institute she attended addressed various DWI topics and that future training sessions would lead to certification. She told the Committee that because she had received a scholarship to attend, there was no cost to the County for her to attend the conference, but that she had gone a day early because the STOP-DWI coordinators held a training institute, so the cost to the County for the five days was only \$200. She also noted that the evaluations on the October 24 SADD Conference, whose topic was distracted driving and which featured speaker Jacy Good, earned rave reviews from the attendees. Legislator Healy added that Ms. Good's presentation was worthwhile for the community at large to hear, not just young people. He commented that it was the best SADD Conference he's attended. Ms. Edwards added that a Governor's Traffic Safety Committee grant allowed us to host Ms. Good at no cost to the County.

District Attorney **Monthly Report**

District Attorney Keith Slep entertained questions and comments on his pre-filed monthly report. However, he said, since the report had been compiled, there had been a lawsuit settlement on a case in which the NY Civil Liberties Union sued several counties in the state over counsel at arraignment. Right now it doesn't impact Allegany County, he said, but in the next 20-22 months, they're supposed to employ this settlement statewide which translates into counsel at arraignment for every single defendant, counsel for people who might not otherwise qualify if they just apply. "We've gone from the defendant deserves a fair trial to a defendant deserves defense," he added. It will cost more to prosecute because there will need to be money for investigators, discovery hands, attorneys, etc. This is just an FYI, he said, to let the County know that it's coming. Legislator Ungermann declared that somebody ought to worry a little bit more about the victims. Public Defender Kelley noted that she saw this as more of an equalizer. She reminded Committee members that several years ago, she had proposed investigating looking at a centralized arraignment court which would be easy and cheap to staff as opposed to having people available for all 37 justice courts. That proposal didn't go anywhere, she said, adding that we might want to take another look at it.

Probation **Monthly Report**

Probation Director Robert Starks entertained questions/comments on his pre-filed monthly report. There was an inquiry as to what "Caseload Explorer" (referred to in Mr. Starks' report) is. He responded that it is an electronic database used by about 48 of the counties in New York State to record investigation information, supervision cases, juvenile records, etc. It can also print reports. A User Group convenes to discuss any issues with the program. Mr. Starks said that 95 percent of the work done by his group is done with that database. He added that although files can be shared between counties when necessary, they cannot be accessed outside of each county. Mr. Starks went on to say that he and eight of his staff members had traveled to the University of Pittsburgh at Bradford to train at its CSI House. This is used to train criminal justice students, but it is also available for agencies such as Probation to practice home visit scenarios with the students portraying parts of the probationer and others. Mr. Starks noted that this is a good training exercise which does not cost the County anything. Additionally, a DVD of the session is sent to the Probation Department for review and to implement any improvements as required.

Budget Transfer

Mr. Starks requested a resolution to transfer \$500 from Probation Account A3140.413 (Rentals) to Probation Account A3140.201 (Equipment) to cover the cost of a new portable radio, antenna, charger, belt clip, and battery. This will allow all staff members to have a radio. Approval was granted on a motion by Legislator Graves, seconded by Legislator Decker, and carried. **Prepare Resolution**

Weights & Measures

Monthly Report

Weights & Measures Director Gilbert Green entertained questions/comments on his pre-filed report. Mr. Green indicated that he had been checking an increased number of Amish farms' milk tanks, saying that more Amish farms are being established. Some have as many as three or four tanks on the same parcel, he added. He also added that he has an Elm Street Academy student shadowing him one day per week to see what is involved in the job.

Sheriff's Office

Monthly Report

Sheriff Rick Whitney entertained questions/comments on his pre-filed report. It was requested that the workload for the Civil Department be included in future reports. When asked, he said that the number of weekend inmates had decreased. Also, there was some discussion of the "shakedown" at the Cattaraugus County Jail. Sheriff Whitney said that Catt County does not have a Cert Team who are the ones to respond when, for example, a non-compliant inmate needs to be removed or if contraband is found in the cells. He added that Catt County was impressed with our Team and would like to start one of their own. Sheriff Whitney went on to point out that he had attended a Law Enforcement Roundtable at Jamestown Community College's Olean Campus sponsored by Congressman Tom Reed and Congresswoman Susan Brooks. The event's purpose was to discuss current law enforcement issues in the Southern Tier/Finger Lakes region. He also noted that he and several others in his Department had attended an informational training session given by the Lavonia, Bath & Lakeville, Western New York & Pennsylvania, and Bath & Hammondsport Railroads' Police Department to make them aware of the difficulties the railroad faces with trespassers, gate runners, and theft of property. He added that his office will help former Wellsville Police Chief Walsh who is now the RR Police Chief by putting officers on the train to check the crossings for people who are running the gates and try to help with theft issues.

Accept & Appropriate ACCORD Corp. Funds and User Fees for the ACTII Batterers' Program

The Sheriff's Office requested approval to accept and appropriate \$15,476.10 from ACCORD Corp. and \$1,179 in user fees for the ACT II Batterers' Program. Therefore, a total of \$16,655.10 should be placed in Revenue Account A3117.2260.00 (Act II Batterers Progrm-Public Safety Services for Other Government) with a like sum placed in Appropriation Account A3117.449 (Act II Batterers Program—Contractual). Approval was granted on a motion by Legislator Hopkins, seconded by Legislator Graves, and carried. **Refer to Ways & Means**

Accept & Appropriate \$11,993 from Literacy West, Inc.

The Sheriff's Office also requested approval to accept and appropriate \$11,993 from Literacy West, Inc. The purpose of Literacy West, Inc. is to reduce recidivism through expanded educational opportunities. This grant will allow us to further our partnership with Literacy West Inc. in expanding educational services at the Jail. The money will allow the Jail to purchase supplies, materials, and equipment as well as other needed provisions to support the program. The purpose is to provide a seamless transition from the Jail to Literacy West Inc. educational

programs and support services. Thus, \$11,993 should be placed in Revenue Account A3151.2705.LW (Jail-Educational Services-Gifts & Donations-Jail-Literacy West) with a like sum placed in Appropriation Account A3151.447 (Jail-Educational Services-Contractual). Approval was granted on a motion by Legislator Graves, seconded by Legislator Hopkins, and carried.

Refer to Ways & Means

Requests Approval to Upgrade E-911 Phone System

The Sheriff's Office requested approval to expend the funds (\$318,752) authorized by Resolution 106-14 for the upgrade of the E-911 Phone System as outlined in the attachments the Sheriff provided. The equipment is to be purchased from TWINSTATE Technologies off a state bid contract and the upgrade is to be performed by AK Associates who is our current vendor for our E-911 phone system. There was some discussion regarding the cost of the shipping. It was noted that the computers which weigh about 1,500 pounds and require special packaging, and 1,700 pounds of racks for those computers, will be shipped from California, to Vermont, to New York, to Kentucky, back to us here in order to get this state bid product. Parameters of the grant required the state bid process, even though the equipment could probably have been obtained less expensively. Approval was granted on a motion by Legislator Healy, seconded by Legislator Hopkins, and carried.

Budget Transfers

The Sheriff's Office also requested the following transfers:

<u>From Account No.</u>	<u>To Account No.</u>	<u>Amount</u>
3110.405-Conference	3110.403-Maint. Contract Office Machine	\$216
3110.405-Conference	3110.409-Fees	\$250
3110.408-General Supplies	3110.415-Central Service – Xerox	\$4,200
3110.408-General Supplies	3110.422-Gas & Oil	\$7,000
3110.425-Clothing	3110.422-Gas & Oil	\$1,500
3110.447-Public Safety Contract - Lake	3110.422-Gas & Oil	\$1,000
3150.408-General Supplies	3150.449-Public Safety Contract-Inmate Haircuts	<u>\$1,200</u>
		Total \$15,366

Approval was granted on a motion by Legislator Hopkins, seconded by Legislator Graves, and carried. **Refer to County Administrator and County Treasurer**

Budget Transfer to Cover UPS Repairs

Additionally, the Sheriff's Office requested the transfer of \$3,571 in the 2014 Budget from A3112.203 (E-911 Dispatch-Communications) to A3112.411 (E-911 Dispatch-Repair Personal Property). The funds are needed because the UPS (Uninterruptable Power Supply) for the E-911 Dispatch Center required repairs that exceeded the budgeted funds available. The total repair cost for the UPS was \$6,110.66 and funds currently available in the account are \$2,539.78. Approval was granted on a motion by Legislator Graves, seconded by Legislator Decker, and carried. **Prepare Resolution**

Monday Club

Sheriff Whitney noted that the Monday Club had toured the Jail facility and that he had received a note of thanks from its members who also were impressed with what they had seen.

Old Business

911 Radio Project Update

Lt. Dan Hanchett said they have staked out the County property on England Hill; Scott Alsworth from Soil & Water helped determine the spot to use and will get this out to bid as quickly as possible. Lt. Hanchett said he would like to see someone out there within the month to start the process of clearing the property so in the spring the tower can be erected. There was additional discussion of future tower sites and specifications. Sheriff Whitney added that he had received an email from a District Coordinator saying how impressed he was with how the radio system has improved and how the relationship between the Sheriff's Office and the Fire and EMS had improved.

Building Safety

Subcommittee Reports

Legislator Graves said he is waiting for two reports, one regarding surveillance cameras and another on swipe cards. He added that he hoped to have more information for next month's meeting.

New Business

Legislator Hopkins commended the Sheriff's Office for handling recent security issues at Rushford Court. He said he believes that the people we are dealing with these days have more violent tendencies and security is an issue particularly because most of these small towns do not have a police force. Even though there is an initiative to consolidate the court systems, we must also have an eye toward safety and security as well. Chairman Crandall noted that at the recent NYSAC meeting there was discussion of consolidating the court systems. It was his opinion that Allegany County is already working at a bare bones level.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 11:50 a.m. following a motion by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**PUBLIC SAFETY COMMITTEE
DECEMBER 3, 2014**

**** NOT APPROVED ****

Committee Members Present: M. Healy, K. Graves, D. Decker, T. Hopkins, A. McGraw, N. Ungermann, C. Crandall

Others Present: M. Alger, S. Burt, L. Edwards, D. Fanton, D. Hanchett, A. Harding, R. Hollis, C. Ivers, B. Kelley, J. Luckey, T. Miner, K. Monroe, B. Riehle, K. Slep, T. Ross, D. Scholes, R. Starks, R. Swarthout, D. Vespucci, R. Whitney

Media Present: D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 11:00 a.m. by Public Safety Committee Chairman Dwight "Mike" Healy.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Ungermann, and carried to approve the Public Safety Committee minutes of November 5, 2014.

Traffic Safety Board Appointments

The Traffic Safety Board requested the Board of Legislators to appoint/reappoint the following individuals for a three-year term on the Traffic Safety Board commencing January 1, 2015, and expiring December 31, 2017:

Gary Fries

Jimmy Joyce

David Roeske

Charles Stout

Shawn Whitney

The appointments/reappointments were approved on a motion by Legislator Hopkins, seconded by Legislator Graves, and carried. **Prepare Resolution**

Fire Advisory Board Appointments

At the November 20, 2014, Fire Advisory Board meeting, the following people were nominated to serve on the Fire Advisory Board from January 1 - December 31, 2015:

G. Douglas Clarke - Alfred

Judson Stearns, Jr. - Alfred Station

Paul Edwards - Allentown

Emily Ormsby - Almond

Brian Ennis - Andover

Paul Gallmann - Angelica

David Jennings - Belfast

Brandon LaValley - Belmont

Terry Richardson - Bolivar

Scott Kenyon - Canaseraga

John Wilson - Cuba

Gerald Gayford - Fillmore

Carl Greene - Friendship

Loren Luzier - New Hudson

Sherman Gage - Richburg

Dan Metcalf - Rushford

Tim Voss - Short Tract

David Sweet - Wellsville

Dennis Graves - Whitesville

LeRoy Ives - Willing

Alan Mills - Wiscoy-Rosburg

Legislator Ungermann asked if all nominees were active members of their departments and Jeff Luckey responded affirmatively. Legislator Graves commented that he was knowledgeable of many of the individuals and fully supportive of the nominations. The appointments/

reappointments were approved on a motion by Legislator Graves, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

Public Defender

Monthly Report

Public Defender Barbara Kelley reported that her office's numbers are on pace with last year. Legislator Ungermann asked if many of the individuals are repeats and Ms. Kelley responded that she has dealt with many of the same individuals, children, and grandchildren during her tenure. Ms. Kelley also noted that a state grant is expiring at the end of the year and she will be reapplying for next year. She will bring that request to the Committee at the appropriate time.

Emergency Management and Fire

Monthly Report

Emergency Management and Fire Services Director Jeffrey Luckey discussed Operation Winter Storm Knife and our County's response for assistance. Around 40 individuals from 11 departments, as well as staff from Mr. Luckey's office served in Erie County. Once FEMA determines storm costs, there will be a determination made of reimbursement to departments that responded for assistance. In response to a question, Mr. Luckey noted that all expenses incurred while serving were covered by the host department. Mr. Luckey commented that he felt this was a valuable experience for the departments. He also noted that the Wellsville Rescue Squad assisted in the delivery of a baby.

STOP-DWI

Monthly Report

STOP-DWI Coordinator Linda Edwards noted two items on her monthly report. She assisted in setting up a mock Victim Impact to educate students at Alfred State College. This was well received by the students and they suggested that we return prior to Hot Dog Day for a campus-wide presentation. Mrs. Edwards also noted that the quarterly Victim Impact Panel was held with approximately 43 in attendance. Mrs. Edwards mentioned that she is in the process of setting up a project to collect outstanding DWI fines. An intern will be used during the spring semester to put together a list of individuals and the amount of the unpaid fine and to verify current addresses. Letters will be sent out under the District Attorney's signature with the support of the County Court Judges. It is believed that there may be as much as \$200,000 outstanding, and she is hoping to collect a large portion of that amount. Committee members expressed support for the project.

District Attorney-Keith Slep

Monthly Report

District Attorney Keith Slep commented that he is supportive of the fine collection project of the STOP-DWI Program and will assist in any way possible. Mr. Slep noted that with the recent court decision regarding indigence he anticipates increased costs for his department, noting that the DA's Office carries the burden of proof. Mr. Slep noted that he has about \$11,000 available from a federal forfeiture, and he would like to lease a vehicle for the use of the District Attorney and Investigator. He is extremely limited by federal rules as to how this money can be spent. He would then like to donate his current vehicle to the Probation Department for its use. A motion was made by Legislator Graves, seconded by Legislator Decker, and carried to give Mr. Slep permission to pursue a plan to lease a vehicle.

Probation-Robert Starks

Monthly Report

Probation Director Robert Starks started by saying that he endorses the DA's plan to donate a vehicle to his department. He noted that the juvenile numbers continue to be down for the year. Legislator Hopkins asked if Mr. Starks has any plans to arm his officers; Mr. Starks responded negatively. The Cattaraugus County Probation Department is investigating this and a local law would need to be introduced to allow this.

Accept & Appropriate US Department of Justice's Office of Violence against Women Grant

ACCORD Corporation applied for renewal for a three-year grant from the US Department of Justice's Office of Violence against Women (OVW). In this grant, ACCORD requested funding for the Allegany County Probation Department to be used with its Sex Offender Treatment Program and supervision of sex offenders. The Probation Department, in the grant proposal, proposed to use the funds for overtime costs for officers to conduct after-hour home visits. In October, ACCORD notified the Department that they were awarded the OVW Rural Model Grant and that \$21,300 of the grant will be provided for the Probation Department. The grant is for three years, so we will receive \$7,100 each year. The Department will use these funds as proposed in the grant. The contract runs from October 1, 2014, through September 30, 2017. Mr. Starks also requested that the Committee authorize the acceptance of these funds and authorize Chairman Crandall to sign off on the contract when it is completed. The \$7,100 is already budgeted for 2015. In response to a question, Mr. Starks stated that the money would be used to cover overtime costs for officers to make home visits on sex offenders. A request was made for the grant to cover the cost of polygraphs and this was denied, but overtime coverage was approved. Approval was granted on a motion by Legislator Graves, seconded by Legislator Decker, and carried. **Prepare Resolution**

Approval of Contract #T523649 (GTSC Ignition Interlock Device Monitoring Program) between NYS Division of Criminal Justice Services, Office of Probation and Correctional Alternatives (OPCA) and Allegany County

Mr. Starks also requested a resolution approving Chairman Crandall to sign Contract #T523649 (GTSC Ignition Interlock Device Monitoring Program) between NYS Division of Criminal Justice Services, Office of Probation and Correctional Alternatives (OPCA) and Allegany County. This contract provides for payment of \$135 per probation or conditional discharge sentence that includes an Ignition Interlock condition, up to a maximum amount of \$6,885. The contract began October 1, 2014, and it will expire on September 30, 2015. This money will offset some of the costs to the Allegany County Probation Department for the monitoring of these sentences. The Chairman of the Board is authorized to execute and deliver any and all documents necessary to execute the contract. The \$6,885 has already been budgeted for 2015. Approval was granted on a motion by Legislator Hopkins, seconded by Legislator Decker, and carried. **Prepare Resolution**

Weights & Measures**Monthly Report**

Weights & Measures Director Gilbert Green was not able to attend the meeting. Legislators were directed to contact Mr. Green if they had any questions or concerns.

Sheriff's Office**Monthly Report**

Sheriff Rick Whitney asked for any comments or questions on his pre-filed report, noting that they have added the civil report and collections.

Renewal of the Contract for Prisoner Housing between the Allegany & Wyoming County Jails for 2015

Sheriff Whitney requested that he and the Board Chairman be authorized to renew the contract for prisoner housing between the Allegany and Wyoming County Jails for the year 2015. This contract has been approved by the County Attorney and will show a per diem rate of \$90, an increase of \$5 over 2014. Sheriff Whitney also noted that Chautauqua County may be looking at a contract in the future as well. The request was approved on a motion by Legislator Graves, seconded by Legislator McGraw, and carried. **Prepare Resolution**

Old Business

911 Radio Project Update-Sheriff's Office/Emergency Management & Fire

Sheriff Whitney commented that everything is going along fine.

Building Safety

Subcommittee Reports

Legislator Graves asked Deputy County Highway Superintendent Dean Scholes to address the committee. He noted that he is in the process of receiving proposals for cameras and swipe cards for the County Building and will bring information to the committee at a later date. He recommends that the committee do a walk-through of the buildings before reviewing the proposal and recommends that the Facilities and Communications Committee be included in this walk-through.

New Business

Legislator Healy mentioned that Annette Harding was present at the meeting if anyone had any questions about the contract for legal services with her agency. She noted that the agency is currently in the process of a reorganization.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 11:37 a.m. following a motion by Legislator Graves, seconded by Legislator Ungermann, and carried.

Respectfully submitted,

Linda Edwards
Youth Bureau Director/STOP-DWI Coordinator