

ALLEGANY COUNTY SHERIFF'S OFFICE
PHOTO ID APPLICATION

ISSUED BY APPOINTMENT ONLY 585.268.9204
MONDAY-FRIDAY
9:00 AM TO 4:00 PM
SEE REVERSE SIDE FOR MORE DETAILS

-PLEASE PRINT ALL RESPONSES-

NAME AS IT WILL BE ON THE CARD: _____

ADDRESS: _____
STREET VILLAGE/TOWN STATE ZIP

PROOF OF IDENTITY PROVIDED: _____

PROOF OF BIRTH PROVIDED: _____

PROOF OF RESIDENCE PROVIDED: _____

HEIGHT: _____ EYE COLOR: _____ DATE OF BIRTH: _____

ARE THERE ANY MEDICAL CONDITIONS THAT YOU WANT LISTED ON THE CARD? IF SO LIST HERE. IF NONE, SO STATE: _____

A PHOTO ID IS REQUIRED FOR THE FOLLOWING REASON(S): _____

I AM THE APPLICANT NAMED ABOVE. I NEED AN ALLEGANY COUNTY SHERIFF'S OFFICE RESIDENT ID CARD FOR THE REASON(S) LISTED ABOVE AND NO OTHER.

I KNOW THAT IT IS A CRIME, PUNISHABLE AS A CLASS A MISDEMEANOR UNDER THE LAWS OF THE STATE OF NEW YORK, FOR A PERSON, IN AND BY A WRITTEN INSTRUMENT, TO KNOWINGLY MAKE A FALSE STATEMENT, OR MAKE A STATEMENT WHICH SUCH PERSON DOES NOT BELIEVE TO BE TRUE.

SIGNATURE: _____ DATE: _____

DEPARTMENT USE ONLY:

I HAVE REVIEWED THE APPLICATION FOR A PHOTO ID CARD. BASED ON MY REVIEW I HAVE **APPROVED** **DISAPPROVED** THE ISSUANCE OF THIS CARD.

SIGNATURE: _____ DATE: _____

ALLEGANY COUNTY SHERIFF'S OFFICE

FEES: ADULTS (16+) \$15.00 CHILDREN (-15) \$10.00 CASH ONLY

Applicant must be a resident of Allegany County and be able to prove it. **One or more proofs must have your signature.** Each document must be an original document or a copy of the original document certified by the issuing agency. You cannot use more than one document of a specific type. Applicant must have at least one document related to Proof of Identity, at least one related to Proof of Birth and Proof of Residence as described below.

The Sheriff's Office does not accept any document with any alteration. The Sheriff's Office can and will confiscate altered documents and keep the documents for evidence. The Sheriff's Office will keep any document that appears fraudulent and will seek criminal prosecution against the person who used the document.

Acceptable documents for Proof of Identity. Expired documents are not accepted unless indicated	Accepted as Proof of Date of Birth	Accepted as Proof of Residence
A Driver's license, learner's permit, or non-drivers photo ID cards issued by NYS The photo document must be valid or expired for less than two years	YES	YES
DMV for MV-45 (statement of Identity), if the applicant is under the age of 21. The form must be signed by a parent or a legal guardian, in front of a DMV or Sheriff's Office Representative	NO	NO
A US Passport that is current or expired less than two years	YES	NO
A Certificate of Citizenship (N-560, N-561, or N-645)	YES	NO
A Certificated of Naturalization (N-550, N-570, or N-578)	YES	NO
A US Military Photo ID Card (issued to military personnel only)	YES	NO
A welfare card, a Medicaid card, or a NYS Food Stamp Card without a photo	NO	NO
A Pistol Permit issued by NYS or NYC	NO	NO
A professional license issued by NYS		
A Military Department ID Card		
A US college photo ID card and an academic transcript		
A Birth Certificate or a Certificate of Birth Registration issued by the Department of Health of NYS or NYC or local registrar**	YES	NO

**The Certificate must be an original certificate and must have the stamp of the embossed seal of the agency that issued the certificate. The certificate cannot contain any changes. The certificate cannot contain any errors in the name or date of birth of the applicant.

The applicant must provide legal mail addressed to them, postmarked by the United State Postal Service within **TWO (2) WEEKS** of the application. The print on the letter must be typed or printed in ink. Acceptable mail would be a utility bill, bank statement, tax bill, or any local state or federal government agency that recognizes the address as that of the applicant.

For underage children proof of residency would be a copy of a most recent tax return with the child listed as a dependent. If child is on Public Assistance, a letter from their case worker verifying address, along with the envelope it was mailed in, postmarked within **TWO (2) WEEKS** of appointment.