

PUBLIC HEALTH TECHNICIAN

DISTINGUISHING FEATURES OF THE CLASS: This is routine, subprofessional public health work involving responsibility for assisting sanitarians and engineers in carrying out the various elements of prevention and control programs affecting the public's health. The work involves gathering information for use in determining compliance with local and state Sanitary Code requirements. Depending upon assignments, the work is performed under the direct supervision of the Deputy Public Health Director who reviews reports and provides advisory assistance when necessary. Does related work as required.

TYPICAL WORK ACTIVITIES:

Conducts animal bite inspections, collects and submits animal specimens for testing, schedules rabies vaccination clinics, and other activities that support the Rabies Control Program;

Collects and submits water samples for analysis, monitors complaints related to public and private water supplies, conducts inspections of simple, low risk water systems, and other activities that support the Drinking Water Enhancement Program;

Conducts complaint investigations regarding nuisances and sanitation problems;

Maintain a Food Safety Program for all Health Department permitted food service facilities;

Make routine and follow-up inspections of low-risk food service facilities;

Conducts sanitation and compliance inspections, and other activities related to the Community Sanitation Program, ATUPA/CIAA Programs;

Prepares reports, keeps records, and performs other clerical duties related to the position.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of environmental health principles, sanitation regulations and modern inspection methods; Working knowledge of applicable provisions of the State Sanitary Code relating to environmental public health inspections; Working knowledge of natural science and mathematics; Skill in health inspection techniques; Ability to establish and maintain effective working relationships with others; Ability to read maps and drawing; Ability to solve arithmetic problems related to environmental public health inspections.

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from a regionally accredited or New York State registered college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's degree including a minimum of 24 semester credit hours in the physical, natural and biological sciences, and six (6) months paid or unpaid field work experience in the physical, natural and biological fields; or
- (b) Satisfactory completion of 60 semester credit hours of academic education at a regionally accredited or New York State registered college or university or one accredited by the New York State Board of Regents to grant degrees including a minimum of 24 semester credit hours in physical, natural and biological sciences, and six (6) months paid or unpaid field work experience in the physical, natural and biological fields.

SPECIAL REQUIREMENT: Possession of a valid driver's license, and satisfactory completion of a training course approved by the New York State Department of Health within one (1) year of appointment.

Revised: 01/08/10
06/22/10

ALLEGANY COUNTY DEPARTMENT OF CIVIL SERVICE